



# Council Meeting

## Minutes

Wednesday, October 23, 2024  
Council Chambers of the Administration Building

Members Present: Reeve D. Kroetch, Division 5  
Councillor R. Manning, Division 1  
Councillor J. Eckstrand, Division 3  
Councillor M. Thompson, Division 4  
Councillor L. Hiller, Division 6  
Councillor H. Shield, Division 7

Members Absent: Councillor M. Ponto, Division 2

Staff Present: Shelly Armstrong, Chief Administrative Officer  
Deb Brodie, Corporate Services Director  
Karen Burnand, Community Services Director  
Jon Dahl, Municipal Services Director  
Cary Castagna, Communications Coordinator  
Cheryl Bergman, Recording Secretary

### 1. CALL TO ORDER

The Reeve called the meeting to order at 9:29 a.m.

### 2. ADOPTION OF AGENDA

#### Resolution # FC20241023.1001

**Moved By:** Clr. Shield

THAT the agenda for the Council Meeting of October 23, 2024 be approved as presented.

**Carried**

### 3. DELEGATIONS

#### 3.1 MUNICIPAL SERVICES

##### 3.1.1 ELECTRICAL DISTRIBUTION FRANCHISE FEE 2025

J. Dahl reviewed the proposed 2025 Electrical Distribution Franchise Fees.

#### Resolution # FC20241023.1002

**Moved By:** Clr. Thompson

THAT the franchise fee percentage as per the electrical distribution system franchise agreements be submitted to the Alberta Utilities Commission for approval as follows:

- With FortisAlberta for the Hamlet of Strome – no change, fee to remain at 9%
- With ATCO Electric for the Hamlet of Galahad – no change, fee to remain at 9%

**Carried**

##### 3.1.2 2024 USED MISCELLANEOUS EQUIPMENT SALE RESULTS

Reeve Kroetch declared pecuniary interest and withdrew from the meeting. Deputy Reeve Shield took the Chair. J. Dahl reviewed the 2024 used miscellaneous equipment sale results.

#### Resolution # FC20241023.1003

**Moved By:** Clr. Hiller

THAT the following bids received for the 2024 Tender for the Sale of Used Equipment be approved:

- Item #1 - \$93,000.00 + GST from Ritchie Bros. Auctioneers for the 2015 John Deere Excavator
- Item #2 - \$20,000.00 + GST from Ritchie Bros. Auctioneers for the FAE Mulcher Attachment
- Item #3 - \$1,999.00 + GST from Michener Allen Auctions for the 2005 Dodge 1/2T, Quad Cab, 4x4 Short Box Truck
- Item #4 - \$3,800.00 + GST from Don Kroetch for the 2007 Chevrolet 1/2T, Extended Cab, 4x4 Short Box Truck

- Item #5 - \$2,188.00 + GST from Michener Allen Auctions for the 2009 Dodge 3/4T, Regular Cab, 4x4 Long Box Truck
- Item #6 - \$1,588.00 + GST from Michener Allen Auctions for the 2010 Ford F150 1/2T, Super Cab, 4x4 Short Box Truck
- Item #7 - \$1,588.00 + GST from Michener Allen Auctions for the 2016 Dodge 1500, Quad Cab, 4x4 Short Box Truck
- Item #8 - \$10,050.00 + GST from Francis Blue for the 2014 Kubota RTX X900
- Item #9 - \$350.00 + GST from Francis Blue for the 1,200 Gallon Water Tank
- Item #10 - \$180.00 + GST from Francis Blue for the 1,000 Gallon Water Tank
- Item #11 - \$70.00 + GST from Lorne Brodie for the Stihl FS56C Weed Trimmer #1
- Item #12 - \$60.00 + GST from Francis Blue for the Stihl FS56C Weed Trimmer #2
- Item #13 - \$87.00 + GST from Lorne Brodie for the Stihl FS56C Weed Trimmer #3
- Item #14 - \$200.00 + GST from Matthew Pfeffer for the Truck Mounted Sprayer with 110 Gallon Water Tank
- Item #15 - \$701.00 + GST from Gratton Coulee Agri Parts Ltd. for the Truck Mounted Sprayer with 110 Gallon Water Tank and Honda GX160 Motor and Pump
- Item #16 - \$101.00 + GST from Gratton Coulee Agri Parts Ltd. for the Carlisle Multi Trac C/S Garden Tractor Turf Tire
- Item #18 - \$51.00 + GST from Gratton Coulee Agri Parts Ltd. for the Carlisle All Trail ATV Tire
- Item #19 - \$36,000.00 + GST from Donald McArthur for the 1989 Case IH 9170 4WD Tractor

