Council Meeting
Revised Agenda

Wednesday, May 6, 2026, 9:00 AM

Council Chambers of the Administration Building

Pages

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation for consideration
THAT the agenda for the Council Meeting of May 6, 2026 be approved as presented.

3. DELEGATIONS

3.1 1000 A.M. - ACCURATE ASSESSEMENT PRESENTATION 6

4. ADOPTION OF MINUTES

4.1 APRIL 1, 2026 COUNCIL MEETING MINUTES 30

Recommendation for consideration
THAT the minutes for the Council meeting of April 1, 2026 be approved as presented.

4.2 APRIL 29, 2026 SPECIAL COUNCIL MEETING MINUTES 34

Recommendation for consideration
THAT the minutes for the Special Council meeting of April 29, 2026 be approved as presented.

5. DEPARTMENT BUSINESS

5.1 CORPORATE SERVICES

5.1.1 2026 PROPERTY TAX BYLAW 36

Recommendation for consideration
THAT Council give first, second and if unanimously agreed third reading of Bylaw 03/26, the Property Tax Bylaw authorizing the proposed rates of taxation to be levied against assessable property within Flagstaff County in 2026.

5.1.2 2025 MUNICIPAL INDICATOR RESULTS 42

Recommendation for consideration

THAT Flagstaff County respond to the 2025 Municipal Indicator Results as follows:

- Indicator #4 – Tax Collection Rate: Municipalities will continue to have higher uncollectable tax ratios as long as bad acting oil and gas companies are allowed to continue to operate without paying taxes and there is no repercussion for them continuing not to pay. Flagstaff County recognizes this loss of revenue in their budget planning.
- Indicator #11 – Investment in Infrastructure: Flagstaff County has reviewed their Capital Spending Plan, and the replacement of assets will exceed the annual amortization based on the current long-term plan 2026-2029 and into the future. Based on staff analysis of capital spending we will meet the requirements by 2026 yearend.

5.2 COMMUNITY SERVICES

5.2.1 2026 TOURISM ASSISTANCE GRANT - FLAGSTAFF SCOTTISH CLUB GATHERING OF THE CLANS HIGHLAND FESTIVAL 45

Recommendation for consideration
THAT after reviewing the evaluation form for the Tourism Assistance grant request from the Flagstaff Scottish Club for the purpose of hosting The Gathering of the Clans Highland Festival, approve the grant in the amount of $3,000.

*5.2.2 2026 CANEXPORT COMMUNITY INVESTMENTS OPPORTUNITY - FOREIGN DIRECT INVESTMENT (FDI) LEAD GENERATION *58*

Recommendation for consideration
TO approve the matching contribution of $40,800 for the Flagstaff Investor Partnership & Success Program, to come from Economic Development operating reserves and contractually move forward with the CanExport Community Investment grant.

5.3 MUNICIPAL SERVICES

5.3.1 UTILITIES BYLAW 04-26 86

Recommendation for consideration
THAT Council pass first, second and if unanimously agreed, third reading of Bylaw 04/26 – Utilities Bylaw.

5.3.2 2026 PUBLIC WORKS DECLARATION WEEK 123

Recommendation for consideration
THAT Council approve the attached resolution thereby proclaiming May 17th to May 23rd, 2026, to “National Public Works Week” in Flagstaff County.

5.3.3 2026 CULVERT REPLACEMENTS TENDER 78061-26 125

Recommendation for consideration
THAT the Culvert Replacement Tender # 78061-26 be awarded to Vitae

Environmental Construction Ltd. for $476,400 plus GST to be funded through the Strategic Transportation Infrastructure Program (STIP) grant and MSI Capital grant.

5.3.4 ADMINISTRATION BUILDING - HVAC SYSTEM REPAIRS 127

Recommendation for consideration
THAT Council approve funding in the amount of $31,450 plus GST for the required mechanical system repairs at the Administration Building, as identified in the Nordic Mechanical Systems deficiency report, to be funded from the Office Building Maintenance operating budget.

6. BUSINESS

6.1 BEAVER COUNTY - INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) 128

Recommendation for consideration
THAT pursuant to the Municipal Government Act, Section 708.28, Flagstaff County determines and agrees that intermunicipal services with Beaver County have been and will continue to be adequately provided by means other than an Intermunicipal Collaboration Framework (ICF), and that they opt out of and conclude the Intermunicipal Collaboration Framework approved by resolution March 11, 2020.

6.2 MUNICIPAL DISTRICT OF WAINWRIGHT - INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) 131

Recommendation for consideration
THAT pursuant to the Municipal Government Act, Section 708.28, Flagstaff County determines and agrees that intermunicipal services with the Municipal District of Wainwright have been and will continue to be adequately provided by means other than an Intermunicipal Collaboration Framework, and that they opt out of and conclude the Intermunicipal Collaboration Framework approved by resolution March 11, 2020.

6.3 TOWN OF KILLAM - NEW MEDICAL CLINIC 134

Recommendation for consideration
THAT Council support the Town of Killam in establishing a committee to explore the needs and the possibility of development of a new medical clinic in the community, and to appoint two Council members and Shelly Armstrong, Chief Administrative Officer to the committee.

6.4 VILLAGE OF FORESTBURG - ANNEXATION OF NE 35-41-15-W4 136

Recommendation for consideration
THAT Council consider the request from the Village of Forestburg regarding support of the annexation of NE 35-41-15-W4.

7. COMMITTEE REPORTS

7.1 COMMITTEE REPORTS - 2026-05-06 140

1. Veterans Memorial Highway Association (VMHA) – April 10, 2026 Minutes and Agenda
2. Veterans Memorial Highway Association (VMHA) – March 28, 2025 Minutes

3. Veterans Memorial Highway Association (VMHA) – December 5, 2025 AGM Minutes
4. Flagstaff Regional Solid Waste Management (FRSWM) – April 27, 2026 Minutes and Agenda
5. Diplomat Mine Museum Society (DMMS) – April 27, 2026 Minutes and Agenda
6. Flagstaff Family and Community Services (FFCS) – April 8, 2026 Minutes and Agenda
7. Flagstaff Community Fondation – April 8, 2026 Minutes and Agenda
8. Flagstaff Regional Emergency Services Society (FRESS) – April 22, 2026 Agenda
9. Flagstaff Regional Emergency Services Society (FRESS) – March 25, 2026 Minutes

*7.2 COMMITTEE REPORTS - ADDENDUM - 2026-05-06 *167*

1. Flagstaff Regional Housing Group (FRHG) March 24, 2026 Minutes - May 5, 2026 Agenda

8. CORRESPONDENCE ITEMS

8.1 CORRESPONDENCE ITEMS - 2026-05-06 172

Recommendation for consideration
THAT the following items of correspondence be approved as presented:

1. Alberta Municipal Affairs – April 1, 2026 Assessment Review Model
2. Alberta Municipal Affairs – April 2, 2026 – Bill 28
3. Coalition of Alberta Public Libraries – April 2, 2026 – AB Libraries Condemn Act of Censorship
4. Minister of Agriculture and Agri-Food – April 1, 2026 – Response to Lacombe Research Centre Letter
5. Police Review Commission – April 2026 – Update and Q1 Report
6. Town of Daysland – April 24, 2026 – Highway 13 Widening
7. Flagstaff County – March 2026 Financial Report
8. Royal Canadian Mounted Policy (RCMP) – Q4 Update
9. Rural Municipalities of Alberta (RMA) – April 21, 2026 Assessment Model Review Member Update
10. Rural Municipalities of Alberta (RMA) – April 2, 2026 Contact Newsletter
11. Rural Municipalities of Alberta (RMA) – April 10, 2026 Contact Newsletter
12. Rural Municipalities of Alberta (RMA) – April 17, 2026 Contact Newsletter
13. Rural Municipalities of Alberta (RMA) – April 24, 2026 Contact Newsletter
14. Rural Municipalities of Alberta (RMA) – June 4, 2026 – County Fair Reception Save the Date

*8.2 CORRESPONDENCE ITEMS - ADDENDUM - 2026-05-06 *312*

Recommendation for consideration
THAT the following items of correspondence be approved as presented:

1. Rural Municipalities of Alberta (RMA) – May 1. 2026 Contact Newsletter

9. INFORMATION ITEMS

9.1 INFORMATION ITEMS - 2026-05-06 334

1. Battle River Alliance for Economic Development (BRAED) – April 8, 2026 – Local to Global Forum
2. Battle River School Division (BRSD) – March 2026 Board Highlights
3. Battle River Watershed Alliance (BRWA) – April 8, 2026 The Current Newsletter
4. Battle River Watershed Alliance (BRWA) – April 2026 Quarterly Report
5. Parkland Regional Library System (PRLS) – April 2, 2026 Update
6. Parkland Regional Library System (PRLS) – April 16, 2026 Update
7. Parkland Regional Library System (PRLS) – April 30, 2026 Update

*9.2 INFORMATION ITEMS - ADDENDUM - 2026-05-06 *367*

1. Battle River Watershed Alliance (BRWA) May 2026 The Current Newsletter

10. CLOSED MEETING (IN CAMERA) SESSION

10.1 CLOSED MEETING (IN CAMERA) SESSION - ATIA SECTIONS 26 AND 29 - 2026-05-06 376

11. ADJOURNMENT

Report

TITLE: 10:00 AM - ACCURATE ASSESSMENT PRESENTATION

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

Accurate Assessment Group will be in attendance to present their review and highlights of the assessment.

Attached is a copy of the presentation from Accurate Assessment. They currently provide assessment services to Flagstaff County for the following assessment codes which are not part of the Designated Industrial Property (DIP):

- Farmland
- Residential
- Commercial
- Industrial
- Other Non-Residential

The provincial assessors provide assessment services for the following which is not included in this presentation:

- Pipeline/Wells
- Powerlines
- Electric Power Generation
- Oilfield Machinery & Equipment (DIP)
- Oilfield Buildings
- Railway

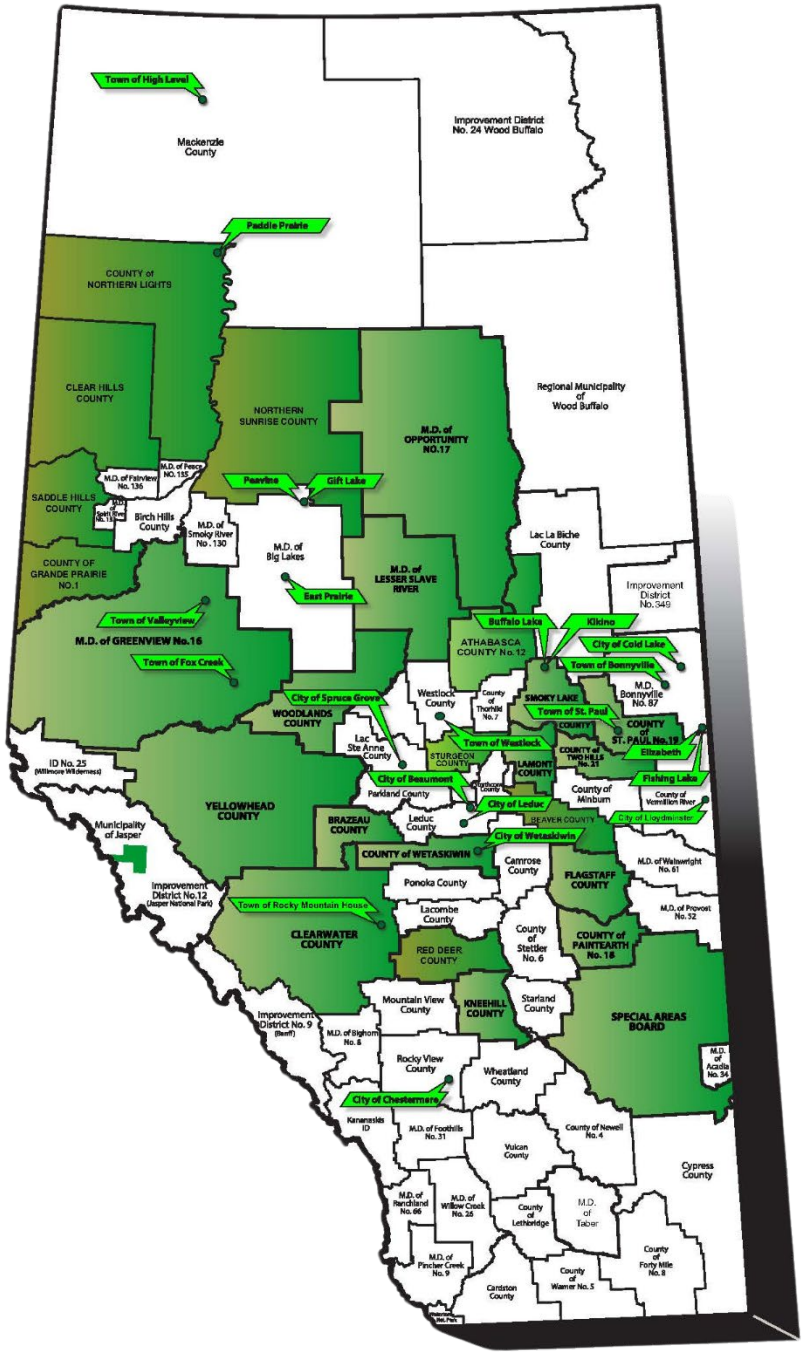

FLAGSTAFF
COUNTY

Agenda

- Accurate Assessment Group Ltd.
- Highlights of the Municipality's Assessment

AAG's Client Partners

- ✓ **26 Rural Municipalities** **(DIP Assessment Services in 15)**
- ✓ **6 Cities**
- ✓ **8 Towns**
- ✓ **8 Metis Settlements**
- ✓ **2 First Nations**



Trusted Advisor

At AAG, our purpose is to continuously seek improvement,

and earn the role of Trusted Advisor.

TEAM DEPTH

Specializing in all aspects of Municipal Property Assessment

400+ Years of Combined Experience

COMMUNICATION

We connect with Rate Payers successfully

We communicate with Council, CAO's and Administration

DATA INTEGRITY

Our technology drives best practices for assessment operations.

Leaders in quality control through technology and experience



Residential



Non-Residential



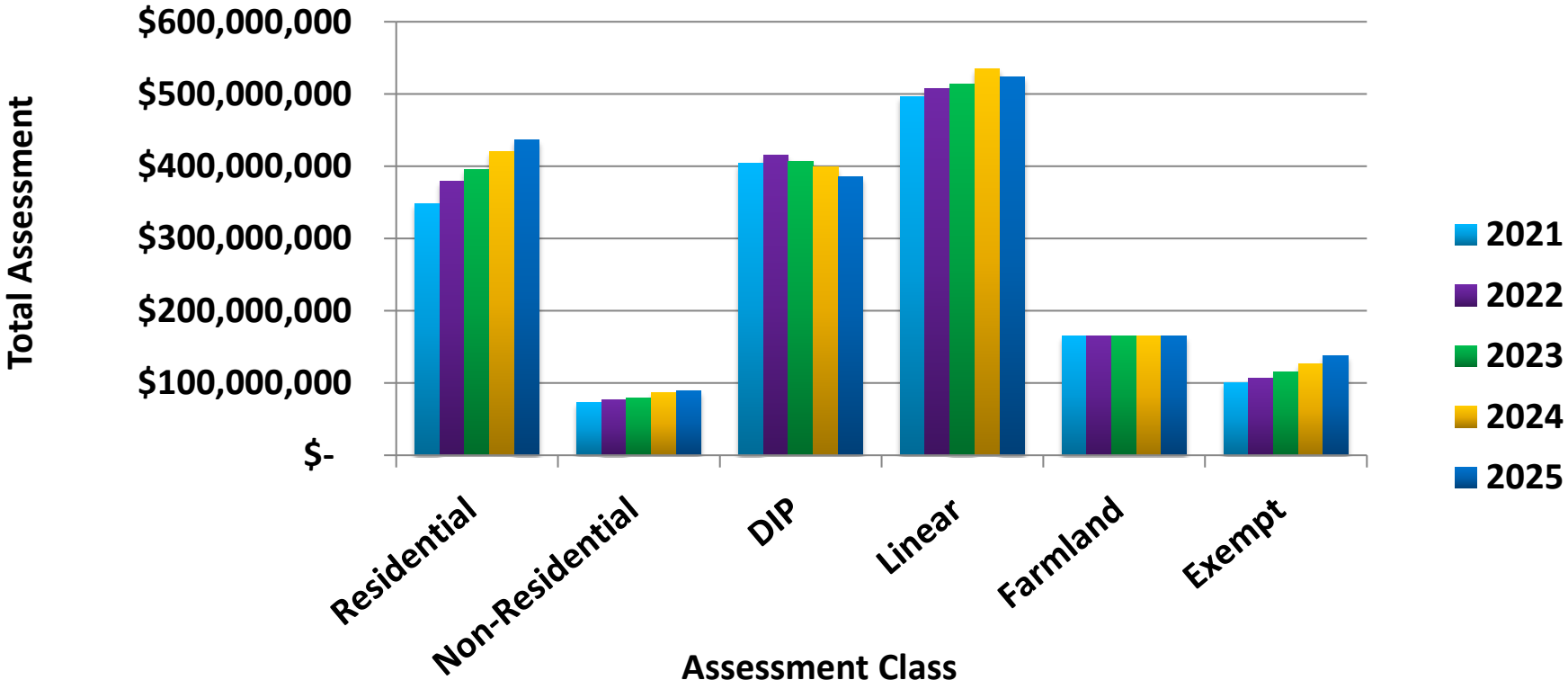
Farmland

Kris Meadows, AMAA	Property Assessor
Troy Birtles, AMAA	Assessment Manager
Levi Stewart	Property Assessor
Colt Cannan	Property Assessor
Tyler Birtles	Property Assessor
Sean Cosens, Bsc. Ag	Farmland Assessment Specialist
Bob Daudelin, AMAA	Assessment Specialist
Kurt Hartman	Assessment Specialist
Josh McMillan	Property Assessor
Jesse Nelson	Property Assessor
Cory Allen	Property Assessor

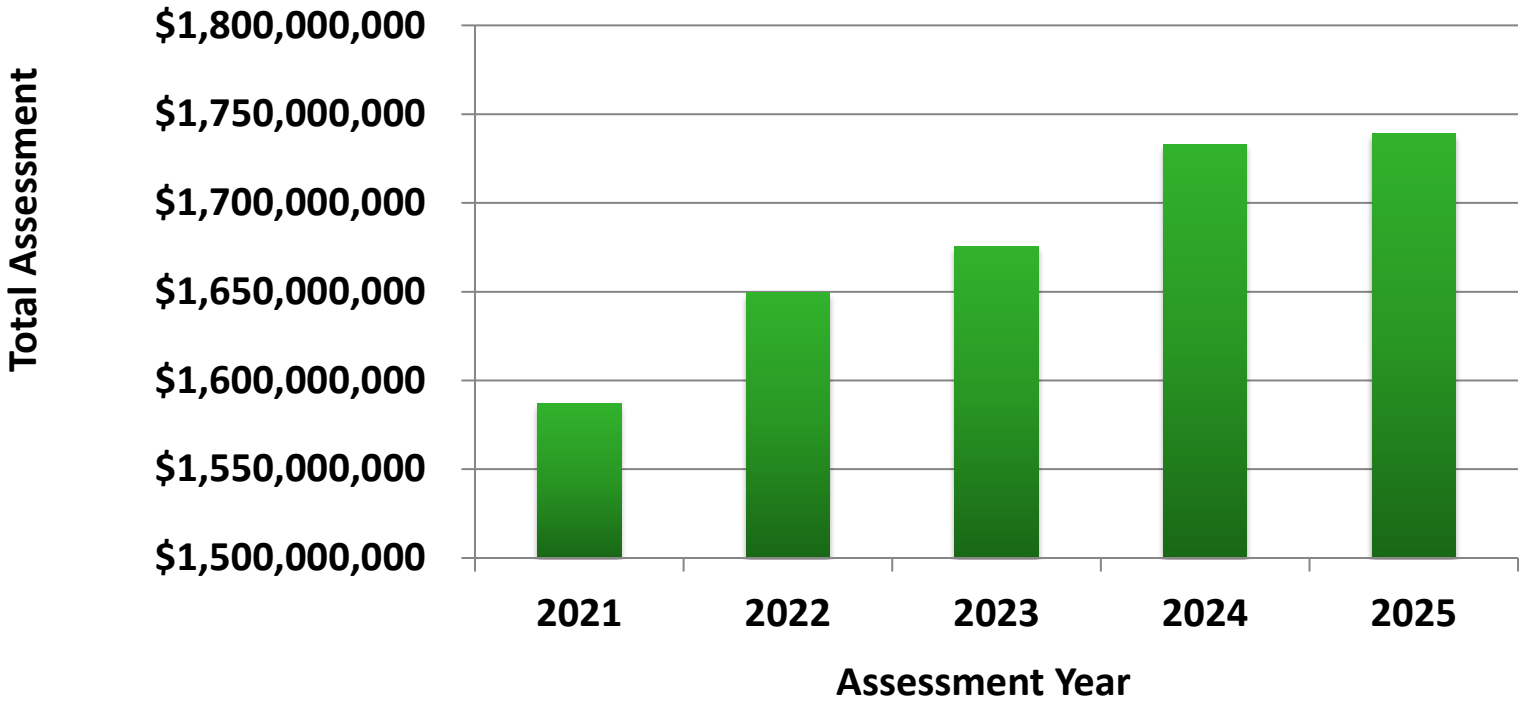
2024 Compared to 2025 Assessment

	2024	2025	Difference	
	Totals	Totals	$	%
Residential	$420,283,880	$436,721,390	**$16,437,510**	**104%**
Non-Residential	$86,864,640	$89,237,410	**$2,372,770**	**103%**
Designated Industrial Property (DIP)	$399,451,420	$385,612,690	**($13,838,730)**	**97%**
Linear	$534,616,670	$524,128,580	**($10,488,090)**	**98%**
Farmland	$165,170,980	$165,204,870	**$33,890**	**100%**
Exempt	$126,559,140	$138,039,400	**$11,480,260**	**109%**
Grand Total:	$1,732,946,730	$1,738,944,340	**$5,997,610**	**100%**

Assessment Class History Comparison



Assessment Total History Compare



Taxable Assessment Change Compare by %

Range	Properties	%
-25% to -100%	52	0.6%
-10% to -25%	18	0.2%
-1% to -10%	**91**	**1.1%**
No Change	**6,393**	**76.7%**
1% to 10%	**1,463**	**17.6%**
10% to 25%	71	0.9%
25% to 100%	33	0.4%
Over 100%	16	0.2%
New Roll #'s	14	0.2%
Inactive Roll #'s	182	2.2%
Total Properties	8,333	100%

95%

Taxable Assessment Change Compare by $

Range	Properties	%
Over - $1,000,000	9	0.1%
-$100,000 to -$999,999	23	0.3%
-$25,000 to -$99,999	28	0.3%
-$10,000 to -$24,999	21	0.3%
-$1,000 to -$9,999	67	0.8%
-$999 to $999	6,393	76.7%
$1,000 to $9,999	1,083	13.0%
$10,000 to $24,999	356	4.3%
$25,000 to $99,999	124	1.5%
$100,000 to $999,999	27	0.3%
Over $1,000,000	6	0.1%
New Roll #'s	14	0.2%
Inactive Roll #'s	182	2.2%
Total Properties	8,333	100%

95%

New Roll #'s & Permit Comparison

New Roll #'s Summary					
	2021	**2022**	**2023**	**2024**	**2025**
Residential/Non-Res	-3	-23	-49	24	-168

Development Permit					
	2021	**2022**	**2023**	**2024**	**2025**
Development Permits	56	55	56	48	60

ACCURATE ASSESSMENT GROUP LTD.

Overview

(NOT including Industrial or Linear)

Residential (Rural)	
Land	2.8% Increase
Buildings	4.3% Increase
Combined Impact	4.0% Increase

Residential (Lake)	
Land	No Change
Buildings	2.1% Decrease
Combined Impact	1.4% Decrease

Residential (Hamlets)	
Land	0.2% Increase
Buildings	2.5% Increase
Combined Impact	2.3% Increase

Overview

(NOT including Industrial or Linear)

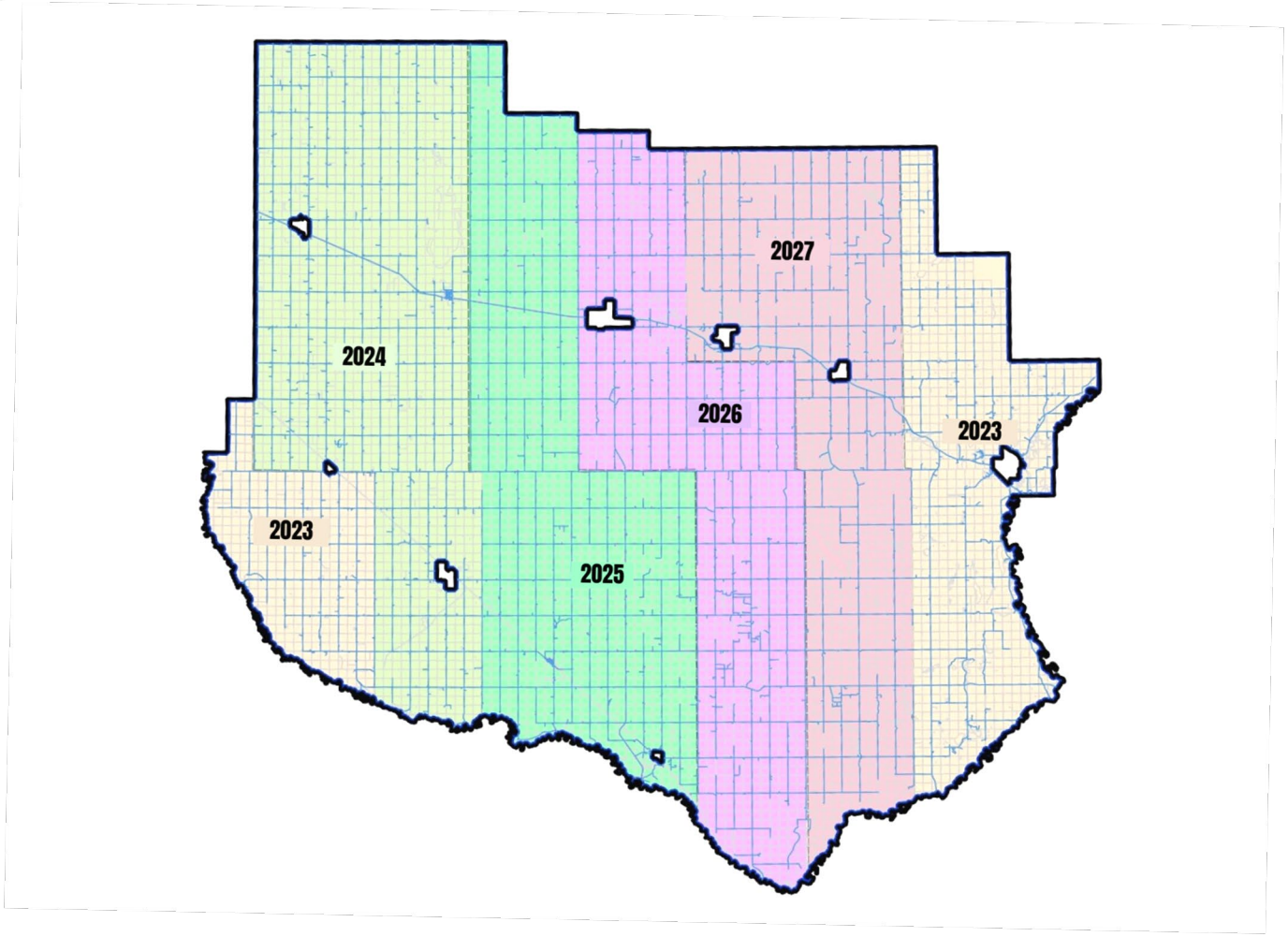
New Residential Growth Assessment

	2023	2024	2025
New Construction	$4,305,110 (1%)	$7.3M (1.9%)	$4,978,000 (1.2%)

Residential Inflation

	2023	2024	2025
Market Change	$12.98M (3.3%)	$19.73M (5.0%)	$11.46M (2.7%)

Residential / Non-Residential Re-inspection Cycle



Moving Forward – Residential / Non-Residential



Will be in the Flagstaff County office the first Wednesday of every month



2026 Re-inspection Cycle will concentrate on Townships 39-12 to 43-12 and T ownships 43-13 to 46-13.



Kris Meadows will be the lead assessor for all inspections moving forward (excluding DIP property).

Industrial Assessment Team

Ray Fortin, AMAA	Industrial Assessment Specialist
Sean Barrett, AMAA	Industrial Manager
Chris Smith, AMAA	Industrial Coordinator
Kent Smith, AMAA	Industrial Assessor
Chad Nelson, AMAA	Industrial Assessor
Steve Sawatsky, AMAA	Industrial Assessor
Ally Dittrick, AMAA	Industrial Assessor
Cole Cibula	Industrial Assessor
Harry Schmidt, AMAA	Specialty Assessment Services
Larry Riep, AMAA	LE Riep Assessment Services

Non-Designated Industrial Property

- **On an annual basis the Industrial Assessment Team maintains the assessments for Non-Designated Industrial Property.**
    - **These are industrial properties not regulated by the Alberta Energy Regulator, the Canadian Energy Regulator, or the Alberta Utilities Commission**
- **In Flagstaff County, examples of Non-Designated Industrial Property include:**
    - **Fertilizer Blending Facilities**
    - **Seed Cleaning Plants**
    - **Grain Elevators**
    - **Bulk Fuel Storage**
- **AAG utilizing our team of specialized industrial assessors provide these services annually to the municipality.**

What Is the Assessment Model Review (AMR) and Why It Matters

What is the AMR?

- **The Province is updating the rules used to assess regulated industrial property.**
- **Most assessment models based on their costs of construction have not been updated since 2005.**
- **The review has involved multiple stakeholder groups since 2022, including municipal organizations (RMA, ABmunis, LGAA, ARMAA), industry representatives, and assessors (AAA).**

Why is this happening now?

- **Industrial construction methods, technology, and costs have changed significantly.**
- **Current rules are outdated and can be unclear or inconsistent.**
- **The stated goal is fairer, clearer, and more predictable assessments, with fewer disputes and appeals.**

Which regulated property types will be affected?

- **Telecommunications Systems, Railway, Electric Power Systems**
- **Wells and Pipelines, Machinery and Equipment**
- **Specific assessment models for mature oil and gas assets will be developed as part of the next phase of the model review. Depreciation curves and other factors will be updated to better reflect the characteristics of these assets.**

Key Policy Changes Being Introduced

More consistent and predictable assessments:

- **Standardized assessment rates will be used where possible (e.g., typical wellsites, solar).**
- **Models will be updated (1 to 2 regulated property types per year) with each property type reviewed on a 5 year cycle.**

Modernizing the current Construction Cost Reporting Guide:

- **There will be updated rules that clearly define which construction costs are included and which are excluded when assessments are calculated, or when regulated assessment models are updated.**

Improved RFI compliance and transparency for reported construction costs:

- **Penalties may apply if required cost information is not provided within 60 days.**
- **Failure to report can also remove the right to appeal an assessment.**

Timing and Municipal Impacts

- **Policy changes will take effect on January 1, 2027, and will apply to new or expanded facilities assessed on a reported cost basis; assessments for existing major facilities will remain unchanged.**

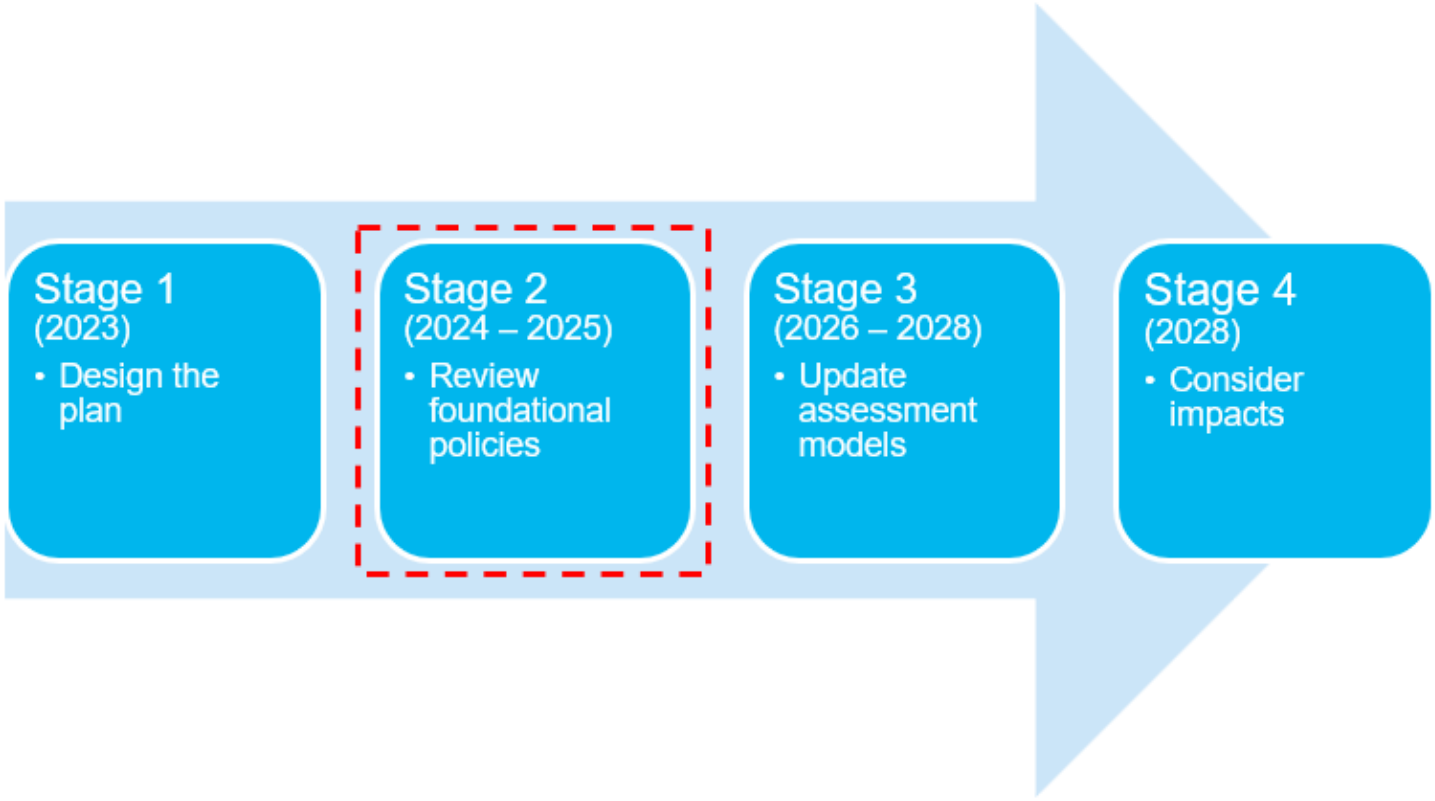
- **The new rules will be applied to assessment models, including standardized rates, as they are updated in the next phase of the Assessment Model Review.**

- **Over the next few years, Municipal Affairs will continue to work with stakeholders to update the assessment models – the rules and procedures for determining the valuation – for individual regulated property types.**

- **These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue.**

- **The final decision by government on implementation of any changes to assessment models is expected to occur in late 2028 (anticipated for 2029 taxation).**

Assessment Model Review





QUESTIONS?

Thank you!

Council Meeting

Minutes

Wednesday, April 1, 2026
Council Chambers of the Administration Building

Members Present: Reeve M. Hampshire, Division 3
Councillor A. Jackson, Division 1
Councillor A. Ponto, Division 2
Councillor L. Lindseth, Division 4
Councillor L. Heck, Division 5

Staff Present: Shelly Armstrong, Chief Administrative Officer
Deb Brodie, Corporate Services Director
Karen Burnand, Community Services Director
Cary Castagna, Communications Coordinator
Cheryl Bergman, Recording Secretary

1. CALL TO ORDER

The Reeve called the meeting to order at 9:02 a.m and acknowledged that we are on Treaty 6 territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

2. ADOPTION OF AGENDA

Resolution # FC.2026.04.01.1001

Moved By: Clr. Heck

THAT the agenda for the Council Meeting of April 1, 2026 be approved as presented.

Carried

4. ADOPTION OF MINUTES

4.1 MARCH 11, 2026 COUNCIL MEETING MINUTES

Resolution # FC.2026.04.01.1002

Moved By: Clr. Jackson

THAT the minutes for the Council meeting of March 11, 2026 be approved as presented.

Carried

5. DEPARTMENT BUSINESS

5.1 CORPORATE SERVICES

5.1.2 LE002 INVESTMENT POLICY - PROPOSED REVISIONS

D. Brodie, Corporate Services Director reviewed the revised Investment Policy. A discussion ensued.

Resolution # FC.2026.04.01.1003

Moved By: Clr. Ponto

THAT LE 002 Investment and Cash Management Policy be approved as presented and amended as follows:

Under Definitions, revise the following: Short-Term Investments – Investments made for a period of ~~less than 2-years.~~ of up to 1 year, and Medium-Term Investments – Investments made for a period of ~~2-5 years~~. 1-5 years; and amend h) Performance, to reflect the revised definitions of terms.

Carried

5.1.1 GITZEL AND COMPANY - 2025 FINANCIAL STATEMENTS

Scott St. Arnaud, Auditor from Gitzel & Company and D. Brodie, Corporate Services Director entered the meeting and reviewed the Audited Financial Statements and the Financial Information Return for the year ended December 31, 2025. The auditor advised that Flagstaff County received a clear report with no reservations again this year.

A discussion ensued.

Resolution # FC.2026.04.01.1004

Moved By: Clr. Jackson

THAT the meeting go into a closed session at 10:37 a.m., with all persons except County Council, and the auditor excluded from the meeting, to discuss privileged information as per Section 29 of the Access to Information Act (ATIA).

Carried

S. Armstrong, D. Brodie, K. Burnand, C. Bergman and C. Castagna withdrew from the meeting at 10:37 a.m.

Resolution # FC.2026.04.01.1005

Moved By: Clr. Jackson

THAT Council return to an open meeting at 11:03 a.m.

Carried

S. Armstrong, D. Brodie, K. Burnand, C. Bergman and C. Castagna entered the meeting at 11:03 a.m.

Reeve Hampshire recessed the meeting at 11:03 a.m. and reconvened at 11:10 a.m.

Resolution # FC.2026.04.01.1006

Moved By: Clr. Ponto

THAT the 2025 audited Financial Statements be approved as presented.

Carried

The auditor withdrew from the meeting.

5.2 COMMUNITY SERVICES

5.2.1 OFF HIGHWAY VEHICLE BYLAW REVIEW

K. Burnand, Community Services Director reviewed the information on off highway vehicles with Council.

Resolution # FC.2026.04.01.1007

Moved By: Clr. Heck

THAT Council maintains the Traffic Bylaw as currently written, with no amendments to the off-highway vehicle provisions as appropriate safety standards, risk mitigation and enforcement compliance are currently being achieved.

Carried

5.1.3 2026 BUDGET REVISIONS

D. Brodie reviewed the 2026 budget revisions with Council. It was noted that under the Assessment Class chart, the 2026 proposed rate for residential rural should read 4.8946, and not 4.4846; however, the percentages are still correct.

Resolution # FC.2026.04.01.1008

Moved By: Clr. Jackson

TO approve the proposed budget amendments as presented with 2026 operating expenses of $28,134,350 and 2026 capital budget of $8,175,200, utilizing $352,530 from the Mill Rate Stabilization Reserve and reduce budgeted reserves Capital – Engineered Structures to $1,614,200.

Carried

Reeve Hampshire recessed the meeting at 12:09 p.m. and reconvened at 1:01 p.m.

5.2.2 2026 TOURISM ASSISTANCE GRANT - FORESTBURG ARENA ASSOCIATION-BUCKIN IN THE BURG

The grant request from the Forestburg Arena for the Buckin in the Burg was reviewed and discussed.

Resolution # FC.2026.04.01.1009

Moved By: Clr. Jackson

THAT after reviewing the evaluation form for the Tourism Assistance grant request from the Forestburg Arena Association for the Buckin in the Burg bull riding event, approve the grant in the amount of $3,000.

Carried

5.2.3 2026 TOURISM ASSISTANCE GRANT - IRON CREEK FLYING CLUB - DISCOVER AVIATION

The grant request from the Iron Creek Flying Club for the Discover Aviation event was reviewed and discussed.

Resolution # FC.2026.04.01.1010

Moved By: Clr. Heck

THAT after reviewing the evaluation form for the Tourism Assistance grant request from the Iron Creek Flying Club – Discover Aviation event, approve the grant in the amount of $3,000.

