

**Flagstaff Waste Regular Board Meeting
 Jan 27, 2025
 Sterling Room, Flagstaff County office
 Minutes**

1.0) Attendance

BOARD MEMBERS:

John Cole	Village of Lougheed
Jeff Eckstrand	Flagstaff County
Elaine Fossen	Village of Forestburg
Kevin Kinzer	Town of Killam
Wade Kroening	Town of Hardisty
Stephen Levy	Town of Sedgewick
Janice McTavish	Village of Rosalind
Brandon Martz	Village of Heisler
James Robertson	Town of Daysland
Stephen Wyse	Village of Alliance

STAFF:

Harriet Amundson	Admin
Murray Hampshire	Executive Director

2.0) Call to Order

Chair E. Fossen called the meeting to order at 7:00 p.m.

3.0) Agenda

The proposed agenda was reviewed.

Resolution # 832/2025. Board member S. Levy moved to approve the agenda attached to and forming part of these minutes.

CARRIED

4.0) Adoption of Minutes

4.1) Minutes of the Nov 25, 2024, Organizational Meeting were reviewed.

Resolution # 833/2025. Board member J. McTavish moved to adopt the minutes of the Nov 25, 2024, Organizational meeting, attached to and forming part of these minutes.

CARRIED

4.2) Minutes of the Nov 25, 2024, Regular Meeting were reviewed.

Resolution # 834/2025. Board member B. Martz moved to adopt the minutes of the Nov 25, 2024, Regular meeting, attached to and forming part of these minutes.

CARRIED

5.0) Reports

5.1) Operations update: Executive Director M. Hampshire provided operations update attached to and forming part of these minutes.

Resolution # 835/2025. Board member K. Kinzer moved that the board accept the operations report as presented.

CARRIED

5.2) Financial Reports: Board members reviewed the Dec 31, 2024, profit & loss statement and the Jan 23, 2025, Cash Position Statement for review and discussion.

Resolution # 836/2025. Board member J. Robertson moved that the board accept the two Financial Reports as presented.

CARRIED

6.0) Business

6.1) 2025 Flagstaff Waste Draft Budget Approval Status. All 10 members have reviewed and approved the 2025 draft budget. Per bylaw, 80% of member approval is required before the board can ratify the budget as approved.

Resolution # 837/2025. Board member S. Levy moved that

- That Flagstaff Waste board recognize approval by more 80% of members and ratify the 'Draft 2025 Budget' as the 'Approved 2025 Operating Budget & Plan' for Flagstaff Waste, with a total operating revenue of \$2,653,700.00 and municipal requisition of \$1,340,000.00
- That the requisition will be invoiced quarterly to members on a per capita basis as provided in the Society Bylaws.
- That Executive Director provide an Approved copy of the 2025 Approved Operating Budget to all members.

CARRIED

6.2) 2025 Cost of Living Adjustment. Flagstaff Waste formal policy prescribes procedures for approving and applying annual cost of living adjustments to staff salaries (*Flagstaff Waste HR Manual – approved Oct 2023*). The 2024 Annual CPI for Alberta was 3.1%.

Resolution 838/2025. Board member W. Kroening moved that Flagstaff Waste:

- recognize the 3.1% increase in cost of living as reflected in the 2024 “Consumer Price Index – Annual Average CPI” ,
- acknowledge existing HR policy provides that CPI is used to make cost of living adjustment to staff salaries each year,
- instruct the Executive Director to apply the 2025 approved Cost Of Living Adjustment of 3.1% to all Flagstaff Waste staff, retro-active to January 1, 2025.
- approve the attached ‘Proposed 2025 salary grid’ which contains the 3.1% adjustment.

CARRIED

7.0) Correspondence & Information

The board reviewed various letters from municipal partners regarding the draft 2025 Budget, the 2024 Diversions & 5-year History and the 2024 Landfill Harvest report.

Resolution # 839/2025. Chair E. Fossen moved that we accept the correspondence as information.

8.0) Adjournment

Resolution # 840/2025. Chair E. Fossen adjourned the meeting at 7:40 p.m.

Next Meeting – Feb 24, 2025.