**Carried**

Reeve Kroetch entered the meeting and took the Chair.

### 3.2 2025 BUSINESS PLAN AND BUDGET DRAFT 1

D. Brodie, Corporate Services Director presented the first draft of the 2025-2028 Business Plan and Budget and the 2025-2030 Capital Plan.

Reeve Kroetch recessed the meeting at 10:23 a.m. and reconvened at 10:29 a.m. The review continued.

#### Resolution # FC20241023.1004

**Moved By:** Clr. Shield

THAT the 2025-2028 Business Plan and Budget and the 2025-2030 Capital Plan be approved with the 2025 Operating Budget of \$28,014,150 and 2025 Capital Budget of \$8,551,300 and 2026 Capital Budget \$5,089,600.

**Carried**

J. Dahl withdrew from the meeting.

## 4. ADOPTION OF MINUTES

### 4.1 SEPTEMBER 11, 2024 COUNCIL MEETING MINUTES

#### Resolution # FC20241023.1005

**Moved By:** Clr. Manning

THAT the minutes for the Council meeting of September 11, 2024 be approved as presented.

**Carried**

### 4.2 OCTOBER 7, 2024 SPECIAL COUNCIL MEETING MINUTES

#### Resolution # FC20241023.1006

**Moved By:** Clr. Thompson

THAT the minutes for the Special Council meeting of October 7, 2024 be approved as presented, with the following revisions:

The order of the first two resolutions under **Bylaw 08/24 Electoral Boundaries Bylaw** be switched as follows:

#### 1. Resolution # FC20241007.1003

Moved By: Clr. Eckstrand

THAT first reading be given for the Electoral Boundaries Bylaw 08/24 for the purpose of establishing electoral boundaries and the number of councillors to serve on Flagstaff County Council (Version 1 utilizing five divisions based on a balanced population and five councillors).

Reeve Kroetch requested a recorded vote.

Defeated (3 to 4)

2. Resolution # FC20241007.1002

Moved By: Clr. Hiller

THAT first reading be given for the Electoral Boundaries Bylaw 08/24 for the purpose of establishing electoral boundaries and the number of councillors to serve on Flagstaff County Council (Version 2 utilizing seven divisions based on a balanced residences).

Reeve Kroetch requested a recorded vote.

Defeated (3 to 4)

**Carried**

**5. BUSINESS**

**5.1 SCHEDULE OF REGULAR COUNCIL MEETINGS**

Council reviewed and discussed the schedule of regular Council meetings.

**Resolution # FC20241023.1007**

**Moved By:** Clr. Manning

THAT administration prepare a revision to the Procedural Bylaw to reflect the following amendment to the meeting schedules: Regular meetings of Council shall be held once per month, with the specific dates for the upcoming year to be established by resolution of Council no later than December of the preceding year.

**Carried**

**5.2 EXTENSION OF ACCURATE ASSESSMENT AGREEMENT**

Council reviewed and discussed the extension of the Accurate Assessment agreement.

**Resolution # FC20241023.1008**

**Moved By:** Clr. Thompson

THAT the current contract for the provision of Residential, Farmland, Non-Residential, and Industrial property assessment with Accurate Assessment Group Ltd be extended for an additional five (5) years; 2025-2030.

