

**Flagstaff Waste Regular Board Meeting
 Feb 24, 2025
 Sterling Room, Flagstaff County office
 Minutes**

1.0) Attendance

BOARD MEMBERS:

Jeff Eckstrand	Flagstaff County
Elaine Fossen	Village of Forestburg
Stephen Levy	Town of Sedgewick
Brandon Martz	Village of Heisler
James Robertson	Town of Daysland
Stephen Wyse	Village of Alliance

REGRETS:

John Cole	Village of Lougheed
Kevin Kinzer	Town of Killam
Wade Kroening	Town of Hardisty
Janice McTavish	Village of Rosalind

STAFF:

Harriet Amundson	Admin
Murray Hampshire	Executive Director

2.0) Call to Order

Having a quorum, Chair E. Fossen called the meeting to order at 7:00 p.m.

3.0) Agenda

The proposed agenda was reviewed.

Resolution # 841/2025. Board member S. Levy moved to approve the agenda attached to and forming part of these minutes.

CARRIED

4.0) Adoption of Minutes

The minutes of the Jan 27, 2025, regular meeting were reviewed.

Resolution # 842/2025. Board member J. Robertson moved to adopt the minutes of Jan 27, 2025, regular meeting, attached to and forming part of these minutes.

CARRIED

5.0) Reports

5.1) Operations update: Executive Director M. Hampshire provided operations update attached to and forming part of these minutes.

Resolution # 843/2025. Board member S.Wyse moved that the board accept the operations report as presented.

CARRIED

5.2) Financial Reports: Board members reviewed the Jan 31, 2025, profit & loss statement and the Feb 20, 2025, Cash Position Statement for review and discussion.

Resolution # 844/2025. Board member B. Martz moved that the board accept the two Financial Reports as presented.

CARRIED

6.0) Business

6.1) EPR Agreements: Executive Director M. Hampshire briefly discussed ongoing negotiations between Flagstaff Waste and two organizations administering the Alberta EPR program. He raised concern that while he has authorization to negotiate on behalf of all partner municipalities, he is seeking confirmation that he can proceed with signing agreements on behalf of all municipalities. There was considerable discussion about many elements of the EPR program.

Resolution # 845/2025. Board member J. Eckstrand moved that Flagstaff Waste Board authorizes the executive director to execute final agreements with ‘Circular Materials’ and ‘Product Care’ on behalf of the association and all its partners as long as the compensation and/or levels of service do not change materially from the samples provided.

CARRIED

8.0) Adjournment

Resolution # 846/2025. Chair E. Fossen adjourned the meeting at 8:10 p.m.

Next Meeting – March 24, 2025.

Chair

Executive Director

A community partnership providing high quality regional waste management services and optimizing value to consumers, the environment, and partners.

Regular Board Meeting
Feb 24, 2025
Sterling Room, Flagstaff County
7:00 p.m.

- 1) Attendance
- 2) Call to Order
- 3) Approval of Agenda
- 4) Adoption of Minutes of Jan 27, 2025, Regular Meeting
- 5) Reports
 - 5.1) Manager/Operations Update
 - 5.2) Financials
 - a) Jan 31, 2025 - Profit & Loss
 - b) Feb 20, 2025 - Cash Position
- 6) Business
 - 6.1) EPR Agreements
- 7) Correspondence and Information
 - 7.1) Product Care HSP Agreement
 - 7.2) Circular Materials Community Depots Operation Agreement
- 8) Adjournment

Next meeting: March 24, 2025 - 7:00 p.m.