

MINUTES

Attendees:	Jim Clark	Town of Killam
	Blaise Young	Village of Forestburg
	Julie Pasztor	Town of Hardisty
	Amy Jackson	Flagstaff County
	Alexis Ponto	Flagstaff County
	Mona Mah	Town of Daysland
	Paul Looser	Village of Loughheed
	Beverly Kovacs	Village of Heisler
	Leslie Ganshirt	Village of Alliance
	Maxine Steil	Town of Sedgewick
	Carla Beck	The Bethany Group - CEO
	Shannon Holtz	The Bethany Group - Director
	Amanda Leckie	The Bethany Group - Finance
	Virginia Gutierrez	The Bethany Group - Finance
	Melodie Stol (Recorder)	The Bethany Group - Stakeholder Relations
	Curtis Friesen	Metrix Group

1.	<p>CALL TO ORDER</p> <p>The meeting was called to order at 5:01 pm by Maxine Steil, Board Chair.</p>
2.	<p>APPROVAL OF AGENDA</p> <p>FRHG 26-03-01 MOVED by B. Kovacs to approve the Agenda as presented. CARRIED</p>
3.	<p>DELEGATION – Metrix Presentation of the 2025 Audited Financial Statements</p> <p>Curtis Friesen presented the audit findings and financial statements Books and records in good shape, all questions answered, a clean audit opinion.</p> <p>Reviewed the Statement of Financial Position and Statement of Operations. 2025 revenue shows a slight drop in rental revenue, an increase of \$26,000 in LAP grant funding, water main replacement grant and lower interest rates. Expenses how regular increase in salaries, lower utilities with the end of the carbon tax.</p> <p>The surplus after requisition was \$6335.</p> <p>Question asked on investments. Organizations such as HMB’s utilize lower risk investments such as GICs.</p>

4.	<p>MINUTES OF PREVIOUS MEETING</p> <p>FRHG 26-03-03 MOVED by L. Ganshirt to approve the February 3, 2026 Regular meeting minutes as presented. CARRIED</p> <p><i>Chair Steil and CEO Beck approved use of electronic signatures for the minutes.</i></p>
5.	<p>CORRESPONDENCE</p>
	<p>a.</p>
6.	<p>REPORTS & UPDATES</p>
	<p>a. Financial reports for the two months ending February 28, 2026.</p> <p>Reviewed the current statement of operations. Very close to budget early in the year. Interest income is from standard operating bank account interest.</p> <p>Statement of financial position. Awaiting GST refund. Discussed vacation accrual funds.</p>
	<p>b. Occupancy Report to February 28, 2026</p> <p>20 units occupied at month end. Discussed current marketing initiatives.</p>
	<p>c. CAO Report</p> <p>ASCHA provincial budget analysis. The lodge assistance grant has increased to \$23.50 per day for those residents earning less than \$34,770 and residing in the lodges as of February 28.</p> <p>The resident spring meeting is on Monday May 4 at 10:00am.</p> <p>Lodge events donation of a dignity quilt from the Quilt in the Burg quilting group.</p> <p>Capital projects seeking quotes for parking lot resurfacing.</p> <p>No current waitlist for the lodge. Lodge scoring priority ratings updates from government have been implemented.</p> <p>Spring/summer menus at the 30-day resident review and feedback stage, will launch near Mother’s Day.</p> <p>ASCHA conference assignment of ballots. Maxine Steil will be assigned the ballot vote.</p> <p>EDI activities.</p> <p>CEO Beck did speak with Ms. Poole from the community in regards to potential student housing in the lodge, and has requested additional detailed information prior to being able to submit a proposal to government.</p>

	FRHG 26-03-04	MOVED by M. Mah to accept the reports as information.	CARRIED
7.	NEW BUSINESS		
	a.	2025 Audited Financial Statements See Delegation for presentation notes. FRHG 26-03-05 MOVED by B. Young to approve the 2025 Audited Financial Statements as presented . CARRIED <i>The statements and the certification letter will be sent to Chair Steil and M. Mah for docusign</i>	
8.	ROUND TABLE ITEMS		
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9.	NEXT MEETING DATE		
	- Regular Board Meeting Tuesday May 5, 2026 5:00 pm with tour of Lodge		
10.	ADJOURNMENT		
	- The March 24, 2026 FRHG Board Meeting was declared adjourned at 542 pm.		

Maxine Steil, Board Chair
Flagstaff Regional Housing Group

Carla Beck, CEO
The Bethany Group

Date

Date

Flagstaff Regional Housing Group
 May 5, 2026 at 5:00pm
 Big Knife Lodge

AGENDA

1.	Tour of Big Knife Lodge at 5:00pm
2.	CALL TO ORDER
3.	APPROVAL OF AGENDA
4.	MINUTES OF PREVIOUS MEETING – March 24, 2026 Regular Meeting
5.	CORRESPONDENCE
a.	2026 Housing Income Thresholds
6.	REPORTS & UPDATES
a.	Financial report for the 3 months ending March 31, 2026
b.	Occupancy Report – to April 30, 2026
c.	CAO Report
7.	NEW BUSINESS
a.	Business Plan Review
8.	ROUND TABLE
9.	NEXT MEETING DATE – Regular Board Meeting Tuesday June 23, 2026 @ 5:00 pm via Zoom
10.	ADJOURNMENT