



## FLAGSTAFF FAMILY & COMMUNITY SERVICES

### BOARD MEETING MINUTES

**Wednesday, April 8, 2026**

**In Attendance:** Alexis Ponto - Flagstaff County, Ian MacEachern - Town of Sedgewick, Shawn Sieben - Village of Loughed, Elaine Fossen - Village of Forestburg, Terry Brodie - Town of Killam, Beverly Kovacs - Village of Heisler, Mona Mah - Town of Daysland, Christine Ruzicka-Drager - Town of Hardisty, Denise Nychporuk - Village of Alliance, Justin Tannyer - Gitzel and Company

**FFCS Staff:** Stacey McLennan - Executive Director, Brooke Grove - Finance Manager, Shelly Morken - Program Development & Support

Elaine Fossen called the meeting to order at 6:00pm.

**Additions to the Agenda** - none at this time.

#### **Approval of Agenda**

03-07-2026

Mona Mah made a motion to approve the April 8, 2026 agenda.

Carried

#### **Approval of Minutes**

03-08-2026

Denise Nychporuk made a motion to approve the February 11, 2026 minutes.

Carried

#### **Financials**

Justin Tanner with Gitzel and Company presented the 2025 Financials for FCSS.

03-09-2026

Christine Ruzicka-Drager made a motion to accept the 2025 Financials for FCSS as presented.

Carried.

Brooke Grove presented the Financial Statements for January, February and March 2026.

03-10-2026

Shawn Sieben made a motion to accept the Financial Statements for January, February and March 2026 as presented.

Carried

#### **Disbursements**

Brooke Grove presented the Disbursements for February and March 2026.

03-11-2026

Terry Brodie made a motion to accept the Disbursements for February and March 2026 as presented.

Carried

### **Program Reports**

- Director's report was included in the board package.

03-12-2026

Alexis Ponto made a motion to accept the Director's report as information.

Carried

- Counsellor's report was included in the board package.

03-13-2026

Christine Ruzicka-Drager made a motion to accept the Counsellor's report as information.

Carried

### **Correspondence**

- None at this time.

### **Information**

- None at this time.

### **Old Business**

### **New Business**

1. Staff Retreat, April 19-21 - the office will be closed.

**Next Meeting** - The date of the next meeting is June 10, 2026 at 6:00pm.

Elaine Fossen adjourned the meeting at 7:00pm.



**Flagstaff Family and Community Services  
BOARD MEETING AGENDA  
Wednesday, April 8, 2026 at 6:00pm  
Zoom and In-Person Meeting  
Flagstaff Family and Community Services Board Room**

- **Call to order**

**Board Meeting & Minutes:**

- Additions to Agenda
- Approval of Agenda
- Approval of Minutes from February 11, 2026

**Financials:**

- Welcome Justin Tanner with Gitzel and Company with the 2025 Financials
- Financials for January, February and March 2026
- Disbursements February and March 2026

**Program Reports:**

- Director's Report
- Counsellor's Report

**Correspondence:**

**Information:**

**Old Business:**

**New Business:**

1. Staff Retreat - April 19 - 21

**Next Meeting:** June 10, 2026

**Adjourn:**