**Carried**

**5.3 VALLEY SKI HILL - REQUEST FOR DONATION OF GRAVEL**

Council reviewed and discussed the request from the Valley Ski Hill.

**Resolution # FC20241023.1009**

**Moved By:** Clr. Eckstrand

THAT the request from the Valley Ski Hill to donate and deliver one load of gravel for the ski hill parking lot, at an approximate cost of \$1,000, be approved.

**Carried**

**6. COMMITTEE REPORTS**

**6.1 COMMITTEE REPORTS 2024-10-23**

Reeve Kroetch reported on the Battle River Research Group meeting of September 24, 2024.

Clr. Thompson reported on the Flagstaff Family and Community Services meeting of October 9, 2024.

**Resolution # FC20241023.1010**

**Moved By:** Clr. Shield

THAT the 2025 Flagstaff Family and Community Services budget of \$483,704 be approved with a commitment of \$10.00 per capita.

**Carried**

Reeve Kroetch recessed the meeting at 12:08 p.m. and reconvened at 1:15 p.m.

Clr. Eckstrand reported on the Parkland Regional Library meeting of September 12, 2024.

**Resolution # FC20241023.1011**

**Moved By:** Clr. Shield

THAT the proposed 2025 Parkland Regional Library budget of \$3,900,392 be approved as presented, with a requisition of \$9.81 per capita.

**Carried**

Clr. Shield reported on the Flagstaff Regional Emergency Services Society meeting of September 18, 2024.

Clr. Hiller reported on the Battle River Alliance for Economic Development meeting.

**7. CORRESPONDENCE ITEMS**

**7.1 CORRESPONDENCE ITEMS - 2024-10-23**

**Resolution # FC20241023.1012**

**Moved By:** Clr. Thompson

THAT the following items of correspondence be approved as presented:

1. Battle River Research Group (BRRG) – June 10, 2024 Meeting Minutes
2. Flagstaff County – August Financial Report
3. Flagstaff Regional Housing Group (FRHG) – June 25, 2024 Meeting Minutes
4. Flagstaff Regional Housing Group (FRHG) – Response to Flagstaff County July 23 Letter
5. Government of Alberta – September 2024 Assessment Model Review Update
6. Municipal Planning Services – Proposed Subdivision 24-R-874
7. Natural Resources Conservation Board (NRCB) – Mitchel Kroetsch-NRCB Notice Letter to Parties
8. Natural Resources Conservation Board (NRCB) – Mitchel Kroetsch Board Decision
9. Royal Canadian Mounted Police Killam/Forestburg – September 10, 2024 Back to School Safety
10. Royal Canadian Mounted Police Killam/Forestburg – September 10, 2024 Keeping Businesses Safe
11. Rural Municipalities of Alberta (RMA) – Below the Drill Campaign
12. Rural Municipalities of Alberta (RMA) – September 13, 2024 Contact Newsletter
13. Rural Municipalities of Alberta (RMA) – September 20, 2024 Contact Newsletter
14. Rural Municipalities of Alberta (RMA) – September 27, 2024 Contact Newsletter
15. Rural Municipalities of Alberta (RMA) – October 4, 2024 Contact Newsletter
16. Rural Municipalities of Alberta (RMA) – October 11, 2024 Contact Newsletter
17. Rural Municipalities of Alberta (RMA) – October 18, 2024 Contact Newsletter
18. Universal Broadband Fund and Alberta Broadband Fund
19. Flagstaff County – September Financial Report
20. Quarterly Resolution Update For Council – 2024-07-01 – 2024-09-30
21. Heidi Rohe – Concern of Mitchel Kroetsch water licence application DAPP0101386
22. Thomas Rohe – Concern of Mitchel Kroetsch water licence application DAPP0101386
23. Village of Heisler – Concern of Mitchel Kroetsch water licence application DAPP0101386

**Carried**

**10. ADJOURNMENT**

The Reeve adjourned the meeting at 1:28 p.m.

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Reeve

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Chief Administrative Officer