Carried

5.3 MUNICIPAL SERVICES

5.3.1 RESTRUCTURING OF AGRICULTURE POLICIES - 2026-04-01

The revised Agriculture policies were reviewed and discussed.

Resolution # FC.2026.04.01.1011

Moved By: Clr. Ponto

THAT the following policies be approved as presented:

- AG 001 Agricultural Service Board - Revised
- AG 002 Agriculture Umbrella Policy - New
- AG 003 Weed and Pest Control – Revised
- AG 004 Soil Conservation – Revised
- AG 005 Animal Health – No revisions

Carried

Resolution # FC.2026.04.01.1012

Moved By: Clr. Jackson

THAT Council appoint the Agricultural Service Board members to serve as the Soil Conservation Appeal Board, thereby replacing Council as the appeal body.

Carried

6. BUSINESS

6.1 STROME AND DISTRICT AGRICULTURAL SOCIETY - REQUEST TO REMOVE SOLID WASTE SERVICES FEE

The information regarding the request to remove solid waste services fee was reviewed and discussed.

Resolution # FC.2026.04.01.1013

Moved By: Clr. Ponto

TO revise the utility bylaw to reflect the option for non-profit organizations to opt out of fixed waste fees and to add a definition for non-profit organizations.

Carried

7. COMMITTEE REPORTS

7.1 COMMITTEE REPORTS - 2026-04-01

Clr. Ponto reported on the Flagstaff Regional Emergency Services Society (FRESS) meeting of March 26, 2026.

Clr. Jackson reported on the Citizen Advisory Committee (CAC) meeting of March 17, 2026.

Clr. Heck reported on the Flagstaff Regional Solid Waste Management (FRSWM) meeting of March 23, 2026.

8. CORRESPONDENCE ITEMS

8.1 CORRESPONDENCE ITEMS - 2026-04-01

Resolution # FC.2026.04.01.1014

Moved By: Clr. Heck

THAT the following items of correspondence be approved as presented:

1. Parkland Regional Library System (PRLS) - February 26, 2026 Meeting Minutes and Board Talk
2. Rural Municipalities of Alberta (RMA) – Property Tax Accountability Strategy
3. Rural Municipalities of Alberta (RMA) – Contact Newsletter – March 13, 2026
4. Alberta Public Safety and Emergency Services – Response to Police Funding Model
5. Alberta Transportation and Economic Corridors – Response to Highway 13 Grade Widening Project
6. Quarterly Resolution Update for Council – 2026-01-01 – 2026-03-31
7. Flagstaff County – January and February 2026 Financial Report
8. Rural Municipalities of Alberta (RMA) – March 27, 2026 - Contact Newsletter
9. Flagstaff Regional Housing Group (FRHG) – 2025 Audited Financial Statement

Carried

10. CLOSED MEETING (IN CAMERA) SESSION

10.1 CLOSED MEETING (IN CAMERA) SESSION - ATIA SECTION 28 - 2026-04-01

Reeve Hampshire recessed the meeting at 2:14 p.m. and reconvened at 2:26 p.m. C. Castagna withdrew from the meeting.

Resolution # FC.2026.04.01.1015

Moved By: Clr. Ponto

THAT the meeting go into a closed session at 2:26 p.m., with all persons except County Council, the Chief Administrative Officer, the Corporate Services Director, the Community Services Director and the Recording Secretary excluded from the meeting, to discuss privileged information as per Sections 28 and 29 of the Access to Information Act (ATIA).

Carried

Resolution # FC.2026.04.01.1016

Moved By: Clr. Jackson

THAT Council return to an open meeting at 4:23 p.m.

Carried

Resolution # FC.2026.04.01.1017

Moved By: Clr. Heck

TO send a letter to the Town of Daysland advising the response from Transportation and Economic Corridors advised the cost to upgrade 0.9 km of Range Road 164 to a paved surface is estimated at $1,000,000. Council would like to explore cost-sharing options with the Town of Daysland to pave the road.

Carried

11. ADJOURNMENT

The Reeve adjourned the meeting at 4:26 p.m.

_____

Reeve

_____

Chief Administrative Officer

Special Council Meeting

Minutes

Wednesday, April 29, 2026
Council Chambers of the Administration Building

Members Present: Reeve M. Hampshire, Division 3
Councillor A. Jackson, Division 1
Councillor A. Ponto, Division 2
Councillor L. Lindseth, Division 4
Councillor L. Heck, Division 5

Staff Present: Shelly Armstrong, Chief Administrative Officer
Deb Brodie, Corporate Services Director
Karen Burnand, Community Services Director
Jonathan Dahl, Municipal Services Director
Cary Castagna, Communications Coordinator
Cheryl Bergman, Recording Secretary

1. CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m. and acknowledged that we are on Treaty 6 territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

2. ADOPTION OF AGENDA

Resolution # FC.2026.04.29.1001

Moved By: Clr. Heck
To approve the agenda for the Special Council Meeting of April 29, 2026 as presented.

Carried

3. BUSINESS

3.1 CR-02-2026 CRUSHING REQUEST FOR QUOTATION RESULTS - WEST AREA

The gravel crushing tender results were reviewed and discussed.

Resolution # FC.2026.04.29.1002

Moved By: Clr. Jackson

TO accept the bid received for the Supply, Crush and Stockpiling of gravel (CR-02-26) from McDonald Aggregates Inc., in the amount of $772,500 plus fuel adjustment if required and fund the additional costs from Reserves – Gravel.

Carried

4. DELEGATIONS

4.1 2025 ANNUAL PROGRAM EVALUATIONS

All departments presented a review of the 2025 annual program evaluations with the purpose of reflecting on the programs and services that were funded in 2025 to measure their successes and challenges, in preparation for planning for the 2027 budget.

The following departments presented to Council:

- Communications – Cary Castagna, Communications Coordinator
- Corporate Services – Deb Brodie, Corporate Services Director
- Health and Safety – Candace Adams, Human Resources Advisor

Reeve Hampshire recessed the meeting at 9:53 a.m. and reconvened at 10:00 a.m. The presentations continued.

- Community Services:
    - Economic Development – Jenalee Waring, Economic Development Officer
    - Protective Services – Skyler Zelinski, Peace Officer

The Reeve recessed the meeting at 11:54 a.m and reconvened at 1:12 p.m. The presentations continued.

    - Planning and Development – Wanja Nordin, Development Coordinator
    - Community Services Programs – Karen Burnand, Community Services Director
- Municipal Services:
    - Transportation – Jonathan Dahl, Municipal Services Director
    - Agriculture and Parks – Nick Dunn, Agricultural Fieldman

5. ADJOURNMENT

The Reeve adjourned the meeting at 4:08 p.m.

_____

Reeve

_____

Chief Administrative Officer

Report

TITLE: 2026 PROPERTY TAX BYLAW 03/26

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

As mandated in the Municipal Government Act, R.S.A. 2000, Ch. M-26, each municipality must prepare annually an assessment for each property in the municipality, except designated industrial property of which is prepared by the provincial assessor. Assessors must, in a fair and equitable manner, apply the valuation and other standards and follow all procedures as set out in the regulations.

Flagstaff County Council has appointed Accurate Assessment as their municipal assessor. Each assessment reflects the characteristics and physical condition of the property on December 31st of the year prior to the year in which a tax is imposed (e.g. 2025 assessment is used for the 2026 tax year).

CLASS	2026 Assessment	% of Total
Farmland	165,204,870	10.32%
Residential – Rural	416,566,040	26.02%
Residential – Urban	20,155,350	1.26%
Commercial/Industrial	89,237,410	5.57%
Non-residential/Linear	909,741,170	56.83%
TOTAL	**1,600,904,840**	**100%**

Administration has reviewed the 2025 current assessment indicating a decrease of 5,530,860. This decrease in assessment is due to a decrease in growth in linear and DIP assessment. The 2026 revised budget includes a budget decrease in capital reserves for Engineered Structures and utilizes $352,530 from Mill rate Stabilization reserves to balance the 2026 revised budget that was approved at the April 1, 2026, Council meeting.

The table below compares 2025 municipal rates to the 2026 proposed rates with no change in municipal rates.

Changes in Municipal Rates:

CLASS	2025 Rates	2026 Proposed Rates	Difference
Farmland	18.6727	18.6727	0%
Residential - Rural	4.7521	4.7521	0%
Residential - Urban	4.5090	4.5090	0%
Non-Residential/Linear	17.1880	17.1880	0%

The table below illustrates that we are collecting a similar percentage in taxes from each of the assessment

areas. This also shows that we have considered the inflation rate for each class as we aim to keep revenue in line with real growth + or -.

CLASS	Budget Year 2025	Budget Year 2026
Farmland	13.62%	13.82%
Residential - Rural	8.45%	8.87%
Residential - Urban	0.39%	0.41%
Non-Residential/Linear	77.53%	76.90%

The approved budget requires municipal tax revenue of $22,272,900. Approving the proposed property tax rates, Flagstaff County will collect approximately $22,325,709 resulting in a surplus of $52,809.

The property tax rates have increased relative to what is required to raise funds for school, senior housing and DIP requisitions. Flagstaff County will collect $4,708,722 in tax revenue in 2026 and forward the amount collected to these organizations. These rates do not change the municipal property tax rate.

Requisition	2025 Rate	2026 Rate	% Change
Flagstaff Regional Housing	0.1664	0.1679	0.90%
Designated Industrial Properties (DIP)	0.0701	0.0728	3.85%
Alberta School Foundation – Residential Farmland	2.7261	2.8255	3.65%
Alberta School Foundation – Non- Residential	3.9415	4.2478	7.77%
East Central Catholic School - Residential	2.7261	2.8255	3.65%
East Central Catholic School – Non-Residential	3.9415	4.2478	7.77%

The overall property tax rates which include municipal, school, senior housing and DIP have increased as follows:

CLASS	2025 Overall Rate	2026 Overall Rate	% Change
Farmland	21.5652	21.6661	0.47%
Residential – Rural	7.6446	7.7455	1.32%
Residential – Urban	7.4015	7.5024	1.36%
Non-Residential/Linear	21.3660	21.6765	1.45%
Machinery & Equipment	17.42450	17.4287	0.02%

Alignment with the Strategic Plan

Fiscal Leadership – Flagstaff County will balance the serving of program needs of the community with consistent, prudent, and transparent financial management.

Alternatives/Options

1. That Council give first, second and if unanimously agreed third reading of Bylaw 03/26, the Property Tax Bylaw authorizing the proposed rates of taxation to be levied against assessable property within Flagstaff County in 2026.
2. That Council reject the proposed 03/26 Property Tax Bylaw and provide alternative direction.

Recommendation

THAT Council give first, second and if unanimously agreed third reading of Bylaw 03/26, the Property Tax Bylaw authorizing the proposed rates of taxation to be levied against assessable property within Flagstaff County in 2026.

BYLAW NO. 03/26

PROPERTY TAX BYLAW

BYLAW 03/26 IS A BYLAW OF FLAGSTAFF COUNTY IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN FLAGSTAFF COUNTY FOR THE 2026 TAXATION YEAR.

WHEREAS Flagstaff County has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held April 1, 2026; and

WHEREAS the estimated municipal revenues from all sources other than property taxation $8,485,300

WHEREAS the estimated municipal expenses (excluding non-cash items) set out in the annual budget for Flagstaff County for 2026. $26,520,150

The balance of $18,034,850 is to be raised by general municipal property taxation.

WHEREAS the estimated amount required for transfers to capital reserves to be raised by municipal taxation is $1,614,200

WHEREAS the estimated amount required for current year capital expenditures to be raised by general municipal taxation is $2,623,850

THEREFORE the total amount required to be raised by general municipal taxation is $22,272,900

WHEREAS the requisitions are:

Alberta School Foundation Fund (ASFF) (Public)	
Residential & Farmland	$1,664,075.75
Non-Residential and Linear	$2,634,786.85
Total	$4,298,862.60
East Central Alberta CSSRD	
Residential & Farmland	$31,833.75
Non-Residential and Linear	$38,470.59
Total	$70,304.34
Under Levy	$5,247.91
TOTAL EDUCATION PROPERTY TAX REQUISITION:	$4,374,414.85
Designated Industrial Property (AB Municipal Affairs)	$66,229.16
Flagstaff Regional Housing Group	$268,275.00

WHEREAS the Council of the Municipality is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated expenditures and requisitions; and

WHEREAS the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000 and;

WHEREAS the assessed value of all property in Flagstaff County as shown on the assessment roll is:

Residential	
(a) Rural	416,566,040
(b) Urban	20,155,350
Farmland	165,204,870
Non-Residential	634,964,610
Machinery and Equipment	364,013,970
Total	1,600,904,840

NOW THEREFORE under the authority of the Municipal Government Act, the Council of Flagstaff County, in the Province of Alberta, enacts as follows:

1. the Chief Administrative Officer be and is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of Flagstaff County:

General Municipal	2025 Assessment	2026 Tax Levy	Mill Rate (/1000)
Farmland	165,204,870	$3,084,821	18.6727

Residential - Rural	416,566,040	$1,979,563	4.7521
Residential - Hamlets	20,155,350	$90,881	4.5090
Non-Residential	634,964,610	$10,913,773	17.1880
Machinery & Equipment	364,013,970	$6,256,672	17.1880
SUB-TOTAL	**1,600,904,840**	**$22,325,710**	

Alberta School Foundation (ASFF)	**2025 Assessment**	**2026 Tax Levy**	**Mill Rate (/ 1000)**
Residential & Farmland	589,439,681	$1,567,462	2.8255
Non-Residential/Linear	620,012,430	$2,490,891	4.2478
SUB-TOTAL	**1,209,452,111**	**$4,299,151**	

East Central Alberta CSSRRD	**2025 Assessment**	**2026 Tax Levy**	**Mill Rate (/ 1000)**
Residential & Farmland	12,486,579	$35,281	2.8255
Non-Residential/Linear	9,413,200	$39,985	4.2478
SUB-TOTAL	**21,899,779**	**$75,266**	

Description	**2025 Assessment**	**2026 Tax Levy**	**Mill Rate (/ 1000)**
Designated Industrial Property	909,741,170	$66,229	0.0728
Flagstaff Regional Housing Group	1,600,904,840	$268,792	0.1679

GRAND TOTAL TAX LEVY - $27,035,148

2. the minimum amount payable per parcel as property tax for general municipal purposes shall be $50. Estimated Revenue: $10,300.

3. That this bylaw shall take effect on the date of the third and final reading.

READ A FIRST TIME THIS 6 DAY OF MAY, A.D. 2026,

_____
Reeve

_____
Chief Administrative Officer

READ A SECOND TIME THIS 6 DAY OF MAY, A.D. 2026,

_____
Reeve

_____
Chief Administrative Officer

READ A THIRD TIME AND FINALLY PASSED THIS 6 DAY OF MAY, A.D. 2026.

_____
Reeve

_____
Chief Administrative Officer

01-May-26

2026 Proposed - Mill Rates (/1000)

FLAGSTAFF COUNTY

	LIVE ASSESSMENT	Grant In Lieu ASSESSMENT	TOTAL ASSESSMENT	REQUISITION	2026 MILL RATE	2025 MILL RATE	% CHANGE MILL RATE
Alberta School Foundation							
Residential & Farmland	589,439,681		589,439,681	$1,665,462	2.8255	2.7261	3.65%
Non Residential & Linear	620,012,430	0	620,012,430	$2,633,689	4.2478	3.9415	7.77%
School RCSSD #49							
Residential & Farmland	12,486,579		12,486,579	$35,281	2.8255	2.7261	3.65%
Non Residential & Linear	9,413,200		9,413,200	$39,985	4.2478	3.9415	7.77%
Flagstaff Foundation	1,597,834,090	0	1,600,904,840	$268,792	0.1679	0.1664	0.90%
Designated Industrial Property	906,670,420	0	909,741,170	$66,229	0.0728	0.0701	3.85%
Muncipal - Farmland	165,204,870	0	165,204,870	$3,084,821	18.6727	18.6727	0.00%
Municipal - Residential (Rural)	416,566,040	0	416,566,040	$1,979,563	4.7521	4.7521	0.00%
Municipal - Residential (Hamlets)	20,155,350	0	20,155,350	$90,880	4.5090	4.5090	0.00%
Municipal - Linear and Non Res	998,978,580	0	998,978,580	$17,170,444	17.1880	17.1880	0.00%
TOTALS				$27,035,147			

VARIOUS MILL RATES:	2026 Residential Urban	2026 Residential Rural	2026 Farmland Rural	2026 Non residential	2026 Linear	2026 Machinery & Equipment
School Foundation	*2.8255*	*2.8255*	*2.8255*	*4.2478*	*4.2478*	*0.0000*
Flagstaff Foundation	*0.1679*	*0.1679*	*0.1679*	*0.1679*	*0.1679*	*0.1679*
Designated Industrial Properties	*0.0000*	*0.0000*	*0.0000*	*0.0728*	*0.0728*	*0.0728*
Municipal-General	*4.5090*	*4.7521*	*18.6727*	*17.1880*	*17.1880*	*17.1880*
2026 RATES	*7.5024*	*7.7455*	*21.6661*	*21.6765*	*21.6765*	*17.4287*
2025 RATES	7.4015	7.6446	21.5652	21.3660	21.3660	17.4245
Overall % Change from 2025	*1.36%*	*1.32%*	*0.47%*	*1.45%*	*1.45%*	*0.02%*
2024 RATES	7.3927	7.6519	21.2546	21.3879	21.3879	17.7457

	Flagstaff Proposed Tax Rate 2026	Flagstaff Assessment 2026	Flagstaff Municipal Taxes	Camrose Tax Rate 2026	Camrose Assessment 2026	Camrose Municipal Taxes	Paintearth Tax Rate 2026	Paintearth Assessment 2026	Paintearth Municipal Taxes
Municipal:									
Residential	**4.75210**	**416,566,040**	**$1,979,563**	3.1467	1,583,142,230	$4,981,674	4.05345	185,419,340	$751,588
Residential Urban	**4.50900**	**20,155,350**	**$90,881**						
Vacant									
Total Residential		**436,721,390**	**$2,070,445**		1,583,142,230	$4,981,674		185,419,340	$751,588
Farmland	**18.67270**	**165,204,870**	**$3,084,821**	15.1973	140,729,230	$2,138,704	9.26353	91,200,320	$844,837
Non-residential/Linear	**17.18800**	**634,964,610**	**$10,913,773**	15.2825	628,929,170	$9,611,610	14.03936	997,935,350	$14,010,374
Machinery & Equipment	**17.18800**	**364,013,970**	**$6,256,672**	15.2825	260,860,650	$3,986,603	14.03936	135,457,900	$1,901,742
TOTAL MUNICIPAL		**1,600,904,840**	**$22,325,711**		**2,613,661,280**	**$20,718,591**		**1,410,012,910**	**$17,508,541**

	Beaver Tax Rate 2026	Beaver Assessment 2026	Beaver Municipal Taxes	Provost Tax Rate 2025	Provost Assessment 2025	Provost Municipal Taxes	Stettler Tax Rate 2025	Stettler Assessment 2025	Stettler Municipal Taxes	Wainwright Tax Rate 2025	Wainwright Assessment 2025	Wainwright Municipal Taxes
Municipal:												
Residential	4.0034	803,588,010	$3,217,084	3.8901	221,460,240	$861,502	4.4607	878,787,960	$3,920,009	3.7061	657,819,630	$2,437,945
Residential Urban												
Vacant	8.4768	18,729,390	$158,765									
Total Residential		**822,317,400**	**$3,375,850**		**221,460,240**	**$861,502**		**878,787,960**	**$3,920,009**		**657,819,630**	**$2,437,945**
Farmland	19.4559	114,831,230	$2,234,145	7.1550	87,403,340	$625,371	15.8030	125,174,430	$1,978,132	8.1373	92,241,340	$750,595
Non-residential/Linear	18.7103	521,814,680	$9,763,309	9.3613	1,328,134,490	$12,433,065	14.6792	526,657,700	$7,730,914	18.4045	1,354,046,530	$24,920,549
Machinery & Equipment	18.7103	10,452,960	$195,578	9.3613	1,437,548,260	$13,457,321	14.6792	148,859,080	$2,185,132	18.4045	229,348,790	$4,221,050
Small Business	14.0328	28,931,580	$405,991									
GIL				7.1550	3,100	$22						
TOTAL MUNICIPAL		**1,498,347,850**	**$15,974,873**		**3,074,546,330**	**$27,377,259**		**1,679,479,170**	**$15,814,187**		**2,333,456,290**	**$32,330,140**

NOTE: MD of Provost, Stettler County and MD Wainwright have not yet passed their 2026 Tax Rate Bylaw.

Flagstaff County ▾ | 2020 | 2021 | 2022 | 2023 | 2024 | 2025

Flagstaff County

2025

AUDIT OUTCOME

No Concern

MINISTRY INTERVENTION

No

TAX BASE BALANCE

22.49%

TAX COLLECTION RATE

86.93%

POPULATION CHANGE

1.92%

CURRENT RATIO

10.0

ACCUMULATED SURPLUS/DEFICIT

$98,855,974

ON-TIME FINANCIAL REPORTING (Date Received)

April 02, 2026

DEBT TO REVENUE PERCENTAGE

0.45%

DEBT SERVICE TO REVENUE PERCENTAGE

0.18%

INVESTMENT IN INFRASTRUCTURE

0.87

INFRASTRUCTURE AGE

41.34%

INTEREST IN MUNICIPAL OFFICE

2.00

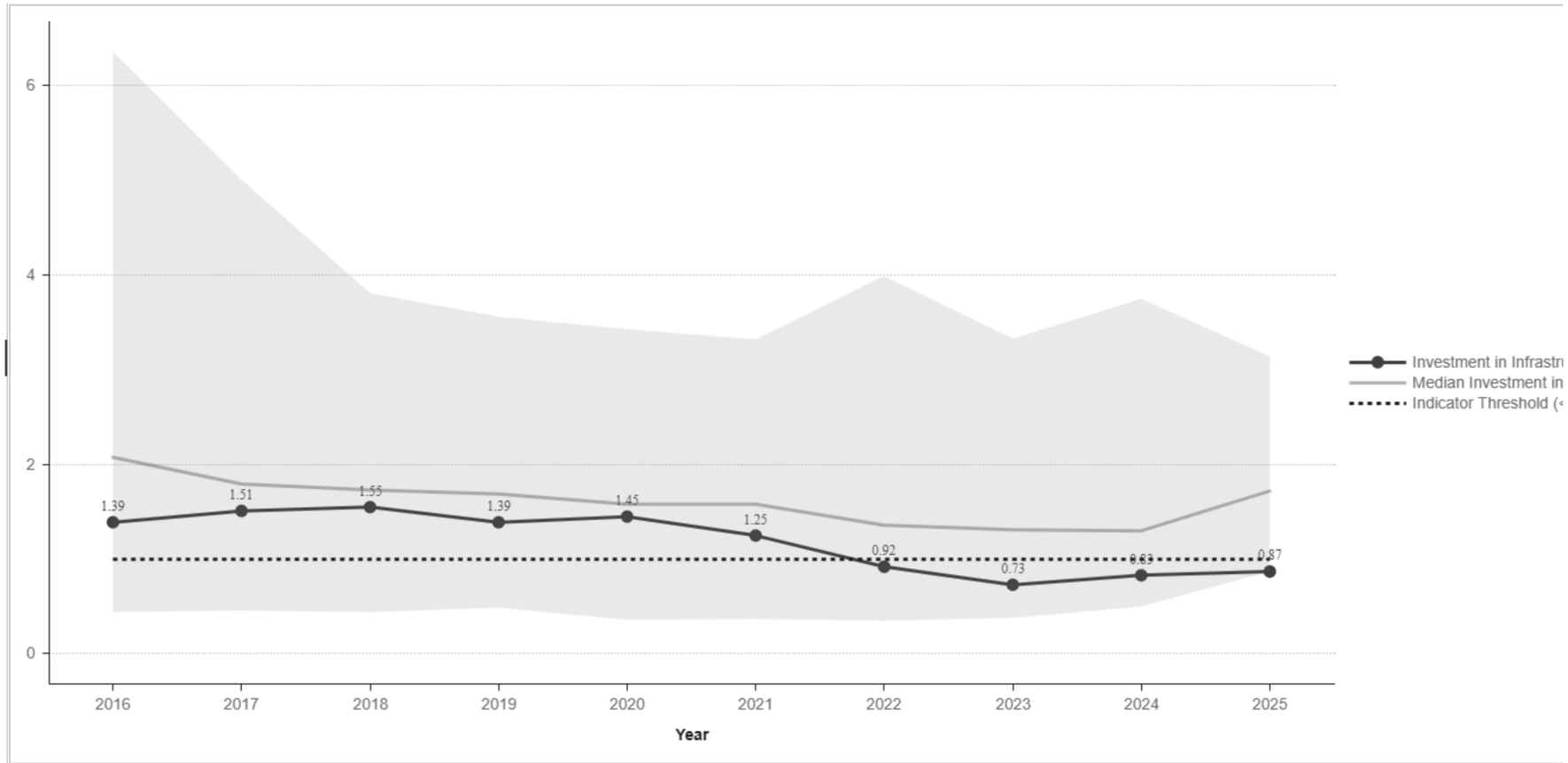
Tax Collection Rate: The percentage of property taxes collected. Flagged when a municipality collects less than 90 percent of the property taxes it levies in the reporting year.

Investment In Infrastructure: The ratio of new investment in capital assets compared to the depreciation (or amortization) of existing assets over a five-year period. Flagged if a municipality's capital spending is less than the depreciation of its assets, indicated by a result less than 1.

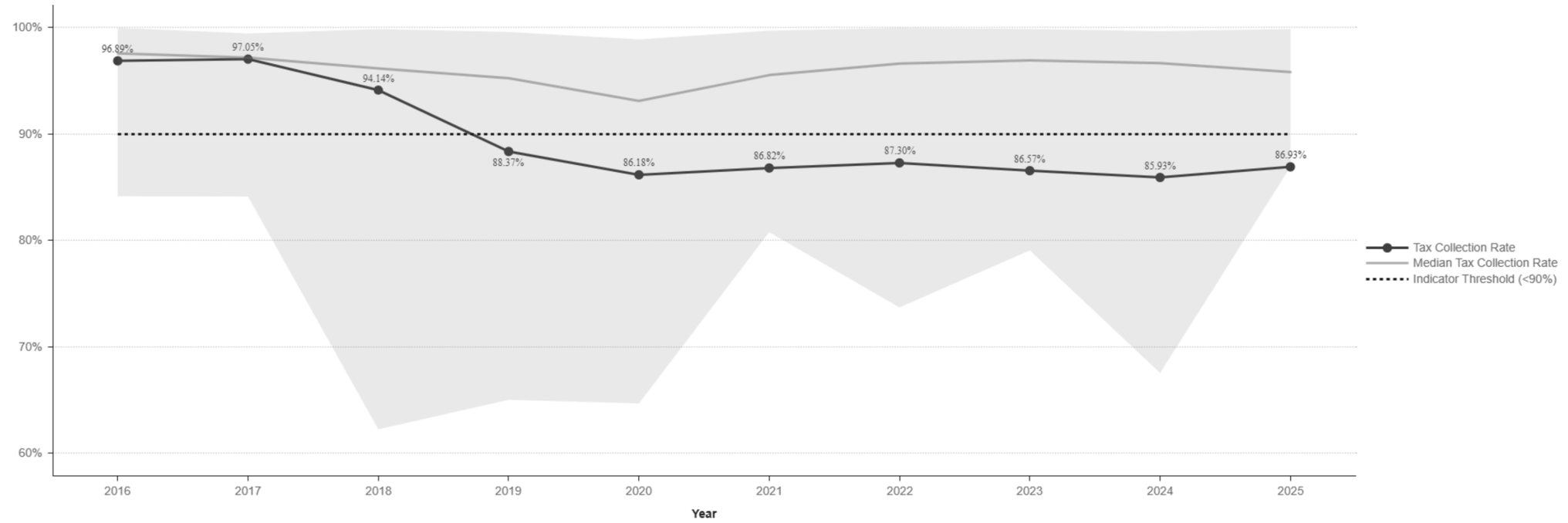
Municipal District ▾ Flagstaff County ▾

Flagstaff County

- Tax Base Balance
- Tax Collection Rate
- Population Change
- Current Ratio
- Accumulated Surplus/Deficit
- On-Time Financial Reporting - Days to Reporting Deadline
- Debt to Revenue Percentage
- Debt Service to Revenue Percentage
- Investment in Infrastructure
- Infrastructure Age



Note: The shaded area indicates the maximum and minimum of the same municipal type, for example, all cities, or all villages. The median (green line) is the middle number in a sorted list of numbers; it is often used when there are outliers that might skew the average.



Results Results Results Results Results Results

Year	Tax Collection Rate
2016	96.89%
2017	97.05%
2018	94.14%
2019	88.37%
2020	86.18%
2021	86.82%

Report

TITLE: 2026 TOURISM ASSISTANCE GRANT - FLAGSTAFF SCOTTISH CLUB GATHERING OF THE CLANS HIGHLAND FESTIVAL

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

Attached is a Tourism Assistance Grant application from the Flagstaff Scottish Club requesting grant funding from our Tourism Assistance Grant (one-time event enhancement) for the purpose of hosting The Gathering of the Clans Highland Festival to be held on August 22, 2026, in Sedgewick, AB. This event brings over 200 people from across the province to the region to celebrate Scottish culture with a fun filled day of highland festivities.

Policy CP018 Tourism Assistance Grant Policy identifies the guidelines for the grant application. The attached Grant Evaluation Form is utilized to evaluate the application. The 2026 budget for the Tourism Assistance Grant is $50,000. Currently $12,374 of the tourism grant has been committed as outlined below:

	Single Annual Event Enhancement	Ongoing Initiative (Multi-Event Programming)
Friends of the Battle River Rail		$3,874
Swinging for the Stars Ball Tournament	$2,500	
Iron Creek Flying Club – Discover Aviation	$3,000	
Forestburg Arena Association – Buckin In the Burg	$3,000	
Subtotal	$8,500	$3,874
Total Committed	**$12,374**	
Available Funding	**$37,626**	

Alignment with the Strategic Plan

Flagstaff County's commitment to Economic Prosperity means we will work collaboratively with our local businesses and regional partners in the diversified growth of our economy.

Alternatives/Options

1. THAT after reviewing the evaluation form for the Tourism Assistance grant request from the Flagstaff Scottish Club for the purpose of hosting The Gathering of the Clans Highland Festival, approve the grant in the amount of $3,000.

2. THAT after reviewing the evaluation form for the Tourism Assistance grant request from the Flagstaff Scottish Club for the purpose of hosting The Gathering of the Clans Highland Festival, not approve the grant request.

Recommendation

THAT after reviewing the evaluation form for the Tourism Assistance grant request from the Flagstaff Scottish Club for the purpose of hosting The Gathering of the Clans Highland Festival, approve the grant in the amount of $3,000.

Tourism Grant Evaluation Form

Registered Name: Flagstaff Scottish Club
Event: The Gathering of the Clans Highland Festival

Eligibility Criteria for Organizations
In order for an organization to be deemed eligible for the Tourism Assistance Grant, they must meet the following criteria:

Criteria	Meet/Does Not Meet/ Uncertain
a. be based in Flagstaff County, the towns of Daysland, Hardisty, Killam, Sedgewick or the villages of Alliance, Forestburg, Heisler or Lougheed	Meets
b. be a registered non-profit or registered charitable organization	Meets
c. be able to demonstrate sustainability	Meets
d. have a primary mandate of drawing visitors to the Flagstaff County region	Meets

Eligibility Criteria for Projects
The tourism initiative is applying for the Event Enhancement which is a one-time event and these applications are received throughout the year and are dependent on the remaining funding available.
The project must achieve one or more of the following outcomes:

Outcomes	Meet/Does Not Meet
a. Supports tourism development in the region that can be shown to benefit the local business community;	Meets
b. Enhances tourism deliverables that can reasonably expect to increase the number of visitors to Flagstaff County;	Meets
c. Supports events that can be proven to have true potential for bringing increased non-resident tourist spending into the region;	Meets
d. Promotes and enhances the profile of Flagstaff County as a tourism, shopping or business destination.	Meets
e. Promotes and assists in the development of self-sustaining tourism in Flagstaff County.	Meets

Funding cannot be used for:

- Recreation or leisure activities
- Social or community services
- Activities or events that receive other grant funding from Flagstaff County

Exclusions	Yes/No
Recreation or leisure activities	No
Social or community services	No
Activities or events that receive other grant funding from Flagstaff County	No

Event Enhancement Scoring System:

Participation

SCOPE	POINTS
1-49	1
50-99	2
100-199	3
200+	4

Duration

SCOPE	POINTS
6+ hours/day	1
2 day event	2
3 day event	3
4+ day event	4

Distance

SCOPE	POINTS
Local	1
Regional	2
Provincial	3
Inter-Provincial	4

Minimum Points	Grant
3	Up to $500
5	Up to $1000
7	Up to $3000
10	Up to $5000

Tourism Assistance Grant
Application Form

* Refer to Policy #CP 018 found at https://www.flagstaff.ab.ca/council/policies/

Registered Name

Flagstaff Scottish Club

Mailing Address	**Society/Registration #**
Box 274	5022120157
Town	**Postal Code**
Sedgewick	T0B4C0
Primary Contact	**Email**
Ian Malcolm	info@flagstaffscottishclub.com

Organization Mandate

To promote Scottish culture, customs and values in and around the County of Flagstaff region

Organization Sustainability

2021 Revenue (actual)	$	2021 Expenses (actual)	$
2022 Revenue (actual)	$	2022 Expenses (actual)	$
2023 Revenue (actual)	$	2023 Expenses (actual)	$
2024 Revenue (projected)	$ Attached	2024 Expenses (projected)	$

Stream

- ○ Current ongoing initiative
- ○ New ongoing initiative
- ◉ One-time event enhancement

Length of Term

- ◉ 1 year
- ○ 2 years
- ○ 3 years
- ○ One-time

Project Name

Gathering of the Clans Highland Festival.

Project Description (include start date, end date and location)

The Gathering of the Clans Highland Festival is a public event focused on the entire family which is held in Sedgewick, Alberta. August 22, 2026 will be the 8th festival held. It is one full day of Highland activities, such as heavy sporting events, Highland dancing, bagpipes and drums performances, festival entertainers, petting zoo, artisan vendors, food trucks, many live Scottish breed animals and much more. The day concludes with a ceilidh (dance) performed by a lively celtic band. Attendance is from the entire Province.

Tourism Assistance Grant
Application Form

Identify and describe the outcome that your project will achieve

- [x] Supports tourism development in the region that can be shown to benefit the local business community
- [x] Promotes and enhances the profile of Flagstaff County as a tourism, shopping or business destination
- [x] Supports events that can be proven to have true potential for bringing increased non-resident or tourist spending into the region
- [x] Enhances tourism deliverables that can reasonably expect to increase the number of visitors to Flagstaff County
- [x] Promotes and assists in the development of self-sustaining tourism in Flagstaff County

Complete the following if you are applying for a one-time event

Expected Participation Numbers		Duration of Event	
☐ 1-49	☐ 100-199	☐ 6+ hours/day	☐ 3 days
☐ 50-99	☑ 200+	☐ 2 days	☐ 4 or more days

Distance Participants Travelling From		Estimated Number of Participants	
		Total	% from County
☑ Local (within 50 kms)	☑ Provincial		
☑ Regional (within 200 kms)	☑ Multi-Provincial	1500	50

Describe any future goals of your organization as they relate to tourism.

The club intends to continue hosting quality events that will draw visitors to Flagstaff county, who will in turn use the services that area has to offer.

How can Flagstaff County better support your organization?

The county has been supportive in these ventures and has gone a long way to esure that they carry on. Your continued support monitary and promotionally would be of great assistance in our quest to host quality events.

Tourism Assistance Grant
Application Form

Budget

Project Revenue	
Federal Government Funding	$
Provincial Government Funding	$
Non-Government Funding	$
Requested Contribution from Flagstaff County	$
Total Revenue	**$**

Project Expenses	
Labour	$
Equipment	$
Supplies and Materials	$
Contracted Services	$
Other:	
1.	$
2.	$
3.	$
4.	$
5.	$
Total Expenses	$

Declaration

⇒ The Organization declares that the information contained in this application and any supporting documents is true, accurate and endorsed by the Organization.

⇒ The Organization agrees to submit an outcomes report and financial summary of the project prior to November 1st for each fiscal year that Flagstaff County allocated funding to the project.

⇒ The Organization understands and agrees that should this application be approved, all funding awarded is subject to the Organization complying with all associated guidelines and policies.

Signature:  Date: December 1, 2025

I, Ian Malcolm (Print Name) *attest that I am duly authorized to make this application and bind the Organization to the agreement and grant criteria as approved by Flagstaff County.*

Personal information on this form is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be solely used for the stated purpose. If you have any questions about the collection, use, or disclosure of this information, please call (780)384-4100.

BREAKDOWN
OCT. 1, 2024 - Sept. 30, 2025

GENERAL ACCT.

		PROFIT/LOSS	CREDIT	DEBIT	BUDGET 2025-2026 Income	BUDGET 2025-2026 Expenses	PROJECTED PROFIT/LOSS FOR 2025-2026
GOTCHF	G-Gate Tickets	$8,075.00	$8,075.00	$0.00	$8,075.00	$0.00	$8,075.00
	G-Advertising	-$2,548.00	$0.00	-$2,548.00	$0.00	-$2,675.40	-$2,675.40
	G-Vendors	$2,100.00	$2,100.00	$0.00	$2,100.00	$0.00	$2,100.00
	G-Entertainment (Any Musical)	-$7,765.00	$0.00	-$7,765.00	$0.00	-$8,153.25	-$8,153.25
	G-Pipe Bands	-$1,250.00	$500.00	-$1,750.00	$500.00	-$1,800.00	-$1,300.00
	G-50/50	$3,160.26	$10,516.94	-$7,356.68	$4,000.00	-$5,000.00	-$1,000.00
	G-kid zone	-$3,150.00	$0.00	-$3,150.00	$0.00	-$3,307.50	-$3,307.50
	G-Ceilidh (Dance)	$3,680.00	$3,680.00	$0.00	$3,864.00	$0.00	$3,864.00
	G-Store	-$219.80	$72.00	-$291.80	$100.00	-$230.79	-$130.79
	G-Food	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	G-Liquor	$2,811.54	$5,336.25	-$2,524.71	$5,000.00	-$2,650.00	$2,350.00
	G-Event Cost	-$2,226.62	$3,470.00	-$5,696.62	$3,400.00	-$5,981.45	-$2,581.45
	G-Demonstrator Honorariums	-$6,850.00	$0.00	-$6,850.00	$0.00	-$7,192.50	-$7,192.50
	G-Donation/Sponsorship	$13,955.00	$13,955.00	$0.00	$14,000.00	$0.00	$14,000.00
	TOTALS	**$9,772.38**	***$47,705.19***	***-$37,932.81***	***$41,039.00***	***-$36,990.89***	**$4,048.11**
ROBBIE BURNS	R-Tickets (Event)	$12,341.37	$12,411.09	-$69.72	$12,000.00	$0.00	$12,000.00
	R-Silent Auction	$1,796.01	$1,810.00	-$13.99	$1,810.00	$0.00	$1,810.00
	R-Advertising	-$1,382.62	$200.00	-$1,582.62	$0.00	-$166.75	-$166.75
	R-Entertainment	-$4,663.05	$0.00	-$4,663.05	$0.00	-$4,896.20	-$4,896.20
	R-Envelope Fundraiser	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	R-Food	-$4,321.27	$1,957.25	-$6,278.52	$1,500.00	-$6,592.45	-$5,092.45
	R-Reverse Bingo	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	R-Event Cost	-$3,027.61	$0.00	-$3,027.61	$0.00	-$3,178.89	-$3,178.89
	R-Celtic Liquor Raffle	$1,260.00	$1,260.00	$0.00	$1,323.00	$0.00	$1,323.00
	R-Bonnie Knees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	R-Liquor	-$516.37	$2,080.00	-$2,596.37	$2,100.00	-$2,726.20	-$626.20
	TOTALS	**$1,486.46**	***$19,718.34***	***-$18,231.88***	***$18,733.00***	***-$17,560.49***	**$1,172.51**
SERVICES	Se-DD	$2,110.00	$2,110.00	$0.00	$2,110.00	$0.00	$2,110.00
	Se-Bartending	$1,425.00	$1,425.00	$0.00	$1,425.00	$0.00	$1,425.00
	Se-Security	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Se-Volunteering	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

FLAGSTAFF SCOTTISH CLUB

Financial Statement

For the year October 1, 2024 - September 30, 2025

Assets		
Cash-General Bank Account	$56,760.05	
Cash-Casino Account	-$10.00	
Total Assets		**$56,750.05**
Liabilities		
N/A	NIL	
Total Liabilities		**$-**
Income		
FSC GENERAL	$17,509.97	
BRPD	$15,657.55	
STORE	$17,971.24	
SERVICES	$0.00	
DONATION	$0.00	
ROBBIE BURNS	$19,803.66	
TARTAN DAY	$264.48	
GOTCHF	$47,373.32	
CASINO ACCT	$0.00	
Total Income		**$118,580.22**
Disbursements		
FSC GENERAL	$13,702.56	
BRPD	$15,856.27	
STORE	$25,527.93	
SERVICES	$1,954.47	
DONATION	$0.00	
ROBBIE BURNS	$10,185.18	
TARTAN DAY	$2,034.68	
GOTCHF	$46,096.73	
CASINO ACCT	-$10.00	
Total Disbursements		**$115,347.82**

This financial has been approved by:

Signature

Signature

Date: November 23, 2025 Dec 1/2025

Appears to be true and correct.