Chair

Executive Director

A community partnership providing high quality regional waste management services and optimizing value to consumers, the environment, and partners.

*Regular Board Meeting
Jan 27, 2025
Sterling Room, Flagstaff County
7:00 p.m.*

- 1) Attendance
- 2) Call to Order
- 3) Approval of Agenda
- 4) Adoption of Minutes of previous meetings:
 - a) Nov 25, 2024, Organizational Meeting
 - b) Nov 25, 2024, Regular Meeting
- 5) Reports
 - 5.1) Manager/Operations Update
 - 5.2) Financials
 - a) Dec 31, 2024 - Profit & Loss
 - b) Jan 13, 2025 - Cash Position
- 6) Business
 - 6.1) Ratification of 2025 Annual Operating Budget
 - 6.2) 2025 Cost of Living Adjustment
 - 6.3)
- 7) Correspondence and Information
 - 7.1) Partner correspondence related to 2025 Budget
 - 7.2) C/PC Annual Report to Partners - YE 2024
 - 7.3) YE 2024 Diversions & 5 Year History
 - 7.4) 2024 Landfill Harvest Annual Review
 - 7.5) 2025 Flagstaff Waste Board Roster
 - 7.6)
- 8) Adjournment

Next meeting: Feb 24, 2024 - 7:00 p.m.

Revenue					
	2025 Approved Budget	2024 Projection	2024 Approved Budget	2023 Actual year end	Chg BUD - BUD
Landfill	\$ 42,250.00	\$ 85,350.00	\$ 37,250.00	\$ 37,998.99	13.4%
Asbestos	\$ 130,000.00	\$ 120,750.00	\$ 90,000.00	\$ 221,571.09	44.4%
Bin Services	\$ 931,000.00	\$ 909,000.00	\$ 897,000.00	\$ 864,907.79	3.8%
Municipal Requistions	\$ 1,300,000.00	\$ 1,340,000.00	\$ 1,340,000.00	\$ 1,291,688.92	-3.0%
Recycle	\$ 87,050.00	\$ 88,000.00	\$ 60,150.00	\$ 94,689.89	44.7%
Transfer Sites	\$ 39,500.00	\$ 39,800.00	\$ 35,500.00	\$ 36,566.08	11.3%
Administration	\$ 123,900.00	\$ 132,350.00	\$ 134,000.00	\$ 44,861.50	-7.5%
TOTAL REVENUE	\$ 2,653,700.00	\$ 2,715,250.00	\$ 2,593,900.00	\$ 2,592,284.26	2.3%
% 2024 Budget	102.3%	104.7%	100.0%	99.9%	

EXPENSES					
	2025 Approved Budget	2024 Projection	2024 Approved Budget	2023 Actual year end	Chg BUD - BUD
Human Resources	\$ 1,439,178.69	\$ 1,283,500.00	\$ 1,329,510.99	\$ 1,300,295.40	8.2%
Transporation Services	\$ 372,000.00	\$ 347,100.00	\$ 351,800.00	\$ 416,832.09	5.7%
Landfill	\$ 78,700.00	\$ 112,800.00	\$ 88,100.00	\$ 108,921.98	-10.7%
Recycle	\$ 27,500.00	\$ 54,000.00	\$ 97,200.00	\$ 18,363.90	-71.7%
Bin Services	\$ 8,000.00	\$ 8,600.00	\$ 12,000.00	\$ 6,511.83	-33.3%
Transfer Site	\$ 11,000.00	\$ 11,000.00	\$ 12,300.00	\$ 10,005.24	-10.6%
Administration	\$ 163,471.31	\$ 160,400.00	\$ 160,000.00	\$ 138,194.93	2.2%
Marketing/Communications	\$ 2,500.00	\$ -	\$ 1,400.00	\$ 1,675.00	78.6%
Sales	\$ -	\$ -	\$ -	\$ -	0.0%
Safety	\$ 15,000.00	\$ 6,300.00	\$ 4,700.00	\$ 14,794.35	219.1%
TOTAL EXPENSE	\$ 2,117,350.00	\$ 1,983,700.00	\$ 2,057,010.99	\$ 2,015,594.72	2.9%
% 2024 Budget	102.9%	96.4%	100.0%	98.0%	
net operations	\$ 536,350.00	\$ 731,550.00	\$ 536,889.01	\$ 576,689.54	
Closure/PC cost provision	\$ 135,500.00	\$ 131,550.00	\$ 131,550.00	\$ 127,720.00	
Amortization	\$ 340,000.00	\$ 305,700.00	\$ 305,700.00	\$ 295,678.72	
Capital Exp/Reserve	\$ 60,850.00	\$ 294,300.00	\$ 99,639.01	\$ 153,290.82	
NET INCOME	\$ -	\$ -	\$ -	\$ 0.00	

