



# Report

## TITLE: JOINT USE AND PLANNING AGREEMENT

**Meeting: Council Meeting**

**Meeting Date: November 20, 2024**

### Background

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In 2020, the Municipal Government Act (MGA) and the Education Act were both amended to require municipalities and school boards to establish joint use and planning agreements (JUPA). A JUPA is a written agreement between one or more municipalities and one or more school boards which addresses:

1. shared use and access to facilities,
2. funding of shared facilities and services, and
3. the planning and acquisition of new or expanded school sites.

The deadline for JUPAs to be completed has been extended to June 10<sup>th</sup>, 2025. An agreement is necessary as Battle River School Division is considered to 'operate' within Flagstaff County due to County residents attending BRSD schools.

Section 670.1(3) of the MGA states that an agreement must include the following:

1. Establishing a process for discussing matters relating to:
  - a. the planning, development and use of school sites on municipal reserves, school reserves and municipal and school reserves in the municipality,
  - b. transfers under section 672 or 673 of municipal reserves, school reserves and municipal and school reserves in the municipality,
  - c. disposal of school sites,
  - d. the servicing of school sites on municipal reserves, school reserves and municipal and school reserves in the municipality, and
  - e. the use of school facilities, municipal facilities, and playing fields on municipal reserves, school reserves and municipal and school reserves in the municipality, including matters relating to the maintenance of the facilities and fields and the payment of fees and other liabilities associated with them,
2. Respecting how the municipality and school board will work collaboratively,
3. Establishing a process for resolving disputes, and
4. Establishing a time frame for regular review of the agreement.

The agreement includes the following clauses of significance:

- Council and members of BRSD shall meet as required or as requested by either party
- An operating committee consisting of the CAO and the Secretary-Treasurer of BRSD oversee the operation of the agreement and meet on an as-needed basis

Administration has reviewed the agreement to ensure that the clauses are appropriate and are in alignment with the needs of Flagstaff County.

### **Alignment with the Strategic Plan**

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STRONG COMMUNITIES: Flagstaff County's commitment to Strong Communities means we will provide community services that make Flagstaff an attractive place to live for all generations.

### **Alternatives/Options**

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1. Council direct Administration to enter into the Joint Use and Planning Agreement with the Board of Trustees of Battle River School Division and execute the document.
2. Council direct Administration to continue with discussions to amend the agreement.

### **Recommendation**

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THAT Council direct Administration to enter into the Joint Use and Planning Agreement with the Board of Trustees of Battle River School Division and execute the document.