



# Report

## TITLE: 2026 UTILITIES BYLAW 04/26

Meeting: Council Meeting

Meeting Date: May 6, 2026

### Background

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At the April 1, 2026, Council Meeting the following resolution was approved:

*To revise the utility bylaw to reflect the option for non-profit organizations to opt out of fixed waste fees and to add a definition for non-profit organizations.*

The following revisions have been made to Utilities Bylaw 04/26

1. Addition of definitions for Account Holder, Non-Profit Organization and Registered Charitable Organization. (Page 4,5 and 6)
2. Update to Schedule "D" Terms and Conditions of Solid Waste Services addition of Section 4 Exemption from Solid Waste Services and Waste Collection Fee. (Page 28)
3. Utilities Bylaw 01/26 Schedule "E" 2 (2) stated:
  - The Monthly Fixed Rate for Solid Waste Services shall apply to each and every residential and commercial property owner within the Hamlets, except for properties that are billed only for water and wastewater infrastructure fees.

Proposed update to Utilities Bylaw 04/26 Schedule "E" 2(2): (Page 34)

- The Monthly Fixed Rate for Solid Waste Services shall apply to each Account Holder of a residential and commercial property within the Hamlets, except:
  - a) Properties that are billed only for water and wastewater infrastructure fees;
  - b) Properties that have been granted an exemption in accordance with Schedule "D"; and
  - c) Properties that are outside of the Solid Waste Service Area

To opt out of the Fixed Solid Waste Services Fee, the Account Holder must submit a request to Administration, along with proof of non-profit or registered charitable organization status, such as a Certificate of Incorporation or Registration under the Societies Act, or other official documentation confirming the organization's legal standing as a registered non-profit organization or a charitable organization.

Utilities Bylaw 04/26 includes the repeal of the previous Utilities Bylaw 01/26.

### Alignment with the Strategic Plan

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Strong Communities - Flagstaff County's commitment to Strong Communities means we will provide community services that make Flagstaff an attractive place to live for all generations.

### Recommendation

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THAT Council pass first, second and if unanimously agreed, third reading of Bylaw 04/26 – Utilities Bylaw.