Estimated Cost by Department - For Requisitions

Approved Budget 2025									
			From GL	Surplus					
Indirect Allocated Expenses	Landfill	Asbestos	Bin Serv	Collection	Recycle	Transfer	Agricultural	Admin	Total Direct/Indirect applied
Human Resources	\$ 233,146.95	\$ 38,857.82	\$ 359,794.67	\$ 215,876.80	\$ 158,309.66	\$ 143,917.87	\$ 21,587.68	\$ 267,687.24	\$ 1,439,178.69
% of HR	16.20%	2.70%	25.00%	15.00%	11.00%	10.00%	1.50%	18.60%	100.00%
Transport Services	\$ 57,660.00	\$ 7,440.00	\$ 158,100.00	\$ 48,360.00	\$ 48,360.00	\$ 48,360.00	\$ 3,720.00	\$ -	\$ 372,000.00
% of TS	15.5%	2.0%	42.5%	13.0%	13.0%	13.0%	1.0%	0.0%	100.0%
Capital & Depreciation	\$ 128,272.00	\$ 8,017.00	\$ 192,408.00	\$ 32,068.00	\$ 20,042.50	\$ 12,025.50	\$ -	\$ 8,017.00	\$ 400,850.00
% of CD	32.0%	2.0%	48.0%	8.0%	5.0%	3.0%	0.0%	2.0%	100.0%
Closure/Post Closure Funding	\$ 32,520.00	\$ 2,710.00	\$ 60,975.00	\$ 17,615.00	\$ 4,065.00	\$ 17,615.00	\$ -	\$ -	\$ 135,500.00
	24.0%	2.0%	45.0%	13.0%	3.0%	13.0%	0.0%	0.0%	100.0%
Direct Expense	\$ 78,700.00	\$ -	\$ 8,000.00	\$ -	\$ 27,500.00	\$ 11,000.00	\$ -	\$ 180,971.31	\$ 306,171.31
less Administration Revenue								\$ (123,900.00)	\$ (123,900.00)
Net Administration Expense								\$ 57,071.31	
Sub-Total Expenses	\$ 530,298.95	\$ 57,024.82	\$ 779,277.67	\$ 313,919.80	\$ 258,277.16	\$ 232,918.37	\$ 25,307.68	\$ 332,775.55	\$ 2,529,800.00
Administration Expense Applied	\$ 72,535.63	\$ 9,159.30	\$ 123,882.29	\$ 50,421.66	\$ 37,067.33	\$ 35,644.43	\$ 4,064.91	\$ 332,775.55	
Exp Sub-Total by Department	\$ 602,834.58	\$ 66,184.13	\$ 903,159.96	\$ 364,341.47	\$ 295,344.48	\$ 268,562.80	\$ 29,372.59		\$ 2,529,800.00
less Dept Specific Revenue	\$ (42,250.00)	\$ (130,000.00)	\$ (931,000.00)		\$ (87,050.00)	\$ (39,500.00)			\$ (1,229,800.00)
Net Expense by Department	\$ 560,584.58	\$ (63,815.87)	\$ (27,840.04)	\$ 364,341.47	\$ 208,294.48	\$ 229,062.80	\$ 29,372.59		\$ 1,300,000.00
2025 Municipal Requisition	\$ 468,928.66	\$ -	\$ -	\$ 364,341.47	\$ 208,294.48	\$ 229,062.80	\$ 29,372.59	\$ -	\$ 1,300,000.00
Net Business	\$ (91,655.91)	\$ 63,815.87	\$ 27,840.04	\$ -	\$ -	\$ -	\$ -		\$ (0.00)
% funded by Requisition	83.6%	0.0%	0.0%	100.0%	100.0%	100.0%	100.0%		