BATTLE RIVER PIPES & DRUMS






ALBERTA FIRE



Report

TITLE: 2026 CANEXPORT COMMUNITY INVESTMENTS OPPORTUNITY - FOREIGN DIRECT INVESTMENT (FDI) FLAGSTAFF INVESTOR PARTNERSHIP AND SUCCESS PROGRAM

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

Flagstaff County has been advancing a phased foreign direct investment (FDI) strategy focused on realistic, right-sized investment attraction in sectors where the County has clear strengths, including agriculture, energy, logistics, and related industrial opportunities.

Previous CanExport Community Investments funding supported the development of Flagstaff County's FDI strategy, investment readiness work, sector prioritization, and professional investment attraction materials. This work established a foundation for identifying target sectors, improving investor-facing information, and positioning the County within regional, provincial, and federal investment attraction networks.

With this foundation in place, Flagstaff County applied to the CanExport Community Investments Program under the 2026 application year for the Flagstaff Investor Partnership & Success Program – a new phase focused on moving from investment readiness into active execution of FDI attraction, facilitation, and retention.

2026-27 Grant Application Result

The County's 2026-27 CanExport Community Investments application was successful. The full requested amount was approved, with no reductions to any component. The approved grant is $40,800, which covers 50% of eligible project expenses. The County, should it wish to proceed, is required to provide a matching contribution of $40,800 from its own resources, for a total project budget of $81,600. The project runs from April 1, 2026 to March 31, 2027.

Note: As the grant requires the use of an external contractor and the project value exceeds the County's procurement threshold, Administration will be required to issue a Request for Proposals to procure the work.

Project Overview

The Flagstaff Investor Partnership & Success Program includes two approved components.

1) **FDI Lead Generation and Meetings with Potential Investors**

   This component will support the identification and qualification of investment leads, preparation for investor meetings, investor facilitation, business case development, site-specific information packages, and follow-up with foreign investors. This component has been approved for **$36,000** in CanExport

funding and will take place from **April 1, 2026 to March 31, 2027**.

2) **FDI Strategic Planning and Analysis**
   This component will update Flagstaff County's existing FDI strategy in two key areas.

   First, it will support **market diversification**. The current strategy has a strong focus on attracting FDI from the United States. While the County will continue to pursue opportunities from the U.S., this update will also explore opportunities from other allied markets.

   Second, it will explore the feasibility of **defense and defense-adjacent investment opportunities** for Flagstaff County. This work is timely given the Federal Government's increased focus on defense, as well as the County's proximity to Canadian Armed Forces Base Wainwright.

   This component has been approved for **$4,800** in CanExport funding and will take place from **April 1, 2026 to June 30, 2026**.

Together, these components are intended to support direct engagement with potential investors through targeted outreach, meeting preparation, investor meetings, and follow-up, while also strengthening Flagstaff County's capacity to attract, retain, and expand FDI through repeatable systems, improved response times, and intentional coordination with investment partners.

Alignment with the Strategic Plan

LEADERSHIP: To ensure the reliability and continuity of Flagstaff County's administration and municipal operations.

- GOAL: A positive relationship with provincial and national associations to elevate the issues and needs of Flagstaff County.
- GOAL: Supportive of the economic viability of the communities within Flagstaff County.
- GOAL: A leader in regional collaboration.

ECONOMIC PROSPERITY: To work collaboratively with our businesses and regional partners in the diversified growth of our economy.

- GOAL: Growth of industrial and value-added agricultural development

Alternatives/Options

1) TO approve the matching contribution of $40,800 for the Flagstaff Investor Partnership & Success Program, to come from Economic Development operating reserves and contractually move forward with the CanExport Community Investment grant.
2) TO not approve the matching contribution of $40,800 for the Flagstaff Investor Partnership & Success Program and not move forward with the CanExport Community Investments grant.

Recommendation

TO approve the matching contribution of $40,800 for the Flagstaff Investor Partnership & Success Program, to come from Economic Development operating reserves and contractually move forward with the CanExport Community Investment grant.

CanExport
Community Investments



CanExport Community Investments

Adjudication Results Summary

Amount Requested: **$40,800.00**

Amount Approved: **$40,800.00**

Organization: Flagstaff County

Primary Contact: Jenalee Waring

Signing Authority: Karen Burnand & Shelly Armstrong

Proposal Name: 2026-27 Proposal - Flagstaff Investor Partnership & Success Program - Flagstaff County

Call Year: 2026

Proposed Start Date: 4/1/2026

Proposed End Date: 3/31/2027

Work Plan

Component Number	Component Category	Expected Start Date	Expected End Date	Amount Requested	Amount Approved	Status
1	FDI Lead Generation and Meetings with Potential Investors	4/1/2026	3/31/2027	$36,000.00	$36,000.00	Approved
2	FDI Strategic Planning and Analysis	4/1/2026	6/30/2026	$4,800.00	$4,800.00	Approved
Total				**$40,800.00**	**$40,800.00**	

Expense Types

Component Number	Component Category	Expense Type	Item	Amount Requested	Amount Approved	Status
1	FDI Lead Generation and Meetings with Potential Investors | Génération de pistes d'investissement et rencontres avec des investisseurs potentiels	Consultant Fee | Frais de consultant	FDI Lead Identification & Qualification Support	$9,000.00	$9,000.00	Approved
1	FDI Lead Generation and Meetings with Potential Investors | Génération de pistes d'investissement et rencontres avec des investisseurs potentiels	Consultant Fee | Frais de consultant	Investor Meeting Preparation & Facilitation Support	$13,200.00	$13,200.00	Approved
1	FDI Lead Generation and Meetings with Potential Investors | Génération de pistes d'investissement et rencontres avec des investisseurs potentiels	Consultant Fee | Frais de consultant	Targeted Business Case & Site Information Development	$7,800.00	$7,800.00	Approved
1	FDI Lead Generation and Meetings with Potential Investors | Génération de pistes d'investissement et rencontres avec des investisseurs potentiels	Consultant Fee | Frais de consultant	Foreign Investor Follow-up & Reinvestment Engagement	$6,000.00	$6,000.00	Approved
2	FDI Strategic Planning and Analysis | Planification stratégique et analyse en matière d'IDE	Consultant Fee | Frais de consultant	FDI Strategy Update – Market Diversification & Defense/Defense-Adjacent Analysis	$4,800.00	$4,800.00	Approved

Total				**$40,800.00**	**$40,800.00**	

CanExport Community Investments / Investissements des Communautés

Proposal Form / Formulaire de proposition

Operating Name - Nom Commercial

Flagstaff County

Call/CFP Year - Année de L'appel

2026

Proposal Name / Nom de la proposition

Flagstaff Investor Partnership & Success Program - Flagstaff County

Start Date / Date de début proposée

2026-04-01

End Date / Date de fin proposée

2027-03-31

Primary Contact / Personne-ressource principale de l'initiative

Jenalee Waring

Signing Authority / Signataire autorisé de l'organisation

Karen Burnand

FDI strategy / Stratégie d'IDE

Overview / Aperçu

Flagstaff County's foreign direct investment (FDI) strategy is designed to support realistic, partner-enabled international investment attraction and retention that aligns with the County's economic strengths and rural capacity. The strategy focuses on improving investment readiness, advancing qualified international investment interest, and ensuring investors receive coordinated, professional support throughout the investment lifecycle.

The Flagstaff Investor Partnership & Success Program is designed to strengthen Flagstaff County's capacity to attract, facilitate, retain, and expand foreign direct investment by moving from investment readiness into active execution. The initiative focuses on improving how the County generates, manages, and advances international investment interest, ensuring foreign investors receive coordinated, professional support throughout the investment lifecycle.

A primary objective of the project is to improve community and regional capacity to attract FDI by formalizing partnerships with regional, provincial, and federal investment organizations. Through clearer roles, referral pathways, and coordination mechanisms, the project enables Flagstaff County to extend its international reach and engage with qualified foreign investors without duplicating efforts or exceeding rural capacity.

The project also seeks to increase foreign investor awareness of potential FDI opportunities in Canada by strengthening Flagstaff County's integration into established investment attraction networks. Rather than broad promotional activities, the initiative focuses on targeted, partner-enabled engagement that ensures Flagstaff County's investment opportunities are accurately represented to foreign investors already considering Canada as an investment destination.

Another key objective is to improve investor facilitation and responsiveness at the community level. The project establishes a concierge-style investor support model that

reduces friction, improves response times, and enhances coordination across County departments and external stakeholders. This approach strengthens investor confidence and improves the likelihood that international inquiries will progress toward site evaluation and investment decisions.

The initiative further aims to advance high-potential investment opportunities through targeted business case development and site-specific support for foreign investors in priority sectors. By providing credible, timely information aligned with investor needs, the project supports informed decision-making and increases the likelihood of successful greenfield or brownfield investment.

A strategic planning and analysis component strengthens long-term capacity by updating Flagstaff County's existing FDI strategy to diversify target markets beyond the United States and identify defence-adjacent and allied-market investment opportunities. This objective supports risk mitigation, resilience, and alignment with evolving global investment patterns.

Finally, the project aims to improve retention and expansion outcomes for foreign-owned enterprises by introducing structured post-establishment engagement. By supporting early operations, identifying challenges, and recognizing reinvestment opportunities, the initiative helps maximize the long-term economic benefits of foreign direct investment for the community and region.

Collectively, these objectives position Flagstaff County to respond more effectively to international investment interest, convert qualified leads into active prospects, and support successful, long-term foreign direct investment outcomes that benefit the local and regional economy.

Background / Contexte

Flagstaff County has an established foreign direct investment (FDI) strategy that was formally developed through a CanExport Community Investments–supported initiative and is embedded within the County's broader Economic Development Strategy. The FDI strategy was designed to provide a realistic, evidence-based framework for international investment attraction that reflects Flagstaff County's rural context, economic strengths, and service capacity.

The development of the FDI strategy was informed by an investment readiness assessment, sector analysis, and a review of the County's competitive positioning within Alberta and Canada. This work assessed land and infrastructure availability, transportation access, workforce characteristics, regulatory environment, and internal service capacity to identify where Flagstaff County could realistically compete for foreign direct investment and where it should not. The strategy intentionally prioritizes achievable investment opportunities rather than speculative or high-volume promotion.

Through this process, agriculture and energy were identified as Flagstaff County's priority sectors for FDI. These sectors align with established production capacity, existing industrial and transportation infrastructure, and provincial and federal priorities related to food security, energy services, and supply chain resilience. The strategy recognizes opportunities for greenfield and brownfield establishment or expansion by foreign firms engaged in value-added processing, agri-technology, energy services, logistics, and supporting infrastructure.

The strategy also defines Flagstaff County's target investor profile as small to mid-scale international firms seeking stable operating environments, competitive land and infrastructure options, and strong local support. It acknowledges that the County is not positioned to attract large multinational anchor investments requiring urban-scale infrastructure or incentives, and instead focuses on high-quality, right-sized investment aligned with local capacity.

Key elements of the FDI strategy include:

Strengthening investment readiness and internal coordination across County departments

Clarifying sector-specific value propositions and site information

Leveraging regional, provincial, and federal investment partners to generate and qualify international leads

Improving responsiveness to investor inquiries and site selection requests

Supporting long-term investor success through post-establishment engagement specific to foreign-owned enterprises

Partnership leverage is a central pillar of the strategy. Flagstaff County intentionally positions itself within established investment attraction ecosystems rather than pursuing independent international outreach. Collaboration with regional economic development organizations, Invest Alberta, and the Trade Commissioner Service enables the County to access market intelligence, engage qualified investors already considering Canada, and align with broader investment attraction efforts.

The strategy also recognizes that effective FDI requires continuous learning and adaptation. Early experience responding to international inquiries following strategy development highlighted the need for clearer facilitation processes, stronger partner coordination, and more structured post-establishment engagement to support conversion and long-term success.

The objectives of the proposed Flagstaff Investor Partnership & Success Program directly align with and advance this existing FDI strategy. The initiative moves the strategy from planning and readiness into execution by implementing the facilitation, partnership, and investor support mechanisms identified as priorities. Objectives related to improving local capacity, increasing foreign investor awareness of Canadian FDI opportunities, advancing qualified leads, diversifying target markets, and strengthening post-establishment engagement are all explicitly grounded in the strategy's core principles.

Collectively, the proposed initiative represents the next phase of Flagstaff County's FDI strategy, translating established priorities into operational actions that strengthen the County's ability to attract, retain, and expand foreign direct investment for long-term regional benefit.

Alignment / Lien avec les priorités

The Flagstaff Investor Partnership & Success Program is strongly aligned with Global

Affairs Canada's foreign direct investment (FDI) priority sectors and markets by focusing on investment attraction, facilitation, and retention in areas where Canada has competitive advantages and where international investment supports long-term economic growth and resilience.

The project prioritizes agriculture and energy, sectors that align closely with Canada's national strengths and Global Affairs Canada's investment attraction priorities. Flagstaff County offers established production capacity, supporting infrastructure, and proximity to key transportation and energy networks that are relevant to foreign investors seeking opportunities in agri-food processing, agri-technology, energy services, logistics, and related supply chains. These sectors also align with broader federal objectives related to food security, energy transition, and supply-chain resilience.

The project is further aligned with Global Affairs Canada's emphasis on high-quality, value-added foreign direct investment. Rather than pursuing speculative or high-volume promotion, the initiative focuses on attracting and advancing small to mid-scale greenfield and brownfield investments that create long-term economic benefits, support job creation, and integrate into local and regional supply chains. This approach supports sustainable investment outcomes consistent with Canada's investment attraction objectives.

Market diversification is a key element of the project and aligns with Global Affairs Canada's focus on expanding Canada's investment relationships beyond a single source country. While the United States remains an important source of foreign direct investment, the project intentionally targets allied and priority markets such as Germany, the United Kingdom, France, and Japan. These markets are active sources of investment in Canada and align with federal priorities related to trusted partners, economic security, and resilient supply chains.

The strategic planning and analysis component strengthens alignment by updating Flagstaff County's FDI strategy to reduce reliance on a single market and identify defence-adjacent and allied-market investment opportunities. This reflects Global Affairs Canada's interest in attracting investment that supports economic resilience, secure supply chains, and collaboration with trusted international partners.

The project's implementation model also aligns with Global Affairs Canada's priorities by leveraging established federal and provincial investment attraction mechanisms. By working closely with the Trade Commissioner Service and provincial investment agencies, the initiative ensures that Flagstaff County's opportunities are positioned within Canada's broader international investment promotion efforts and presented consistently to foreign investors considering Canada.

Collectively, the project supports Global Affairs Canada's FDI priorities by focusing on priority sectors, trusted markets, high-quality investment, and coordinated delivery, ensuring that foreign direct investment contributes meaningfully to Canada's economic objectives while delivering tangible benefits at the community and regional level.

Will your proposal include the following? / Votre proposition portera-t-elle les suivants?

FDI Training / Formation portant sur l'IDE

Would you be taking part in any training? / Participerez-vous à une formation quelconque?

◯ Yes / Oui ◉ No / Non

What kind of training would you be doing and how does it relate to the project? / Quel genre de formation suivrez-vous et quel est le lien avec le projet?

How many people would be attending the training? / Combien de personnes participeront à la formation?

Type of training? / Type de formation?

Timeframe From / Échéancier estimé - De

Timeframe To / Échéancier estimé - À

Was this activity previously funded this program? / Est-ce que cette activité a déjà été financée par ce programme?

◯ Yes / Oui ◯ No / Non

FDI Strategic Planning and Analysis / Planification stratégique et recherche en matière d'IDE

Does your project have any Strategy component? / Votre projet comporte-t-il une composante stratégique?

◉ Yes / Oui ◯ No / Non

Provide a brief description of this component in terms of objectives and expected outcomes? / Décrivez brièvement cette composante quant à ses objectifs et à ses résultats escomptés?

This component will update Flagstaff County’s existing FDI strategy to strengthen market diversification and reduce reliance on a single source market, particularly the United States for all sectors.

The update will also assess opportunities to attract foreign direct investment linked to defense and defense-adjacent logistics, manufacturing, and dual-use technologies that align with Canada’s security, resilience, and allied supply-chain priorities.

The analysis will consider Flagstaff County’s proximity to Canadian Armed Forces Base Wainwright as a strategic asset, particularly for foreign investors operating within NATO-aligned or allied jurisdictions seeking Canadian locations that support training,

logistics, agri-food supply, energy services, and infrastructure-related operations.

What would you be working on as part of this component? / Sur quoi travaillerez-vous dans le cadre de cette composante?

FDI Strategy/Framework

Market sectors targeted? / Secteur cible?

Defence and Security

Agriculture and Processed Foods

Oil and Gas

Markets Targeted / Marché cible

Germany

United Kingdom

France

Japan

Netherlands

Norway

Timeframe From / Échéancier estimé - De	Timeframe To / Échéancier estimé - À
2026-04-01	2026-06-30

Was this activity previously funded this program? / Cette activité était-elle auparavant financée ce programme?

(●) Yes / Oui ( ) No / Non

Do you have any past experience working on these activities? If so, please provide examples. / Avez-vous déjà travaillé avec ces activités? Si oui, veuillez donner des exemples.

(●) Yes / Oui ( ) No / Non

Flagstaff County has prior experience delivering CanExport Community Investments–funded activities, including the development of a formal FDI strategy, investment readiness assessment, and sector prioritization. The County has worked with provincial and federal partners to respond to international investment inquiries, support site selection discussions, and develop sector-specific investment information.

This experience includes coordinating partner-led investor referrals, preparing site and infrastructure data for foreign investors, and advancing investment discussions in priority sectors such as agriculture and energy. Lessons learned from this work directly inform the proposed activities, which focus on market diversification, partner-enabled lead advancement, and improved facilitation of foreign direct investment.

FDI Tools & Materials Development / Développement d'outils et de matériel promotionnel portant sur l'IDE

Would you be developing any tools/materials such as a website, a report, media, or any other marketing collateral to attract FDI as a part of this project? / Élaborerez-vous des outils ou du matériel comme un site Web, un rapport, des produits médiatiques ou tout autre matériel de marketing pour attirer des IDE à ce projet?

◯ Yes / Oui ◉ No / Non

Provide a brief description of this component in terms of objectives and expected outcomes? / Décrivez brièvement cette composante quant à ses objectifs et à ses résultats escomptés?

Target number of partners/potential investors reached? / Nombre ciblé de partenaires/d'investisseurs potentiels atteints?

What would you be working on as part of this component? / Sur quoi travaillerez-vous dans le cadre de cette composante?

Market sectors targeted? / Secteur cible?

Markets Targeted / Marché cible

Timeframe From / Échéancier estimé - De

Timeframe To / Échéancier estimé - À

Was this activity previously funded this program? / Cette activité était-elle auparavant financée ce programme?

◯ Yes / Oui ◯ No / Non

Do you have any past experience working on these activities? If so, please provide examples. / Avez-vous déjà travaillé avec ces activités? Si oui, veuillez donner des exemples.

◯ Yes / Oui ◯ No / Non

Lead Generation and Meetings with Potential Investors / Ciblage de pistes d'investissement et réunions avec des investisseurs potentiels

Would you be doing any activities to generate new leads or nurture/convert existing leads? / Faites-vous des activités qui permettent de dénicher de nouvelles occasions ou de soutenir/de convertir des occasions existantes?

◉ Yes / Oui ○ No / Non

Provide a brief description of this component in terms of objectives and expected outcomes? / Décrivez brièvement cette composante quant à ses objectifs et à ses résultats escomptés?

This component focuses on generating, qualifying, and advancing foreign direct investment leads through coordinated partner-enabled outreach and structured investor facilitation. Rather than broad-based promotion, the County will prioritize nurturing and converting existing and emerging international investment interest received through regional, provincial, and federal investment partners.

Objectives include improving the quality of investor inquiries, reducing response times, and advancing the most promising leads toward site evaluation and investment decisions. Expected outcomes include increased engagement with qualified international investors, improved investor confidence, and a higher likelihood of progressing leads to site visits, feasibility assessment, or ongoing discussions.

Number of meetings that will be attended by potential investors? / Nombre de réunions auxquelles assisteront des investisseurs potentiels?

7

Events list / Liste des événements

Please select all events you are targeting for Lead Generation / Veuillez sélectionner tous les événements que vous ciblez pour la génération des pistes.

Selected events / événements sélectionnés

N/A - S/O

What would you be working on as part of this component? / Sur quoi travaillerez-vous dans le cadre de cette composante?

List of Prospective Investors / Targeted Company Research

Meeting with Potential Pre-qualified Foreign Investors

Market sectors targeted? / Secteur cible?

Agriculture and Processed Foods

Oil and Gas

Defence and Security

Markets Targeted / Marché cible

China

Germany

United Kingdom

United States of America

France

Japan

Netherlands

Norway

Timeframe From / Échéancier estimé - De	Timeframe To / Échéancier estimé - À
2026-04-01	**2027-03-31**

Was this activity previously funded this program? / Cette activité était-elle auparavant financée ce programme?

(●) Yes / Oui ( ) No / Non

Do you have any past experience working on these activities? If so, please provide examples. / Avez-vous déjà travaillé avec ces activités? Si oui, veuillez donner des exemples.

(●) Yes / Oui ( ) No / Non

Flagstaff County has prior experience generating and responding to foreign direct investment interest through partner-enabled channels, including referrals from provincial and federal investment agencies. The County has previously delivered a CanExport Community Investments–funded FDI strategy project, completed investment readiness assessments, developed sector-specific investment materials, and supported investor inquiries related to site selection and feasibility.

This experience has informed the design of the proposed initiative, which focuses on improving lead qualification, investor facilitation, and conversion rather than initiating new high-level planning.

Does this activity require you to travel abroad? / Cette activité vous oblige-t-elle à voyager à l'étranger?

( ) Yes / Oui (●) No / Non

Selected Mission (s) / Mission(s) choisie(s) :

Expected costs / Coûts prévus.

Non-Travel Expenses / Frais non liés au voyage

Expense Name / Nom de la dépense	Short Desc / Brève description
FDI Lead Identification & Qualification Support	**External support to identify, qualify, and organize prospective foreign direct investment leads aligned with Flagstaff County's priority sectors to support the development of a structured list of qualified international investors and advance high-potential leads toward engagement and meetings.**

Purpose / But	Expense Type / Type de dépense
FDI Lead Generation and Meetings with Potential Investors	**Consultant Fee**

Cost per Unit	Number Of Units	Unit Of Measurement	Other Federal Contribution	Total Estimated Expense	Total Eligible Expense	Requested Program Funding	Timeframe From	Timeframe To
15,000	**1**	**Fixed Fee**	**0.00**	**15,000.00**	**7,500.00**	**7,500.00**	**2026-04-01**	**2026-09-30**

Expense Name / Nom de la dépense	Short Desc / Brève description
Investor Meeting Preparation & Facilitation Support	**Preparation and coordination support for meetings with qualified foreign investors, including briefing materials, coordination with partners, and follow-up documentation. This is to ensure professional, timely, and coordinated engagement with international investors and improve conversion of inquiries into active investment discussions.**

Purpose / But	Expense Type / Type de dépense
FDI Lead Generation and Meetings with Potential Investors	**Consultant Fee**

Cost per Unit	Number Of Units	Unit Of Measurement	Other Federal Contribution	Total Estimated Expense	Total Eligible Expense	Requested Program Funding	Timeframe From	Timeframe To
22,000	**1**	**Fixed Fee**	**0.00**	**22,000.00**	**11,000.00**	**11,000.00**	**2026-05-15**	**2026-12-31**

Expense Name / Nom de la dépense	Short Desc / Brève description
Targeted Business Case & Site Information Development	**Development of customized, site-specific information packages and high-level business case inputs for priority foreign investment prospects. This is to support investor**

decision-making related to greenfield or brownfield establishment or expansion in Flagstaff County.	Purpose / But **FDI Lead Generation and Meetings with Potential Investors**
Expense Type / Type de dépense **Consultant Fee**	

Cost per Unit	Number Of Units	Unit Of Measurement	Other Federal Contribution	Total Estimated Expense	Total Eligible Expense	Requested Program Funding	Timeframe From	Timeframe To
13,000	**1**	**Fixed Fee**	**0.00**	**13,000.00**	**6,500.00**	**6,500.00**	**2026-06-01**	**2027-02-28**

Expense Name / Nom de la dépense **Foreign Investor Follow-up & Reinvestment Engagement**	Short Desc / Brève description **Design and pilot a structured post-establishment engagement approach for foreign direct investors, focused on early operational support, issue identification, and partner coordination following establishment or expansion. The objective is to support successful FDI implementation, strengthen investor confidence, and identify reinvestment or expansion opportunities by foreign-owned enterprises.**
Purpose / But **FDI Lead Generation and Meetings with Potential Investors**	Expense Type / Type de dépense **Consultant Fee**

Cost per Unit	Number Of Units	Unit Of Measurement	Other Federal Contribution	Total Estimated Expense	Total Eligible Expense	Requested Program Funding	Timeframe From	Timeframe To
10,000	**1**	**Fixed Fee**	**0.00**	**10,000.00**	**5,000.00**	**5,000.00**	**2026-10-01**	**2027-03-31**

Expense Name / Nom de la dépense **FDI Strategy Update – Market Diversification & Defense/ Defense-Adjacent Analysis**	Short Desc / Brève description **Consultant-led update to Flagstaff County's existing FDI strategy, focused on market diversification beyond the United States and identification of defense/defense-adjacent and allied-market foreign direct investment opportunities aligned with regional assets and infrastructure.**
Purpose / But **FDI Strategic Planning and Analysis**	Expense Type / Type de dépense **Consultant Fee**

Cost per Unit	Number Of Units	Unit Of Measurement	Other Federal Contribution	Total Estimated Expense	Total Eligible Expense	Requested Program Funding	Timeframe From	Timeframe To
8,000	1	Fixed Fee	0.00	8,000.00	4,000.00	4,000.00	2026-04-01	2026-06-30

Travel Expenses / Frais de voyage

Expense Name / Nom de la dépense	Short Desc / Brève description
Purpose / But	Expense Type / Type de dépense
Country / Pays	

Cost per Unit	Number Of Units	Unit Of Measurement	Other Federal Contribution	Total Estimated Expense	Total Eligible Expense	Requested Program Funding	Timeframe From	Timeframe To

Intended Expense Allocation / Affectation prévue des dépenses

Total Requesting Program Funding / Totale de la demande de financement au titre du programme

34,000.00

FDI Training / Formation portant sur l'IDE

Total Estimated Expense / Total des dépenses estimatives

0.00

Contribution from other Federal Government sources / Autres sources de financement du gouvernement fédéral

0.00

Total Eligible Expense / Total des dépenses admissibles

0.00

Requested Program Funding / Demande de financement au titre du Programme

0.00

FDI Strategic Planning and Analysis / Planification stratégique et recherche en matière d'IDE

Total Estimated Expense / Total des dépenses estimatives

8,000.00

Contribution from other Federal Government sources / Autres sources de financement du gouvernement fédéral

0.00

Total Eligible Expense / Total des dépenses admissibles

4,000.00

Requested Program Funding / Demande de financement au titre du Programme

4,000.00

Intended allocation by sector / Répartition prévue par secteur

Sector / Secteur	Percentage / pourcentage
Defence and Security	
Agriculture and Processed Foods	
Oil and Gas	

Market / Marché	Percentage / pourcentage

Intended allocation by market / Allocation prévue par marché

Market / Marché	Percentage / pourcentage
Germany	
United Kingdom	
France	
Japan	
Netherlands	
Norway	

FDI Tools & Materials Development / Développement d'outils et de matériel promotionnel portant sur l'IDE

Total Estimated Expense / Total des dépenses estimatives

0.00

Contribution from other Federal Government sources / Autres sources de financement du gouvernement fédéral

0.00

Total Eligible Expense / Total des dépenses admissibles

0.00

Requested Program Funding / Demande de financement au titre du Programme

0.00

Sector / Secteur	Percentage / pourcentage

Intended allocation by sector / Répartition prévue par secteur

Sector / Secteur	Percentage / pourcentage

Intended allocation by market / Allocation prévue par marché

Market / Marché	Percentage / pourcentage

Lead Generation and Meetings with Potential Investors / Ciblage de pistes d'investissement et réunions avec des investisseurs potentiels

Total Estimated Expense / Total des dépenses estimatives

60,000.00

Contribution from other Federal Government sources / Autres sources de financement du gouvernement fédéral

0.00

Total Eligible Expense / Total des dépenses admissibles

30,000.00

Requested Program Funding / Demande de financement au titre du Programme

30,000.00

Intended allocation by sector / Répartition prévue par secteur

Sector / Secteur	Percentage / pourcentage

Draft / Ébauche

Sector / Secteur	Percentage / pourcentage
Agriculture and Processed Foods	
Oil and Gas	
Defence and Security	

Intended allocation by market / Allocation prévue par marché

Market / Marché	Percentage / pourcentage
China	
Germany	
United Kingdom	
United States of America	
France	
Japan	
Netherlands	
Norway	

Tell us about your expected outcomes from this project. / Parlez-nous de vos résulats attendus de ce projet.

Expected Immediate Outcomes / Résultats immédiats escomptés

How will this project contribute to improving your capacity to attract, retain and expand FDI for the benefit of your community/region? / Comment ce projet contribuera-t-il au renforcement de votre capacité d'améliorer, de conserver et d'accroître l'IDE au profit de votre communauté ou votre région?

This project strengthens Flagstaff County's capacity to attract, retain, and expand foreign direct investment by moving the community from investment readiness into active, repeatable execution. Rather than relying on ad hoc responses or informal coordination, the initiative establishes clear systems, partnerships, and processes that improve how international investment interest is generated, managed, and advanced.

The project builds internal capacity by formalizing a concierge-style investor facilitation model that improves response times, coordination across departments, and consistency in investor engagement. This ensures that foreign investors receive timely, accurate, and professional support, increasing confidence in Flagstaff County as an investment-ready jurisdiction.

Capacity is further strengthened through strategic partnership enablement with regional, provincial, and federal investment organizations. By clarifying roles, referral pathways, and lead handoff processes, the County can extend its international reach without duplicating efforts or overextending limited rural resources.

The strategic planning and analysis component enhances long-term capacity by updating the County's FDI strategy to diversify target markets beyond the United States and identify defence-adjacent and allied-market investment opportunities. This reduces risk, improves resilience to external shocks, and positions the region to respond to evolving global investment patterns.

Finally, the project supports retention and expansion by embedding post-establishment engagement with foreign-owned enterprises, enabling early issue identification and creating pathways for reinvestment and expansion. Collectively, these elements create a sustainable, scalable FDI framework that delivers long-term economic benefits, supports job creation, and strengthens Flagstaff County's economic resilience.

How will this project increase potential foreign investors' awareness of FDI opportunities in Canada? / Comment ce projet renforcera-t-il la sensibilisation des investisseurs étrangers potentiels aux opportunités d'IDE au Canada?

This project increases potential foreign investors' awareness of FDI opportunities in Canada by strengthening Flagstaff County's presence within established regional, provincial, and federal investment networks that actively promote Canada as an investment destination.

By formalizing partnerships with organizations such as Invest Alberta and the Trade Commissioner Service, the project ensures that Flagstaff County's investment opportunities are consistently and accurately represented within international outreach, referrals, and market engagement led by these partners. This enables Flagstaff County to reach foreign investors who are already considering Canada, rather than relying on broad or speculative promotion.

Targeted business case development and investor-ready information further increase

awareness by providing foreign investors with clear, credible insights into Canadian investment conditions, regulatory environments, and sector-specific opportunities at the community level. Through direct meetings and coordinated follow-up, potential investors gain a deeper understanding of how Flagstaff County fits within Canada's broader investment landscape.

Collectively, these activities raise awareness of Canadian FDI opportunities by embedding Flagstaff County within trusted, partner-led international engagement channels and ensuring foreign investors receive timely, high-quality information that supports informed decision-making about investing in Canada.

How will this project enhance your community/region's knowledge of FDI opportunities? / Comment ce projet ameliora-t-il la connaissance de votre communauté/région à propos des opportunités d'IDE?

This project enhances Flagstaff County's knowledge of foreign direct investment opportunities by strengthening its understanding of target markets, investor needs, and sector-specific investment drivers through hands-on implementation and partner collaboration.

The strategic planning and analysis component builds knowledge by updating the County's FDI strategy with a market diversification and defence-adjacent lens, improving understanding of non-U.S. allied markets and emerging investment opportunities aligned with regional assets. This ensures the community is better informed about where future international investment interest is likely to originate and how global trends influence local opportunity.

Direct engagement with foreign investors through facilitated meetings and business case development provides practical, real-time insight into investor decision-making, site selection criteria, regulatory considerations, and operational requirements. This applied knowledge strengthens the County's ability to respond effectively to future inquiries.

Partnership enablement further enhances knowledge by embedding Flagstaff County within regional, provincial, and federal investment networks, allowing the County to continuously learn from partner expertise, market intelligence, and evolving FDI practices. Collectively, these activities build institutional knowledge that improves long-term FDI readiness and strategic decision-making for the benefit of the region.

Expected Intermediate Outcomes / Résultats intermédiaires escomptés

Indicate the number of targets that will be identified from this project. / Indiquez le nombre de cibles qui seront définies dans le cadre de ce projet.

20

Indicate the number of leads that will be generated from this project. / Indiquez le nombre de pistes d'investissement qui découleront de ce projet.

12

Indicate the number of prospects that will be generated from this project. / Indiquez le nombre d'investisseurs potentiels qui découleront de ce projet.

5

Explain how this project will increase awareness of opportunities for retention and expansion of foreign companies in your community/region. If not applicable, please explain why. / Expliquez comment ce projet renforcera la sensibilisation aux possibilités de rétention et d'expansion des entreprises étrangères dans votre communauté/région. Si sans objet, veuillez expliquer pourquoi.

This project increases awareness of retention and expansion opportunities by establishing structured, post-establishment engagement with foreign-owned enterprises operating in Flagstaff County. Through early-stage engagement and coordinated follow-up, the County gains insight into operational needs, growth constraints, and potential reinvestment opportunities faced by foreign investors.

By maintaining regular, structured communication with foreign-owned enterprises and coordinating with regional, provincial, and federal partners, the County is better positioned to identify expansion opportunities, connect investors to available land, infrastructure, workforce, and incentive programs, and support reinvestment decision-making. This proactive approach ensures that retention and expansion opportunities are recognized early rather than reactively.

Explain how this project will contribute to improving services (e.g. aftercare, follow-up, etc.) to foreign investors in your community/region? If not applicable, please explain why. / Expliquez comment ce projet va contribuer à améliorer les services (p. ex. surveillance, suivi) offerts aux investisseurs étrangers dans votre communauté ou votre région. Si sans objet, veuillez expliquer pourquoi.

This project improves services to foreign investors by formalizing and standardizing how Flagstaff County supports investors following establishment or expansion. The project introduces a structured engagement approach that clarifies points of contact, response protocols, and coordination mechanisms across County departments and external partners.

Improved follow-up processes ensure that foreign investors receive timely support, consistent communication, and access to relevant information during critical early operational stages. By embedding these practices into regular operations, the project strengthens investor confidence, improves issue resolution, and enhances Flagstaff County's ability to support long-term foreign direct investment success.

Strategic Partnerships / Partenariats stratégiques

Will your organization be working with Indigenous entities as part of this years project? / Votre organisation travaillera-t-elle avec des entités autochtones dans le cadre du projet de cette année?

○ Yes / Oui ◉ No / Non

Describe how you have expanded your strategic partnerships for attracting FDI and how they contribute to this initiative, if applicable. (e.g. with other municipalities, regional partners or provincial/territorial government) / Décrivez comment vous avez élargi vos partenariats stratégiques pour attirer des IDE et s'il y a lieu comment ils contribuent à cette initiative. (ex. avec d'autres municipalités, partenaires régionaux ou gouvernements provinciaux/territoriaux).

Financial Partnerships / Partenariats financiers

Partner / Partenaire	Contact / Personne-ressource	Contribution To Initiative / Contribution à l'initiative (en $ CA)	Confirmed / Confirmé?
N/A	N/A	0.00	yes

Third Party Recipients / Autres bénéficiaires

Will this component include any flow-through funding to third party recipients or joint applicants? / Des fonds seront-ils transférés à des bénéficiaires tiers ou à des demandeurs conjoints?

◯ Yes / Oui ◉ No / Non

Project Governance / Gouvernance du projet

Identify how the project will be governed (e.g. by a single agency, in partnership, or by committee). / Comment le projet sera-t-il administré (p. ex. par un organisme unique, en partenariat ou par un comité)?

The Flagstaff Investor Partnership & Success Program will be governed and managed by Flagstaff County as the applicant and accountable organization. The County's Economic Development function will serve as the internal project lead, with clear authority for project delivery, financial management, and reporting under the CanExport Community Investments Program.

Day-to-day project management will be led by a designated County Economic Development Officer, who will act as the primary point of contact for partners and funders. This role will be responsible for coordinating project activities, managing consultant deliverables, ensuring compliance with program requirements, and tracking performance indicators. Internal coordination will occur as needed with County departments such as planning, infrastructure, and utilities to support investor facilitation and response.

The project will be delivered in partnership with regional, provincial, and federal investment organizations, including Invest Alberta and the Trade Commissioner Service. These partners will support lead generation, market intelligence, and investor engagement; however, Flagstaff County will retain decision-making authority and accountability for project outcomes. Partnership roles and referral pathways will be clearly defined to ensure efficient coordination and avoid duplication.

The project will be governed through a single-agency lead model, supported by structured partner engagement rather than a standing committee. This approach reflects the County's rural capacity and emphasizes efficiency, clarity of roles, and timely decision-making.

Sustainability beyond the one-year funding cycle is a core design principle of the project. The initiative focuses on building repeatable systems, processes, and partnerships—such as standardized investor facilitation protocols, partner referral workflows, and post-establishment engagement practices—rather than one-time activities. These tools and practices will be embedded into the County's ongoing economic development operations and maintained using existing staff capacity.

Knowledge transfer from consultants to County staff will be prioritized to ensure long-term retention of expertise. The strategic planning update will guide future FDI activities, while strengthened partnerships and improved investor services will continue beyond the funding period without reliance on ongoing program funding.

Collectively, this governance approach ensures strong accountability, effective delivery, and sustainable long-term impact for Flagstaff County's foreign direct investment efforts.

Work Plan / Plan de travail

Component Title / Titre de la composante	Expected Timeframe From / Échéancier prévu de	Expected Timeframe To / Échéancier prévu à
FDI Strategic Planning and Analysis	**2026-04-01**	**2026-06-30**
FDI Lead Generation and Meetings with Potential Investors	**2026-04-01**	**2027-03-31**

Consent Statements / Déclarations de consentement

I consent that the department may contact my organization to offer their services or inform us of events that may be of interest to our organization. / Je consens à ce que le Ministère communique avec mon organisation pour offrir ses services et nous tenir informés d'évènements d'intérêt.

(●) Yes / Oui ( ) No / Non

I consent to be contacted by the department's Communications and media specialists who would like to highlight successes of Canadian organizations that benefit from the support of the program. / Je consens à ce que des spécialistes des communications et des médias du Ministère communiquent avec mon organisation pour s'informer des réussites en matière d'IDE qui ont reçu l'appui du Programme, et ce, afin de les mettre en lumière.

(●) Yes / Oui ( ) No / Non

I consent that if my organization is engaging in Lead Generation activities funded by the CanExport Community Investments program that this information may be shared with our posts abroad. / Je consens à ce que le Ministère informe ses missions à l'étranger du fait que mon organisation participe à des activités visant à générer des occasions d'affaires financées par le Programme CanExport – Investissements des communautés.

(●) Yes / Oui ( ) No / Non

Report

TITLE: 2026 UTILITIES BYLAW 04/26

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

At the April 1, 2026, Council Meeting the following resolution was approved:

To revise the utility bylaw to reflect the option for non-profit organizations to opt out of fixed waste fees and to add a definition for non-profit organizations.

