

Flagstaff Waste Regular Board Meeting Minutes
April 27, 2026
Sterling Room, Flagstaff County office

1) Attendance

BOARD MEMBERS:

Stephen Wyse	Village of Alliance
James Robertson	Town of Daysland
Leslie Heck	Flagstaff County
Elaine Fossen	Village of Forestburg
Wade Kroening	Town of Hardisty
Brandon Martz	Village of Heisler
Kevin Kinzer	Town of Killam
John Cole	Village of Loughheed
Janice McTavish	Village of Rosalind
Todd Armitage	Town of Sedgewick

STAFF:

Kevin Lundy	Executive Director
Eric Beaudry	Operations Manager

2) Call to Order

Chair E. Fossen called the meeting to order at 6:58PM with a quorum.

3) Approval of Agenda

The proposed agenda was reviewed.

Resolution 938/2026. Board Member T. Armitage moved to approve the revised agenda attached to and forming part of these minutes.

Carried.

4.0) Delegations

Chair E. Fossen introduced new participants to the meeting, including new Executive Director Eric Beaudry, and representative for Gitzel & Co., Scott St. Arnaud. At this point, the meeting was turned over to S. St. Arnaud to present the annual financial review and audit findings. Mr. St. Arnaud presented the findings and answered several questions related to the audit.

Resolution # 939/2026. Board member W. Kroening moved to accept the 2025 Financial review as presented.

Carried.

A short recess was called to allow the Board chair and Executive Director to sign various documents and reports related to the audit. Copies of documents were received, and Mr. St. Arnaud left the meeting.

5) Adoption of Minutes

The minutes of the previous Regular Meeting were reviewed.

Resolution 940/2026. Board Chair E. Fossen moved to adopt the minutes of the March 23, 2026, regular meeting, attached to and forming part of these minutes.
Carried.

6) Reports

- 6.1) Operations Report: Operations Manager E. Beaudry provided an Operations Report for April 27, 2026, attached to and forming part of these minutes.

Resolution 941/2026. Board Member J. McTavish moved that the board accepts the Operations Report as presented.
Carried.

- 6.2) Financial Reports: Board Members reviewed the March 31, 2026 Profit & Loss Statements and the April 20, 2026 Cash Position Statements.

Resolution 942/2026. Board Member K. Kinzer moved that the board accepts the Financial Reports as presented.
Carried.

- 6.3) EPR Reporting: Operations Manager E. Beaudry provided an EPR Report for March 23, 2026, attached to and forming part of these minutes.

Resolution 943/2026. Board Member J. Cole moved that the board accepts the EPR Report as presented.
Carried.

7) Business

- 7.1) New Executive Director Introduction – Chair E. Fossen Introduced New Executive Director E. Beaudry to the Board of Directors.

- 7.2) Signing Authority - Now that Executive Director E. Beaudry has been appointed, it is necessary to approve his signing authority in the official minutes.

Resolution #944/2026. Board member W. Kroening moved that Flagstaff Waste authorizes Executive Director E. Beaudry, Chair E. Fossen, Board member K. Kinzer

and board member T. Armitage as the signing authorities for Flagstaff Waste for all matters for the balance of the 2026 fiscal year. For cheques and online banking, any two of the four electronic signatures are required.

Carried.

- 7.3) CM Proposal to operate Recycling Depots -8:09PM Michelle Koopman and Blaire Gaalaas provided information and took questions – Board would like to meet again in a few days after they spoke with their municipal boards.
- 8) Correspondence and Information
- 9) Adjournment

Resolution 945/2026. Chair E. Fossen moved to adjourn the meeting at 9:05PM.

Carried.

Next meeting – May 25, 2026, 7PM. Sterling Room, Flagstaff County

Chair

Executive Director

A community partnership providing high quality regional waste management services and optimizing value to consumers, the environment, and partners.

**Regular Board Meeting
April 27, 2026
Sterling Room, Flagstaff County
7:00 p.m.**

- 1) Attendance
- 2) Call to Order
- 3) Approval of Agenda
- 4) Delegations
 - 4.1) Scott St. Arnaud, Gitzel & Company – Annual Financial Review 2025
 - 4.2) 8 P.M. - Virtual Delegation – Michelle Koopman, Circular Materials
- 5) Adoption of Minutes of Previous Meetings
 - a) March 23, 2026, Regular Meeting
- 6) Reports
 - 6.1) Operations Update – April 27, 2026
 - 6.2) Financials
 - a) March 31, 2026 – Profit & Loss
 - b) April 20, 2026 – Cash Position
 - 6.3) EPR Reporting
- 7) Business
 - 7.1) Executive Director Introduction
 - 7.2) Signing Authorities
 - 7.3) CM Proposal to operate Recycling Depots
- 8) Correspondence and Information
 - 8.1)
- 9) Adjournment

Next meeting: May 25, 2026 – 7:00 p.m.