Approved 2025 Budget with Allocations to Municipalities - Annual Requisition

Municipality	Population	Landfill	Collection	Transfer	Recycling	Ag Services	Approved 2025	2024	Difference	% Change	
Alliance	166	\$9,526.64	\$12,459.97	\$5,132.67	R	\$4,231.66	\$31,350.94	\$31,064.95	\$285.99	0.92%	
Daysland	789	\$45,280.22	\$59,222.38	\$24,395.65	R	\$20,113.13	\$149,011.38	\$147,652.08	\$1,359.29	0.92%	
Forestburg	807	\$46,313.23	\$60,573.46	\$24,952.20	R	\$20,571.98	\$152,410.88	\$151,020.57	\$1,390.31	0.92%	
Galahad	123	\$7,058.89	\$9,232.39	\$2,662.95	T	\$3,135.51	\$22,089.74	\$18,961.92	\$3,127.82	16.50%	
Hardisty	548	\$31,449.38	\$41,132.91	\$16,944.00	R	\$13,969.57	\$103,495.86	\$102,551.76	\$944.10	0.92%	
Heisler	135	\$7,747.57	\$10,133.11	\$2,922.75	T	\$3,441.41	\$24,244.83	\$24,149.61	\$95.22	0.39%	
Killam	918	\$52,683.45	\$68,905.12	\$19,874.70	T	\$23,401.58	\$164,864.86	\$164,217.35	\$647.51	0.39%	
Lougheed	225	\$12,912.61	\$16,888.51	\$4,871.25	T	\$5,735.68	\$40,408.05	\$40,249.35	\$158.70	0.39%	
Rosalind	162	\$9,297.08	\$12,159.73	\$3,507.30	T	\$4,129.69	\$29,093.80	\$28,979.53	\$114.27	0.39%	
Sedgewick	761	\$43,673.32	\$57,120.70	\$16,475.65	T	\$19,399.35	\$136,669.02	\$136,132.25	\$536.77	0.39%	
Strome	220	\$12,625.66	\$16,513.21	\$4,763.00	T	\$5,608.22	\$39,510.10	\$44,542.62	-\$5,032.52	-11.30%	
Flagstaff Cty rural	3317	\$190,360.59	\$0.00	\$102,560.67	R	\$84,556.70	\$29,372.59	\$406,850.55	\$450,478.00	-\$43,627.45	-9.68%
Total 2025	8171	\$ 468,928.66	\$ 364,341.47	\$ 229,062.80		\$ 208,294.48	\$ 29,372.59	\$ 1,300,000.00	\$ 1,340,000.00	-\$40,000.00	-2.99%
(County Total)	3694	\$ 210,045.15	\$ 25,745.60	\$ 109,986.62		\$ 93,300.43	\$ 29,372.59	\$ 468,450.39	\$ 513,982.53	-\$45,532.15	-8.86%

2025 Requisition		\$468,928.66	\$364,341.47	\$229,062.80	\$208,294.48	\$29,372.59	\$1,300,000.00
2024 Requisition		\$520,551.97	\$329,362.29	\$204,481.14	\$234,144.77	\$51,559.83	\$1,340,000.00
Year over Year \$		-\$51,623.31	\$34,979.18	\$24,581.66	-\$25,850.29	-\$22,187.24	-\$40,000.00
Year over Year %		-9.92%	10.62%	12.02%	-11.04%	-43.03%	-2.99%

Annual Rates Per Capita			
Service	Urban - Transitional	Urban Regional	Rural Regional
Landfill	\$ 57.39	\$ 57.39	\$ 57.39
Collection	\$ 75.06	\$ 75.06	\$ -
Transfer	\$ 21.65	\$ 30.92	\$ 30.92
Recycling	\$ 25.49	\$ 25.49	\$ 25.49
Ag Services	\$ -	\$ -	\$ 8.86
2025 Total:	\$ 179.59	\$ 188.86	\$ 122.66
2024 total:	\$ 178.89	\$ 187.14	\$ 134.91
\$ change	\$ 0.70	\$ 1.72	\$ (12.25)
% change	0.39%	0.92%	-9.08%