The following revisions have been made to Utilities Bylaw 04/26

1. Addition of definitions for Account Holder, Non-Profit Organization and Registered Charitable Organization. (Page 4,5 and 6)
2. Update to Schedule "D" Terms and Conditions of Solid Waste Services addition of Section 4 Exemption from Solid Waste Services and Waste Collection Fee. (Page 28)
3. Utilities Bylaw 01/26 Schedule "E" 2 (2) stated:
   - The Monthly Fixed Rate for Solid Waste Services shall apply to each and every residential and commercial property owner within the Hamlets, except for properties that are billed only for water and wastewater infrastructure fees.

   Proposed update to Utilities Bylaw 04/26 Schedule "E" 2(2): (Page 34)
   - The Monthly Fixed Rate for Solid Waste Services shall apply to each Account Holder of a residential and commercial property within the Hamlets, except:
     a) Properties that are billed only for water and wastewater infrastructure fees;
     b) Properties that have been granted an exemption in accordance with Schedule "D"; and
     c) Properties that are outside of the Solid Waste Service Area

To opt out of the Fixed Solid Waste Services Fee, the Account Holder must submit a request to Administration, along with proof of non-profit or registered charitable organization status, such as a Certificate of Incorporation or Registration under the Societies Act, or other official documentation confirming the organization's legal standing as a registered non-profit organization or a charitable organization.

Utilities Bylaw 04/26 includes the repeal of the previous Utilities Bylaw 01/26.

Alignment with the Strategic Plan

Strong Communities - Flagstaff County's commitment to Strong Communities means we will provide community services that make Flagstaff an attractive place to live for all generations.

Recommendation

THAT Council pass first, second and if unanimously agreed, third reading of Bylaw 04/26 – Utilities Bylaw.

FLAGSTAFF COUNTY

BYLAW 04/26

THE UTILITIES BYLAW

A BYLAW REGULATING AND PROVIDING FOR THE TERMS, CONDITIONS, RATES AND CHARGES FOR THE SUPPLY AND USE OF WATER SERVICES, SEWER SERVICES AND SOLID WASTE SERVICES PROVIDED BY FLAGSTAFF COUNTY FOR THE HAMLETS OF STROME AND GALAHAD

WHEREAS, pursuant to section 3 of the *Municipal Government Act* the purposes of a municipality are to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality;

AND WHEREAS, Flagstaff County deems it desirable to contract with the Flagstaff Regional Solid Waste Management Association for the provision of solid waste collection services within certain areas of Flagstaff County;

AND WHEREAS, pursuant to section 7(g) of the *Municipal Government Act* a council of a municipality may pass bylaws for municipal purposes respecting public utilities;

NOW THEREFORE the Council of Flagstaff County, in the Province of Alberta, duly assembled, enacts as follows:

TABLE OF CONTENTS

PART I - TITLE AND DEFINITIONS 4
Bylaw Title 4
Definitions 4
PART II - PROVISION OF UTILITY SERVICES 7
Other Public Utilities Prohibited 7
Terms and Conditions 7
Rates, Fees and Charges 8
Utility Services Guidelines 8
Notices 9
PART III - ENFORCEMENT 9
Offence 9
Continuing Offence 9
Vicarious Liability 9
Corporations and Partnerships 10
Fines and Penalties 10
Municipal Tag 10
Payment in Lieu of Prosecution 10
Violation Ticket 10
Voluntary Payment 11
Obstruction 11
PART IV - GENERAL 11
Schedules 11
Severability 11
Repeal 11
Enactment 12
SCHEDULE "A" 13
GENERAL TERMS AND CONDITIONS OF UTILITY SERVICES 13
PART I - GENERAL WATER, SEWER AND SOLID WASTE SERVICES PROVISIONS 13
Duty to Supply 13
No Guarantee of Continuous Supply 13
Rates, Fees and Charges 13
PART II - SERVICE CONNECTIONS 14
Application for Service Connection 14
Easements and Rights-of-Way 14
Design and Engineering Requirements for Service Connections 14
Construction of Service Connections 14
Customer Responsibility for Service Connection 14
Compliance with Requirements and Use of Service Connection 15
Abandonment of Service Connection 15
Ownership of Facilities 15
Access to Facilities 15
Interference with or Damage to Facilities 15
Protection of Facilities on Customer's Property 15
Customer to Pay Relocation Costs 16
Prohibited Extension of Customer Owned Facilities 16
PART III - UTILITY ACCOUNTS 16
Requirement for Account 16
Security Deposits 16
Obligation to Pay 17
Past Due Accounts 17
Disconnection without Notice 17
Disconnection with Notice 17
Request for Disconnection and Reconnection of Service 18
The County's Right of Entry 18
Removal of County Facilities 18
False Information 18
PART IV - METERS 19
Provision and Ownership of Meters 19
Responsibilities of Customer 19
General Meter Restrictions 19
Subsidiary Meters 19
Access to Meters 20
Meter Readings 20
Meter Testing 20
Circumvention of Meter 20

SCHEDULE "B" 21
TERMS AND CONDITIONS OF WATER SERVICES 21
Water Demand Management Measures 21
Alternate Water Supply 21
Resale and Supply of Water 21
Unauthorized Use of Water 21
Authorizations and Approvals for Private Water Line 22
Temporary Water Services 22
Use of Water from Fire Hydrants 22
Fire Hydrant Flow Tests 22
Private Fire Hydrants 23
Interference with Fire Hydrants 23
Operation of Curb Stops 23
Cross Connections 23
SCHEDULE "C" 24
TERMS AND CONDITIONS OF SEWER SERVICES 24
Unauthorized Use of Sewer System 24
Alternate Wastewater Collection 24
Authorizations and Approvals for Private Sewer Line 24
Discharge into Sewer System 25
Commercial or Industrial Wastes 25
No Dilution 25
Oil, Grease and Sand Interceptors 25
Protection of Sewer System 26
Hauled Wastewater 26
Spills 26
SCHEDULE "D" 27
TERMS AND CONDITIONS OF SOLID WASTE SERVICES 27
Definitions 27
Collection Services 28
Exemption from Solid Waste Services and Waste Collection Fee 28
Prohibited Waste 29
Waste Collection Fees ..... 31~~30~~
Waste Volume Limits ..... 31~~30~~
Extra Bag Tags ..... 31~~30~~
Excess Waste without Tag ..... 31~~30~~
Withholding Collection Services ..... 31~~30~~
SCHEDULE "E" ..... 33~~31~~
RATES, FEES AND CHARGES ..... 33~~31~~
SCHEDULE "F" ..... 35~~33~~
SPECIFIED PENALTIES ..... 35~~33~~

PART I - TITLE AND DEFINITIONS

Bylaw Title

1 This Bylaw shall be known as “The Utilities Bylaw”.

Definitions

2 In this Bylaw, unless the context otherwise requires:

(a) “**Association**” means the Flagstaff Regional Solid Waste Management Association;

(b) “**Account**” means an agreement between a Customer and the County for the supply of Utility Services of which the terms of this Bylaw shall form a part and includes the amounts payable from time to time by the Customer to the County, as the context requires;

(c) **“Account Holder”** means the Person in whose name a Utility Services Account has been established with the County;

~~(c)~~(d) “**Base Consumption Allowance**” means the maximum volume of consumption of a Utility Service by a Customer that is permitted under a Monthly Fixed Rate without incurring additional Consumption Charges;

~~(d)~~(e) “**Chief Administrative Officer**” means the Chief Administrative Officer of the County or their delegate;

~~(e)~~(f) “**Consumption Charge**” means the monthly usage based charge imposed by the County pursuant to this Bylaw, which is calculated based on a rate per quantity of Utility Service that is consumed by a Customer;

~~(f)~~(g) “**Council**” means the municipal council of the County;

~~(g)~~(h) “**County**” means the municipal corporation of Flagstaff County and its duly authorized employees, agents, contractors and other representatives or the geographic area contained within the boundaries thereof, as the context requires;

~~(h)~~(i) “**Cross Connection**” means any temporary, permanent, or potential connection of any piping, fixture, fitting, container or appliance to the Water System that may allow backflow to occur, including but not limited to: swivel or changeover devices, removable sections, jumper connections, and bypass arrangements;

~~(i)~~(j) “**Customer**” means any Person that receives Utility Services and where the context or circumstances so require includes any Person who makes or has made an application for Utility Services or otherwise seeks to receive Utility Services and also includes any Person acting as an agent or representative of a Customer;

~~(j)~~(k) “**Dwelling**” means a private residence with sleeping and cooking facilities used or intended to be used as a residence;

~~(k)~~(l) “**Engineering Design Standards**” means the County‘s Minimum Engineering Design Standards, or in the absence of such standards, generally accepted municipal engineering standards;

~~(l)~~(m) “**Emergency**” means a condition that creates an imminent danger or a real possibility of Property damage, or personal injury, or when a condition or situation is declared to be an emergency by Council, or the Federal or Provincial Crown, or other civil authority having jurisdiction;

~~(m)~~(n) “**Facilities**” means any infrastructure forming part of:

i. the Water System, including without limitation: water treatment plants, reservoirs, pumping stations, Water Mains, Water Service Lines, truck fill facilities, curb stops, valves, fittings, fire hydrants, chambers, Meters, Cross Connection control devices and all other equipment and machinery of whatever kind owned by the County that is used to produce and supply potable water to Customers; or

ii. the Sewer System, including without limitation: Wastewater treatment plants, sewage lagoons, pumping stations, Sewer Mains, Sewer

Service Lines, valves, fittings, chambers, Meters, and all other equipment and machinery of whatever kind owned by the County that is used for the collection and transmission of Wastewater;

~~(n)~~(o) "**Household Waste**" means unwanted refuse or materials intended for disposal generated by normal human living processes and domestic activities;

~~(o)~~(p) "**Meter**" means an individual or compound water and all other equipment and instruments, including but not limited to, radio frequency units and remote meter reading devices supplied and used by the County to calculate and register the amount of water consumed relative to the land and buildings that the Meter is designed to monitor, as the context requires;

~~(p)~~(q) "**Monthly Fixed Rate**" means the rate charged by the County to Customers pursuant to this Bylaw each month that relates to the usage of a particular Utility Service by the Customer.

~~(q)~~(r) "**Monthly Infrastructure Fee**" means the fee charged by the County to Customers pursuant to this Bylaw each month for access to a particular Utility Service that relates to the costs of constructing, maintaining and repairing the applicable utility system;

~~(r)~~(s) "**Multiple Dwelling**" means a wholly or partially residential development containing more than one Dwelling, whether or not the development is within a single building;

~~(s)~~(t) "**Municipal Tag**" means a tag or similar document issued by the County pursuant to the *Municipal Government Act* that alleges a bylaw offence and provides a Person with the opportunity to pay an amount to the County in lieu of prosecution for the offence;

(u) "**Non-Residential Premises**" means any building that is used for commercial, industrial or institutional purposes and does not include a Residential Premises or a Multiple Dwelling;

~~(t)~~ **"Non-Profit Organizations"** means an organization incorporated or registered under the laws of Canada or Alberta that operates for a public or community purpose and does not distribute profits to its members.

(v)

~~(u)~~(w) "**Owner**" means:

i. in the case of land, the Person who is registered under the *Land Titles Act* as the owner of the fee simple estate in the parcel of land; or

ii. in the case of any property other than land, the Person in lawful possession of it;

~~(v)~~(x) "**Occupant**" means a Person occupying a Property, including a lessee or licensee, who has actual use, possession or control of the Property;

~~(w)~~(y) "**Peace Officer**" includes a Bylaw Enforcement Officer appointed by the County, a Community Peace Officer whose appointment includes enforcement of the County's Bylaws and a member of the Royal Canadian Mounted Police;

~~(x)~~(z) "**Person**" means any individual, firm, partnership, association, corporation, trustee, executor, administrator or other legal representative to whom the context applies according to law;

~~(y)~~(aa) "**Private Drainage Line**" means that portion of a Service Connection, which extends from the Service Connection Point to and within a Customer's Property, comprised of the Customer owned assembly of pipes, fittings, fixtures, traps and appurtenances for the collection and transmission of Wastewater into the Sewer System;

~~(z)~~(bb) "**Private Water Line**" means that portion of a Service Connection, which extends from the Service Connection Point to and within a Customer's Property, comprised of the Customer owned assembly of pipes, fittings, fixtures, traps and appurtenances for providing water to a Customer's Property, excluding the Meter owned by the County;

~~(aa)~~(cc) "**Property**" means:

i. in the case of land, a parcel of land including any buildings; or

ii. in other cases, personal property;

~~ii.~~(dd) **"Registered Charitable Organization"** means an organization registered as a charity with the Canada Revenue Agency pursuant to the *Income Tax Act (Canada)*

~~(bb)~~(ee) "**Residential Premises**" means:

i. any building containing a single Dwelling (single detached dwelling); or

ii. a semi-detached dwelling (duplex), where each single Dwelling unit is deemed to be a Residential Premises;

~~(cc)~~(ff) **"Service Area"** means:

i. in respect to Water Services, Sewer Services and Solid Waste Services, the hamlets of Galahad and Strome;

~~(dd)~~(gg) "**Service Connection**" means all of the Facilities required to achieve a physical connection between:

i. the County's Water Main abutting a Customer's Property and a Private Water Line to allow a Customer to receive potable water, which includes a Water Service Line, a Service Connection Point and a Private Water Line;

ii. the County's Sewer Main abutting a Customer's Property and a Private Drainage Line to allow a Customer to discharge Wastewater, which includes a Sewer Service Line, a Service Connection Point and a Private Drainage Line, or

as the context requires;

~~(ee)~~(hh) "**Service Connection Point**" means the point on the Service Connection where:

i. a Water Service Line physically connects to a Private Water Line; or

ii. a Sewer Service Line physically connects to a Private Drainage System;

as the context requires;

~~(ff)~~(ii) "**Sewer Main**" means those pipes installed for the collection and transmission of Wastewater within the County to which a Service Connection may be connected;

~~(gg)~~(jj) "**Sewer Service Line**" means that portion of a Service Connection owned by the County that extends from the Sewer Main to the Service Connection Point;

~~(hh)~~(kk) "**Sewer Services**" means the removal of Wastewater by the County from a Customer's Property and associated services offered to Customers within the Service Area under this Bylaw;

~~(ii)~~(ll) "**Sewer Services Guidelines**" means those guidelines, procedures, protocols, requirements, specifications or standards respecting Sewer Services adopted by the Chief Administrative Officer from time to time, which are not inconsistent with the Terms and Conditions of Sewer Services attached as Schedule "C" to this Bylaw;

~~(jj)~~(mm) "**Sewer System**" means the Facilities used by the County for the collection, storage and transmission of Wastewater for Customers, which is deemed to be a public utility within the meaning of the *Municipal Government Act*;

~~(kk)~~(nn) "**Solid Waste Services"** means the curb side collection of Household Waste from Properties within the Service Area;

~~(ll)~~(oo) "**Solid Waste Services Guidelines"** means those guidelines, procedures, protocols, requirements, specifications or standards respecting Solid Waste

Services adopted by the Chief Administrative Officer or by the Association from time to time, which are not inconsistent with the Terms and Conditions of Solid Waste Services attached as Schedule "D" to this Bylaw;

~~(mm)~~(pp) "**Subsidiary Meter**" means a privately owned Meter installed on Property at the Customer's expense and utilized strictly for the Customer's purposes;

~~(nn)~~(qq) "**Terms and Conditions**" means the terms and conditions in respect of Water Services, Sewer Services and Solid Waste Services described in Schedules "A", "B", "C" and "D";

~~(oo)~~(rr) "**Utility Services**" means Water Services, Sewer Services or Solid Waste Services or any combination of them;

~~(pp)~~(ss) "**Utility Services Guidelines**" includes Water Services Guidelines, Sewer Services Guidelines or Solid Waste Services Guidelines;

~~(qq)~~(tt) "**Violation Ticket**" has the same meaning as in the *Provincial Offences Procedure Act;*

~~(rr)~~(uu) "**Wastewater**" means the composite of water and water-carried wastes discharged from residential, commercial, industrial or institutional Properties;

~~(ss)~~(vv) "**Water Demand Management Measures**" means restrictions upon the use of water for non-essential purposes, including but not limited to: irrigation, watering livestock, washing of vehicles, driveways or sidewalks, and any other purpose where water is utilized externally to a building and on any certain day or for a certain time period;

~~(tt)~~(ww) "**Water Main**" means those pipes installed for the conveyance of water within the County to which Service Connections may be connected;

~~(uu)~~(xx) **"Water Service Line"** means that portion of a Service Connection owned by the County that extends from the Water Main to the Service Connection Point;

~~(vv)~~(yy) "**Water Services"** means the provision of potable water, as applicable, by the County to a Customer's Property and associated services offered to the Customer under this Bylaw;

~~(ww)~~(zz) "**Water Services Guidelines**" means those guidelines, procedures, protocols, requirements, specifications or standards respecting Water Services adopted by the Chief Administrative Officer from time to time, which are not inconsistent with the Terms and Conditions of Water Services attached as Schedule "B" to this Bylaw; and

~~(xx)~~(aaa) **"Water System**" means the Facilities used by the County to supply potable water to Customers, which is deemed to be a municipal public utility within the meaning of the *Municipal Government Act*.

PART II - PROVISION OF UTILITY SERVICES

Other Public Utilities Prohibited

3

(1) All Water Services, Sewer Services and Solid Waste Services provided within the Service Area, shall be provided by the County or its authorized agents.

(2) In the case of Solid Waste Services, the Association is an authorized agent of the County.

Terms and Conditions

4 All Utility Services provided by the County shall be provided in accordance with Schedules "A" "B" "C" and "D" as applicable.

Rates, Fees and Charges

5

(1) The County will provide Water Services, Sewer Services and Solid Waste Services to Customers within the Service Area at the rates, fees or other charges specified in Schedule “E”, as may be amended by Council by bylaw from time to time.

(2) Where rates, fees or charges have not been established in Schedule “E” for a particular service, the Chief Administrative Officer may establish charges for services provided. Without limiting the generality of the foregoing, the Chief Administrative Officer may establish charges for the following:

(a) Service connection fees and developer contributions;

(b) Meter accuracy tests;

(c) Meter resizing;

(d) Repair or replacement of damaged County Facilities where the Facilities are under the Customer’s care or have been operated or interfered with by the Customer;

(e) Disconnection of service for non-payment;

(f) Missed appointment;

(g) Fire hydrant permits;

(h) Construction water;

(i) Water Service turn-on/turn-off at Customer request;

(j) After hour service callout;

(k) Frozen/damaged Meter.

(3) All additional services provided by the County to a Customer will be billed to the Customer in accordance with an agreement between the Customer and the County.

(4) The County will operate and maintain the Water System, the Sewer System and provide Solid Waste Services at no additional charge to any Customer beyond the charges outlined in subsections (1), (2) and (3) except for costs arising from:

(a) requirements or requests for specific non-routine services not more particularly described in this Section or the acts or omissions of any particular Customer or defined group of Customers, or

(b) repairs or remedies of any loss or damage to Facilities or other property that is caused by a Customer or any other party for whom a Customer is responsible in law, including, without limitation, any costs or damages described in any judgment of a court in the County‘s favor

and such additional costs may, at the Chief Administrative Officer’s sole option (and in addition to any other legally available remedies), be added to a Customer’s Account as an additional amount due and payable by the Customer to the County.

Utility Services Guidelines

6

(1) The Chief Administrative Officer may adopt, amend, repeal and replace Utility Service Guidelines from time to time as the Chief Administrative Officer deems advisable.

(2) Without limiting the generality of subsection (1), Utility Service Guidelines may deal with any or all of the following subject matters:

(a) procedures or requirements that a Customer must comply with before a Service Connection is installed or activated, or before Utility Services are provided, or as a condition of ongoing provision of Utility Services;

(b) Customer Accounts, including without limitation provisions or requirements concerning: opening an Account, making payments on an Account, consequences

for failure to pay Accounts in full, lost bills, dishonoured cheques, collection of delinquent Accounts, adjusting improperly billed Accounts, Utility Services application fees, handling of confidential Customer Account information, closing an Account, and any other matter relating to Customer Accounts;

(c) measurement of water including without limitation provision or requirements concerning: meter inspection and testing, meter settings, chambers and installations, meter reading, disputes concerning meter data, estimates of consumption private or subsidiary meters, remote meter reading devices, relocation of meters, access for meter readers, and adjustments to bills when meters have malfunctioned;

(d) procedures or requirements concerning investigating Customer complaints and concerns;

(e) procedures or requirements for provision of temporary Water Services including, without limitation, Water Services provided during the construction phase of a development;

(f) procedures or requirements that a Customer may comply with in order to access a truck fill facility;

(g) procedures or requirements for upgrading, re-sizing, relocating or otherwise changing a Service Connection, whether at the instigation of the County or at the request of a Customer;

(h) the turn-on and turn-off of Water Services whether at the instigation of the County or at the request of a Customer; and

(i) supply of water for firefighting purposes, including without limitation procedures or requirements concerning the maintenance of public and private fire hydrants and permissible use of water from fire hydrants.

7 The Association may, with respect to Solid Waste Services, establish supplementary conditions or requirements for the collection of Household Waste within the Service Area that are not contrary to this Bylaw or to Solid Waste Guidelines established by the Chief Administrative Officer.

Notices

8 In any case in which written notice is required to be provided to a Customer pursuant to this Bylaw, the Chief Administrative Officer shall serve notice either:

(a) personally; or

(b) by mailing or delivering a copy of the notice to the last known address of the Customer as disclosed in the Alberta land titles registry certificate of title for the Property.

PART III - ENFORCEMENT

Offence

9 A Person who contravenes any provision of this Bylaw is guilty of an offence.

Continuing Offence

10 In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such day.

Vicarious Liability

11 For the purposes of this Bylaw, an act or omission by an employee or agent of a Person is deemed also to be an act or omission of the Person if the act or omission occurred in the course of the employee's employment with the Person, or in the course of the agent's exercising the powers or performing the duties on behalf of the Person under their agency relationship.

Corporations and Partnerships

12

(1) When a corporation commits an offence under this Bylaw, every principal, director, manager, employee or agent of the corporation who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence whether or not the corporation has been prosecuted for the offence.

(2) If a partner in a partnership is guilty of an offence under this Bylaw, each partner in that partnership who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence.

Fines and Penalties

13

(1) A Person who is guilty of an offence is liable to a fine in an amount not less than $100.00 and not exceeding $10,000.00, and to imprisonment for not more than 6 months for non-payment of a fine.

(2) Without restricting the generality of subsection (1) the fine amounts established for use on Municipal Tags and Violation Tickets if a voluntary payment option is offered are as set out in Schedule “F”.

Municipal Tag

14

(1) A Peace Officer is hereby authorized and empowered to issue a Municipal Tag to any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

(2) A Municipal Tag may be issued to such Person:

(a) either personally; or

(b) by mailing a copy to such Person at his last known post office address.

(3) The Municipal Tag shall be in a form approved by the Chief Administrative Officer and shall state:

(a) the name of the Person;

(b) the offence;

(c) the specified penalty established by this Bylaw for the offence;

(d) that the penalty shall be paid within 30 days of the issuance of the Municipal Tag; and

(e) any other information as may be required by the Chief Administrator.

Payment in Lieu of Prosecution

15 Where a Municipal Tag is issued pursuant to this Bylaw, the Person to whom the Municipal Tag is issued may, in lieu of being prosecuted for the offence, pay to the County the penalty specified within the time period indicated on the Municipal Tag.

Violation Ticket

16

(1) If a Municipal Tag has been issued and if the specified penalty has not been paid within the prescribed time, then a Peace Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*;

(2) Notwithstanding subsection (1), a Peace Officer is hereby authorized and empowered to immediately issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act* to

any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw;

(3) If a Violation Ticket is issued in respect of an offence, the Violation Ticket may;

(a) specify the fine amount established by this Bylaw for the offence; or

(b) require a Person to appear in court without the alternative of making a voluntary payment.

Voluntary Payment

17 A Person who commits an offence may:

(a) if a Violation Ticket is issued in respect of the offence; and

(b) if the Violation Ticket specifies the fine amount established by this Bylaw for the offence;

make a voluntary payment by submitting to a Clerk of the Provincial Court, on or before the initial appearance date indicated on the Violation Ticket, the specified penalty set out on the Violation Ticket.

Obstruction

18 No Person shall obstruct, hinder or impede any authorized representative of the County in the exercise of any of their powers or duties pursuant to this Bylaw.

PART IV - GENERAL

Schedules

19 The following schedules are included in, and form part of, this Bylaw:

(a) Schedule “A” – General Terms and Conditions of Utility Services;

(b) Schedule “B” – Terms and Conditions of Water Services;

(c) Schedule “C” – Terms and Conditions of Sewer Services;

(d) Schedule “D” – Terms and Conditions of Solid Waste Services;

(e) Schedule “E” – Rates, Fees and Other Charges; and

(f) Schedule “F” – Specified Penalties.

Severability

20 Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

Repeal

21 This Bylaw repeals Utility Bylaw 01/26.

Enactment

22 This Bylaw shall come into force and effect when it receives third reading and is duly signed.

READ A FIRST TIME IN COUNCIL THIS _____ DAY OF _____ 2026.

READ A SECOND TIME IN COUNCIL THIS _____ DAY OF _____ 2026.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS _____ DAY OF _____ 2026.

_____
REEVE

_____
CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

GENERAL TERMS AND CONDITIONS OF UTILITY SERVICES

PART I - GENERAL WATER, SEWER AND SOLID WASTE SERVICES PROVISIONS

Duty to Supply

1

(1) The County shall continue, insofar as there is sufficient capacity and supply, to supply Water Services, upon such terms as Council considers advisable, to any Customer within the County situated along a Water Main.

(2) The County shall continue, insofar as there is sufficient capacity and supply, to supply Sewer Services, upon such terms as Council considers advisable, to any Customer within the County situated along a Sewer Main.

(3) The County shall continue, insofar as is reasonably practicable, to supply Solid Waste Services, upon such terms as Council considers advisable, to any Customer within the Service Area.

(4) All Utility Services provided by the County shall be provided in accordance with these Terms and Conditions, and these Terms and Conditions shall apply to and be binding upon all Customers receiving Utility Services from the County.

No Guarantee of Continuous Supply

2

(1) The County does not guarantee or warrant the continuous supply of potable water and the County reserves the right to change the operating pressure, restrict the availability of Water Services or to disconnect Water Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(2) Customers depending upon a continuous and uninterrupted supply or pressure of water or who require or have processes or equipment that require particularly clear or pure water shall provide such facilities, as they are considered necessary, to ensure a continuous and uninterrupted supply, pressure or quality of water required for this use. The County assumes no responsibility for same.

(3) The County does not guarantee or warrant the continuous capacity to collect, store and transmit Wastewater and the County reserves the right to restrict the availability of Sewer Services or to disconnect Sewer Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(4) The County shall not be liable for damages, including losses caused by a break within the County's Water System or Sewer System or caused by the interference or cessation of water supply including those necessary or advisable regarding the repair or proper maintenance of the County's Water System or Sewer System, or generally for any accident due to the operation of the County's Water System or Sewer System or for the disconnection of a Service Connection nor by reason of the water containing sediments, deposits, or other foreign matter.

Rates, Fees and Charges

3

(1) The County will provide Utility Services at the rates, fees and other charges specified in Schedule "E" as may be amended by Council by bylaw from time to time.

(2) Where rates, fees or charges have not been established in Schedule "E" for a particular service the Chief Administrative Officer may establish charges for services provided.

(3) All additional services provided by the County to a Customer will be billed to the Customer in accordance with a written agreement between the Customer and the County.

PART II - SERVICE CONNECTIONS

Application for Service Connection

4

(1) A Customer requesting Utility Services involving a new Service Connection shall apply to the Chief Administrative Officer by paying all associated fees and supplying information regarding the location of the Property to be served, the manner in which the Service Connection will be utilized, and any other information that may be reasonably required by the Chief Administrative Officer.

(2) Upon receipt of all required information and fees, verification of the Customer's identity and the accuracy of the information, the Chief Administrative Officer will advise the Customer whether and on what terms the County is prepared to supply Utility Services to the Customer, the type and character of the Service Connection(s) it is prepared to approve for the Customer, and any conditions, including without limitation, payments by the Customer, that must be satisfied as a condition of installation of a Service Connection(s) and supply of Utility Services.

Easements and Rights-of-Way

5 At the request of the Chief Administrative Officer, the Customer shall grant or cause to be granted to the County, without cost to the County, such easements or rights-of-way over, upon or under Property owned or controlled by the Customer as the County may reasonably require for the construction, installation, maintenance, repair, and operation of the Water System or Sewer System.

Design and Engineering Requirements for Service Connections

6 Detailed requirements for engineering and construction of Service Connections are set out in the Engineering Design Standards, or as may be otherwise directed by the Chief Administrative Officer. It is the Customer's responsibility to supply, at the Customer's cost, any plans and engineering reports pertaining to the Service Connection that the County may reasonably require, signed and sealed by a professional engineer.

Construction of Service Connections

7

(1) The County shall provide and install all Facilities up to the Service Connection Point, subject to the terms of the Utilities Bylaw including without limitation, payments by the Customer.

(2) The Customer shall be responsible for the installation and condition of the Private Water Line or Private Drainage Line and all other piping and equipment or other facilities of any kind whatsoever on the Customer's side of the Service Connection Point, and:

(a) shall ensure that the Customer's proposed Private Water Line or Private Drainage Line receives approval from the County prior to construction;

(b) shall not backfill the excavation until such time as the County has inspected the work or has advised approval of the work.

Customer Responsibility for Service Connection

8

(1) The Customer assumes full responsibility for the proper use of any Service Connection and any Utility Services provided by the County and for the condition, suitability and safety of any and all devices or equipment necessary for receiving Utility Services that are located on the Customer's Property.

(2) The Customer shall be responsible for determining whether the Customer requires any devices to protect the Customer's Property from damage that may result from the use of a Service Connection or Utility Services, or to protect the safety or reliability of the Water System or Sewer System. The Customer shall provide and install any such devices at the Customer's sole expense.

Compliance with Requirements and Use of Service Connection

9

(1) A Customer shall ensure that the Customer's facilities comply with the requirements of the Utilities Bylaw, all applicable statutes, codes, standards and regulations and with the County's specifications.

(2) A Customer shall not use a Service Connection or any Utility Service received in a manner so as to interfere with any other Customer's use of a Service Connection, or Utility Services.

(3) A Customer who has breached subsection (2) shall, upon receiving notice from the Chief Administrative Officer, take whatever action is required to correct such interference or disturbance at the Customer's expense.

Abandonment of Service Connection

10 Whenever a Customer no longer requires a Service Connection, or wishes to abandon a Service Connection, the Customer shall first obtain approval from the Chief Administrative Officer for the method and location of abandonment and the Customer shall assume responsibility for all costs associated with the same.

Ownership of Facilities

11

(1) The County retains ownership of all Facilities necessary to provide Utility Services to a Customer, up to and including the Service Connection Point, unless a written agreement between the County and a Customer specifically provides otherwise.

(2) Payment made by a Customer for costs incurred by the County for supplying and installing Facilities does not entitle the Customer to ownership of any such Facilities, unless a written agreement between the County and the Customer specifically provides otherwise.

Access to Facilities

12

(1) No Person shall obstruct or impede the County's free and direct access to any Facilities.

(2) A Customer shall be responsible for managing vegetation on the Property owned or controlled by the Customer to maintain adequate clearances and reduce the risk of contact with the County's Facilities.

(3) A Customer shall not install or allow to be installed on Property owned or controlled by the Customer any temporary or permanent structures that could interfere with the proper and safe operation of the County's Facilities or result in non-compliance with applicable statutes, regulations, standards or codes.

(4) Where a Customer contravenes any provision of this Section and fails to remedy such contravention within ten (10) days after receiving from the Chief Administrative Officer a notice in writing to do so, then in addition to any other legal remedy available the Chief Administrative Officer may take any steps necessary to remedy the contravention and may charge any costs of doing so to the Customer's Account.

Interference with or Damage to Facilities

13

(1) No Person shall interfere with or alter any Meter, seals or other Facilities or permit the same to be done by any Person other than an authorized agent of the County.

(2) A Customer is responsible to pay for the cost of repairing, replacing or otherwise remedying any damage to or loss of Facilities located on the Customer's Property unless occasioned by circumstances as determined in the Chief Administrative Officer's sole discretion to have been beyond the Customer's control.

Protection of Facilities on Customer's Property

14 The Customer shall furnish and maintain, at no cost to the County, the necessary space and protective barriers to safeguard Facilities installed or to be installed upon the Customer's Property. If the Customer refuses, the Chief Administrative Officer may, at the Chief Administrative Officer's option, furnish and maintain, and charge the Customer for furnishing

and maintaining, the necessary protection. Such space and protective barriers shall be in conformity with applicable laws and regulations and subject to the Chief Administrative Officer's specifications and approval.

Customer to Pay Relocation Costs

15 The Customer shall pay all costs of relocating the County's Facilities at the Customer's request, if such relocation is for the Customer's convenience, or if necessary, to remedy any violation of law or regulation caused by the Customer. If requested by the County, the Customer shall pay the estimated cost of the relocation in advance.

Prohibited Extension of Customer Owned Facilities

16 A Customer shall not extend or permit the extension of a Private Water Line or Private Sewer Line or any other Customer-owned piping, equipment or other assets that are connected directly or indirectly to the Water System or Sewer System, beyond the Property in respect of which they are used to supply Utility Services through a Service Connection.

PART III - UTILITY ACCOUNTS

Requirement for Account

17

(1) The Owner of a Property shall apply for an Account with the County and pay all applicable fees as a condition of obtaining Utility Services, regardless of whether the provision of services requires installation of a new Service Connection(s) or construction of any new Facilities.

(2) In the case of a Multiple Dwelling, the Chief Administrative Officer may require that a separate Account be opened in respect of each Dwelling within the Multiple Dwelling for Utility Services, and, in the case of Water Services, separate Accounts may be required regardless of the number of Service Connections through which water is delivered to the Multiple Dwelling.

(3) Except as provided under the Utilities Bylaw, the County shall not grant Utility Services to an Occupant that is not the Owner of the Property.

(4) Notwithstanding subsection (3) above, an Owner may request to have bills mailed to an Occupant that is not the Owner of the Property at a Property under the Owner's name; however, the Owner of a Property where Utility Services are received shall be responsible for all services delivered or consumed and all fees, rates and charges levied for services delivered or consumed.

(5) Upon the change of ownership of a Property supplied with Utility Services, the new Owner shall apply for an Account with the County, failing which the County may deem an application to have been received from the new Owner of the Property and open an Account in the new Owner's name.

Security Deposits

18

(1) The Chief Administrative Officer may, in the Chief Administrative Officer's sole discretion, at the time of a Customer's application for Utility Services or at any time thereafter require the Customer to post a security deposit or increase an existing security deposit.

(2) The Chief Administrative Officer may, in the Chief Administrative Officer's sole discretion, determine that a Customer is not required to post a security deposit or is no longer required to maintain an existing security deposit.

(3) A deposit made by a Customer shall be returned to the Customer when a Customer's Utility Services are terminated and the Customer's Account is closed. Where a Customer's Utility Services are terminated and the Customer's Account is closed for non-payment, prior to any refund, the security deposit will be applied to the balance owing by the Customer to the County.

(4) The County is not obliged to pay interest on any security deposit held by the County to a Customer.

Obligation to Pay

19

(1) The Chief Administrative Officer may add to a Customer's Account the charges for all Utility Services provided by the County to the Customer, and the Customer is obligated to pay in full all such charges without reduction or set-off for any reason whatsoever, on or before the due date for the charges.

(2) No reduction in charges for Utility Services will be made for water supplied to or made available for use by any Customer because of any interruption due to any cause whatsoever of the water supply.

(3) The amount of the billing shall be based upon the rates, fees and charges set out in the Schedule "E", with water consumption being determined by the applicable Meter reading obtained on a bi-monthly basis, or such other frequency in the discretion of the Chief Administrative Officer. Where a Meter reading is not obtainable, at the discretion of the Chief Administrative Officer, a system-generated estimate may be used.

(4) Payment on Accounts may be made to the County at such locations designated, and under any payment methods approved, by the Chief Administrative Officer from time to time.

Past Due Accounts

20

(1) A late payment charge shall be applied to all charges on a Customer's Account if the Customer's payment has not been received by the County by the due date. The Customer may also be charged a dishonoured cheque charge for each cheque returned for insufficient funds.

(2) Any charge on a Customer's Account remaining unpaid after the due date will be in arrears and constitute a debt owing to the County and is recoverable by any or all of the following methods, namely:

(a) by action, in any Court of competent jurisdiction;

(b) by disconnecting the Service Connection to the Customer, and imposing a re-connection fee prior to re-establishing Utility Services;

(c) by the Chief Administrative Officer adding the outstanding Account balance to the tax roll of an Owner of a Property in accordance with the *Municipal Government Act*.

Disconnection without Notice

21 If the Chief Administrative Officer believes there is any actual or threatened danger to life or Property, or in any other circumstances the nature of which, in the Chief Administrative Officer's sole judgment, requires such action, the Chief Administrative Officer has the right to withhold connection or to disconnect a Service Connection without prior notice to the Customer.

Disconnection with Notice

22 The Chief Administrative Officer may withhold connection or may disconnect a Customer's Service Connection (without prejudice to any of the County's other remedies) after providing 48 hours advance notice to the Customer, as applicable, in the following circumstances:

(a) if the Customer neglects or refuses to pay when due any amounts required to be paid under this Bylaw, which amount is not the subject of a good faith dispute;

(b) as required by law;

(c) if the Customer is in violation of any provision of the Utilities Bylaw or any agreement between the Customer and the County for the provision of Utility Services; or

(d) any other similar circumstances to those described above that the Chief Administrative Officer determines, in its sole discretion, acting reasonably, require the withholding or disconnecting of service upon 48 hours' notice.

Request for Disconnection and Reconnection of Service

23

(1) The Owner of a Property that receives Utility Services may request in writing that the County disconnect a Utility Service provided to the Property on a temporary basis in connection with an extended absence in which case the Owner agrees to pay any applicable disconnection charge and agrees to pay the Monthly Infrastructure Fee and the Solid Waste Services Monthly Fixed Rate but will not be required to pay the Monthly Fixed Rate for Water and Sewer for the duration of the temporary disconnection or discontinuance.

(2) Before the County reconnects or restores Utility Services, the Customer shall pay:

(a) any amount owing to the County for the provision of Utility Services;

(b) the applicable reconnection charges; and

(c) any applicable security deposit.

The County's Right of Entry

24

(1) As a condition of receipt of Utility Services and as operational needs dictate, authorized representatives of the County shall have the right to enter a Customer's Property at all reasonable times, or at any time during an Emergency, for the purpose of:

(a) installing, inspecting, maintaining, replacing, testing, monitoring, reading or removing the County's Facilities;

(b) investigating or responding to a Customer complaint or inquiry;

(c) conducting an unannounced inspection where the Chief Administrative Officer has reasonable grounds to believe that unauthorized use of water or interference with Facilities, including but not limited to a Meter, has occurred or is occurring; and

(d) for any other purpose incidental to the provision of Utility Services.

(2) The Chief Administrative Officer will make reasonable efforts to notify the Customer in advance of entering a Customer's Property or to notify any other Person who is at the Customer's Property and appears to have authority to permit entry, except:

(a) in cases of an Emergency;

(b) where entry is permitted by order of a court or other authority having jurisdiction;

(c) where otherwise legally empowered to enter;

(d) where the purpose of the entry is in accordance with subsection (1)(c) above.

(3) The Customer shall pay a no access fee sufficient to cover the County's reasonable out-of-pocket and administrative costs, if the County's lawful entry to a Customer's Property is prevented or hindered, whether by a Customer not keeping a scheduled appointment or for any other cause.

Removal of County Facilities

25 Where any Customer discontinues Utility Services furnished by the County, or the County lawfully refuses to continue any longer to supply it, any authorized representative of the County may at all reasonable times enter the Customer's Property to remove any Facilities in or upon such Property.

False Information

26 No Person shall supply false information or make inaccurate or untrue statements in a document or information required to be supplied to the County pursuant to the Utilities Bylaw.

PART IV - METERS

Provision and Ownership of Meters

27

(1) All water supplied by the County through each Service Connection shall be measured by one Meter for each Utility Service unless the Chief Administrative Officer, in the Chief Administrative Officer's sole discretion, has specified otherwise.

(2) As applicable, the County shall, at the Customer's sole cost, supply and install:

i) one or more Meters for the purpose of measuring the volume of water delivered to a Customer by way of a Service Connection

Each Meter shall remain the sole property of the County, notwithstanding the Customer has paid the County's costs of supply, unless the Chief Administrative Officer and the Customer have expressly agreed in writing otherwise.

(3) In the case of new construction, a Customer's Property may only be occupied after the required Meters are installed and an Account opened.