Requisition History		
Year	Requisition	% Change
Draft 2025	\$1,299,800.00	-3.00%
Approved 2024	\$1,340,000.00	0.00%
Actual 2023	\$1,340,000.00	3.74%
Actual 2022	\$1,291,688.85	3.00%
Actual 2021	\$1,254,066.79	0.04%
Actual 2020	\$1,253,550.00	0.00%
Actual 2019	\$1,253,550.00	2.75%
Actual 2018	\$1,219,999.00	

Annual Ave (7 yrs) 0.93%

Transfer Site Fees (per capita)			
	Population	Weighted Share	
R = Regional	5627	\$30.92	\$173,985.20
T = Transitional	2544	\$21.65	\$55,077.60
Total	8171		\$229,062.80

70.02%

Population numbers updated with recent Municipal Census

Approved 2025 Capital Budget

Description

Additions	number	Price	Extension
Roll - off Truck (deferred from 2022)	1	\$ 260,000.00	\$ 260,000.00
Bins (If warranted)	varies	\$ 45,000.00	\$ 45,000.00
Office Repair (deferred from 2024)	1	\$ 45,000.00	\$ 45,000.00
Chemical Shed (purchase from County)	1	\$ 50,000.00	\$ 50,000.00
Replacement Burro	1	\$ 155,000.00	\$ 155,000.00
Hardisty Transfer Site Decommission/relocate	1	\$ 20,000.00	\$ 20,000.00
TOTAL EXPENSES			\$ 575,000.00

Funding			
Sales of aged assets			\$ 15,000.00
From Reserves			\$ 560,000.00
Operations Surplus or loan			\$ -
			\$ -
			\$ -
			\$ -
TOTAL FUNDING			\$ 575,000.00

Capital Reserve Plan 2024 - 2025		
2024 Plan	Opening Jan 1, 2024	\$ 1,405,842.61
	Transfer to Capital Reserve after 2023 audit	\$ 435,000.00
	2024 Interest (4.4%)	\$ 74,000.00
	2024 Purchases	-\$ 543,500.00
	Predicted Year end 2024	\$ 1,371,342.61
2025 Plan	Opening January 2025	\$ 1,371,342.61
	2025 budget requirements from reserves	-\$ 560,000.00
	Transfer to Capital Reserve after 2024 audit	\$ 230,000.00
	2025 GIC interest (4.5%)	\$ 61,710.00
	Total Year end 2025	\$ 1,103,052.61

BUD 2025 - 5 Year Capital Plan - Flagstaff Waste

update Oct 2024

	ACT 2023	PRJT 2024	BUD 2025	PLAN 2026	PLAN 2027	PLAN 2028	PLAN 2029
Roll off	deferred	deferred	\$ 260,000.00	\$ 0.00	\$ 0.00	\$ 265,000.00	\$ 0.00
Bobcat (net)				\$ 35,000.00			\$ 40,000.00
Front End		\$ 493,500.00			\$ 500,000.00	\$ 0.00	\$ 0.00
Burro			\$ 155,000.00			\$ 175,000.00	
Tracked Loader (net)				\$ 680,000.00	\$ 0.00	\$ 0.00	\$ 0.00
Bins	\$ 35,000.00	\$ 30,000.00	\$ 45,000.00	\$ 50,000.00	\$ 50,000.00	\$ 55,000.00	\$ 55,000.00
Yard Truck	deferred	\$ 50,000.00		\$ 50,000.00			
Purchase Ag building			\$ 50,000.00				
Scale/Scalehouse					\$ 150,000.00		
Hardisty Transfer Site			\$ 20,000.00				
Office Repairs (piles)	deferred	deferred	\$ 45,000.00				
Total Cost	\$ 35,000.00	\$ 573,500.00	\$ 575,000.00	\$ 815,000.00	\$ 700,000.00	\$ 495,000.00	\$ 95,000.00
B) Source of Funds For Annual Capital Purchases							
Reserves	\$ 0.00	\$ 493,500.00	\$ 560,000.00	\$ 715,000.00	\$ 500,000.00	\$ 390,000.00	\$ 50,000.00
gain on sales of assets	\$ 15,000.00	\$ 4,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Operations surplus or loan	\$ 20,000.00	\$ 76,000.00	\$ 0.00	\$ 85,000.00	\$ 90,000.00	\$ 95,000.00	\$ 35,000.00
Scheduled Loan	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100,000.00	\$ 0.00	\$ 0.00
Total All Sources	\$ 35,000.00	\$ 573,500.00	\$ 575,000.00	\$ 815,000.00	\$ 700,000.00	\$ 495,000.00	\$ 95,000.00
C) Accumulated Capital Reserves							
Cap Res Open	\$ 1,015,937.77	\$ 1,405,842.61	\$ 1,371,342.61	\$ 1,103,052.61	\$ 687,689.98	\$ 475,197.58	\$ 374,205.48
Capital Funds Applied	\$ 0.00	-\$ 543,500.00	-\$ 560,000.00	-\$ 715,000.00	-\$ 500,000.00	-\$ 390,000.00	-\$ 50,000.00
Cap Funds Replenished	\$ 350,000.00	\$ 435,000.00	\$ 230,000.00	\$ 250,000.00	\$ 260,000.00	\$ 270,000.00	\$ 300,000.00
Interest	\$ 39,904.84	\$ 74,000.00	\$ 61,710.00	\$ 49,637.37	\$ 27,507.60	\$ 19,007.90	\$ 14,968.22
Cap Res. Close	\$ 1,405,842.61	\$ 1,371,342.61	\$ 1,103,052.61	\$ 687,689.98	\$ 475,197.58	\$ 374,205.48	\$ 639,173.70

From: murray@flagwaste.ca
Sent: January 22, 2025 2:43 PM
To: Town of Hardisty; Village of Lougheed; Village of Alliance; Village of Forestburg; Village of Heisler; Town of Daysland; Town of Killam; 'Nancy Friend'; Shelly Armstrong; Town of Sedgewick; admin@flagwaste.ca
Cc: 'Brandon Martz'; 'Elaine Fossen'; 'Janice McTavish'; Jeff Eckstrand; john.cole@lougheed.ca; jrobertson@daysland.ca; Kevin Kinzer; 'Stephen Levy'; 'Stephen Wyse'; w.kroening@hardisty.ca
Subject: Annual Calculation of Unfunded Accrued Liability - Flagstaff Waste
Attachments: 7.3) CPC annual report to partners 2024 yearend.docx

Dear CAO's and Councils.

Every year-end, Flagstaff Waste re-evaluates accrued liability at the regional landfill (related primarily to Closure and Post-Closure construction and monitoring costs) and compares this liability to designated reserves for Closure and Post-Closure (C/PC). We are nearing the end of a 15-year accelerated funding plan to ensure the reserves are equal to or ahead of the accrued liability prior to closure of the landfill in 2054. With the attached report, we are still on track to reach parity (Reserves = Liability) by yearend 2027.

The attached report summarizes the assumptions and analysis related to the above. In a nutshell, Flagstaff Waste C/PC reserves of \$2.164 million fall 13% short of our accrued liability at Year-end 2024. This shortfall equates to \$40.53 per capita, which is shared by all member partners on a per capita basis. This number increased slightly (3.6% or \$11,568) over year-end 2023. The primary reason for the increase in 2024 was due to an unusual increase of 923 tonnes (26.2%) in Municipal Solid Waste (MSW) over the previous year and the long term average. Sources of material were several construction, demolition, and renovation projects throughout the collection area. Of course, a 26.2% increase in material landfilled, also affects the 'accrued liability' proportionately.

If you have any questions related to this matter, please do not hesitate to call.

Regards,

Murray Hampshire
Executive Director
Flagstaff Waste.



January 21, 2025

To member CAO's and Councils.