Responsibilities of Customer

28

(1) Each Customer shall ensure that a location on the Customer's Property for Meter installation is provided, and that access to the Meter is provided for the purpose of reading or servicing the Meter, in accordance with all applicable Water Service Guidelines.

(2) Each Customer shall provide adequate protection for the Meter supplied by the County against freezing, heat or any internal or external damage.

(3) When a Meter is damaged due to frost, heat or any other condition or means against which the Customer neglected to provide adequate protection, the cost of removal and repair or replacement of the Meter shall be borne by the Customer.

General Meter Restrictions

29

(1) No Person, other than an authorized agent of the County, shall install, test, remove, repair, replace, or disconnect a Meter.

(2) No Person shall break, tamper, or interfere with any Meter.

(3) If a Meter is lost, damaged or destroyed, the Customer shall pay for the entire cost of the Meter removal, repair and reinstallation or for the cost of replacing the Meter.

(4) No Person shall obstruct or impede direct and convenient access to Meters for the purpose of inspection, removal, repair, replacement or reading.

Subsidiary Meters

30

(1) A Customer may, for the Customer's own benefit, and the Customer's own cost, install a Subsidiary Meter between the Meter supplied by the County and the point of use of the water supplied, provided that the County shall under no circumstances be required to maintain or read a Subsidiary Meter installed under this Section.

(2) All Subsidiary Meters shall remain the property of the Owner.

(3) Where, in the opinion of the Chief Administrative Officer, a Subsidiary Meter has been installed in a manner so as to interfere with the operation of or access to the County's Meter, the Chief Administrative Officer may direct, in writing, that the Customer relocate or remove the Subsidiary Meter within a time frame selected by the Chief Administrative Officer.

Access to Meters

31 The Chief Administrative Officer may, at any reasonable time, read, inspect, remove or test a Meter installed on Property owned or controlled by the Customer.

Meter Readings

32 Where three consecutive estimated Meter readings have been used for billing purposes due to the Meter not being read by an authorized representative of the County as a result of the Customer failing to provide or allow the County access to the Meter during a billing period:

(a) a notice may be left at the Customer's address requesting the Customer to contact the Chief Administrative Officer within two (2) working days, advising of the date and time that the Chief Administrative Officer will be able to have access to the Meter for the purpose of obtaining an actual Meter reading; or

(b) in the case where the Customer does not contact the Chief Administrative Officer within two working days, the County may disconnect the Service Connection without any further notice until such time as an actual Meter reading can be obtained.

Meter Testing

33

(1) Upon the written request of a Customer, the Chief Administrative Officer shall arrange for on-site Meter verification and if necessary, shall arrange for a Meter to be tested by a person qualified to perform such work. If, upon verification or testing or both, the Meter is found to be recording accurately, which for this purpose is defined as recording between 97% and 103% of actual consumption, then the Customer shall pay all applicable fees and charges for this service.

(2) If the Meter is found to be recording inaccurately as defined above, the Chief Administrative Officer will:

(a) repair or replace the Meter and the cost, along with the costs of verification and testing, shall be borne by the County; and

(b) the Account based on the readings of that Meter during the period of four months immediately preceding the date of the test or calibration shall be corrected to reflect the error in the Meter and the Customer shall pay, or shall be refunded, as the case may be, the amount so determined, which payment or refund shall be accepted by both the County and the Customer in full settlement of any claim that may arise out of the error in the Meter.

(3) The Chief Administrative Officer may at any time inspect or test any Meter, on its own initiative, regardless of whether the Customer has requested inspection or testing. In such case no fees or charges are payable by the Customer.

Circumvention of Meter

34

(1) If under any circumstances, a Person other than an authorized agent of the County prevents a Meter from accurately recording the total volume of water supplied, the County may disconnect the Service Connection or take other appropriate actions to ensure access to accurate Meter data or both.

(2) The Chief Administrative Officer may then estimate the demand and amount of water supplied but not recorded by the Meter at the Service Connection. The Customer shall pay the cost of the estimated water consumption plus all costs related to the investigation and resolution of the matter.

SCHEDULE “B”

TERMS AND CONDITIONS OF WATER SERVICES

Water Demand Management Measures

1

(1) The Chief Administrative Officer may, at such times and for such lengths of time as is considered necessary or advisable, implement Water Demand Management Measures to restrict water usage to any or all parts of the County.

(2) All water restrictions shall be duly advertised by use of local media, printed or otherwise, prior to taking effect.

(3) No Person shall contravene the terms or conditions of any Water Demand Management Measures, without first obtaining the Chief Administrative Officer’s authorization.

Alternate Water Supply

2

(1) Once a Property is connected to the Water System, no Person shall, unless authorized in writing by the Chief Administrative Officer, allow water to be supplied to that Property by way of a well, spring or other source of water supply that is not connected to the Water System.

(2) The Chief Administrative Officer may allow a Person to use an alternate source of water supply for irrigation, livestock watering or other non-domestic purposes, subject to such terms and conditions as the Chief Administrative Officer deems necessary, including but not limited to imposing a limit on the period of time for which an alternate source of water supply may be used.

(3) No Person who has been granted permission by the Chief Administrative Officer to use an alternate water supply under this section shall allow the alternate source of water to be connected, directly or indirectly, to the Water System.

Resale and Supply of Water

3 No Person shall, unless authorized by the Chief Administrative Officer in writing:

(1) resell water obtained from the Water System to any other Person;

(2) supply water obtained from the Water System to any Person who intends to sell the water; or

(3) supply water from the Water System to any Property that could be supplied with water through its own Service Connection.

Unauthorized Use of Water

4

(1) No Person shall use water from the Water System, or allow water obtained from the Water System to be used:

(a) in a manner that will impede water use by other Customers;

(b) unless an Account has been opened by the Customer;

(c) unless the water has first passed through a Meter, except in the case of unmetered temporary Water Services in accordance with Section 6; or

(d) in any other unauthorized manner.

(2) If the Chief Administrative Officer finds an unauthorized use of water including without restriction as a result of any tampering with a Meter or other Facilities, the Chief Administrative Officer may make such changes in the County’s Meters, appliances, or other Facilities or take such other corrective action as may be appropriate to ensure only the authorized use of the Facilities, and also to ensure the safety of the general public.

(3) Upon finding an unauthorized use of water, the Chief Administrative Officer may disconnect the Service Connection immediately, without notice and shall charge the

Person all costs incurred in correcting the condition, in addition to any other rights and remedies that may be available to the County.

(4) A Person that uses water in contravention of this Section shall pay the following charges:

(a) the applicable rate for the water used and, where necessary, based on an estimate by the Chief Administrative Officer of the amount of water used in contravention of this Section;

(b) all costs incurred by the County in dealing with the contravention; and

(c) any other applicable fees or charges provided for in this Bylaw.

Authorizations and Approvals for Private Water Line

5

(1) The Customer shall be responsible for obtaining all permits, certificates, licenses, inspections, reports, and other authorizations necessary for the installation and operation of the Private Water Line.

(2) The County shall not be required to commence Water Services to a Property unless and until the Customer has complied with the requirements of all governmental authorities, permits, certificates, licenses, inspections, reports and other authorizations, all right-of-way agreements, and all of the County's requirements applicable to the installation and operation of the Private Water Line. The County reserves the right, but is not obligated, to verify that all necessary authorizations have been obtained by the Customer.

Temporary Water Services

6 The County may provide temporary Water Services wherever practicable to a Customer for purposes of facilitating construction of a new development. The Customer will pay a rate, charge or fee for such Water Services as specified in the Utilities Bylaw. A Customer who is receiving temporary Water Services for the construction phase of a development ceases to be entitled to take temporary Water Services at the construction rate and is required to apply for metered Water Services when

i) a County final inspection is issued for the development; or

ii) the development is being used for its intended purpose;

whichever event occurs first.

Use of Water from Fire Hydrants

7

(1) Unless authorized by the Chief Administrative Officer, no Person shall operate or interfere with a fire hydrant, whether owned by the County or privately owned, except as necessary for firefighting purposes.

(2) A Customer requesting authorization to use water from a fire hydrant shall apply to the Chief Administrative Officer by paying all associated fees and supplying information regarding the location of the fire hydrant to be accessed, the manner in which it will be used, and any other information that may be reasonably required by the Chief Administrative Officer.

(3) The Chief Administrative Officer will advise the Customer whether and on what terms the County is prepared to authorize use of a fire hydrant and any conditions (including without limitation, payments by the Customer) that must be satisfied as a condition of using a fire hydrant.

Fire Hydrant Flow Tests

8

(1) No Person shall conduct fire hydrant flow tests without first obtaining the authorization of the Chief Administrative Officer.

(2) Fire hydrant flow tests shall be conducted at the Customer's sole expense, including all costs associated with having a County representative attend to witness the test.

Private Fire Hydrants

9

(1) A Customer who wishes to install a private fire hydrant on the Customer's Property may, upon obtaining approval for the installation from the Chief Administrative Officer, do so at the Customer's sole expense.

(2) A Customer shall ensure that every private fire hydrant located on the Customer's Property maintains an adequate volume, pressure and flow rate of water required for firefighting purposes.

(3) The Chief Administrative Officer may, at any reasonable time, inspect and test a private fire hydrant for compliance with the Utilities Bylaw.

Interference with Fire Hydrants

10

(1) No Person shall do anything to obstruct access to, or interfere with the operation of, a fire hydrant.

(2) Each Customer who owns Property on which a fire hydrant is located or Property that is adjacent to Property on which a fire hydrant is located shall maintain a clearance of at least 1 meter around a fire hydrant and shall not permit anything to be constructed, erected, placed or planted within that minimum clearance.

Operation of Curb Stops

11 No Person, other than an authorized representative of the County, shall operate a Curb Stop on any Property.

Cross Connections

12

(1) No Customer shall install or allow to exist any connection or Cross Connection that could cause or allow drinking water in any part of the Water System to become contaminated or polluted in any way.

(2) Where the Chief Administrative Officer determines that there exists a connection or Cross Connection prohibited by this Section, the Chief Administrative Officer shall give notice to the Customer to correct the connection or Cross Connection at the expense of the Customer within the time specified in the notice and may, in addition to any other legal remedy, disconnect the Service Connection immediately for such time as the prohibited connection or Cross Connection continues.

SCHEDULE “C”

TERMS AND CONDITIONS OF SEWER SERVICES

Unauthorized Use of Sewer System

1

(1) No Person shall use the Sewer System, or allow the Sewer System to be used:

(a) in a manner that will impede the Sewer System’s use by other Customers;

(b) unless an Account has been opened by the Customer; or

(c) in any other unauthorized manner.

(2) If the Chief Administrative Officer finds an unauthorized use of the Sewer System including without restriction any tampering with any of the Facilities, the Chief Administrative Officer may make such changes in its Facilities or take such other corrective action as may be appropriate to ensure only the authorized use of the Facilities, and also to ensure the safety of the general public.

(3) Upon finding an unauthorized use of the Sewer System, the Chief Administrative Officer may disconnect the Service Connection immediately, without notice and shall charge the Person all costs incurred in correcting the condition, in addition to any other rights and remedies that may be available to the County.

(4) A Person that uses the Sewer System in contravention of this Section shall pay the following charges:

(a) the applicable rate for the Sewer Services used based on an estimate by the Chief Administrative Officer of the value the contravention of this Section;

(b) all costs incurred by the County in dealing with the contravention; and

(c) any other applicable fees or charges provided for in this Bylaw.

Alternate Wastewater Collection

2

(1) Once a Property is connected to the Sewer System, no Person shall, unless authorized in writing by the Chief Administrative Officer, maintain any privy, privy vault, septic tank, cesspool or other facility intended or used for the collection or disposal of Wastewater on that Property.

(2) The Chief Administrative Officer may allow a Person to maintain alternate Wastewater collection facilities described in subsection (1) subject to such terms and conditions as the Chief Administrative Officer deems necessary, including but not limited to imposing a limit on the period of time for which the alternate Wastewater collection facilities may be used.

(3) No Person who has been granted permission by the Chief Administrative Officer to maintain an alternate Wastewater collection facility shall allow that alternate facility to be connected, directly or indirectly, to the Sewer System.

Authorizations and Approvals for Private Sewer Line

3

(1) The Customer shall be responsible for obtaining all permits, certificates, licenses, inspections, reports, and other authorizations necessary for the installation and operation of the Private Sewer Line.

(2) The County shall not be required to commence Sewer Services to a Property unless and until the Customer has complied with the requirements of all governmental authorities, permits, certificates, licenses, inspections, reports and other authorizations, all right-of-way agreements, and all of the County’s requirements applicable to the installation and operation of the Private Sewer Line. The County reserves the right, but is not obligated, to verify that all necessary authorizations have been obtained by the Customer.

Discharge into Sewer System

4

(1) Except as agreed to in writing by the Chief Administrative Officer, no Person shall discharge or permit to be discharged into the Sewer System any matter other than domestic Wastewater resulting from normal human living processes.

(2) For greater certainty, and without in any way restricting subsection (1), no Person shall discharge or permit to be discharged into the Sewer System:

(a) any matter containing Hazardous Waste;

(b) any flammable liquid or explosive matter which, by itself or in combination with any other substance, is capable of causing or contributing to an explosion or supporting combustion;

(c) any matter which, by itself or in combination with any other substance, is capable of obstructing the flow of or interfering with the operation or performance of the Sewer System;

(d) any matter with corrosive properties which, by itself or in combination with any other substance, may cause damage to the Sewer System;

(e) any condensing water, heated water or other liquids of a temperature higher than one hundred and seventy (170) degrees Fahrenheit;

(f) the contents of any privy vault, manure pit or cesspool; or

(g) the contents of a sump pump or surface drainage.

Commercial or Industrial Wastes

5

(1) No Wastewater or other matter resulting from any commercial, trade, industrial or manufacturing process shall be discharged or permitted to be discharged into the Sewer System unless prior approval has been granted by the Chief Administrative Officer and only then after any required pretreatment of the Wastewater or other matter as prescribed by the Chief Administrative Officer.

(2) All necessary pretreatment equipment or works shall be installed by the Customer, at the Customer's sole expense, prior to the construction of the Service Connection and thereafter shall be continuously maintained and operated by the Customer.

No Dilution

6 No Person shall dilute or permit to be diluted any Wastewater in order to enable its discharge in compliance with these Terms and Conditions.

Oil, Grease and Sand Interceptors

7

(1) The Customer of any Property on which there is commercial or institutional food preparation shall provide a grease and oil interceptor on all fixtures that may release oil and grease.

(2) The Customer of any industrial, commercial or institutional Property where vehicles or equipment are serviced, repaired, disassembled or washed shall provide a grease, oil and sand interceptor on all fixtures that may release grease, oil or sand.

(3) The Chief Administrative Officer may require a Customer of any Property to install an interceptor if the Chief Administrative Officer, in the Chief Administrative Officer's sole discretion, determines that an interceptor is required.

(4) All interceptors shall be:

(a) of sufficient capacity and appropriate design to perform the service for which the interceptors are used;

(b) located to be readily accessible for cleaning and inspection; and

(c) maintained by the Owner.

Protection of Sewer System

8

(1) No Person shall remove, damage, destroy, alter or tamper with any Facilities forming part of the Sewer System, except as authorized by the Chief Administrative Officer.

(2) No person shall interfere with the free discharge of any Sewer Main or part thereof or do any act or thing that may impede or obstruct the flow to, or clog up, the Sewer System.

(3) In case of a blockage, either wholly in in part, of the Sewer System by reason of negligence or the failure or omission to strictly comply with the provisions of this Bylaw, the Customer concerned or Person responsible shall be liable for all clogs and the cleaning of such blockages and for any other amount for which the County may be held liable for due to such blockages.

Hauled Wastewater

9 No Person shall discharge or permit the discharge of hauled Wastewater except at a hauled Wastewater discharge location approved by the Chief Administrative Officer and only then in accordance with any terms and conditions imposed by the Chief Administrative Officer, including payment of applicable fees and charges.

Spills

10

(1) Any Person who discharges or permits the discharge of any Wastewater or other matter contrary to this Bylaw shall, immediately after becoming aware of the discharge, notify:

(a) the Chief Administrative Officer and provide the following information:

i. name of the Person causing or permitting the discharge;

ii. location of the release;

iii. name and contact information of the Person reporting the discharge;

iv. date and time of the discharge;

v. type of material discharged and any known associated hazards;

vi. volume of the material discharged; and

vii. corrective action being taken, or anticipated to be taken, to control the discharge;

(b) the Owner of the Property, where the Person reporting the discharge is not the Owner and knows, or is readily able to ascertain the identity of the Owner; and

(c) any other Person whom the Person reporting knows or ought to know may be directly affected by the discharge.

(2) The Person who discharged or permitted the discharge pursuant to subsection (1) shall, as soon as the Person becomes aware or ought to have become aware of the discharge, take all reasonable measures to:

~~(a)~~ confine, remedy and repair the effects of the discharge; and

(a)

~~(b)~~ remove or otherwise dispose of the matter in a lawful manner so as to minimize all adverse effects.

(b)

SCHEDULE "D"

TERMS AND CONDITIONS OF SOLID WASTE SERVICES

Definitions

1 In this Schedule:

(a) "**Biomedical Waste**" means all waste generated in or resulting from the operation of a sick room, funeral home, hospital, medical office, dental office, medical clinic, dental clinic, veterinary clinic or biological research station which contains or may contain pathogenic agents, pathological agents, or which may cause disease in persons exposed to such waste, and includes all human tissue, blood, organs, body parts and fluids;

(b) "**Bulk Waste**" includes furniture, appliances, mattresses, bicycles, or other oversize items not capable of being placed in a Waste Receptacle or a Garbage Bag for collection;

(c) "**Collection Schedule**" means the set schedule regarding the provision of Solid Waste Services approved by the Association for the weekly collection of Household Waste within the Service Area;

(d) "**Construction Waste**" means any Waste generated by constructing, altering, repairing or demolishing any structure;

(e) "**Extra Bag Tag**" means the tag issued by the County to a Person pursuant to Section 14 of this Schedule;

(f) "**Garbage Bag**" means a non-returnable plastic bag meeting the following specifications:

(i) made from sturdy material which is strong enough to withstand normal handling and lifting;

(ii) can be securely tied at the top;

(iii) is in good condition, free from rips and tears; and

(iv) not exceeding twenty (20) kilograms including its contents.

(g) "**Hazardous Waste**" has the meaning set out in the *Environmental Protection And Enhancement Act*, RSA 2000, c E-12 and regulations thereunder and includes any Waste which contains trichlorophenol, pentachlorophenol, free cyanides or polychlorinated biphenyls; any Liquid Waste which contains arsenic, cadmium, chromium, lead, mercury, nickel, selenium or thallium concentrations greater than 99 milligrams per kilogram; any Liquid Waste which contains an organic solvent in concentration greater than 999 milligrams per kilogram; any pesticides, herbicides, explosives, quick lime, sewage sludge, septic tank pumpings, oil, combustible liquids, batteries, poisons, acids, caustics; any container used to transport any such waste and any other Waste which presents an unusual disposal problem for reasons of health or safety;

(h) "**Liquid Waste**" means any Waste, other than Hazardous Waste, having a moisture-content in excess of 30%;

(i) "**Waste**" means any discarded material intended for disposal and includes but is not limited to Biomedical Waste, Bulk Waste, Construction Waste, Hazardous Waste, Household Waste and Liquid Waste;

(j) "**Waste Collection Fee**" means the fixed monthly service fee charged to the Account Holder~~Owner~~ of a Property that is provided Solid Waste Services;

(k) "**Waste Collector"** means any authorized employee or agent of the Association performing Waste collection activities on behalf of the County;

(l) "**Waste Receptacle**" means a sturdy reusable container of rust resistant material, of a tapered cylindrical design, having a smooth rim, two rigid fixed handles and a removable watertight lid, and meeting the following requirements:

(i) Not exceeding twenty (20) kilograms including its contents

(ii) no smaller than sixty (60) liters and no larger than one hundred (100) litres; and

(iii) in a safe, serviceable condition.

Collection Services

2 The Association will:

a) establish the Collection Schedule annually; and

b) establish methods of Waste collection and disposal.

3

(1) The Association will provide Solid Waste Services to ~~Owners~~ Account Holders of Property located within the Service Area at the request of the Account Holder~~Owner~~.

(2) The Owner or Occupant of any Property not described in subsection (1) shall, either personally or by employees, contractors or agents, and in compliance with all applicable federal, provincial and municipal laws, promptly remove and dispose of all Waste generated on the Property, at the Owner's or Occupant's sole expense.

Exemption from Solid Waste Services and Waste Collection Fee

4

(1) Despite any other provision of this Schedule, an Account Holder of a Property where the Property is used by a Non-Profit Organization or a Registered Charitable Organization may apply to the County for an exemption from Solid Waste Services and the Waste Collection Fee.

(2) An application for exemption must:

(a) be made in writing to the Chief Administrative Officer or designate;

(b) include proof, satisfactory to the Chief Administrative Officer or designate, that the Property is Used by a Non-Profit Organization or Registered Charitable Organization;

(c) include proof, satisfactory to the Chief Administrative Officer or designate, that the Account Holder has secured an alternative method of waste disposal, which may include:

(i) a bin rental agreement;

(ii) an agreement with the Association; or

(iii) proof of purchase of a waste collection bin.

(d) Include any additional information or documentation required by the Chief Administrative Officer or designate.

(3) The Chief Administrative Officer or designate may:

(a) approve or refuse an application for exemption; and

(b) impose any conditions considered necessary.

(4) An exemption granted under this Section remains valid until it is:

(a) cancelled by the Account Holder; or

(b) revoked by the Chief Administrative Officer or designate.

(5) As a condition of maintaining an exemption, the Account Holder shall:

(a) Submit an annual declaration, in a form acceptable to the Chief Administrative Officer or designate, confirming continued compliance with this Section, no later than December 31 of each year; and

(b) Provide additional proof of alternative waste disposal upon request by the County.

(6) The Chief Administrative Officer or designate may revoke an exemption at any time if:

(a) The Account Holder fails to comply with this Section or any condition of approval;

(b) The alternative waste disposal arrangement is discontinued or deemed inadequate;

(c) The required annual declaration is not submitted; or

(d) False, misleading, or incomplete information was provided.

(7) Where an exemption is revoked:

(a) Solid Waste Services may be reinstated; and

The Waste Collection Fee shall be reinstated to the Account Holder's account from the date of revocation.

(b)

(8) For greater certainty:

(a) An exemption applies only to the Account Holder's account and does not extend to any other account associated with the same Property; and

(b) An exemption does not guarantee that Solid Waste Services will not be provided to the Property.

Prohibited Waste

~~4~~5

(9) The Association shall not collect nor be responsible for the collection of any Waste other than Household Waste generated by Properties located within the Collection Area.

~~(1)~~

~~(2)~~(10) No Person shall set out, or permit to be set out, any Waste for collection other than Household Waste in accordance with this Bylaw including, without limiting the foregoing:

(a) Household Waste generated by any Property outside of the Collection Area;

(b) Household Waste generated by any Multiple Dwelling;

(c) animal carcasses;

(d) Biomedical Waste;

(e) Bulk Waste;

(f) Construction Waste;

(g) Hazardous Waste;

(h) hot ashes; or

(i) Liquid Waste.

Waste Collection Fees

~~5~~6

(1) Every Account Holder~~Owner~~ of a Property that is provided Solid Waste Services shall pay to the County the Waste Collection Fee specified in Schedule "E" of this Bylaw.

Waste Volume Limits

~~6~~7

(1) No Person shall set out, or allow to be set out, more than four (4) Garbage Bags per Property for collection.

(2) Despite subsection (1), a Person may set out additional Waste for collection upon purchasing and affixing an Extra Bag Tag to each additional Garbage Bag in excess of the four (4) bag limit.

Extra Bag Tags

~~7~~8

(1) A Customer may purchase Extra Bag Tags at those locations designated by the County or the Association from time to time.

(2) The fee for an Extra Bag Tag will be as specified in Schedule "E".

(3) To be valid, an Extra Bag Tag must be affixed to the Garbage Bag so that it is clearly visible to the Waste Collector.

(4) No Extra Bag Tag shall be affixed to a Waste Receptacle.

(5) An Extra Bag Tag shall be voided in a manner specified by the Association upon collection of the Garbage Bag to which the Extra Bag Tag is affixed.

Excess Waste without Tag

~~8~~9

(1) The Association is not responsible for collecting Waste in excess of the volume limits prescribed in section 6 unless an Extra Bag Tag is affixed and clearly visible on every excess Garbage Bag set out for collection.

(2) A Customer who sets out Waste for collection that exceeds the volume limits prescribed in section 6 without a valid Extra Bag Tag shall dispose of the excess Waste privately at the Customer's sole expense.

Withholding Collection Services

~~9~~10

(1) The Association is authorized to withhold collection of improperly prepared Waste, prohibited Waste, excessive quantities of Waste, or Waste located at unsafe or non-compliant locations.

SCHEDULE "E"

RATES, FEES AND CHARGES

Water and Sewer Services

1.

(1) Rates, Fees and Charges for Water Services and Sewer Services are as follows:

	Water Services			Sewer Services	
PROPERTY TYPE	**Monthly Fixed Rate**	**Base Consumption Allowance**	**Monthly Infrastructure Fee**	**Monthly Fixed Rate**	**Monthly Infrastructure Fee**
Residential Premises & Farm Properties	$74.50	15 m³	$36.50	$17.25	$26.00
Manors *(Flagstaff Regional Housing)* *(4 units)*	$29800 ($74.50 x 4 units)	FLAT	$36.50 Per Service Connection (1)	$69.00 ($17.25 x 4 units)	$26.00 Per Service Connection (1)
Non-Residential	$74.50	15 m³	$36.50	$17.25	$26.00
Galahad Health Care Centre *(18 units)*	$1,341.00 ($74.50 x 18 units)	FLAT	$36.50 Per Service Connection (1)	$310.50 ($17.25 x 18 units)	$26.00 Per Service Connection (1)
Non-Metered	$74.50	-	$36.50	$17.25	$26.00

~~(2)~~ Reconnection fee: $50.00

~~(3)~~(2) The Infrastructure Fee for Water Services and Sewer Services will be applied to all accounts, regardless of whether Water Services have been disconnected.

~~(4)~~(3) The Monthly Fixed Rate for Water Services and Sewer Services will not be applied to accounts for which Water Services have been disconnected.

~~(5)~~(4) The Consumption Charge for water consumed in excess of the Base Consumption Allowance will be charged at the rate of $4.00 per m³.

Solid Waste Services

2.

(1) Rates, Fees and Charges for Solid Waste Services are as follows:

PROPERTY TYPE	Monthly Fixed Rate

All Properties *(except Manors)*	$26.50
Manors *(Flagstaff Regional Housing)* *(4 units)*	$26.50
Additional Waste Bag Tags	$1 per tag

~~(a) The Monthly Fixed Rate for Solid Waste Services shall apply to each and every residential and commercial property owner within the Hamlets, except for properties that are billed only for water and wastewater infrastructure fees.~~The Monthly Fixed Rate for Solid Waste Services shall apply to each Account Holder of Property within the Hamlets, except:

(2)

~~(b)~~ Properties that are billed only for water and wastewater infrastructure fees; ~~and~~

(a)

(b) Properties that have been granted an exemption in accordance with Schedule "D"; and

(c) Properties that are outside of the Solid Waste Service Area.

~~(2)~~(3) A penalty of 2.5% on all outstanding utility charges shall be added if the account is more than thirty (30) days overdue.

SCHEDULE "F"

SPECIFIED PENALTIES

Section	Offence	Specified Penalty
s. 18	Obstruct an authorized representative	$200
Schedule “A”, s. 7(2)(b)	Backfill before Service Connection inspection	$250
Schedule “A”, s. 9(2)	Interfere with another Customer’s Service Connection/Water Services	$200
Schedule “A”, s. 12(1)	Obstruct access to Facilities	$500
Schedule “A”, s. 12(2)	Failure to manage vegetation on Property	$200
Schedule “A”, s. 12(3)	Install structure that interferes with proper and safe operation of Facilities	$200
Schedule “A”, s. 13(1)	Interfere with or alter Facilities	$500
Schedule “A”, s. 16	Extend Customer-owned infrastructure beyond Property	$750
Schedule “A”, s. 26	Supply false or inaccurate information	$200
Schedule “A”, s. 29(1)	Unauthorized installation, testing, removal, repair, replacement or disconnection of Meter	$500
Schedule “A”, s. 29(2)	Break, tamper or interfere with Meter	$500
Schedule “A”, s. 29(4)	Obstruct access to Meter	$250
Schedule “B”, s. 1(3)	Contravene Water Demand Management Measures	$250
Schedule “B”, s. 2(1)	Allow alternate water supply	$250
Schedule “B”, s. 2(3)	Connect alternate water supply to Water System	$250
Schedule “B”, s. 3(a)	Resell water	$500
Schedule “B”, s. 3(b)	Supply water to Person intending to resell water	$500
Schedule “B”, s. 3(c)	Supply water to Property capable of own Service Connection	$500
Schedule “B”, s. 4(1)(a)	Impede water use of other Customers	$200
Schedule “B”, s. 4(1)(b)	Use water without an Account	$500
Schedule “B”, s. 4(1)(c)	Use water that did not pass through a Meter	$500

Schedule “B”, s. 4(1)(d)	Use water in unauthorized manner	$500
Schedule “B”, s. 7(1)	Unauthorized interference with fire hydrant	$500
Schedule “B” s. 8(1)	Conduct unauthorized fire hydrant flow test	$200
Schedule “B”, s. 9(1)	Unauthorized installation, testing, removal, repair, replacement or disconnection of Meter	$500
Schedule “B”, s. 10(2)	Fail to maintain one-meter clearance around fire hydrant	$300
Schedule “B”, s. 11	Unauthorized operation of Curb Stop	$500
Schedule “B” s. 12(1)	Connection/Cross Connection that could contaminate water	$750
Schedule “C”, s. 1(1)(a)	Impede Sewer Use of other Customers	$200
Schedule “C”, s. 1(1)(b)	Use Sewer Service without an account	$500
Schedule “C”, s. 1(1)(c)	Use Sewer System in unauthorized manner	$500
Schedule “C”, s. 2	Unauthorized alternate sewer supply	$500
Schedule “C”, s. 4(1)	Discharge matter other than household waste	$500
Schedule “C”, s. 5(1)	Discharging industrial wastewater without approval or proper pretreatment	$500
Schedule “C”, s. 6	Diluting Wastewater to allow for discharge into Sewer	$500
Schedule “C”, s. 8(1)	Tampering with Sewer System without authorization	$500
Schedule “C”, s. 8(2)	Interfering with the free discharge of Sewer Main	$500
Schedule “C”, s. 9	Discharge of hauled wastewater at location not approved by the Chief Administrative Officer	$500
Schedule “D”, s. 4(2)	Prohibited Waste	$250
Schedule “D”, s.12(1)	Excess volume of Waste	$250
Any other offence not listed above		$250
Any subsequent offence		**Double the specified penalty listed above**

Report

TITLE: 2026 PUBLIC WORKS DECLARATION WEEK

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

The 2026 National Public Works Week theme, “Rooted in Service, Powered by Community,” reflects the essential role public works professionals play in supporting the safety, health, and well-being of Flagstaff County residents. Through their dedication to maintaining infrastructure, ensuring reliable services, and responding to emergencies, they help build a strong, resilient, and vibrant community. Whether maintaining roads, managing water systems, or providing critical services, public works is always there when our community needs it most.

The American Public Works Association (APWA) Alberta Chapter encourages municipalities to participate and proclaim National Public Works Week between May 17th and May 23rd.

Coinciding with the proclamation of “National Public Works Week”, the Municipal Services Department will be hosting two events during that week:

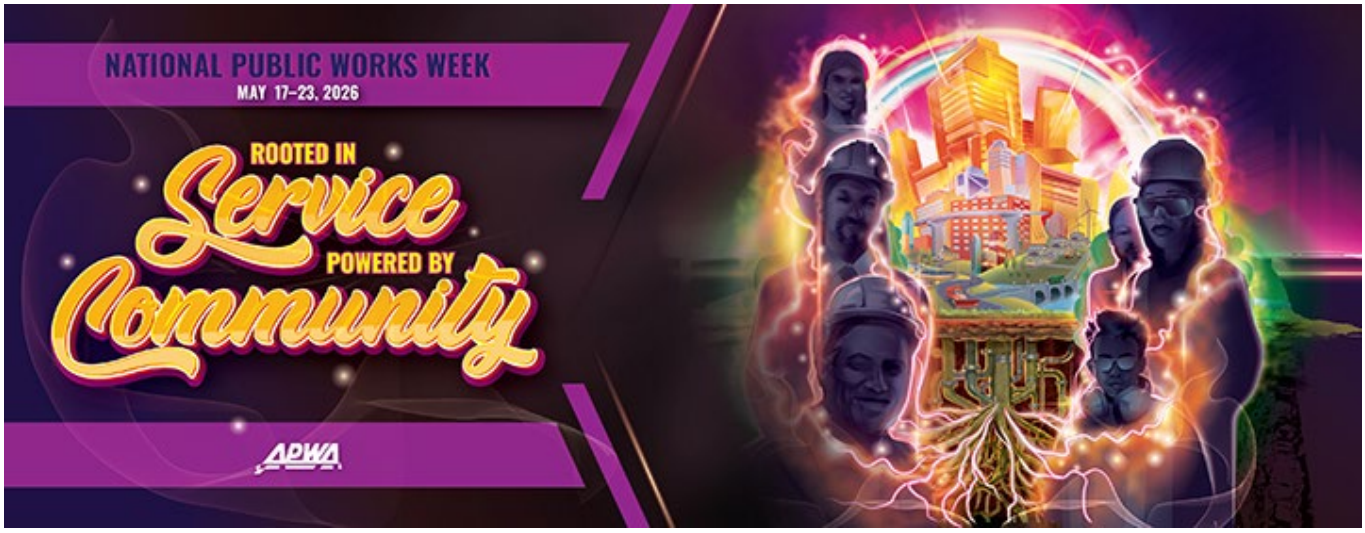
- Colouring Contest for kids of Flagstaff County; and
- An Employee Appreciation Breakfast for all Flagstaff County employees on Friday, May 22nd.

Alignment with the Strategic Plan

STRONG COMMUNITIES: Flagstaff County’s commitment to Strong Communities means we will provide community services that make Flagstaff an attractive place to live for all generations.

Recommendation

THAT Council approve the attached resolution thereby proclaiming May 17th to May 23rd, 2026, to “National Public Works Week” in Flagstaff County.



National Public Works Week

May 17–23, 2026

“Rooted in Service, Powered by Community”

Flagstaff County Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of Flagstaff County; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Flagstaff County to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2026 marks the 66th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association, be it now,

RESOLVED, I, Murray Hampshire Reeve of Flagstaff County, do hereby designate the week of May 17–23, 2026, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees, and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Flagstaff County (to be affixed),

DONE at the office of Flagstaff County in Sedgewick, Alberta this _____ day of _____ 2026.

Murray Hampshire - Reeve

c/s

Report

TITLE: 2026 CULVERT REPLACEMENTS TENDER #78061-26

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

The tender for large diameter culvert replacements of Bridge File 78061 and Bridge File 80998 closed on April 24th, 2026:

- **BF#78061 – SW 27-46-15 W4 (Rge Rd 153 northeast of Daysland)**
  - Work includes the removal and disposal of the existing 1520 mm CSP culvert and the installation of a new 1600 mm CSP culvert with a 22.0m invert length.

- **BF#80998 – NW 23-44-12 W4 (Rge Rd 122 north of Sedgewick)**
  - Work includes the removal and disposal of the existing 2200 mm CSP culvert and the installation of a new 2200 mm CSP culvert with a 26.0m invert length.

The following tenders were received:

CONTRACTOR	BF#78061	BF#80998	TOTAL BID PRICE
Vitae Environmental Construction Ltd.	**$203,300.00**	**$273,100.00**	**$476,400.00**
Plains Constructors Canada Ltd.	$230,148.00	$265,831.00	$495,979.00
1432740 AB Ltd.	$276,732.68	$248,723.62	$525,456.30
Contour Construction	$276,460.00	$313,430.00	$589,890.00
Boss Bridgeworks	$352,050.00	$286,050.00	$638,100.00
Road to Rail Construction Group Inc.	$319,611.51	$336,789.18	$656,400.69
K-Rite Construction Ltd.	$317,516.13	$362,847.08	$680,363.21
Prairie Erectors International Inc.	$411,985.00	$291,965.00	$703,950.00
Unsurpassable Construction Ltd.	$536,625.00	$488,525.00	$1,025,150.00

Approved 2026 Budget $870,000:

- **BF# 78061 $385,000 ($300,000 Construction and $85,000 Engineering)**
- **BF# 80998 $485,000 ($415,000 Construction and $70,000 Engineering)**

Tenders were evaluated using a weighted performance-based evaluation with the following criteria:

		Max Points
1.0	Bid Price	60
2.0	Reference Project Abstract	
	2.1 Safety	2.5
	2.2 Quality of Work & Standards	2.5
	2.3 Adhere to Timelines	2.5
	2.4 Budget Compliance	2.5
3.0	Company Profile and Experience	20
4.0	Site Occupancy Days Bid	10
		100

Based on the evaluation, Vitae Environmental Construction Ltd. received the highest overall score and submitted the lowest compliant bid.

Transportation and MPA Engineering Ltd. has recommended awarding the contract to Vitae Environmental Construction Ltd. for $476,400 with a completion date of October 31, 2026.

The culvert replacements will be funded through the Strategic Transportation Infrastructure Program (STIP) grant and MSI Capital grant.

Alignment with the Strategic Plan

Fiscal Leadership: Flagstaff County will balance the servicing and program needs of the community with consistent, prudent and transparent financial management.

Recommendation

THAT the Culvert Replacement Tender # 78061-26 be awarded to Vitae Environmental Construction Ltd. for $476,400 plus GST to be funded through the Strategic Transportation Infrastructure Program (STIP) grant and MSI Capital grant.

Report

TITLE: ADMINISTRATION BUILDING – HVAC SYSTEM REPAIRS

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

Nordic Mechanical Systems completed an initial inspection of the heating and mechanical systems at the Administration Building under the County's Comprehensive Maintenance Program. During the inspection, a deficiency report identified several high-priority issues that require repair or replacement to ensure the system is reliable, efficient, and safe.

The following key deficiencies were identified:

- RTU #2 (Roof Top Unit) – Worn drive sheave requiring replacement - $720
- RTU #3 – Failed electrical relay, condenser motor, and fan blade - $3,310
- Boiler System – Leaking heat exchanger requiring replacement - $11,720
- Pressure Gauges (Boiler Room) – Four gauges not functioning - $600
- Thermostats (Office Areas) – Multiple units not working – $845
- Filtration System – Inadequate filtration; upgrade to larger canister filters recommended - $10,620
- Water Treatment – Chemical treatment required to restore proper system balance - $3,635

Note: The boiler heat exchanger may be eligible for warranty after inspection by the manufacturer.

Total Estimated Cost: $31,450 plus GST

These costs are not-to-exceed estimates. Completing the work as one project may reduce costs by limiting travel and setup costs.

The County's comprehensive maintenance agreement requires all equipment to be in good working condition. The boiler system has had ongoing issues, including three boiler replacements since the building opened. The recommended upgrades, including better filtration and proper water treatment, will help address the root problems, extend the life of the equipment, and reduce wear on the system.

Alignment with the Strategic Plan

Leadership: Flagstaff County's commitment to Leadership means we will ensure the reliability and continuity of Flagstaff County's administration and municipal operations.

Recommendation

THAT Council approve funding in the amount of $31,450 plus GST for the required mechanical system repairs at the Administration Building, as identified in the Nordic Mechanical Systems deficiency report, to be funded from the Office Building Maintenance operating budget.

Report

TITLE: BEAVER COUNTY - INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF)

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

Attached is a letter from Beaver County advising that they wish to conclude the existing Intermunicipal Collaboration Framework (ICF) between our municipalities. They have authorized the termination under Section 708.28 of the Municipal Government Act (MGA).

> MGA Section 708.28 states:
> Requirements for framework
> 708.28(1) Municipalities that have common boundaries must create a framework with each other by April 1, 2020 unless they are members of the same growth management board.
> (1.1) Subject to subsections (1.2) and (1.3), subsection (1) does not apply to municipal districts with common boundaries if they determine and agree that they do not require a framework.
> (1.2) A municipal district referred to in subsection (1.1) may revoke its agreement at any time by giving written notice to the other municipal district or municipal districts, and where that notice is given, the municipal districts must comply with subsection (1) within one year from the date of the notice.
> (1.3) The municipal districts referred to in subsection (1.1) must review all existing agreements between them prior to determining and agreeing that a framework is not required.
> (1.4) A municipal district that under subsection (1.1) does not enter into a framework must
> (a) adopt a resolution that intermunicipal services have been and will continue to be adequately provided by other means,
> (b) notify the Minister of its decision not to enter into a framework by sending a copy of the resolution to the Minister, and
> (c) publish, on the municipal district's website, the reasons for not having a framework.
> (2) Municipalities that are members of the same growth management board may create a framework with other members of the same growth management board in respect of matters that are not addressed in a growth plan.
> (3) Municipalities that do not have common boundaries may be parties to a framework.
> (4) A municipality may be a party to more than one framework.
> (5) Despite subsection (1), the Minister may by order exempt, on any terms and conditions the Minister considers necessary, one or more municipalities from the requirement to create a framework.
> (6) For greater certainty, a municipality that is a member of a growth management board must create a framework with a municipality that is not a member of the same growth management board if they have common boundaries.

In 2020, Intermunicipal Collaboration Frameworks were entered into with each of our rural neighbours in accordance with the Municipal Government Act (MGA). At that time, the ICFs were required regardless of whether the pair of municipalities were parties to intermunicipal service delivery agreements.

In 2025, the MGA was amended and ICFs are now optional for rural municipalities with common boundaries. Both municipalities may agree that an ICF is not required, however prior to making the decision, the municipalities must do the following:

1. Review all existing agreements between the municipalities,
2. Adopt a resolution that intermunicipal services have been and will continue to be adequately provided by other means,
3. Notify the Minister of Municipal Affairs of the resolution, and
4. Publish the reasons for the decision on the municipality's website.

We currently have one ongoing agreement with Beaver County as follows:

1. Mutual Aid Fire Fighting Agreement

Alignment with the Strategic Plan

Collaboration – The County will endeavor to work collaboratively with the communities within Flagstaff County, their neighbours, local businesses, non-profit organizations and through provincial and federal programs in the delivery of programs and services.

Alternatives/Options

1. To opt out of and conclude the Intermunicipal Collaboration Framework with Beaver County.
2. To not opt out of the Intermunicipal Collaboration Framework with Beaver County.

Recommendation

THAT pursuant to the Municipal Government Act, Section 708.28, Flagstaff County determines and agrees that intermunicipal services with Beaver County have been and will continue to be adequately provided by means other than an Intermunicipal Collaboration Framework (ICF), and that they opt out of and conclude the Intermunicipal Collaboration Framework approved by resolution March 11, 2020.

March 27, 2026

Flagstaff County
P.O. Box 358
Sedgewick, AB T0B 4C0

Attention: Shelly Armstrong, CAO
(sent via email to: sarmstrong@flagstaff.ab.ca)

RE: CONCLUSION OF INTERMUNICIPAL COLLABORATION FRAMEWORK

Further to our recent conversation, Beaver County Council wishes to conclude the existing intermunicipal collaboration framework (ICF) between Beaver County and Flagstaff County.

Council appreciates the excellent intermunicipal relationship between the two Counties and believes that there are no shared services that require formal coordination under an ICF.

At its meeting held March 25, 2026, County Council passed the following motion:

" ... that pursuant to the *Municipal Government Act*, Section 708.28, Beaver County determines and agrees that intermunicipal services with Flagstaff County have been and will continue to be adequately provided by means other than an intermunicipal collaboration framework, and that the intermunicipal collaboration framework approved by resolution March 4, 2020 be concluded."

They also respectfully invite Flagstaff County Council to pass a similar motion. Once passed, Beaver County is pleased to notify the Minister of Municipal Affairs on behalf of both municipalities and coordinate the required website postings with your administrative team.

Thank you.

M. Jones

Margaret JONES
Consultant for Beaver County

x.c. Meagan Walsh, Legislative Services Coordinator

Report

TITLE: MD OF WAINWRIGHT - INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF)

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

Attached is a letter from the Municipal District of Wainwright advising that they wish to conclude the existing Intermunicipal Collaboration Framework (ICF) between our municipalities. They have authorized the termination of all ICF's under Section 708.28 of the Municipal Government Act (MGA).

> MGA Section 708.28 states:
> Requirements for framework
> 708.28(1) Municipalities that have common boundaries must create a framework with each other by April 1, 2020 unless they are members of the same growth management board.
> (1.1) Subject to subsections (1.2) and (1.3), subsection (1) does not apply to municipal districts with common boundaries if they determine and agree that they do not require a framework.
> (1.2) A municipal district referred to in subsection (1.1) may revoke its agreement at any time by giving written notice to the other municipal district or municipal districts, and where that notice is given, the municipal districts must comply with subsection (1) within one year from the date of the notice.
> (1.3) The municipal districts referred to in subsection (1.1) must review all existing agreements between them prior to determining and agreeing that a framework is not required.
> (1.4) A municipal district that under subsection (1.1) does not enter into a framework must
> (a) adopt a resolution that intermunicipal services have been and will continue to be adequately provided by other means,
> (b) notify the Minister of its decision not to enter into a framework by sending a copy of the resolution to the Minister, and
> (c) publish, on the municipal district's website, the reasons for not having a framework.
> (2) Municipalities that are members of the same growth management board may create a framework with other members of the same growth management board in respect of matters that are not addressed in a growth plan.
> (3) Municipalities that do not have common boundaries may be parties to a framework.
> (4) A municipality may be a party to more than one framework.
> (5) Despite subsection (1), the Minister may by order exempt, on any terms and conditions the Minister considers necessary, one or more municipalities from the requirement to create a framework.
> (6) For greater certainty, a municipality that is a member of a growth management board must create a framework with a municipality that is not a member of the same growth management board if they have common boundaries.

In 2020, Intermunicipal Collaboration Frameworks were entered into with each of our rural neighbours in accordance with the Municipal Government Act (MGA). At that time, the ICFs were required regardless of whether the pair of municipalities were parties to intermunicipal service delivery agreements.

In 2025, the MGA was amended and ICFs are now optional for rural municipalities with common boundaries. Both municipalities may agree that an ICF is not required, however prior to making the decision, the municipalities must do the following:

1. Review all existing agreements between the municipalities,
2. Adopt a resolution that intermunicipal services have been and will continue to be adequately provided by other means,
3. Notify the Minister of Municipal Affairs of the resolution, and
4. Publish the reasons for the decision on the municipality's website.

We currently have two intermunicipal agreements with the Municipal District of Wainwright as follows:

1. Mutual Aid Fire Fighting Agreement
2. Peacetime Emergency Mutual Aid Agreement

Alignment with the Strategic Plan

Collaboration – The County will endeavor to work collaboratively with the communities within Flagstaff County, their neighbours, local businesses, non-profit organizations and through provincial and federal programs in the delivery of programs and services.

Alternatives/Options

1. To opt out of and conclude the Intermunicipal Collaboration Framework with the Municipal District of Wainwright.
2. To not opt out of the Intermunicipal Collaboration Framework with the Municipal District of Wainwright.

Recommendation

THAT pursuant to the Municipal Government Act, Section 708.28, Flagstaff County determines and agrees that intermunicipal services with the Municipal District of Wainwright have been and will continue to be adequately provided by means other than an Intermunicipal Collaboration Framework, and that they opt out of and conclude the Intermunicipal Collaboration Framework approved by resolution March 11, 2020.

Municipal District of Wainwright No. 61

717 - 14 Avenue, Wainwright, Alberta T9W 1B3 (780) 842-4454 Fax (780) 842-2463

OFFICE OF THE MUNICIPAL ADMINISTRATOR

April 20, 2026

Flagstaff County
12435 Twp Rd 442
Sedgewick, Alberta
T0B 4C0
Attention: Shelly Armstrong, CAO

Dear Shelly:

Re: Conclusion of Intermunicipal Collaboration Framework (ICF)

Further to our conversation regarding the above, the M.D. of Wainwright wishes to conclude the existing intermunicipal collaboration framework (ICF) between Flagstaff County and the M.D. of Wainwright. The M.D. appreciates the excellent intermunicipal relationship between our municipalities and believes our intermunicipal services have been and will continue to be adequately provided by other means.

The following motion was adopted by M.D. Council on March 20, 2026:

"Moved that the Municipal District of Wainwright No. 61 authorize the termination of all Intermunicipal Collaboration Frameworks under section 708.28, conditional on our neighbors also passing a motion to terminate the framework. CARRIED."

We invite Flagstaff County to adopt a similar motion if it agrees with our direction. We would also be pleased to coordinate with your administration to meet all statutory requirements and timelines in this regard.

We value our strong collaborative relationship and look forward to continuing our cooperation in the future.

Sincerely,

Kelly Buchinski
Municipal Administrator

Report

TITLE: TOWN OF KILLAM - NEW MEDICAL CLINIC

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

Attached is a letter from the Town of Killam regarding exploring the idea of the development of a new medical clinic. Killam Council would like to move forward with the creation of a committee to explore the needs and the possibility of development of a new medical clinic in the community. They have appointed two Council members and CAO Kim Borgel to this committee and would like to invite Flagstaff County Council to appoint two Council members and the CAO to this committee as well as including a doctor as a committee member.

Additional relevant information:

- a local physician has requested Flagstaff County consider developing a new medical clinic in Killam.
- during the 2025 budget workshop with the previous Council, one of their initiatives was to “move forward with doing a Needs Analysis to explore building a new medical building in Killam for doctors, therapists, training centre for healthcare aids etc., and to consult with Covenant Health.”
- In 2010, Flagstaff County provided funding of $300,000 for the new Daysland medical clinic

Alignment with the Strategic Plan

Collaboration – The County will endeavor to work collaboratively with the communities within Flagstaff County, their neighbours, local businesses, non-profit organizations and through provincial and federal programs in the delivery of programs and services.

STRONG COMMUNITIES: Flagstaff County's commitment to Strong Communities means we will provide community services that make Flagstaff an attractive place to live for all generations. Goal: Increase advocacy for improved access to health and wellness services.

Alternatives/Options

1. THAT Council support the Town of Killam in establishing a committee to explore the needs and the possibility of development of a new medical clinic in the community, and to appoint two Council members and the Chief Administrative Officer to the committee.
2. TO not support the Town of Killam to move forward with the formation of a committee to explore the needs and the possibility of development of a new medical clinic in the community.

Recommendation

THAT Council support the Town of Killam in establishing a committee to explore the needs and the possibility of development of a new medical clinic in the community, and to appoint two Council members and Shelly Armstrong, Chief Administrative Officer to the committee.

Killam
ALBERTA

TOWN OF KILLAM

P.O. Box 189, 4923-50th Street
Killam, AB T0B 2L0
Tel: (780) 385-3977 Fax (780) 385-2120

April 23, 2026

Flagstaff County
Box 358
Sedgewick, AB T0B 4C0

Via Email: sarmstrong@flagstaff.ab.ca

Re: Exploration for development of a new medical clinic

Dear Flagstaff County Council and CAO Shelly Armstrong:

The Town of Killam Council has recently been made aware of the desperate need of a new space for a doctor's clinic. There are currently three doctors working in clinics within the Killam Healthcare Centre and with recruitment underway for a fourth doctor, the need for a more spacious, modernized area for a medical clinic has become even more apparent.

The Town of Killam Council would like to move forward with the creation of a committee to explore the needs and the possibility of development of a new medical clinic in our community. We have appointed 2 council members and CAO Kim Borgel to this committee and would like to invite Flagstaff County Council to do the same. We also believe it is important to include a doctor as a committee member.

Please let us know if this is something we should continue with and we can work on setting a date for an organizational meeting in the near future.

Thank you in advance for your consideration.

Your truly,

Kimberly Borgel, CLGM
CAO

Cc Town of Killam Council Members

Report

TITLE: VILLAGE OF FORESTBURG - ANNEXATION OF NE 35-41-15-W4

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Background

Attached is a letter from the Village of Forestburg dated April 14, 2026, regarding the Forestburg/Flagstaff Industrial Subdivision. They indicate in the letter they plan to proceed to annex NE 35-41-15-W4 and are requesting Flagstaff County support the annexation and provide them with a formal advisement of support, or otherwise.

Council previously reviewed a similar request at the April 16, 2025 Flagstaff County Council meeting where Forestburg was requesting the following:

1. To formally support an annexation application for NE 35-41-15-W4 once formally filed and;
2. To enter into a 50/50 cost and revenue sharing partnership for the Industrial Park

At the April 16, 2025 Council meeting the following resolutions were approved (letter attached):

1. *THAT should the proposal from the Village of Forestburg for annexation of NE 35, Twp 41, Rge 15, W4 align with the terms of our Joint Intermunicipal Development Plan, Flagstaff County will consider it.*
2. *THAT Flagstaff County fully supports the development of an Industrial Park. As previously stated, when a private investor has committed to developing, we would move to support new development and we would look forward to developing a negotiated agreement with the Village of Forestburg.*

Additionally, on January 15, 2025 a letter was sent to the Village of Forestburg (attached) which in part stated: *Regarding your comments on annexation, I want to clarify that requesting a formal development commitment for land within Flagstaff County does not, and should not, compel you into an annexation process. Annexation should only be pursued in compliance with annexation principles, with clear and transparent intent. If the Village of Forestburg chooses to initiate an annexation application, the matter will be brought forward for consideration. Should the proposal align with the terms of our Joint Intermunicipal Development Plan, Flagstaff County may consider it uncontested.*

Alignment with the Strategic Plan

ECONOMIC PROSPERITY: Flagstaff County's commitment to Economic Prosperity means we will work collaboratively with our local businesses and regional partners in the diversified growth of our economy.

Recommendation

THAT Council consider the request from the Village of Forestburg regarding support of the annexation of NE 35-41-15-W4.

Forestburg

PO Box 210
4902 50th Street
Forestburg, AB T0B 1N0
Phone: 780-582-3668
Email: reception@forestburg.ca
www.forestburg.ca

April 14, 2026

Flagstaff County Council
PO Box 358
Sedgewick, Alberta
T0B 4C0

Dear Reeve Hampshire and Members of County Council:

On behalf of Forestburg Village Council we would like to again extend our thanks to Flagstaff County Council for hosting us last evening and having the opportunity to continue our discussions on economic and industrial development and relate matters of mutual interest.

Council appreciated the discussion of collaborative approaches and the different models and forms that this could occur related to the Forestburg/Flagstaff Industrial Subdivision. We look forward to hearing further from the County following the further Council discussions and external meetings you indicated would be forthcoming.

As discussed at some length during our meeting, Forestburg plans to proceed without delay to annex NE 35, Twp 41, Rge 15, W4. We appreciated the open and frank discussion on this and our perception that the Members of County Council understand our position on this matter.

Accordingly, Forestburg is requesting Flagstaff County's support for the annexation of NE 35, Twp 41, Rge15, W4 into the Village of Forestburg. In undertaking this process in the most timely and cost-effective means possible, Forestburg respectfully requests a formal advisement of your support, or otherwise if that becomes your position, as soon as possible so that this pressing matter can proceed appropriately.

We thank Flagstaff County Council for your consideration and timely response to our request for support.

Sincerely,

Dwayne Giroux
Mayor

April 17, 2025

Village of Forestburg
P.O. Box 210
Forestburg, AB T0B 1N0

Dear Mayor Blaise Young:

RE: Village of Forestburg – annexation and industrial park

At the April 16, 2025 Flagstaff County Council meeting, Council reviewed and discussed your letter dated April 4, 2025 regarding the annexation and industrial park.

Please be advised that Council approved the following resolutions:

1. That should the proposal from the Village of Forestburg for annexation of NE 35, Twp 41, Rge 15, W4 align with the terms of our Joint Intermunicipal Development Plan, Flagstaff County will consider it.

2. That Flagstaff County fully supports the development of an Industrial Park. As previously stated, when a private investor has committed to developing, we would move to support new development, and we would look forward to developing a negotiated agreement with the Village of Forestburg.

We trust this letter addresses your questions.

Yours truly,

S. Armstrong

Shelly Armstrong, CLGM
Chief Administrative Officer

/mn

January 15, 2025

Village of Forestburg Council
c/o Mayor Blaise Young
Box 210
Forestburg, AB T0B 1N0

Dear Mayor Blaise Young:

Re: VILLAGE OF FORESTBURG – Annexation of NE 35 Twp 41 Rge 15 W4M

In response to your letter dated December 30, 2024, I want to emphasize that formal development commitments are standard practice and a fundamental responsibility. These commitments are not intended to cause delays. Provided that the reasonable requirements set forth for developers are met in a timely manner, the project should proceed without unnecessary hindrances.

Regarding your comments on annexation, I want to clarify that requesting a formal development commitment for land within Flagstaff County does not, and should not, compel you into an annexation process. Annexation should only be pursued in compliance with annexation principles, with clear and transparent intent. If the Village of Forestburg chooses to initiate an annexation application, the matter will be brought forward for consideration. Should the proposal align with the terms of our Joint Intermunicipal Development Plan, Flagstaff County may consider it uncontested.

In addition, if your goal is to annex the land, please clarify if the Village of Forestburg intends to proceed with the development application as submitted? It seems there may be objections to the anticipated requirements for development permits. If that is the case, it would be unnecessary to continue processing this application. Please advise as soon as possible if you will be withdrawing your development application.

Yours truly,

Don Kroetch, Reeve
Flagstaff County

Report

TITLE: COMMITTEE REPORTS

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Summary

1. Veterans Memorial Highway Association (VMHA) – April 10, 2026 Minutes and Agenda
2. Veterans Memorial Highway Association (VMHA) – March 28, 2025 Minutes
3. Veterans Memorial Highway Association (VMHA) – December 5, 2025 AGM Minutes
4. Flagstaff Regional Solid Waste Management (FRSWM) – April 27, 2026 Minutes and Agenda
5. Diplomat Mine Museum Society (DMMS) – April 27, 2026 Minutes and Agenda
6. Flagstaff Family and Community Services (FFCS) – April 8, 2026 Minutes and Agenda
7. Flagstaff Community Fondation – April 8, 2026 Minutes and Agenda
8. Flagstaff Regional Emergency Services Society (FRESS) – April 22, 2026 Agenda
9. Flagstaff Regional Emergency Services Society (FRESS) – March 25, 2026 Minutes

ANNUAL GENERAL MEETING

MINUTES

VETERANS MEMORIAL HIGHWAY ASSOCIATION

BOARD OF DIRECTORS MEETING

Friday, April 10, 2026

County of Paintearth Admin Office and Zoom

Elroy Yakemchuk	County of Two Hills	Chair
Dale Pederson	Beaver County	Board of Directors
Fred Crowle	Town of Hanna	Board of Directors
Abram Hiebert	Town of Two Hills	Board of Directors
Murray Hampshire	Flagstaff County	Board of Directors
James Buttner	Village of Viking	Board of Directors
Dave Degenstein	Town of Milk River	Board of Directors
Tammy-Lynn	Village of Vilna	Board of Directors
Ernie Peters	MD of Taber	Board of Directors
Brenda Hepp	Town of Castor	Board of Directors
Benjamin Hofer	County of Newell	Board of Directors
Carly Firth	Town of Taber	Board of Directors
Tony Marczak	Lac La Biche County	Board of Directors
Margaret Plumtree	Executive Director	

Call to Order

Chair Fred called the meeting to order at 11:07 am

Agenda

Moved by Dale Pederson to adopt the agenda. Carried

Board Minutes of March 28, 2025

Moved by Dale Pederson to approve the board minutes of March 28, 2026. Carried

Executive Report

Moved by Carly Firth to accept the chair report for information. Carried

Membership

An updated was given on the current standing of the membership.

Financials

Move by Tony Marczak and seconded by Ernie Peters to approve the address change for the ATB bank financial statements. Carried.

New Business

a) Presentation by Kaitlin Barr to be rescheduled.
b) Tourism website, please email Margaret (veteransmemorialhwy@gmail.com) all your updated community information, events, events by non-profits and let your businesses know that if they wish to become members, please click join on our website explorevmh.ca and select the level that works best for them.
c) Priority list discussed, Margaret with reach out to North Zone to book a meeting.
d) Advocacy message, please bring to your councils and edit to fit your community needs to discuss with your local MLA.
e) Tourism conference discussed, it was noted that attendance can be challenging for individuals working full-time. It was suggested to offer a recorded option so participants can register and access sessions online at a later time. The need to further develop a strong tourism brand and strengthen partnerships with tourism stakeholders was also identified.

AGM 2025 Minutes

Attached and will be approved at AGM on June 12, 2026 at the County of Paintearth Municipal Building and available by zoom. CAO's and any municipal staff may attend.

Adjournment

Moved by Brenda Hepp to adjourn the meeting at 12:10 pm. Carried.

Should the minutes not show my motion for the support letter of the change 881 to hwy 36 that is to be sent to Minister Brian Jean
Tony

Get Outlook for iOS

Veterans Memorial Highway Association
Board of Directors Meeting Agenda
April 10, 2026, 11:00 AM
County of Paintearth Municipal Building & Zoom

1. Call the meeting to order

2. Introductions

3. Adoption of Agenda

4. Board of Directors Minutes of March 28, 2025

5. Executive Report for Information

6. Membership

7. Financials
    a. Banking, still awaiting access to online
    b. Change banking mailing address

8. New Business
    a. Kaitlin Barr, Community Economic Development Coordinator
    b. Tourism website – need community updates and events
    c. Priority List
    d. Simplified Advocacy Message
    e. Tourism Conference

9. For Information
    a. AGM Minutes 2025

10. Schedule Region Zone Meetings

11. Adjournment

MINUTES

VETERANS MEMORIAL HIGHWAY ASSOCIATION

BOARD OF DIRECTORS MEETING

Friday, March 28, 2025, AT 12 PM

County of Paintearth and Zoom

Elroy Yakemchuk	County of Two Hills	Chair
Fred Crowle	Town of Hanna	Vice-chair
Dale Norton	County of Paintearth	Treasurer
Dale Pederson	Beaver County	Board of Directors
Dale Hedrick	St. Paul County	Board of Directors
Sonny Rajoo	Town of Two Hills	Board of Directors
Kevin McDougall	Town of Castor	Board of Directors
Greg Skriver	County of Newell	Board of Directors
Ron Checkel	Town of Coronation	Board of Directors
Len Bullock	Town of Vegreville	Board of Directors
Lorin Tkachuk	County of Lac La Biche	Board of Directors
Russ Norris	Town of Vauxhall	Board of Directors
Carly Firth	Town of Taber	Board of Directors
Jim Willet	Village of Coutts	Board of Directors
Margaret Plumtree	Executive Director	

Call to Order

Chair called the meeting to order at 12:04 pm

Agenda

Moved by Ron Checkel to approve the amended agenda. Carried

Minutes of October 25, 2024

Moved by Dale Norton to adopt the minutes of October 25, 2024. Carried

Highway Concerns

The board reviewed and discussed highway concerns across all zones. Moving forward, advocacy will prioritize:

- **Main priorities:**
  - Adding passing lanes, especially at:
    - The hill and bridge between Taber and Vauxhall
    - Emerson Bridge
    - Ashmont (resurfacing and a passing lane)
    - Alliance
    - Between Killam and Lac La Biche
  - Addressing highway maintenance, including Hwy 28 and Hwy 55

- **Secondary priorities:**
  - Promoting installation of electric vehicle charging stations (municipalities could access the Green Fund)
  - Addressing speeding concerns in Vauxhall, Hanna
  - Highlighting traffic volume concerns at the Hwy 36 and Hwy 14 intersection in Viking

Partnership Development

A discussion was held on current and potential partnerships and memberships:

- A partnership has been established with Indigenous Tourism Alberta (ITA)
- Membership is active with Alberta Municipalities.
- Exploring membership with the Rural Municipalities Association (RMA).
- Ongoing discussions for a potential reciprocal partnership with Rumble Alberta.

Communication & Digital Outreach

The Executive Director provided an update on VMHA's two core pillar platforms: **ExploreVMH.ca (Tourism)** and **GrowEast.ca (Economic Development)**, both of which continue to advance the association's mandate to promote tourism, highlight community assets, and attract investment along Highway 36.

- **ExploreVMH.ca – Tourism Platform**

- Showcases communities, attractions, and experiences along the Eastern Route.
- Recent work includes adding and updating content, with a current focus on festivals, events, and rodeos.
- Active promotion through Facebook, Instagram, and LinkedIn; posts are scheduled as possible due to the casual nature of the role.

- Plans underway for a tourism training and onboarding page for entrepreneurs, with online learning and event listings.

Next Steps: Increase partner listings, refine content, explore collaboration with Indigenous Tourism Alberta, and plan summer 2025 promotions, including map distribution and a potential tourism conference.

- **GrowEast.ca – Economic Development Platform**

  - Supports economic attraction by profiling communities, industries, and opportunities.
  - Recent updates include detailed community profiles and features such as “Your Path to Growth” messaging, data on housing, internet speeds, labour force, small business stats, and training opportunities.
  - Integrated with ExploreVMH.ca to highlight the connection between tourism, lifestyle, and workforce attraction.

Next Steps: Build business and workforce resources, add regional investment and success stories, prepare data reports and visuals for grants and stakeholder presentations, and launch targeted social media and trade show outreach.

Next Meeting will be Zone Meetings

Margaret and chairs of zones will discuss next meeting date for zones.

Adjournment

Moved by Russ to adjourn the meeting at 12:49 pm. Carried.

ANNUAL GENERAL MEETING

MINUTES

VETERANS MEMORIAL HIGHWAY ASSOCIATION

BOARD OF DIRECTORS MEETING

Friday, December 5, 2025

County of Paintearth Admin Office and Zoom

Elroy Yakemchuk	County of Two Hills	Chair
Dale Norton	County of Paintearth	Treasurer
Dale Pederson	Beaver County	Board of Directors
Abram Hiebert	Town of Two Hills	Board of Directors
Murray Hampshire	Flagstaff County	Board of Directors
James Buttner	Village of Viking	Board of Directors
Ernie Peters	MD of Taber	Board of Directors
Brenda Hepp	Town of Castor	Board of Directors
Ben Hofer	County of Newell	Board of Directors
Derek Baron	Village of Warner	Board of Directors
Ron Checkel	Town of Coronation	Board of Directors
Margaret Plumtree	Executive Director	

Call to Order

Chair called the meeting to order at 11:05 am

Agenda

Moved by Ron Checkel to approve the agenda. Carried

AGM Minutes of 2024

Moved by Dale Norton to adopt the AGM minutes of 2024. Carried

Chair Report

Moved by Ron Checkel to accept the chair report for information. Carried

Financial Report

Move by Dale Norton and seconded by Dale Pederson to approve the year end financial. Carried.

Election for Executive

Chair

Moved by Dale Norton to elect Elroy Yakemchuk as chair.

Moved by Ron Checkel for motions to cease. Elroy elected chair.

Vice-Chair

Moved by Ron Checkel to elect Fred Crowle as vice-chair.

Moved by Dale Norton for motions to cease. Fred elected vice-chair.

Treasurer

Moved by Ernie Peters to elect Dale Norton as treasurer.

Moved by Brenda for motions to cease. Dale elected treasurer.

Election of Zone Directors

Moved by Ron Checkel to elect:

Derek Baron and Ben to South Zone

Dale Norton and Dale Pederson to Central Zone

Elroy and Abram to North Zone. Carried.

Per Capita

Moved by Derek and seconded by Dale Norton to raise the per capita from $0.15 to $0.20 cents per capita. Carried

Moved by Ben Hofer and seconded by Ernie Peters to place a maximum amount of the per capita to $2200. Carried.

Adjournment

Moved by Dale Norton to adjourn the meeting at 11:59 pm. Carried.

FLAGSTAFF WASTE
Box 309 Sedgewick AB T0B 3C0
Phone: 780-384-3950
flagwaste.ca
Fax: 780-384-3926

Flagstaff Waste Regular Board Meeting Minutes
April 27, 2026
Sterling Room, Flagstaff County office

1) Attendance

BOARD MEMBERS:

Stephen Wyse	Village of Alliance
James Robertson	Town of Daysland
Leslie Heck	Flagstaff County
Elaine Fossen	Village of Forestburg
Wade Kroening	Town of Hardisty
Brandon Martz	Village of Heisler
Kevin Kinzer	Town of Killam
John Cole	Village of Lougheed
Janice McTavish	Village of Rosalind
Todd Armitage	Town of Sedgewick

STAFF:

Kevin Lunty	Executive Director
Eric Beaudry	Operations Manager

2) Call to Order

Chair E. Fossen called the meeting to order at 6:58PM with a quorum.

3) Approval of Agenda

The proposed agenda was reviewed.

Resolution 938/2026. Board Member T. Armitage moved to approve the revised agenda attached to and forming part of these minutes.
Carried.

4.0) Delegations

Chair E. Fossen introduced new participants to the meeting, including new Executive Director Eric Beaudry, and representative for Gitzel & Co., Scott St. Arnaud. At this point, the meeting was turned over to S. St. Arnaud to present the annual financial review and audit findings. Mr. St. Arnaud presented the findings and answered several questions related to the audit.

Resolution # 939/2026. Board member W. Kroening moved to accept the 2025 Financial review as presented.
Carried.

DRAFT

A short recess was called to allow the Board chair and Executive Director to sign various documents and reports related to the audit. Copies of documents were received, and Mr. St. Arnaud left the meeting.

5) Adoption of Minutes

The minutes of the previous Regular Meeting were reviewed.

Resolution 940/2026. Board Chair E. Fossen moved to adopt the minutes of the March 23, 2026, regular meeting, attached to and forming part of these minutes.
Carried.

6) Reports

6.1) Operations Report: Operations Manager E. Beaudry provided an Operations Report for April 27, 2026, attached to and forming part of these minutes.

Resolution 941/2026. Board Member J. McTavish moved that the board accepts the Operations Report as presented.
Carried.

6.2) Financial Reports: Board Members reviewed the March 31, 2026 Profit & Loss Statements and the April 20, 2026 Cash Position Statements.

Resolution 942/2026. Board Member K. Kinzer moved that the board accepts the Financial Reports as presented.
Carried.

6.3) EPR Reporting: Operations Manager E. Beaudry provided an EPR Report for March 23, 2026, attached to and forming part of these minutes.

Resolution 943/2026. Board Member J. Cole moved that the board accepts the EPR Report as presented.
Carried.

7) Business

7.1) New Executive Director Introduction – Chair E. Fossen Introduced New Executive Director E. Beaudry to the Board of Directors.

7.2) Signing Authority - Now that Executive Director E. Beaudry has been appointed, it is necessary to approve his signing authority in the official minutes.

Resolution #944/2026. Board member W. Kroening moved that Flagstaff Waste authorizes Executive Director E. Beaudry, Chair E. Fossen, Board member K. Kinzer

DRAFT

and board member T. Armitage as the signing authorities for Flagstaff Waste for all matters for the balance of the 2026 fiscal year. For cheques and online banking, any two of the four electronic signatures are required.
Carried.

7.3) CM Proposal to operate Recycling Depots -8:09PM Michelle Koopman and Blaire Gaalaas provided information and took questions – Board would like to meet again in a few days after they spoke with their municipal boards.

8) Correspondence and Information

9) Adjournment

Resolution 945/2026. Chair E. Fossen moved to adjourn the meeting at 9:05PM.
Carried.

Next meeting – May 25, 2026, 7PM. Sterling Room, Flagstaff County

_____ _____

Chair Executive Director

DRAFT

FLAGSTAFF WASTE
Box 309 Sedgewick AB T0B 3C0
Phone: 780-384-3950
flagwaste.ca
Fax: 780-384-3926

A community partnership providing high quality regional waste management services and optimizing value to consumers, the environment, and partners.

Regular Board Meeting
April 27, 2026
Sterling Room, Flagstaff County
7:00 p.m.

1) Attendance

2) Call to Order

3) Approval of Agenda

4) Delegations
   4.1) Scott St. Arnaud, Gitzel & Company – Annual Financial Review 2025
   4.2) 8 P.M. - Virtual Delegation – Michelle Koopman, Circular Materials

5) Adoption of Minutes of Previous Meetings
   a) March 23, 2026, Regular Meeting

6) Reports
   6.1) Operations Update – April 27, 2026
   6.2) Financials
      a) March 31, 2026 – Profit & Loss
      b) April 20, 2026 – Cash Position
   6.3) EPR Reporting

7) Business
   7.1) Executive Director Introduction
   7.2) Signing Authorities
   7.3) CM Proposal to operate Recycling Depots

8) Correspondence and Information
   8.1)

9) Adjournment

   Next meeting: May 25, 2026 – 7:00 p.m.

Diplomat Mine Museum Society

Annual General Meeting

April 27, 2026

Present: Mike Jahns, Gordon Lunty, Karen Gill, John Lunty, Robert Frizzell, Dana Oberg(Dwight Dibben), Alexis Ponto(Flagstaff County).

Regrets: Terry Lunty. Dwight Dibben, Norm Congdon, Ron Stenson and Carol Stenson.

Mike Jahns called the meeting to order at 7:02 pm. The minutes of the April 8, 2025, annual meeting and July 23, 2025, special meeting were presented for all to review. John Lunty moved that the minutes were accepted as presented. Karen Gill seconded the motion. Carried.

Gordon Lunty presented the Audited financial report for the year ending March 31, 2026. Our bank balance for the general account is **$11,520.50.** Our casino account has a balance of **$2,251.18.** Our total assets are **$13,771.68.** This is a net loss of **$46, 496.64** from March 31, 2025. Our expected casino proceeds should be close to $30,000.00. I will transfer $3000.00 from the casino account back to the general account which was borrowed to cover Hotel costs for working the casino.

Our open house showed a loss of **$122.55,** and we received a donation of **$100.00** that day. Donation box earnings for the year were **$367.84.**

Robert Frizzell moved the adoption of this report and Alexis Ponto seconded.

Old Business

The county has purchased two new bear proof garbage bins and will place them on site this spring. We have paid our portion of the costs of $3,572.39.

Dana Oberg presented the revised bylaws on behalf of Dwight Dibben. They were reviewed and changes suggested. Alexis Ponto moved and Robert Frizzell seconded that corrections/changes be made to Numbers 3, 4, 7 and 11. This was carried. Mike Jahns will take them to Dwight Dibben to make the corrections and have them submitted to the Corporate Registry.

Gordon Lunty reported that cooperate grants of $15,848.25. were received last year. He thanked Dwight Dibben for his appeal letter that contributed to this success. Alexis Ponto suggested that we apply for a county tourism grant to help cover the cost of our open house. Gordon Lunty will do this.

Mike Jahns reported that the painting and sand blasting of the two machines was complete. He reported that Carlos LaForge of Alberta Historical Resources was not pleased with this work as they did not approve of this undertaking. The striping and decals may have to be reinstalled. This work will be done if Alberta Historical Resources insist. For now, we are asking for forgiveness.

John Lunty moved that we spend up to $1000.00 to make permanent warning signs to be placed around the site. Karen Gill seconded the motion which was carried. These signs are for liability issues surrounding any activities on the site. Mike Jahns and Robert Frizzell will discuss the wording and get them made and installed.

Gordon Lunty stated that we can now accept e-transfers for donations. We have received a few so far. Gordon will get better permanent signage up for this. John Lunty will post this information on our website. A password is not required as the sums are direct deposit.

New business

Mike Jahns shared his research into providing a permanent display base for the LeTourneau Loader. Options on screw piles and a cement pad are all very costly. He suggested that we dig out and pack in a gravel pad with some pinned curbing, which would be under $10,000.00. Robert Frizzell stated that the tires on the loader would need to be aired up annually. He will follow up with West Moreland Mine to do this. He will also ask them to drain all the fluids from the loader once we have it pulled into place on the gravel pad.

John Lunty moved that capital work for this year should include preparing a gravel pad and moving the loader onto it. Signage for the loader and updated interpretive signage and some sandbox repair should be included in this work at a maximin cost of $15,000.00. Robert Frizzell seconded the motion. Carried. Mike Jahns and Robert Frizzell will proceed with getting contractors to do this work this summer.

Mike Jahns will call for volunteers for this work and other work bees as needed.

Visitors Day

There was some discussion on whether to host our annual visitor's day on Father's Day.

Robert Frizzell moved that we host our annual Visitor's Day on June 21, 2026. Karen Gill seconded the motion. Carried. Gordon and Terry Lunty and Karen Gill will make the necessary arrangements. They will be relying on all other committee members to help on that day.

Election of Executive

Dana Oberg moved and John Lunty seconded that the executive remain the same for 2026/2027. This was carried. The executive is as follows: President – Mike Jahns, Vice President – Norman Congdon, Secretary-Treasurer – Gordon Lunty.

Newsletter

Mike Jahns presented a draft newsletter to the meeting. Some discussion was held on how it could be distributed in the community. John Lunty, who is our web site administer said he could post something on our web site. Alexis Ponto said she could help John with this. She would also see about putting something on the County of Flagstaff website. Gordon Lunty said he will see about getting it in the June Info-Forestburg newsletter. It will also include advertising for our Visitor's Day.

Next Meeting's

The next meeting or any special meetings will be called by the chair.

Mike Jahns declared that the meeting be adjourned at 8:37 pm.

DIPLOMAT MINE MUSEUM SOCIETY
2026 Annual General Meeting
April 27, 2026
Forestburg Village Council Chamber – 7:00 pm

Meeting Agenda

1. Minutes of previous meeting

2. Financial Reports
   General and Casino Account
   Open House

3. Old Business
   - Bear proof garbage bins
   - Bylaw review
   - Geant applications
   - Sand Blasting and Painting Machines- Report
   -warning signs- to be made
   -review this year's work list
   - e-transfer donations

4. New Business
   - Review plan and schedule for displaying LeTourneau 1000 Loader
   -motion to cover cost of Planned Work

5. Work Bees

6. Annual Open House – June 21, 2026

7.Election of executive for 2026/2027

8. Any other new business

9. Next Meeting

FLAGSTAFF FAMILY & COMMUNITY SERVICES

BOARD MEETING MINUTES

Wednesday, April 8, 2026

In Attendance: Alexis Ponto - Flagstaff County, Ian MacEachern - Town of Sedgewick, Shawn Sieben - Village of Lougheed, Elaine Fossen - Village of Forestburg, Terry Brodie - Town of Killam, Beverly Kovacs - Village of Heisler, Mona Mah - Town of Daysland, Christine Ruzicka-Drager - Town of Hardisty, Denise Nychyporuk - Village of Alliance, Justin Tannyer - Gitzel and Company

FFCS Staff: Stacey McLennan - Executive Director, Brooke Grove - Finance Manager, Shelly Morken - Program Development & Support

Elaine Fossen called the meeting to order at 6:00pm.

Additions to the Agenda - none at this time.

Approval of Agenda
03-07-2026
Mona Mah made a motion to approve the April 8, 2026 agenda.
Carried

Approval of Minutes
03-08-2026
Denise Nychyporuk made a motion to approve the February 11, 2026 minutes.
Carried

Financials
Justin Tanner with Gitzel and Company presented the 2025 Financials for FCSS.
03-09-2026
Christine Ruzicka-Drager made a motion to accept the 2025 Financials for FCSS as presented.
Carried.

Brooke Grove presented the Financial Statements for January, February and March 2026.
03-10-2026
Shawn Sieben made a motion to accept the Financial Statements for January, February and March 2026 as presented.
Carried

Disbursements
Brooke Grove presented the Disbursements for February and March 2026.
03-11-2026

Terry Brodie made a motion to accept the Disbursements for February and March 2026 as presented.
Carried

Program Reports

- Director's report was included in the board package.

03-12-2026
Alexis Ponto made a motion to accept the Director's report as information.
Carried

- Counsellor's report was included in the board package.

03-13-2026
Christine Ruzicka-Drager made a motion to accept the Counsellor's report as information.
Carried

Correspondence

- None at this time.

Information

- None at this time.

Old Business

New Business

1. Staff Retreat, April 19-21 - the office will be closed.

Next Meeting - The date of the next meeting is June 10, 2026 at 6:00pm.

Elaine Fossen adjourned the meeting at 7:00pm.

Flagstaff Family and Community Services
BOARD MEETING AGENDA
Wednesday, April 8, 2026 at 6:00pm
Zoom and In-Person Meeting
Flagstaff Family and Community Services Board Room

- **Call to order**

Board Meeting & Minutes:

- Additions to Agenda
- Approval of Agenda
- Approval of Minutes from February 11, 2026

Financials:

- Welcome Justin Tanner with Gitzel and Company with the 2025 Financials
- Financials for January, February and March 2026
- Disbursements February and March 2026

Program Reports:

- Director's Report
- Counsellor's Report

Correspondence:

Information:

Old Business:

New Business:

1. Staff Retreat - April 19 - 21

Next Meeting: June 10, 2026

Adjourn:

FLAGSTAFF COMMUNITY FOUNDATION

BOARD MEETING MINUTES

Wednesday, April 8, 2026

In Attendance: Alexis Ponto - Flagstaff County, Shawn Sieben - Village of Lougheed, Elaine Fossen - Village of Forestburg, Terry Brodie - Town of Killam, Beverly Kovacs - Village of Heisler, Mona Mah - Town of Daysland, Christine Ruzicka-Drager - Town of Hardisty, Ian MacEachern - Town of Sedgewick, Denise Nychyporuk - Village of Alliance, Justin Tanner - Gitzel and Company

FFCS Staff: Stacey McLennan - Executive Director, Brooke Grove - Finance Manager, Shelly Morken - Program Development & Support

Elaine Fossen called the meeting to order at 7:00pm.