Re: Annual Closure/Post Closure Liability vs Reserves Review

Some partner municipalities include their portion of the Flagstaff Waste Closure/Post-Closure (C/PC) unfunded liability in their annual financial reporting. The partner shares of Unfunded Accrued Liability are calculated using the following assumptions:

- Available landfill air space was recalculated by our engineering consultant in January 2019 (WSP report, Jan. 2019). This calculation is updated annually by estimating volume from our annual tonnage inflow.
- The estimated construction cost of Closure/Post Closure provided by our engineering consultant in January 2019 has increased by 2% annually from 2019-2021 and increased to 3% annual inflation starting in 2023.
- Total Municipal Solid Waste (MSW) added to the landfill in 2024 was 4,448.3 tonnes (equivalent to 6,843.5 cubic meters).
- 'Landfill % Filled' is calculated by dividing total cubic meters of waste collected by total air space available. At yearend 2024, our landfill is 74.4% full.
- Accrued liability is a function of the total cost of C/PC multiplied by 'landfill % filled' (\$3,52,867 * .747 = \$2,494,533).
- Total C/PC funds held in reserved for this purpose at yearend 2024 = \$2.164 M.
- Accrued Liability is 86.4% funded at yearend 2024.

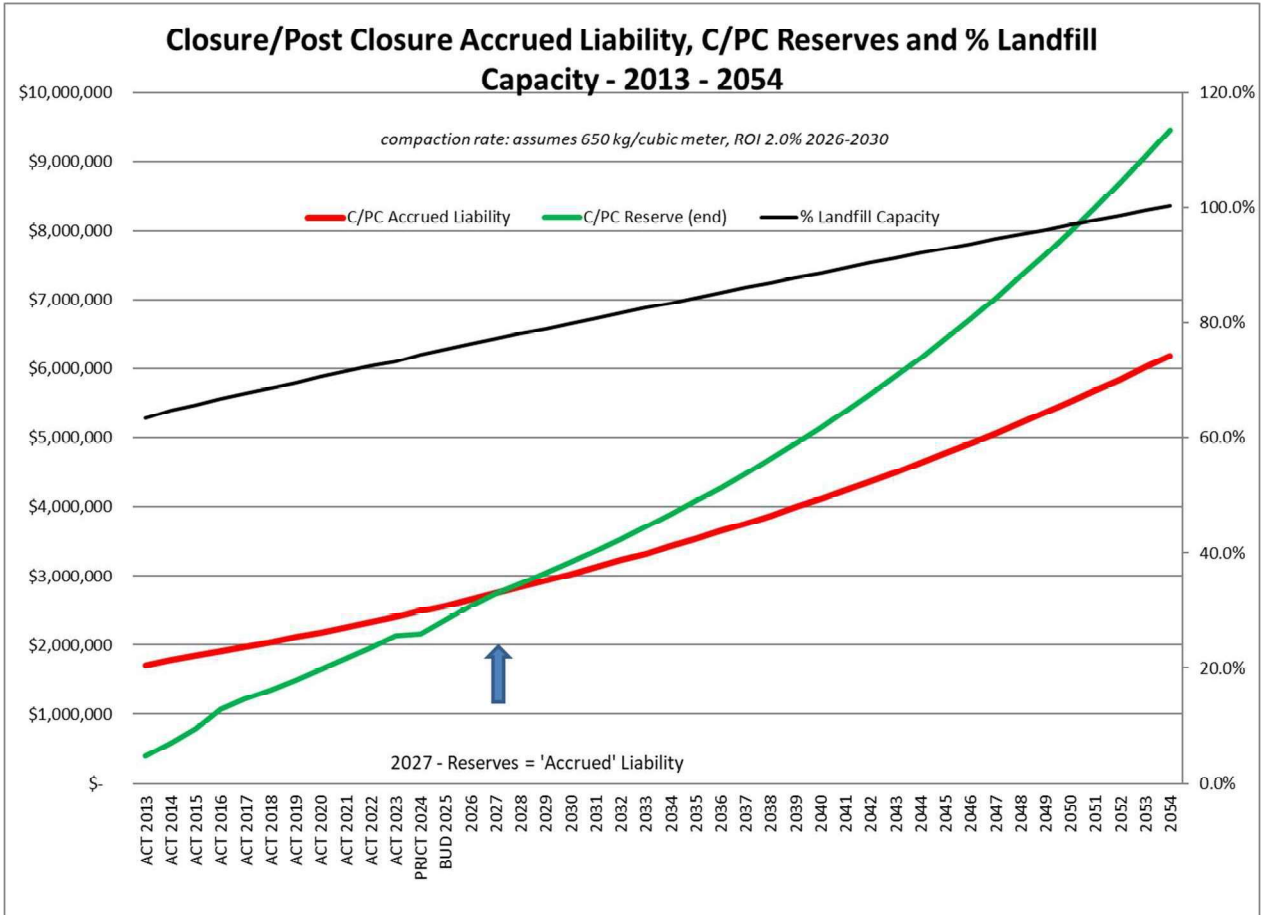
Flagstaff Waste <u>Closure and Post Closure Liability (Dec 31, 2024)</u>	
Estimate of Closure/Post Closure Costs	2024 YE
Estimated C/PC Costs (2019 + inflation)	\$ 3,189,628
Land assembly (updated 2019 + inflation)	\$ 163,239
Total	\$ 3,352,867
Air Space Calculation -	
Total Capacity of Landfill (m3)	617,728
Capacity filled to end of period (m3)	459,787
Landfill % Filled	74.7%
Calculation of Unfunded Accrued Liability	
Accrued C/PC liability to end of period	\$ 2,495,603
Total C/PC Reserve - end of period	\$ 2,164,468
Unfunded C/PC Liability	\$ 331,135
Percent unfunded	13.3%