Additions to the Agenda - none at this time.

Approval of Agenda
03-05-2026
Mona Mah made a motion to approve the April 8, 2026 agenda.
Carried

Approval of Minutes
03-06-2026
Shawn Sieben made a motion to approve the February 11, 2026 minutes.
Carried

Financials
Justin Tanner with Gitzel and Company presented the 2025 Financials for Flagstaff Community Foundation. A discussion was held regarding the funds currently in reserve and the option of reallocating them if needed. These funds may be used to support regular programming, maintenance needs, or special projects as they arise.
03-07-2026
Mona Mah made a motion to accept the 2025 Financials for Flagstaff Community Foundation as presented.
Carried.

Brooke Grove presented the Financial Statements for January, February and March 2026.
03-08-2026
Christine Ruzicka-Drager made a motion to accept the Financial Statements for January, February and March 2026.
Carried

Disbursements
Brooke Grove presented the Disbursements for February and March 2026.
03-09-2026
Terry Brodie made a motion to accept the Disbursements for February and March 2026 as presented.
Carried

Correspondence

- None at this time.

Information

- **Letter from BRIDGES** - BRIDGES, formerly Flagstaff Victim Services, provided a letter requesting to put a shed behind the building, beside the other shed. They would be responsible for all upkeep, insurance, maintenance and its contents. The shed would be no larger than a 10x12 and will be on skids.

03-10-2026
Alexis Ponto made a motion to allow BRIDGES to place a shed in an agreed-upon location. BRIDGES will be responsible for all upkeep, maintenance, insurance, and the contents of the shed. The shed must be removed at any time if requested by the Foundation. BRIDGES must also provide proof of insurance for the shed and its contents.
Carried.

Old Business

New Business

Next Meeting - The date of the next meeting is June 10, 2026.

Elaine Fossen adjourned the meeting at 7:10pm.

FLAGSTAFF COMMUNITY FOUNDATION
BOARD MEETING AGENDA

Wednesday, April 8 at 6:00pm
Zoom and In-Person Meeting - FCSS Board Room

- **Call to order**

Board Meeting & Minutes:

- Additions to Agenda
- Approval of Agenda
- Approval of Minutes from February 11, 2026

Financials:

- Welcome Justin Tanner with Gitzel and Company with the 2025 Financials
- Financials for January, February, March 2026
- Disbursements for February and March 2026

Correspondence:

Information:

Old Business:

1.

New Business:

1.

Next Meeting: June 10, 2026

Adjourn:

Flagstaff Regional Emergency Services Society Meeting
Agenda
Wednesday April 22, 2026
7:00 PM MST

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes
   a) March 26, 2026
4. Regular Business
   a) Financial Report up to March 31, 2026
   b) FRESS Capital Budget/Replacement Schedule Review
5. Operations Report
   a) Operations Update
6. Correspondence
7. Closed meeting session-FOIP Section 24-If Necessary
8. Next Meeting June 24 AGM In Hardisty.
9. Adjournment

Flagstaff Regional Emergency Services Society Meeting
Minutes

Wednesday, March 25, 2026
Held at the Daysland Fire Station

Members Present:	Rick Krys, Councilor – Chairman	Town of Killam
	Lori Lindseth, Councilor - Board Member	Flagstaff County
	Leslie Ganshirt, Mayor – Secretary (Online)	Village of Alliance
	Butch Robinson, Councilor - Board Member	Town of Daysland
	Tom Bahm, Councilor – Board Member	Town of Sedgewick
	Brett Baumgartner, Mayor – Board Member	Town of Hardisty
	Alexis Ponto, Councilor – Board Member	Flagstaff County
	Brandon Martz, Mayor – Board Member	Village of Heisler
Others:	Derek Homme, Regional Manager/Fire Chief	FRESS
Regrets:		
	Dwayne Giroux, Deputy Mayor – Deputy Chair	Village of Forestburg
	Shaun Sieben, Mayor- Board Member	Village of Lougheed

1.0 CALL TO ORDER

Chair Krys called the meeting to order at 7:03 p.m.

2.0 ADOPTION OF AGENDA

Resolution # 20260001.1080
Moved By: Councilor Lindseth
THAT we accept the agenda as presented for March 25, 2026 as presented. **CARRIED**

3.0 ADOPTION OF MINUTES

Resolution # 20260002.1081
Moved By: Councilor Bahm
THAT the minutes from the Flagstaff Regional Emergency Services Society Meeting Feb. 25, 2026, be accepted as presented. **CARRIED**

4.0 BUSINESS

4.1 FINANCIAL REPORT – to March 31, 2026

A copy of the Financial Report – February 28, 2026, is hereto attached and form a part of these minutes.
.
Resolution #20260005.1082
Moved By: Mayor Martz
TO accept the financial report to February 28, 2026, as presented. **CARRIED**

4.2 Deputy Chief Hire

Kevin Lunty has been hired as the Regional Deputy Chief with a start date of May 1. Thank you to the hiring committee Mayor Sieben and Councilor Bahm for all their help with the interview/hiring process. With this change, there will be a change in Forestburg Station with the officer assignments.

5.0 OPERATIONS REPORT

5.1 1001 TRAINING PROGRAM 2026 CLASS

- There are 25 FRESS members from across the Flagstaff Region who are enrolled in the 1001 training program. Next weekend is April 11-13 in Killam with testing May 1-3 in Hanna.

5.2 OPERATIONS UPDATE

- Joe K & Kevin L. going to Texas Fire School with Cenovus/Husky to train for Industrial Response. All expenses paid by the oil company like last year.
- Derks in receivership. This will have a big impact on our industry as they were a big supplier of uniforms.
- Mapping for dispatch, I will work with municipalities for the GIS mapping update for Strathcona. EG. New house builds/streets etc.
- Got $5224 grant for training of 18K asked for. Sounds like same for all departments around Alberta
- Fire Rates Review Discussion w/Examples from our neighboring municipalities.
- New rate April 1 for Alberta Transportation $760/hr. for Rescue/Engines including personnel.
- 7 Calls in March so far, 1 MVC, 1FA, 5 Medical Aid. Last year in March we had 19. Just shows the up/down nature of fire services. 7 Calls in Feb last year, this year 17. Rule of 3's shows up so much….
- Going to an Alberta Wildfire Mutual Aid meeting tomorrow in Red Deer. Then our Provincial Rep will be here April 15 to do our annual meeting/visit.
- Fireball April 18 In Sedgewick.

Resolution #20260006.1083
Moved By: Councilor Robinson
TO accept the operation report as presented. **CARRIED**

6.0 Correspondence
- No Correspondence to review

7.0 Next Meeting Date Change from April 29 to April 22. Will be held in Heisler.

8.0 FRESS Annual Meeting/2025 Financial Review will be Held June 24 at Hardisty Station.

9.0 NEXT MEETING DATE
Regular Meeting – April 22 at Heisler Station.

10.0 ADJOURNMENT:
Chair Krys adjourned the meeting at 7:47 p.m.

_____ _____

President (Chair) Recording Secretary

Report

TITLE: COMMITTEE REPORTS - ADDENDUM

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Summary

1. Flagstaff Regional Housing Group (FRHG) March 24, 2026 Minutes - May 5, 2026 Agenda

Flagstaff Regional Housing Group
March 24, 2026 @ 5:00 pm
Zoom

MINUTES

Attendees:	Jim Clark	Town of Killam
	Blaise Young	Village of Forestburg
	Julie Pasztor	Town of Hardisty
	Amy Jackson	Flagstaff County
	Alexis Ponto	Flagstaff County
	Mona Mah	Town of Daysland
	Paul Looser	Village of Lougheed
	Beverly Kovacs	Village of Heisler
	Leslie Ganshirt	Village of Alliance
	Maxine Steil	Town of Sedgewick
	Carla Beck	The Bethany Group - CEO
	Shannon Holtz	The Bethany Group - Director
	Amanda Leckie	The Bethany Group - Finance
	Virginia Gutierrez	The Bethany Group - Finance
	Melodie Stol (Recorder)	The Bethany Group - Stakeholder Relations
	Curtis Friesen	Metrix Group

1.	**CALL TO ORDER** The meeting was called to order at 5:01 pm by Maxine Steil, Board Chair.
2.	**APPROVAL OF AGENDA** **FRHG 26-03-01 MOVED by B. Kovacs to approve the Agenda as presented. CARRIED**
3.	**DELEGATION – Metrix Presentation of the 2025 Audited Financial Statements** Curtis Friesen presented the audit findings and financial statements Books and records in good shape, all questions answered, a clean audit opinion. Reviewed the Statement of Financial Position and Statement of Operations. 2025 revenue shows a slight drop in rental revenue, an increase of $26,000 in LAP grant funding, water main replacement grant and lower interest rates. Expenses how regular increase in salaries, lower utilities with the end of the carbon tax. The surplus after requisition was $6335. Question asked on investments. Organizations such as HMB's utilize lower risk investments such as GICs.

4.	**MINUTES OF PREVIOUS MEETING** **FRHG 26-03-03** **MOVED by L. Ganshirt to approve the February 3, 2026 Regular meeting minutes as presented.** **CARRIED** *Chair Steil and CEO Beck approved use of electronic signatures for the minutes.*	
5.	**CORRESPONDENCE**	
	a.	
6.	**REPORTS & UPDATES**	
	a.	Financial reports for the two months ending February 28, 2026. Reviewed the current statement of operations. Very close to budget early in the year. Interest income is from standard operating bank account interest. Statement of financial position. Awaiting GST refund. Discussed vacation accrual funds.
	b.	Occupancy Report to February 28, 2026 20 units occupied at month end. Discussed current marketing initiatives.
	c.	CAO Report ASCHA provincial budget analysis. The lodge assistance grant has increased to $23.50 per day for those residents earning less than $34,770 and residing in the lodges as of February 28. The resident spring meeting is on Monday May 4 at 10:00am. Lodge events donation of a dignity quilt from the Quilt in the Burg quilting group. Capital projects seeking quotes for parking lot resurfacing. No current waitlist for the lodge. Lodge scoring priority ratings updates from government have been implemented. Spring/summer menus at the 30-day resident review and feedback stage, will launch near Mother's Day. ASCHA conference assignment of ballots. Maxine Steil will be assigned the ballot vote. EDI activities. CEO Beck did speak with Ms. Poole from the community in regards to potential student housing in the lodge, and has requested additional detailed information prior to being able to submit a proposal to government.

	FRHG 26-03-04	**MOVED by M. Mah to accept the reports as information. CARRIED**
7.	**NEW BUSINESS**	
	a.	2025 Audited Financial Statements See Delegation for presentation notes. **FRHG 26-03-05** **MOVED by B. Young to approve the 2025 Audited Financial Statements as presented . CARRIED** *The statements and the certification letter will be sent to Chair Steil and M. Mah for docusign*
8.	**ROUND TABLE ITEMS** -	
9.	**NEXT MEETING DATE** – Regular Board Meeting Tuesday May 5, 2026 5:00 pm with tour of Lodge	
10.	**ADJOURNMENT** - The March 24, 2026 FRHG Board Meeting was declared adjourned at 542 pm.	

Maxine Steil, Board Chair
Flagstaff Regional Housing Group

Date

Carla Beck, CEO
The Bethany Group

Date

Flagstaff Regional Housing Group
May 5, 2026 at 5:00pm
Big Knife Lodge

AGENDA

1.	**Tour of Big Knife Lodge at 5:00pm**	
2.	**CALL TO ORDER**	
3.	**APPROVAL OF AGENDA**	
4.	**MINUTES OF PREVIOUS MEETING** – March 24, 2026 Regular Meeting	
5.	**CORRESPONDENCE**	
	a.	2026 Housing Income Thresholds
6.	**REPORTS & UPDATES**	
	a.	Financial report for the 3 months ending March 31, 2026
	b.	Occupancy Report – to April 30, 2026
	c.	CAO Report
7.	**NEW BUSINESS**	
	a.	Business Plan Review
8.	**ROUND TABLE**	
9.	**NEXT MEETING DATE** – Regular Board Meeting Tuesday June 23, 2026 @ 5:00 pm via Zoom	
10.	**ADJOURNMENT**	

Report

TITLE: CORRESPONDENCE ITEMS

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Recommendation

THAT the following items of correspondence be approved as presented:

1. Alberta Municipal Affairs – April 1, 2026 Assessment Review Model
2. Alberta Municipal Affairs – April 2, 2026 – Bill 28
3. Coalition of Alberta Public Libraries – April 2, 2026 – AB Libraries Condemn Act of Censorship
4. Minister of Agriculture and Agri-Food – April 1, 2026 – Response to Lacombe Research Centre Letter
5. Police Review Commission – April 2026 – Update and Q1 Report
6. Town of Daysland – April 24, 2026 – Highway 13 Widening
7. Flagstaff County – March 2026 Financial Report
8. Royal Canadian Mounted Policy (RCMP) – Q4 Update
9. Rural Municipalities of Alberta (RMA) – April 21, 2026 Assessment Model Review Member Update
10. Rural Municipalities of Alberta (RMA) – April 2, 2026 Contact Newsletter
11. Rural Municipalities of Alberta (RMA) – April 10, 2026 Contact Newsletter
12. Rural Municipalities of Alberta (RMA) – April 17, 2026 Contact Newsletter
13. Rural Municipalities of Alberta (RMA) – April 24, 2026 Contact Newsletter
14. Rural Municipalities of Alberta (RMA) – June 4, 2026 – County Fair Reception Save the Date

ALBERTA
MUNICIPAL AFFAIRS
Office of the Minister
MLA, Peace River

AR121809

April 1, 2026

Dear Chief Elected Officials:

Municipal Affairs has been working collaboratively in recent years with industry representatives, professional assessors, and municipal partners to modernize Alberta's regulated property assessment framework through the Assessment Model Review (AMR). One important phase of this work has now been completed, and I am pleased to share policy updates that aim to simplify rules, reduce uncertainty, and improve consistency, transparency, and fairness across the system.

Most regulated property assessment models covering wells, pipelines, telecommunications systems, electric power systems, machinery and equipment, and railways, were last updated in 2005. As you may be aware, the last time the assessment models were reviewed in 2020, government opted not to proceed with proposed changes.

Based on a renewed engagement process designed by stakeholders, the AMR process re-launched in March 2024 with a review of the foundational policies that guide Alberta's regulated assessment system. These policy updates are a major milestone and set the stage for the next phase.

Key decisions include:

- standardizing assessment rates, where feasible, to make assessments more predictable;
- updating assessment models on a regular schedule to reflect changes in technology and construction practices;
- setting more consistent rules by clarifying when construction is considered finished for purposes of assessment, making sure actual construction costs are included with tightly-defined exclusions, and creating a provincial benchmark to fairly adjust labour-related construction costs in remote areas; and,
- introducing penalties for owners who do not provide required assessment information on time.

The rules will be effective for the 2027 tax year, and will apply to facilities built or expanded after that date. These rules will also be applied in the development of updated assessment models for each individual regulated property type as they are reviewed. Accordingly, we do not expect there to be significant assessment changes in 2027 and 2028 resulting from these policy changes.

.../2

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Classification: Protected A

Looking ahead, through the next phase of the AMR, we will continue to work with stakeholders to update the assessment models – the rules, rates and procedures for determining valuation – for individual regulated property types. These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue.

Your municipality will be directly engaged on the overall results of the AMR and the potential impacts of updated assessments. This is an upcoming phase of the AMR process; engagement will focus on implementation of these policy changes. The final decision by government on any changes to assessment models is expected to occur in late 2028.

Attached is a fact sheet summarizing the policy changes, and a frequently asked question document for your use. I look forward to continuing to work with you and your municipal associations on this important initiative.

Sincerely,

Dan Williams, ECA
Minister of Municipal Affairs

Attachment:
1. Fact sheet
2. Frequently Asked Questions

cc: Chief Administrative Officers

Classification: Protected A

Assessment Model Review

Policy Updates – March 2026

Overview

Municipal Affairs is updating the policies that govern regulated property assessments in Alberta as part of the ongoing Assessment Model Review. The changes aim to simplify rules, reduce ambiguity, and improve consistency and fairness of assessments. These updated policies reflect the input of municipalities, industry, and professional assessors.

Clearer rules and standardized assessment practices will improve transparency and predictability, while helping reduce disputes and assessment appeals. The updated system balances the needs of municipalities and industry by applying consistent approaches across regulated property types.

Assessment Models

Clarifying the foundational policies governing the assessment system allows the Assessment Model Review to move to its next phase: updating assessment models to better align with current practices, infrastructure, and technology.

Assessment models are the rules and procedures that determine how each type of regulated property is valued for property taxation purposes. The models for most types of regulated property, including wells, pipelines, telecommunications systems, electric power systems, machinery and equipment, and railways, were last updated in 2005.

Key Changes

Standardization

Standardized rates will be prepared and used wherever feasible and these rates will be developed for new property types where they do not currently exist, such as solar installations, and for existing properties where there are typical configurations of multiple components, such as wellsites. If it is unfeasible to calculate a standardized rate, site-specific reported costs will continue to be used.

The modernization and expansion of standardized rates will improve the consistency and efficiency of assessments, while providing municipalities and property owners with greater predictability.

Assessment Rules for Construction Costs

Regulated assessment is based on construction costs, and these policy updates have clarified which construction costs are assessable.

Construction will be considered complete when physical construction ends, and the assessment will not include pre-construction expenditures or post-build commissioning costs.

Most actual construction costs will be included in the assessment, reflecting the owner's capital investment in the asset. Exclusions will be tightly defined, focusing on costs due to extraordinary events and mandatory safety requirements, for example.

A provincial benchmark will be created to fairly adjust labour-related construction costs in remote areas.

These changes reduce ambiguity and align assessments with actual costs. They clarify rules for stakeholders, reduce complaints, limit subjective claims, and improve comparability and equity across properties, including those in remote areas.

Depreciation

When updated assessment models are developed, they will continue to include both a ceiling and floor limit for depreciation of machinery and equipment under Schedule C of the assessment formula.

This incentivises up-front capital investment by industry and supports long-term revenue in later years for municipalities. It provides scope clarity for assessment model development, reducing stakeholder uncertainty.

Specific assessment models for mature oil and gas assets will be developed as part of the next phase of the model review. Depreciation curves and other factors will be updated to better reflect the characteristics of these assets.

©2026 Government of Alberta | April 1, 2026 | Municipal Affairs

Reporting Consequences

Assessed persons may receive an administrative penalty (fine) when mandatory reporting is not provided to an assessor within 60 days of a formal request.

In these cases, the property owner will also lose the ability to appeal the assessment to the Land and Property Rights Tribunal.

This will improve assessment accuracy and fairness, boost reporting and legislative compliance, and encourage proactive property owner disclosure.

Review Schedule

Following the current Assessment Model Review, models will be updated on a regular, predetermined schedule (e.g., one to two property types a year) with each property type reviewed on a five-year cycle.

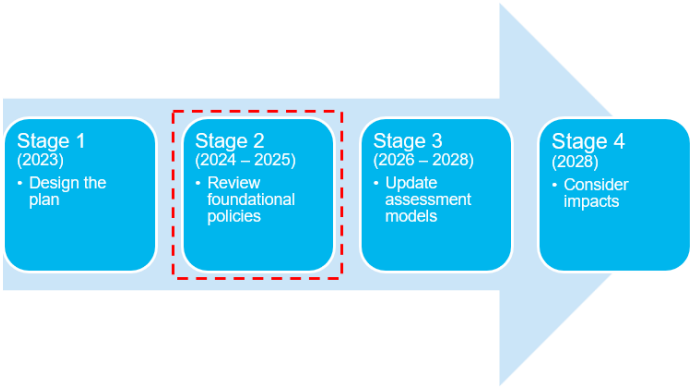
This change keeps assessment models current, captures modern technologies and construction practices, and reduces system shock resulting from delayed updates or overly broad changes.

Transition Rules

These policy changes will take effect on January 1, 2027, and will apply to new facilities assessed on a reported cost basis; assessments for existing major facilities will remain unchanged. The new rules will be applied to assessment models, including standardized rates, as they are updated in the next phase of the Assessment Model Review.

AMR Timeline

These changes mark the end of the policy review stage and move the Assessment Model Review forward into the next phase, which focuses on individual model reviews.



Next Steps

Updates to legislation and regulation to reflect these policy decisions are expected in spring 2026.

Municipal Affairs will work with industry, municipal and assessment stakeholders to begin reviews of the assessment models for individual regulated property types in 2026.

Resources

Stakeholders can follow the progress of the AMR on the at [Assessment Model Review engagement | Alberta.ca]

Contact us

For inquiries during the AMR process, please contact the AMR Team toll-free by first dialing 310-0000, then 780-422-1377, or at ma.amr@gov.ab.ca.

©2026 Government of Alberta | April 1, 2026 | Municipal Affairs

Assessment Model Review – Policy Changes

Municipal Affairs is updating the rules that govern regulated property assessments in Alberta as part of the Assessment Model Review. These amendments reflect the input of municipalities, industry, and professional assessors, and aim to simplify rules, reduce ambiguity in interpretation and improve consistency, transparency, and fairness.

Why do assessment models need to be updated now?

Many regulated property types have changed substantially since the last major updates in 2005.

Construction methods, materials, and costs have evolved significantly, and models must reflect current industry practices.

New technologies in several sectors are not recognized or costed in existing models.

Modernizing the models improves fairness, consistency, and transparency in how industrial property is valued.

Updated models ensure clearer rules and valuations that better reflect how today's industrial assets are built and operated.

Which properties are expected to be impacted by the policy changes?

The policy changes are expected to impact regulated property, which includes telecommunications and cable, railways, electric power systems wells, pipelines, and machinery and equipment.

Can you outline the policy changes being implemented and what they are meant to address?

These changes are intended to modernize and reduce ambiguity by clarifying definitions, improving transparency, and aligning assessment rules with current practices.

Clarified rules will allow new assessment models to be developed for each regulated property type. Key policy changes that are being implemented include:

- standardizing assessment rates, where feasible, to make assessments more predictable.
- updating assessment models on a regular schedule to reflect changes in technology and construction practices.
- setting more consistent rules by clarifying when construction is considered finished for purposes of assessment, making sure actual construction costs are included, and creating a

©2026 Government of Alberta | April 1, 2026 | Municipal Affairs

provincial benchmark to fairly adjust labour related construction costs in remote areas; and

- introducing penalties for owners who do not provide required assessment information on time.

Who was consulted and how were they engaged before these policy changes were implemented?

Since 2022, Municipal Affairs has worked collaboratively with a Steering Committee of industry representatives, professional assessors, and municipal partners including Rural Municipalities of Alberta (RMA) and Alberta Municipalities, to modernize Alberta's regulated property assessment framework through the Assessment Model Review.

The recent policy updates reflect their contributions and aim to simplify rules, reduce uncertainty, and improve consistency, transparency, and fairness across the system.

How will these changes affect the tax burden for industry and municipalities?

The first stage of the Assessment Model Review was focused on modernizing the system's principles and foundational policies while providing directions to stakeholders on how the assessment system will function ahead of the next stage.

The updated rules will be effective for the 2027 tax year and will apply to facilities built or expanded after that date, as well as to the assessment models for individual regulated property types as they are developed.

Municipal Affairs does not expect significant assessment changes in the 2027 and 2028 tax years resulting from these policy changes.

How will the transition to new rules work?

The updated rules will be effective for the 2027 tax year and will apply to facilities built or expanded after that date, as well as to the assessment models for individual regulated property types as they are developed.

This avoids retroactive changes and provides a predictable transition for property owners.

What are the next steps following these policy changes?

Over the next few years, Municipal Affairs will continue to work with stakeholders to update the assessment models – the rules and procedures for determining the valuation – for individual regulated property types.

These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue.

The final decision by government on implementation of any changes to assessment models is expected to occur in late 2028.

Why does Alberta use a regulated assessment standard based on construction costs instead of market value standard like residential assessments?

Alberta uses a regulated assessment standard to ensure uniformity and equity across municipalities, especially for complex industrial properties where comparable market data is limited or unreliable.

The cost-based approach avoids market fluctuations and provides a stable valuation for municipalities and property owners and reduces the risk of sudden shifts in property values.

ALBERTA
MUNICIPAL AFFAIRS
Office of the Minister
MLA, Peace River

April 2, 2026

I am pleased to share that today, our government introduced Bill 28 the Municipal Affairs and Housing Statutes Amendment Act, 2026. Bill 28 makes amendments to the *Municipal Government Act* to modernize municipal rules, improve clarity and consistency, and strengthen service delivery.

Rather than addressing issues piecemeal, Alberta's government is proposing a single, comprehensive package of changes that reflects how interconnected municipal systems are. The proposed amendments are organized around five themes:

- growth and housing – *how communities expand*;
- assessment and property tax – *how services are paid for fairly*;
- governance and accountability – *who is responsible and to whom*;
- municipal transparency – *how municipalities make decisions and operate day to day*; and
- public institutions – *how essential public services are governed and protected*.

Together, these five themes form a coherent approach to modernizing municipal legislation, solidifying local governance, and supporting communities across Alberta.

Growth and Housing

The proposed changes will accelerate construction to build more homes faster by improving transparency, reducing red tape, and lowering development costs by:

- clarifying the application of off-site levies; and
- requiring permit timeline reporting to be posted on municipal websites.

Also included are amendments related to "Automatic Yes" frameworks, which will allow municipalities to fast-track low-risk development permits, increasing predictability for builders and helping accelerate housing construction across Alberta. Future regulation will build on this work by restricting particular non-statutory studies in the development process to further streamline approvals.

In addition, charter schools will be treated consistently with other publicly funded schools by enabling access to municipal and school reserve land, supporting parental choice in education.

The proposed changes would also allow the Minister of Municipal Affairs to set requirements for community design codes that municipalities may choose to adopt, helping streamline approvals for developments that meet established land-use and design standards while preserving local decision-making.

.../2

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Assessment and Property Tax

The proposed legislative amendments will implement some of the decisions from the recently completed policy phase of the Assessment Model Review. These decisions will lay the foundation to modernize the regulated property assessment system and promote fairness for municipalities and industries by:

- clarifying the rules that determine which costs are assessable, which will improve consistency and reduce assessment appeals;
- enabling greater use of standardized rates for regulated properties, which will increase predictability and efficiency of assessment;
- applying penalties to property owners who fail to report timely property information; and
- establishing a regular cycle for review of assessment models.

More details about the outcomes of the policy phase of the Assessment Model Review are being sent to you under separate cover.

Using the updated rules and policies, new models for assessing individual types of regulated properties will now be developed to better reflect current costs, technology and construction practices. The work for this next phase of the Assessment Model Review will be undertaken over the next two years, and will continue to involve significant input from municipal, industry and assessment stakeholders.

In addition, the proposed amendments will prevent municipalities from taxing Albertans on similar homes differently based solely on whether or how they are occupied.

Governance and Accountability

Alberta's government is proposing to strengthen accountability and integrity in local government by creating a provincial councillor accountability framework. The framework will govern issues such as pecuniary interest, unauthorized use of municipal assets, disclosure of confidential information, egregious behaviour, threatening behaviour and improper use of influence.

Under the proposed framework, complaints will be investigated by an independent third-party, ensuring impartial, timely resolution of issues before they escalate, and a roster of commissioners will be appointed by the province to hear appeals.

In addition, proposed changes will update the process for viability reviews by making the vote of electors a plebiscite (non-binding vote) with final decisions on dissolution at Cabinet's discretion. This will apply to viability reviews that are already underway where a vote of electors has not yet occurred, as well as any future reviews.

Municipal Transparency

The proposed changes will improve transparency by requiring municipalities to publicly disclose the salaries of municipal staff above a specified threshold, aligning practices with other public sector disclosure standards.

In addition, proposed changes will allow rural, small urban, and specialized municipalities to show policing costs as a separate line on property tax notices, improving transparency for residents.

.../3

A province-wide framework for councillor information requests, requiring timely access to readily available information and consistent sharing of broader information with all councillors will strengthen councils' ability to govern effectively and make informed decisions. Councils will also be able to adopt local policies to manage significant information requests in a practical, sustainable way.

The proposed changes will also modernize governance and operations of Business Improvement Areas, including flexibility for interim appointments, electronic notifications, and in-year budget changes, to reduce red tape, improve flexibility and help commercial districts stay vibrant and responsive to local needs.

Public Institutions
The proposed amendments will clarify how municipalities govern and oversee municipal public utilities, establishing that municipalities may be required by regulation to transfer control and operations of a municipal public utility to a public utility entity, such as a regional services commission or a municipally controlled corporation.

I invite you to read Bill 28. A copy of the bill can be found here:
https://www.assembly.ab.ca/assembly-business/bills/bill?billinfoid=12124&from=bills

Additional information about the proposed amendments is also available here:
https://www.alberta.ca/modernizing-municipal-legislation-across-the-province

Sincerely,

Dan Williams, ECA
Minister of Municipal Affairs

Hello everyone,

Today in the legislature, the Province introduced Bill 28 that includes legislation with a direct impact on public libraries. Below you'll find a statement that has been issued by the CAP Libraries Steering Committee.

CAP Libraries will not be speaking with media beyond issuing this statement at this time. This is critical as we need time to review this legislation in detail. We will be providing further information on our response in the coming days.

Thank you for your support as we work to respond to this act of censorship.

ALBERTA PUBLIC LIBRARIES CONDEMN ACT OF CENSORSHIP

Statement in response to Bill 28, the Municipal Affairs and Housing Statutes Amendment Act

Earlier today, Minister of Municipal Affairs Dan Williams announced changes to the Libraries Act that will restrict access to resources in public libraries in Alberta. These changes impact 324 public library service points across Alberta, which serve 99 per cent of Albertans.

All public libraries across Alberta are united and represented by The Coalition of Alberta Public Libraries (CAP Libraries). CAP Libraries has been engaged in conversations regarding intellectual freedom with the Ministry of Municipal Affairs and provincial representatives since Fall 2025 but were not consulted on the changes announced today. CAP Libraries is reviewing these recent changes and will be providing further statement in the coming days.

In January 2026, CAP Libraries commissioned research by Alberta pollster Janet Brown to better understand public views on library decision-making and the principle of intellectual freedom. It confirms that public libraries are among Alberta’s most trusted and widely used public institutions. Key findings include:

- 82 per cent of Albertans trust their local public library to make appropriate decisions about what materials are available
- 70 per cent of Albertans use public libraries at least a few times per year, with 47 per cent reporting use weekly or monthly
- 69 per cent of Albertans believe decisions about library materials should be made locally by trained library staff, guided by policies set by local library boards, rather than through province-wide rules

A full report on this polling is available at CAPLibraries.ca.

About CAP Libraries
The Coalition of Alberta Public Libraries (CAP Libraries) represents 324 public library service points across Alberta, serving 99 per cent of Albertans. Its membership includes libraries of all sizes and from every region of the province, including Alberta's seven regional systems. With a mission to work together to promote
core library principles, demonstrate value, and share the stories of how libraries enrich the lives of Albertans, CAP Libraries has a powerful and shared voice to advocate for the needs of the communities it serves. For more information on the Coalition of Alberta Public Libraries, visit CAPLibraries.ca or contact media@caplibraries.ca.

Link to statement: https://www.caplibraries.ca/newsroom/alberta-public-libraries-condemn-act-of-censorship

Media Release

April 2, 2026

Alberta Public Libraries Condemn Act of Censorship

Statement in response to Bill 28, the Municipal Affairs and Housing Statutes Amendment Act

Earlier today, Minister of Municipal Affairs Dan Williams announced changes to the Libraries Act that will restrict access to resources in public libraries in Alberta. These changes impact 324 public library service points across Alberta, which serve 99 per cent of Albertans.

All public libraries across Alberta are united and represented by The Coalition of Alberta Public Libraries (CAP Libraries). CAP Libraries has been engaged in conversations regarding intellectual freedom with the Ministry of Municipal Affairs and provincial representatives since Fall 2025 but were not consulted on the changes announced today. CAP Libraries is reviewing these recent changes and will be providing further statement in the coming days.

In January 2026, CAP Libraries commissioned research by Alberta pollster Janet Brown to better understand public views on library decision-making and the principle of intellectual freedom. It confirms that public libraries are among Alberta's most trusted and widely used public institutions. Key findings include:

- 82 per cent of Albertans trust their local public library to make appropriate decisions about what materials are available
- 70 per cent of Albertans use public libraries at least a few times per year, with 47 per cent reporting use weekly or monthly
- 69 per cent of Albertans believe decisions about library materials should be made locally by trained library staff, guided by policies set by local library boards, rather than through province-wide rules

A full report on this polling is available at CAPLibraries.ca.

About CAP Libraries

The Coalition of Alberta Public Libraries (CAP Libraries) represents 324 public library service points across Alberta, serving 99 per cent of Albertans. Its membership includes libraries of all sizes and from every region of the province, including Alberta's seven regional systems. With a mission to work together to promote core library principles, demonstrate value, and share the stories of how libraries enrich the lives of Albertans, CAP Libraries has a powerful and shared voice to advocate for the needs of the communities it serves. For more information on the Coalition of Alberta Public Libraries, visit CAPLibraries.ca or contact media@caplibraries.ca.

From: Correspondence / Correspondance (AAFC/AAC) <aafc.Correspondence-Correspondance.aac@agr.gc.ca>
Sent: Wednesday, April 1, 2026 9:26 AM
To: County <county@flagstaff.ab.ca>
Subject: Correspondence from Agriculture and Agri-Food Canada – Quote #294801

Quote: 294801

Murray Hampshire
Reeve
Flagstaff County
county@flagstaff.ab.ca

Dear Reeve Hampshire:

I am writing in response to your letter to the Honourable Heath MacDonald, Minister of Agriculture and Agri-Food, regarding Agriculture and Agri-Food Canada's (AAFC) reductions under the Government of Canada's Comprehensive Expenditure Review. Please be assured that your comments have been brought to the Minister's attention. I appreciate the opportunity to reply.

Like other departments across the Government of Canada, AAFC was asked to identify savings to reduce costs over three years. This review of spending reflects a focus on returning to core responsibilities and the need to balance fiscal discipline, quality service delivery for Canadians and economic growth. This includes spending less on the day-to-day running of government by reconsidering programs and activities for alignment and efficiency. The difficult decision to close three research and development centres and four satellite research farms means AAFC can continue delivering impactful science while operating at fewer locations. This decision was made for greater cost efficiency and to sustain investment in developing innovations that strengthen the agriculture and agri-food sector and help grow the economy.

Even with these changes, AAFC will remain the largest agricultural science organization in the country and every province will continue to have at least one research and development centre and research farmland addressing regional and national priorities. The remaining centres and sites will continue to advance strategic and high-impact science with a focus on areas such as crops and horticulture, animal production, food processing, biodiversity and environmental sustainability.

We will also continue to strengthen collaborations with industry, governments, academia and other key stakeholders, in Canada and internationally, to advance our shared science and research priorities.

Thank you for taking the time to write on this important matter.

Sincerely,
Andrew Goldstein
Associate Assistant Deputy Minister
Science and Technology Branch
Agriculture and Agri-Food Canada

PRC Update

April 2026

A clear view of oversight across Alberta

A note from our CEO



For the first time, we are starting to see what a centralized, province wide approach to police oversight can deliver.

As the Police Review Commission continues to take shape, we are bringing together information, processes and perspectives that were once spread across Alberta. That is already giving us a clearer, more consistent view of police oversight activity across the province. There is real value in that.

A centralized model allows us to identify trends, apply consistent standards and support more informed decision-making across jurisdictions. This month's PRC Update is being sent to key stakeholders with our first quarterly data report, where you will begin to see that provincewide picture take shape.

It also allows us to learn and adapt more quickly. When we hear from police commissions, police leaders or community partners in one part of the province, we can apply those insights across the system. Improvements made in one place do not stay isolated. They can be shared, scaled and implemented everywhere. That consistency strengthens both the process and the outcomes.

At the same time, this is still early work.

Many files are at the beginning of their lifecycle, and it will take time before the full benefits of this model are realized. As those files progress, the data will deepen, outcomes will become clearer and our understanding of the province will continue to grow. As a learning organization, continuous improvement will be at the core of what we do.

This is an important first step. It reflects a new level of visibility made possible by our new structure, and it provides a strong foundation we will continue to build on in the months and years ahead.

Michael Ewenson, KC
Police Review Commission Interim CEO

New CEO rule released

Our work is governed by a hierarchy of processes and procedures, as set out in the *Police Act* and the Police Conduct and Oversight Regulation.

CEO rules offer more specific instructions on how we implement requirements set out in legislation.

Handling of Complaints

Rule 7, on handling of complaints, helps reduce duplication behind the scenes — allowing complaints tied to the same incident to be handled together, while complex submissions can be separated so each concern is reviewed on its own.

For the public, the impact is straightforward: complaints are resolved accurately and transparently.

Even when complaints are managed together for efficiency, each complainant will continue to receive updates and decisions that reflect their individual experience.

The new rule is part of the PRC's ongoing work to strengthen how complaints are handled as the organization continues to grow — with a focus on fairness, clarity and timely outcomes.

For more details on CEO rules, visit the Rules and Regulations section of this page on our website.

Hiring update

Prior to launch, we had planned for 157 full-time positions when fully operational. As of March 30, 2026, 128 full-time staff have been onboarded. The remaining 29 positions are on hold, in process of requisition, or under offer. We have deliberately held back certain positions so we can adjust staffing levels in response to any emerging trends or patterns. You can find PRC job listings via the Careers page on our website or through the Government of Alberta job board here.



PRC in the community

PRC delivers presentation to African, Caribbean, and Latin American organizations in Calgary



On the evening of March 10, the Community Connections team partnered with the Calgary Police Service (CPS) professional standards section to deliver a presentation on the police complaint process during an online information session for organizations representing African, Caribbean and Latin American communities in Calgary. The session was hosted by the CPS Diversity Resource Team.

PRC hosting information sessions for Fish and Wildlife Enforcement services

The PRC is holding sessions for front line officers at Fish and Wildlife Enforcement services in various locations, providing information about the expansion of the Alberta Serious Incident Response Team's jurisdiction to include peace officers.



PRC visits southern Alberta area police commissions



Members of the PRC team traveled to southern Alberta on April 1 and 2 to meet with police commissions in Lethbridge, Medicine Hat and Taber. We committed to our partners in the community that we would continue our dialogue with them once the PRC was operational, and it was valuable for us to meet in person and hear directly from them. We're scheduling visits with police commissions in central and northern Alberta in the coming weeks.

2026-2027 training plan well underway



The 2026–2027 PRC internal training plan sets a coordinated approach to staff learning. This plan focuses on role-specific skill development and defined learning pathways across the organization. It outlines nine training priorities for the year and establishes quarterly goals and milestones.

PRC onboarding modules cover the police oversight framework, internal processes, and cultural understanding. They support a consistent understanding of the PRC's mandate and operations across teams. Since January, our training and development department has supported the onboarding of more than 25 new PRC team members through these 11 e-learning modules and six in-person courses.

We'll be adding courses to address emerging issues and strengthen operational skills, including courses related to conflict communication, alternative dispute resolution, and Indigenous policing and cultural competency.

Upcoming learning opportunities include:

- The Art of Conflict Resolution — ADR Learning Institute
- Communications in ADR — ADR Institute of Alberta
- Indigenous Policing microcredential — Lethbridge Polytechnic

Follow us on LinkedIn

PRC is now on LInkedIn! Follow us for insights and a behind the scenes look at our day-to-day.

: PRC on LinkedIn : @PRC_Alberta and @ASIRT_AB

Missing or incorrect information? Please contact us at prcmedia@gov.ab.ca.

Q1 2026-27

PRC DATA REPORT

DEC. 1, 2025 TO MARCH 31, 2026

Police Review Commission

Date of Release: April 16, 2026

TABLE OF CONTENTS

Introduction

3 | Reporting Notes

4 | CEO Message

5 | PRC Overview

6 | Process and Timelines

Alberta At A Glance

8 | Submission Overview

9 | Closure Overview

10 | Service-Level Counts

11 | ASIRT Investigations

Data Notes

13 | Definitions

14 | Future Reporting

PUBLIC REPORTING NOTES

This report covers the first quarter of 2026-27, with additional data from December 2025

This report provides a provincewide view of police oversight activity across Alberta during the first four months of the Police Review Commission's operations. It presents results from Dec. 1, 2025 to March 31, 2026, along with additional month-by-month reporting on submissions, complaints and closures during the same four-month timeframe.

By consolidating this information in a single, consistent format, the report establishes a shared point of reference for understanding activity across jurisdictions and creates a clearer picture of how the system under the PRC is operating in practice.