- Each municipality's share of the unfunded liability (\$331,135) is calculated on a per capita basis using 2021 StatsCan population data. The average cost per capita has increased 3.62% from \$39.11 at YE 2023 to \$40.53 at YE 2024. The main reason for the increase was an unusual increase in total material landfilled in 2024, primarily due to numbers of construction, demolition and renovation jobs in the community. The resultant increase of 923 tonnes over average, resulted in a 26.2% increase in rate of fill, thus increasing the accrued liability accordingly.

Calculation of Partner Share of Unfunded Accrued C/PC Liability			
Municipality	Population	2023	2024
Alliance	166	\$ 6,465.34	\$ 6,727.26
Daysland	789	\$ 30,729.84	\$ 31,974.73
Forestburg	807	\$ 31,430.90	\$ 32,704.19
Hardisty	548	\$ 21,343.41	\$ 22,208.05
Heisler	135	\$ 5,257.96	\$ 5,470.96
Killam	918	\$ 35,754.11	\$ 37,202.54
Lougheed	225	\$ 8,763.26	\$ 9,118.27
Rosalind	162	\$ 6,309.55	\$ 6,565.15
Sedgewick	761	\$ 29,639.30	\$ 30,840.01
Flagstaff County	3660	\$143,873.31	\$148,323.84
Total	8171	\$319,567.00	\$331,135.00
Per Capita		\$ 39.11	\$ 40.53

We have no reason to believe the rate of fill will continue as 2024 was an outlier from the long-term average rate of fill. Our plan to reach parity between unfunded Closure/Post Closure Liability and Capital reserves was developed with a 15-year window starting in 2013. We update our plan annually to record progress as well as to fact cheque model assumptions. Our long-range business planning has been updated below to incorporate new model parameters (interest rates, inflation rates).

- At YE 2024, the landfill is filled to 74.4% of capacity.
- At the YE 2024 the accumulated C/PC reserves are sufficient to fund 86.7% of accrued liability.
- Delayed closure of Phase I until at least 2027 at estimated cost of \$750,000, which costs will be paid out of C/PC reserves.
- Parity (reserves = accrued liability) in 2027. At that time, the Board and members will decide whether to reduce rate of C/PC funding to match annual accrued liability (about \$75,000 per year), or, to continue the same level of funding, with intent to build a future landfill construction reserve when current landfill is completed in 2054 (27 years).



If you have any questions or concerns related to these calculations, please do not hesitate to give me a call.

Regards,

Murray Hampshire
Executive Director.