The PRC provides regular data reporting to police commissions to support local oversight and awareness. Quarterly reports bring together provincewide data, highlighting early observations and identifying trends where sufficient data exists.

While this report provides a strong foundation, it also marks the beginning of a broader and more detailed public reporting approach. As the system matures and more data becomes available, future reports will expand in scope to include deeper analysis, trends where appropriate, and outcomes. We provide additional details on planned enhancements to public reporting on Page 14 of this document.

MESSAGE FROM THE CEO

The PRC Data Report offers a clear look at police oversight in action across Alberta

Across Alberta, police oversight is now coming together under one system. For the first time, this report offers a provincewide snapshot of how that system is working in practice — and what a centralized approach can begin to deliver.

As the Police Review Commission continues to take shape, it is bringing together information, processes and perspectives that were once spread across the province. That is already creating a clearer, more consistent view of police oversight activity across Alberta. There is real value in that, and not just in what we can see today, but in how we can apply it.

By bringing oversight into one place, we are strengthening consistency across the province and setting clearer expectations for how matters are received, assessed and resolved.



Albertans need to know concerns will be handled fairly and independently. Police and peace officers need confidence that oversight is applied consistently, with actions assessed in context, and professionalism recognized alongside accountability.

This is early work. Many files are at the beginning of their lifecycle, and it will take time for the full picture to emerge. This report is a first step and a strong foundation for continued transparency, consistency and confidence in the system.

Michael Ewenson, KC
Interim CEO

> **WE ARE STRENGTHENING CONSISTENCY ACROSS THE PROVINCE AND SETTING CLEARER EXPECTATIONS**

POLICE OVERSIGHT IN ALBERTA

An introduction to the province's new independent, civilian-led police oversight agency

The Police Review Commission was established in December 2025 as an independent, civilian-led agency to address complaints about police conduct in Alberta while supporting transparency and accountability.

The PRC handles serious and sensitive incidents, statutory offences and police code of conduct matters. It includes the Alberta Serious Incident Response Team (ASIRT), which conducts independent investigations into potential criminal wrongdoing involving all police (including RCMP), peace officers and the Legislative Assembly Security Service.

The PRC assesses complaints, conducts investigations and determines outcomes, including disciplinary action. Its mandate is to strengthen public trust in law enforcement through clear, fair and objective oversight.



albertaprc.ca

Learn more about the PRC. We provide oversight of law enforcement in Alberta:

- Blood Tribe Police Service
- Calgary Police Service
- Camrose Police Service
- Edmonton Police Service
- Grande Prairie Police Service
- Lacombe Police Service
- Lakeshore Regional Police Service
- Lethbridge Police Service
- Medicine Hat Police Service
- Taber Police Service
- Tsuut'ina Nation Police Service

*ASIRT holds jurisdiction for criminal allegations involving police (incl. RCMP) and peace officers in Alberta

PROCESS AND 180-DAY TIMELINE

The 180-day timeline starts once a submission is categorized as a complaint

The PRC categorizes submissions into five levels to make sure each is addressed appropriately. Here's how complaints are sorted:

Lvl.	Type	Auth.
1	Death, serious injury and serious / sensitive case for all Alberta police services (incl. RCMP), peace officers, Legislative Assembly Security Service	PRC ASIRT
2	Allegations of criminal / statutory offences that don't meet the criteria for Level 1, involving all police services in Alberta	PRC ASIRT
3	Breaches of the Police Conduct and Oversight Regulation – applicable to First Nation and municipal police services	PRC
4	Unsatisfactory employee performance. Complaints are referred to an officer's employer for resolution through internal processes	Involved Police
5	Policy or services of a police service. Complaints are referred to an officer's employer for resolution through internal processes	Involved Police



180-Day Timeline

During intake, submissions are reviewed to confirm completeness, jurisdiction and whether they meet the legislative requirements to be deemed a complaint. From that point, a file may move through several pathways before reaching a final disposition. These pathways can include investigation, alternative dispute resolution or other processes, depending on the nature and complexity of the issues involved.

Advancing a file requires information from multiple sources, including police services, complainants, subject officers and, in some cases, external agencies. Requests for records, interviews, legal considerations and coordination across organizations can take time. As a result, not all files will progress at the same pace within the reporting period.

The PRC makes reasonable efforts to complete investigations within 180 days, with files over this timeline reported publicly, as per regulation. The time needed to obtain information and make informed decisions means many files remain active as they move toward resolution and disposition.

ALBERTA AT A GLANCE

DEC. 1, 2025 TO MARCH 31, 2026

OVERVIEW: SUBMISSIONS

A provincewide view of submission volume, initiation methods and entry points

Overall, the data shows a system that is accessible and actively used by the public.

Submissions and complaints are concentrated in Calgary and Edmonton, which aligns with population distribution.

Most submissions are received through the online portal, representing about three-quarters of intake, while email and voicemail are used less frequently. These early results are consistent with pre-launch expectations and provide a foundation as the system continues to mature.

Find definitions on Page 13

Point of Entry

Website: 764
Submitted through the PRC portal

Email: 110
Sent to prccomplaints@gov.ab.ca

Phone / Voicemail: 156
Called 780-644-0306 or toll-free

1,030

Total Number of Submissions

A submission is an initial contact from a member of the public.

Once reviewed by the PRC, it is considered a complaint if it meets the requirements set out in the *Police Act*.

Initiation Method

Public (1,014) 98%

Chief-Initiated (15) 1.4%

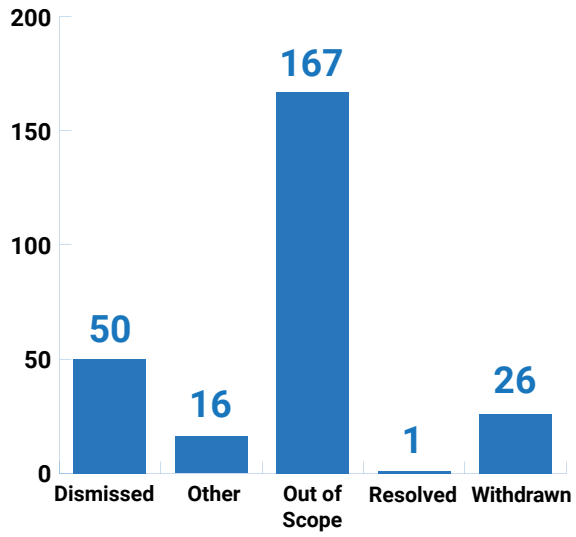
PRC CEO-Initiated (1) 0.5%

Compliments

The submission process captures both concerns and positive feedback. Five compliments were received in the reporting period, and are included within service-specific data.

LEVEL 3 CLOSURES

A provincewide overview of closures by reason



260

Total Closures

It is still early in the file lifecycle. The 180-day mark (May 30, 2026) will provide a clearer picture of closure data

More definitions on Page 13

Definitions

Dismissed: The complaint was concluded because of one of the following:

- it was found by the CEO to be frivolous, vexatious or made in bad faith
- it was more than a year after the alleged conduct occurred
- PRC was unable to proceed due to insufficient participation from the complainant
- the complaint was assessed and no further investigation is required or practicable

Other: The submission was a compliment or inquiry rather than a complaint, or involved a Level 3 matter where the subject officer retired or resigned and the CEO determined that the investigation would continue, or not continue, in the public interest

Out of Scope: The complaint fell outside the PRC's jurisdiction, was a duplicate submission, related to a peace officer matter not meeting Level 1 criteria, related to an RCMP officer matter not meeting Level 1 or Level 2 criteria or was transferred to the appropriate police service or oversight body, including the Civilian Review and Complaints Commission / RCMP for another reason

Resolved: The investigation concluded with findings that the complaint was either not supported by evidence, supported in part, or fully supported by evidence, or the complaint was resolved using Alternative Dispute Resolution

Withdrawn: The complainant chose not to continue with the complaint

SUBMISSION COUNTS

A service-by-service snapshot of PRC submissions

Dec. 1, 2025 to March 31, 2026

Agency	Submissions	Complaints	Closed
Blood Tribe Police Service	2	-	-
Calgary Police Service	455	195	98
Camrose Police Service	2	-	-
Edmonton Police Service	384	192	83
Grande Prairie Police Service	12	4	2
Lacombe Police Service	6	5	1
Lakeshore Regional Police Service	4	3	-
Lethbridge Police Service	38	12	4
Medicine Hat Police Service	11	3	1
Taber Police Service	1	-	-
Tsuut'ina Nation Police Service	2	2	-
Out-of-Scope and Other Submissions			
Peace Officers	20	7	4
RCMP	64	7	56
Other / Unknown	29	5	11
Total	**1,030**	**435**	**260**

Note: Complaint data may change over time as files develop.

ASIRT INVESTIGATIONS

A provincewide overview of investigative activity since the launch of the Police Review Commission

Since the PRC launched on Dec. 1, 2025, the Alberta Serious Incident Response Team has opened 36 new files related to potential criminal conduct.

This includes 20 Level 1 investigations involving the most serious matters — incidents where there has been death, serious injury, or serious and sensitive allegations. These files represent the most complex and high-impact cases under the new system.

ASIRT has also opened 16 Level 2 investigations. These are allegations of criminal offences and violations of other laws that don't meet the criteria for Level 1. ASIRT is responsible for investigating these types of allegations involving all police services in Alberta.

36

New files

ASIRT has opened 20 Level 1 and 16 Level 2 investigations since the Police Review Commission launched on Dec. 1, 2025

ASIRT Key Elements

Criminal investigations

ASIRT is authorized to investigate cases involving Alberta police officers and peace officers whose conduct may have resulted in death, serious injury or serious and sensitive allegations. Under the PRC, ASIRT's mandate has been expanded to include investigations of all other potential criminal conduct by police

Provincewide

ASIRT is authorized to investigate criminal and statutory allegations involving all police services in Alberta (municipal police, First Nation police and the RCMP). ASIRT's Level 1 mandate also applies to peace officers working for the provincial government, municipalities, Indigenous communities and other authorized employers

Authority

ASIRT has the authority to lay criminal charges — if, after an investigation, the executive director has reasonable grounds to believe a criminal offence has been committed

DATA NOTES

DEFINITIONS

Understanding the terms used in this report

Compliments

Compliments: A compliment is positive feedback provided by a member of the public recognizing the professionalism, courtesy, or quality of service demonstrated by a police officer

Complaint Initiation

Public Submission: A public submission is any information provided to the Police Review Commission by a member of the public. This may include a complaint, concern, compliment, or a general inquiry about a police officer, police service, or the complaint process

Chief-initiated complaint: A complaint started by any chief of police in Alberta when they become aware of a potential issue involving a criminal matter, an incident of serious or sensitive nature, or misconduct by a police officer within their service. This may occur even if no public submission has been made

Chief Executive Officer-initiated complaint: A complaint started by the CEO of the Police Review Commission when they identify a matter that is in the public interest to review and may contain criminality, seriousness or sensitivity, or misconduct

This allows the PRC to initiate an investigation even if no complaint or submission has been made by a member of the public

Complaint Breakdown

Submission: A public submission is any information provided to the Police Review Commission by a member of the public. This may include a complaint, a concern, or a general inquiry about a police officer, a police service, or the complaint process

Complaint: A submission is deemed a complaint if it meets the requirements set out in section 42.1 of the *Police Act*

Level 1, 2 Complaints

L1: Cases of death, serious injury, and serious or sensitive allegations involving all police services (including the RCMP), peace officers and the Legislative Assembly Security Service. Cases may be incident-based or stem from a complaint

L2: A matter alleging that a police officer has committed a statutory offence which does not meet the criteria of an L1 case. Cases may be incident-based or stem from a complaint

Level 3 Complaints

L3: A complaint alleging that a police officer has committed a contravention of the Police Conduct and Oversight Regulation

FUTURE REPORTING

This report establishes a baseline for a provincewide snapshot, with future reporting to build on it

Future reports will expand to include additional layers of analysis and detail. This will include further breakdowns of Level 4 and Level 5 complaints, more refined categorization of allegation types, and improved visibility into how cases are tracked across the Police Review Commission, including the Alberta Serious Incident Response Team, and individual police services.

Additional reporting will also provide greater insight into processing timelines, including time spent at intake, assessment, investigation and resolution stages.

Further enhancements will include monitoring and reporting on alternative dispute resolution activity, as well as expanded comparisons across services and over time. As more data becomes available, future reports will also provide clearer insight into dispositions and outcomes, helping to illustrate not only how cases are received, but how they are resolved.

At this stage, reporting reflects the data available within a new and evolving system. This progression is expected and is a key part of building a durable, transparent reporting framework.

TOWN OF DAYSLAND

5130 – 50th Street
Box 610
Daysland, Alberta T0B 1A0

Phone: 780-374-3767
Fax: 780-374-2455
info@daysland.com
www.daysland.ca

April 24, 2026

Flagstaff County
Box 358
Sedgewick, Alberta
T0B 4C0

To Reeve and Council,

Re: Town of Daysland – Range Road 164 (64 Street)

At its regular meeting on April 21, 2026, the Town of Daysland Council considered Flagstaff County Council's invitation to explore potential cost-sharing opportunities for paving Range Road 164 through Daysland.

Council appreciates the collaborative spirit behind this proposal and welcomes the opportunity to continue discussions on this matter.

We are happy to proceed at a time that is convenient for Flagstaff County and will defer to your office for scheduling.

Yours truly,

J. Hodel

Jennifer Hodel
Chief Administrative Officer
Town of Daysland

Flagstaff County
12435 TWP Road 442
P.O. Box 358
Sedgewick, AB
T0B 4C0

COUNCIL MONTHLY REPORT

2026 REVENUE EXPENDITURE REPORT

Year: 2026 Period: 03

	2026 BUDGET	2026 YTD ACTUAL	VARIANCE	% BUDGET DIFFERENCE
L E G I S L A T I V E				
LEGISLATIVE REVENE				
1-1-11-01-400-100 LEGISLATIVE REVENUE	0.00	0.00	0.00	0.00
1-1-11-01-740-100 PROVINCIAL OPERATING GRANT	-10,000.00	0.00	-10,000.00	0.00
TOTAL: L E G I S L A T I V E R E V E N U E	**-10,000.00**	**0.00**	**-10,000.00**	**0.00**
LEGISLATIVE EXPENDITURES				
1-2-11-01-100-000 COUNCIL SALARIES	273,400.00	75,263.27	198,136.73	27.53
TOTAL: COUNCIL EXPENDITURES	**273,400.00**	**75,263.27**	**198,136.73**	**27.53**
AG SERVICE BOARD EXPENDITURES				
1-2-11-01-160-000 AG SERVICE BOARD PER DIEM	12,000.00	3,951.03	8,048.97	32.93
TOTAL: AG. SERVICE BOARD	**12,000.00**	**3,951.03**	**8,048.97**	**32.93**
CONRACTED & GENERAL SERVICES				
1-2-11-01-200-000 CONTRACTED AND GENERAL SERVI	93,150.00	40,509.58	52,640.42	43.49
1-2-11-01-500-000 MATERIALS, GOODS, SERVICES	0.00	0.00	0.00	0.00
TOTAL: CONTRACTED AND GENERAL SERVICES	**93,150.00**	**40,509.58**	**52,640.42**	**43.49**
TOTAL: LEGISLATIVE EXENDITURES	**378,550.00**	**119,723.88**	**258,826.12**	**31.63**
TOTAL: L E G I S L A T I V E	**368,550.00**	**119,723.88**	**248,826.12**	**32.49**
C O R P O R A T E S E R V I C E S				
CORPORATE SERVICES REVENUE				
1-1-12-01-400-000 SALES GOODS & SERVICES	-14,750.00	-2,740.00	-12,010.00	18.58
1-1-12-01-560-000 RENTAL REVENUES	-22,700.00	-12,872.50	-9,827.50	56.71
1-1-12-01-590-000 OTHER REVENE	-9,600.00	-1,549.54	-8,050.46	16.14
1-1-12-01-800-000 LOCAL GOVERMENT GRANTS	0.00	0.00	0.00	0.00
1-1-12-01-840-000 PROVINCIAL GRANTS	-30,000.00	0.00	-30,000.00	0.00
1-1-12-01-970-000 GAIN ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00
TOTAL: CORPORATE SERVICES REVENUE	**-77,050.00**	**-17,162.04**	**-59,887.96**	**22.27**
CORPORATE SERVICES EXPENDITURES				
1-2-12-01-100-000 SALARIES WAGES & BENEFITS	1,558,600.00	269,302.11	1,289,297.89	17.28
1-2-12-01-200-000 CONTRACTED SERVICES	1,470,150.00	447,792.90	1,022,357.10	30.46
1-2-12-01-500-000 MATERIALS GOODS SUPPLIES UT	147,500.00	13,723.39	133,776.61	9.30

	2026 BUDGET	2026 YTD ACTUAL	VARIANCE	% BUDGET DIFFERENCE
1-2-12-01-600-000 DEPRECIATION	290,000.00	0.00	290,000.00	0.00
1-2-12-01-700-000 LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00
1-2-12-01-800-000 BANK CHARGES, SHORT TERM IN	2,500.00	537.65	1,962.35	21.51
1-2-12-01-900-000 UNCOLLECTABLE ACCOUNTS	4,000.00	0.00	4,000.00	0.00
TOTAL: CORPORATE SERVICES EXPENDITURES	**3,472,750.00**	**731,356.05**	**2,741,393.95**	**21.06**
TOTAL: CORPORATE SERVICES	**3,395,700.00**	**714,194.01**	**2,681,505.99**	**21.03**
P E A C E O F F I C E R S				
PEACE OFFICER REVENUE				
1-1-21-01-350-000 SALE OF GOODS AND SERVICES	-2,000.00	0.00	-2,000.00	0.00
1-1-21-01-530-000 FINE REVENUE	-20,000.00	-1,836.00	-18,164.00	9.18
1-1-21-01-970-000 GAIN ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00
TOTAL: PEACE OFFICER REVENUE	**-22,000.00**	**-1,836.00**	**-20,164.00**	**8.35**
PEACE OFFICER EXPENDITURES				
1-2-21-01-100-000 SALARIES WAGES BENEFITS	335,450.00	63,744.74	271,705.26	19.00
1-2-21-01-200-000 CONTRACTED & GENERAL SERVIC	378,700.00	28,318.15	350,381.85	7.48
1-2-21-01-500-000 MATERIALS, GOODS, SUPPLIES,	26,500.00	4,374.38	22,125.62	16.51
1-2-21-01-600-000 DEPRECIATION	40,000.00	0.00	40,000.00	0.00
TOTAL: PEACE OFFICER EXPENDITURES	**780,650.00**	**96,437.27**	**684,212.73**	**12.35**
TOTAL: PEACE OFFICERS	**758,650.00**	**94,601.27**	**664,048.73**	**12.47**
B Y L A W E N F O R C E M E N T				
BYLAW ENFORCEMENT REVENUE				
1-1-22-01-520-000 SALES OF GOODS & SERVICES	-1,500.00	0.00	-1,500.00	0.00
TOTAL: BYLAW ENFORCEMENT REVENUE	**-1,500.00**	**0.00**	**-1,500.00**	**0.00**
BYLAW ENFORCEMENT EXPENDITURES				
1-2-22-01-100-000 SALARIES, WAGES AND BENEFIT	1,000.00	0.00	1,000.00	0.00
1-2-22-01-200-000 CONTRACTED & GENERAL SERVIC	10,750.00	2,264.40	8,485.60	21.06
TOTAL: BYLAW ENFORCEMENT EXPENDITURES	**11,750.00**	**2,264.40**	**9,485.60**	**19.27**
TOTAL: B Y L A W E N F O R C E M E N T	**10,250.00**	**2,264.40**	**7,985.60**	**22.09**
F I R E P R O T E C T I O N				
FIRE PROTECTION REVENUE				
1-1-23-01-400-000 SALES OF GOODS & SERVICES	0.00	0.00	0.00	0.00
1-1-23-01-740-000 PROVINCIAL GRANTS	0.00	0.00	0.00	0.00
1-1-23-01-750-000 TRANSFERS FROM OTHER GOVERN	0.00	0.00	0.00	0.00
1-1-23-01-970-000 GAIN ON DISPOSAL	0.00	0.00	0.00	0.00
TOTAL: FIRE PROTECTION REVENUE	**0.00**	**0.00**	**0.00**	**0.00**
FIRE PROTECTION EXPENDITURES				
1-2-23-01-100-000 SALARIES, WAGES & BENEFITS	0.00	0.00	0.00	0.00

	2026 BUDGET	2026 YTD ACTUAL	VARIANCE	% BUDGET DIFFERENCE
1-2-23-01-200-000 CONTRACTED & GENERAL SERVIC	706,200.00	695,573.31	10,626.69	98.50
1-2-23-01-500-000 MATERIALS, GOODS, SUPPLIES,	0.00	0.00	0.00	0.00
1-2-23-01-600-000 DEPRECIATION	0.00	0.00	0.00	0.00
1-2-23-01-650-000 ACCRETION EXPENSE	0.00	0.00	0.00	0.00
1-2-23-01-700-000 LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00
1-2-23-01-764-000 TRFR TO OTHER GVNT AND BOARDS	0.00	0.00	0.00	0.00
TOTAL: FIRE PROTECTION EXPENDITURES	**706,200.00**	**695,573.31**	**10,626.69**	**98.50**
TOTAL: FIRE PROTECTION	**706,200.00**	**695,573.31**	**10,626.69**	**98.50**
EMERGENCY MANAGEMENT				
EMERGENCY MANAGEMENT REVENUE				
1-1-24-01-400-000 SALES OF GOODS & SERVICES	0.00	0.00	0.00	0.00
1-1-24-01-740-000 PROVINCIAL GOVENMENT GRANTS	0.00	0.00	0.00	0.00
1-1-24-01-750-000 LOCAL GOVERNMENT GRANTS	0.00	0.00	0.00	0.00
TOTAL: RESCUE UNIT REVENUE	**0.00**	**0.00**	**0.00**	**0.00**
EMERGENCY MANAGEMENT EXPENDITURES				
1-2-24-01-100-000 SALARIES WAGES & BENEFITS	1,500.00	19.15	1,480.85	1.28
1-2-24-01-200-000 CONTRACTED & GENERAL SERVIC	10,600.00	2,077.21	8,522.79	19.60
1-2-24-01-600-000 DEPRECIATION	2,000.00	0.00	2,000.00	0.00
TOTAL: EMERGENCY MANAGEMENT EXP	**14,100.00**	**2,096.36**	**12,003.64**	**14.87**
TOTAL: EMERGENCY MANAGEMENT	**14,100.00**	**2,096.36**	**12,003.64**	**14.87**
HEALTH & SAFETY				
HEALTH & SAFETY REVENUE				
1-1-26-00-500-000 OTHER REVENUE	-6,000.00	0.00	-6,000.00	0.00
TOTAL: HEALTH SAFETY REVENUE	**-6,000.00**	**0.00**	**-6,000.00**	**0.00**
HEALTH & SAFETY EXPENDITURES				
1-2-26-01-100-000 SALARIES, WAGES & BENEFITS	167,600.00	33,677.31	133,922.69	20.09
1-2-26-01-200-000 CONTRACTED & GENERAL SERVIC	79,800.00	2,051.49	77,748.51	2.57
1-2-26-01-500-000 MATERIALS, GOODS, SUPPLIES,	50,800.00	1,738.18	49,061.82	3.42
1-2-26-01-600-000 DEPRECIATION	3,600.00	0.00	3,600.00	0.00
TOTAL: HEALTH AND SAFETY EXPENDITURES	**301,800.00**	**37,466.98**	**264,333.02**	**12.41**
TOTAL: HEALTH & SAFETY	**295,800.00**	**37,466.98**	**258,333.02**	**12.67**
TRANSPORTATION				
TRANSPORTATION REVENUE				
1-1-32-01-400-000 SALES OF GOODS & SERVICES	-267,100.00	-20,444.84	-246,655.16	7.65
1-1-32-01-740-000 PROVINCIAL GRANTS	-2,714,900.00	0.00	-2,714,900.00	0.00
1-1-32-01-970-000 GAIN ON DISPOSAL OF ASSETS	-100,000.00	0.00	-100,000.00	0.00
TOTAL: TRANSPORTATION REVENUE	**-3,082,000.00**	**-20,444.84**	**-3,061,555.16**	**0.66**

	2026 BUDGET	2026 YTD ACTUAL	VARIANCE	% BUDGET DIFFERENCE
TRANSPORTATION EXPENDITURES				
1-2-32-01-100-000 SALARIES, WAGES & BENEFITS	4,809,800.00	648,828.07	4,160,971.93	13.49
1-2-32-01-200-000 CONTRACTED & GENERAL SERVI	431,800.00	225,472.10	206,327.90	52.22
1-2-32-01-500-000 MATERIALS, GOODS, SUPPLIES	3,924,350.00	196,582.23	3,727,767.77	5.01
1-2-32-01-600-000 DEPRECIATION	4,079,100.00	0.00	4,079,100.00	0.00
1-2-32-01-650-000 ACCRETION EXPENSE	38,250.00	0.00	38,250.00	0.00
1-2-32-01-700-000 LOSS ON DISPOSAL OF ASSETS	200,000.00	0.00	200,000.00	0.00
TOTAL: TRANSPORTATION EXPENDITURES	**13,483,300.00**	**1,070,882.40**	**12,412,417.60**	**7.94**
TOTAL: TRANSPORTATION	**10,401,300.00**	**1,050,437.56**	**9,350,862.44**	**10.10**
AIR TRANSPORTATION				
AIR TRANSPORTATION REVENUE				
1-1-33-01-400-000 SALES OF GOODS & SERVICES	-97,850.00	-5,444.88	-92,405.12	5.56
1-1-33-01-740-000 PROVINCIAL GRANTS	-1,700,000.00	0.00	-1,700,000.00	0.00
TOTAL: AIR TRANSPORTATION REVENUE	**-1,797,850.00**	**-5,444.88**	**-1,792,405.12**	**0.30**
AIRPORT EXPENDITURES				
1-2-33-01-100-000 SALARIES, WAGES & BENEFITS	14,500.00	1,388.20	13,111.80	9.57
1-2-33-01-200-000 CONRACTED & GENERAL SERVIC	29,500.00	4,651.84	24,848.16	15.77
1-2-33-01-500-000 MATERIALS, GOODS, SUPPLIES	83,150.00	2,356.74	80,793.26	2.83
1-2-33-01-600-000 DEPRECIATION	9,500.00	0.00	9,500.00	0.00
1-2-33-01-800-000 BANK CHARGES AND INTEREST	8,600.00	1,303.04	7,296.96	15.15
TOTAL: AIRPORT EXPENDITURES	**145,250.00**	**9,699.82**	**135,550.18**	**6.68**
TOTAL: AIR TRANSPORTATION	**-1,652,600.00**	**4,254.94**	**-1,656,854.94**	**-0.26**
WATER SUPPLY DISTRIBUTION				
WATER SUPPLY REVENUE				
1-1-41-01-400-000 SALES OF GOODS & SERVICES	-294,100.00	-72,359.56	-221,740.44	24.60
1-1-41-01-740-000 PROVINCIAL GRANTS	-41,850.00	0.00	-41,850.00	0.00
TOTAL: WATER SUPPLY REVENUE	**-335,950.00**	**-72,359.56**	**-263,590.44**	**21.54**
WATER SUPPLY EXPENDITURES				
1-2-41-01-100-000 SALARIES, WAGES & BENEFITS	133,000.00	27,168.39	105,831.61	20.43
1-2-41-01-200-000 CONTRACTED & GENERAL SERVIC	96,900.00	23,396.38	73,503.62	24.14
1-2-41-01-500-000 MATERIALS, GOODS, SUPPLIES	42,850.00	4,716.95	38,133.05	11.01
1-2-41-01-600-000 DEPRECIATION	126,000.00	0.00	126,000.00	0.00
1-2-41-01-700-000 LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00
TOTAL: WATER SUPPLY EXPENDITURES	**398,750.00**	**55,281.72**	**343,468.28**	**13.86**
TOTAL: WATER SUPPLY DISTRIBUTION	**62,800.00**	**-17,077.84**	**79,877.84**	**-27.19**

	2026 BUDGET	2026 YTD ACTUAL	VARIANCE	% BUDGET DIFFERENCE
SANITARY SEWAGE				
SANITARY SEWAGE REVENUE				
1-1-42-01-400-000 SALES OF GOODS & SERVICES	-106,600.00	-26,519.42	-80,080.58	24.88
1-1-42-01-740-000 PROVINCIAL GRANTS	-64,500.00	0.00	-64,500.00	0.00
TOTAL: SANITARY SEWAGE REVENUE	**-171,100.00**	**-26,519.42**	**-144,580.58**	**15.50**
SANITARY SEWAGE EXPENDITURES				
1-2-42-01-100-000 SALARIES, WAGES & BENEFITS	22,750.00	5,756.46	16,993.54	25.30
1-2-42-01-200-000 CONTRACTED & GENERAL SERVIC	75,850.00	10,564.62	65,285.38	13.93
1-2-42-01-500-000 MATERIALS, GOODS, SUPPLIES	8,150.00	1,443.81	6,706.19	17.72
1-2-42-01-600-000 DEPRECIATION	65,000.00	0.00	65,000.00	0.00
1-2-42-01-650-100 ACCRETION EXP - WW	0.00	0.00	0.00	0.00
1-2-42-01-700-000 LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00
TOTAL: SANITARY SEWAGE EXPENDITURES	**171,750.00**	**17,764.89**	**153,985.11**	**10.34**
TOTAL: SANITARY SEWAGE	**650.00**	**-8,754.53**	**9,404.53**	**-1,346.85**
WASTE DISPOSAL				
GARBAGE COLL/DISPOSAL REVENUE				
1-1-43-00-740-000 PROVINCIAL GRANTS	0.00	0.00	0.00	0.00
1-1-43-01-000-000 SALES OF GOODS & SERVICES	-65,000.00	-15,977.73	-49,022.27	24.58
TOTAL: GARBAGE COLL/DISPOSAL REVENUE	**-65,000.00**	**-15,977.73**	**-49,022.27**	**24.58**
GARBAGE COLLEC/DISPOSAL EXPENDITURES				
1-2-43-01-200-000 CONTRACTED & GENERAL SERVIC	3,500.00	0.00	3,500.00	0.00
1-2-43-01-500-000 MATERIALS, GOODS, SUPPLIES	0.00	0.00	0.00	0.00
1-2-43-01-750-000 TRANSFER TO BOARDS AND AGEN	473,000.00	112,750.51	360,249.49	23.84
TOTAL: GARBAGE COLLECTION & DISPOSAL	**476,500.00**	**112,750.51**	**363,749.49**	**23.66**
TOTAL: WASTE DISPOSAL	**411,500.00**	**96,772.78**	**314,727.22**	**23.52**
FAMILY COMMUNITY SERVICES				
FAMILY/COMMUNITY SERVICES REVENUE				
1-1-51-01-740-000 PROVINCIAL GRANTS	-302,100.00	-75,524.00	-226,576.00	25.00
TOTAL: FAMILY/COMM SERV REVENUE	**-302,100.00**	**-75,524.00**	**-226,576.00**	**25.00**
FAMILY/COMM SERVICE EXPENDITURES				
1-2-51-01-100-000 SALARIES, WAGES & BENEFITS	0.00	0.00	0.00	0.00
1-2-51-01-770-000 TRANSFERS TO OTHER BOARDS, A	533,200.00	268,244.00	264,956.00	50.31
TOTAL: FAMILY/COMM SERVICE EXPENSES	**533,200.00**	**268,244.00**	**264,956.00**	**50.31**
TOTAL: FAMILY COMMUNITY SERVICES	**231,100.00**	**192,720.00**	**38,380.00**	**83.39**

	2026 BUDGET	2026 YTD ACTUAL	VARIANCE	% BUDGET DIFFERENCE
PUBLIC HEALTH				
PUBLIC HEALTH REVENUE				
1-1-53-01-740-000 PROVINCIAL GRANTS	0.00	0.00	0.00	0.00
1-1-53-01-560-000 FIHAR OTHER REVENUE	-5,500.00	0.00	-5,500.00	0.00
TOTAL: PUBLIC HEALTH REVENUE	**-5,500.00**	**0.00**	**-5,500.00**	**0.00**
PUBLIC HEALTH EXPENDITURES				
1-2-53-01-239-010 CONTRACTED & GENERAL SERVICES	10,300.00	0.00	10,300.00	0.01
1-2-53-01-750-000 GRANTS TO INDIV & ORGANIZATI	40,650.00	14,375.00	26,275.00	35.36
TOTAL: PUBLIC HEALTH EXPENDITURES	**50,950.00**	**14,375.00**	**36,575.00**	**28.21**
TOTAL: PUBLIC HEALTH	**45,450.00**	**14,375.00**	**31,075.00**	**31.63**
ENVIRONMENT (ASB)				
ENVIRONMENT REVENUE				
1-1-60-01-400-000 SALES OF GOODS & SERVICES	-55,700.00	-455.94	-55,244.06	0.82
1-1-60-01-500-000 OTHER REVENUE	0.00	0.00	0.00	0.00
1-1-60-01-740-000 PROVINCIAL GRANTS	-191,250.00	0.00	-191,250.00	0.00
1-1-60-01-970-000 GAIN ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00
TOTAL: ENVIRONMENT REVENUE	**-246,950.00**	**-455.94**	**-246,494.06**	**0.19**
ENVIRONMENT EXPENDITURES				
1-2-60-01-100-000 SALARIES, WAGES & BENEFITS	593,950.00	85,836.57	508,113.43	14.45
1-2-60-01-200-000 CONTRACTED & GENERAL SERVIC	133,550.00	27,532.78	106,017.22	20.62
1-2-60-01-500-000 MATERIALS, GOODS, SUPPLIES	279,250.00	28,715.27	250,534.73	10.28
1-2-60-01-600-000 DEPRECIATION	92,000.00	0.00	92,000.00	0.00
1-2-60-01-700-000 LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00
1-2-60-01-770-000 GRANTS TO INDIVID & ORGANIZ	36,050.00	4,500.00	31,550.00	12.48
1-2-60-01-800-000 BANK CHARGES & SHORT TERM I	0.00	0.00	0.00	0.00
TOTAL: ENVIONMENT EXPENDITURES	**1,134,800.00**	**146,584.62**	**988,215.38**	**12.92**
TOTAL: ENVIRONMENT (ASB)	**887,850.00**	**146,128.68**	**741,721.32**	**16.46**
ECONOMIC DEVELOPMENT				
ECONOMIC DEVELOPMENT REVENUE				
1-1-62-01-420-000 SALES OF GOODS & SERVICES	-5,750.00	-77.13	-5,672.87	1.34
1-1-62-01-500-000 OTHER REVENUE	-1,500.00	0.00	-1,500.00	0.00
1-1-62-01-740-000 PROVINCIAL GRANTS	-25,000.00	-4,660.76	-20,339.24	18.64
TOTAL: ECONOMIC DEVELOPMENT REVENUE	**-32,250.00**	**-4,737.89**	**-27,512.11**	**14.69**
ECONOMIC DEVELOPMENT EXPENDITURES				
1-2-62-01-100-000 SALARIES, WAGES & BENEFITS	435,200.00	80,781.13	354,418.87	18.56
1-2-62-01-200-000 CONTRACTED & GENERAL SERVIC	331,300.00	48,632.72	282,667.28	14.68
1-2-62-01-500-000 MATERIALS, GOODS, SUPPLIES	22,850.00	0.00	22,850.00	0.00
1-2-62-01-770-000 GRANTS TO OTHER ORGANIZATIONS	10,000.00	0.00	10,000.00	0.00
TOTAL: ECONOMIC DEVELOPMENT EXPENDITURES	**799,350.00**	**129,413.85**	**669,936.15**	**16.19**

	2026 BUDGET	2026 YTD ACTUAL	VARIANCE	% BUDGET DIFFERENCE
TOTAL: ECONOMIC DEVELOPMENT	**767,100.00**	**124,675.96**	**642,424.04**	**16.25**
PLANNING & DEVELOPMENT				
PLANNING/DEVELOPMENT REVENUE				
1-1-66-01-500-000 OTHER REVENUE	-23,500.00	-1,917.61	-21,582.39	8.16
1-1-66-01-740-000 PROVINCIAL GRANTS	0.00	0.00	0.00	0.00
1-1-66-01-750-000 LOCAL GOVNT GRANTS	0.00	0.00	0.00	0.00
1-1-66-01-760-000 FEDERAL GOVNT GRANTS	0.00	0.00	0.00	0.00
1-1-66-01-970-000 GAIN ON PROPERTY FOR SALE	0.00	0.00	0.00	0.00
TOTAL: PLANNING/DEVELOP REVENUE	**-23,500.00**	**-1,917.61**	**-21,582.39**	**8.16**
PLANNING/DEVELOPMENT EXPENDITURES				
1-2-66-01-100-000 SALARIES, WAGES & BENEFITS	184,950.00	40,023.11	144,926.89	21.64
1-2-66-01-200-000 CONTRACTED & GENERAL SERVIC	399,000.00	1,033.55	397,966.45	0.26
1-2-66-01-500-000 MATERIALS, GOODS, SUPPLIES	4,000.00	394.62	3,605.38	9.87
1-2-66-01-600-000 DEPRECIATION	0.00	0.00	0.00	0.00
1-2-66-01-700-000 LOSS ON PROPERTY	0.00	0.00	0.00	0.00
1-2-66-01-770-000 GRANTS TO INDIVID & ORGANIZ	0.00	0.00	0.00	0.00
TOTAL: PLANNING/DEVELOP EXPENDITURES	**587,950.00**	**41,451.28**	**546,498.72**	**7.05**
TOTAL: PLANNING&DEVELOPMENT	**564,450.00**	**39,533.67**	**524,916.33**	**7.00**
PARKS/RECREATION				
PARKS/RECREATION REVENUE				
1-1-72-01-400-000 SALES GOODS & SERVICES	-17,000.00	-376.19	-16,623.81	2.21
1-1-72-01-740-000 PROVINCIAL GRANTS	-20,800.00	0.00	-20,800.00	0.00
1-1-72-01-970-000 GAIN ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00
TOTAL: PARKS/RECREATION REVENUE	**-37,800.00**	**-376.19**	**-37,423.81**	**1.00**
PARKS/RECREATION EXPENDITURES				
1-2-72-01-100-000 SALARIES, WAGES & BENEFITS	84,300.00	183.75	84,116.25	0.22
1-2-72-01-200-000 CONTRACTED & GENERAL SERVICE	20,250.00	3,395.98	16,854.02	16.77
1-2-72-01-500-000 MATERIALS, GOODS, SUPPLIES	57,200.00	12,440.31	44,759.69	21.75
1-2-72-01-600-000 DEPRECIATION	61,000.00	0.00	61,000.00	0.00
1-2-72-01-770-000 GRANTS TO INDIVID & ORGANIZ	841,250.00	777,122.00	64,128.00	92.38
TOTAL: PARKS/RECREATION EXPENDITURES	**1,064,000.00**	**793,142.04**	**270,857.96**	**74.54**
TOTAL: PARKS/RECREATION	**1,026,200.00**	**792,765.85**	**233,434.15**	**77.25**
CULTURE				
CULTURE REVENUE				
1-1-74-01-400-000 SALES OF GOODS & SERVICES	-100.00	0.00	-100.00	0.00
1-1-74-01-740-000 PROVINCIAL GRANTS	0.00	0.00	0.00	0.00
TOTAL: CULTURE REVENUE	**-100.00**	**0.00**	**-100.00**	**0.00**

	2026 BUDGET	2026 YTD ACTUAL	VARIANCE	% BUDGET DIFFERENCE
CULTURE EXPENDITURES				
1-2-74-01-100-000 SALARIES, WAGES & BENEFITS	0.00	0.00	0.00	0.00
1-2-74-01-200-000 CONTRACTED & GENERAL SERVICE	16,000.00	1,334.52	14,665.48	8.34
1-2-74-01-500-000 MATERIALS, GOODS, SUPPLIES	0.00	0.00	0.00	0.00
1-2-74-01-600-000 DEPRECIATION	12,000.00	0.00	12,000.00	0.00
1-2-74-01-770-000 GRANTS TO INDIVID & ORGANIZ	85,700.00	24,655.70	61,044.30	28.77
TOTAL: CULTURE EXPENDITURES	**113,700.00**	**25,990.22**	**87,709.78**	**22.86**
TOTAL: C U L T U R E	**113,600.00**	**25,990.22**	**87,609.78**	**22.88**
T A X E S A N D I N V E S T M E N T S				
OTHER REVENUE				
1-1-12-01-500-000 TAX RECOVERY REVENUE	0.00	0.00	0.00	0.00
1-1-12-01-510-000 PENATIES ON TAXES	-1,500,000.00	0.00	-1,500,000.00	0.00
1-1-12-01-540-000 FRANCHISE FEES	-34,000.00	-6,288.28	-27,711.72	18.49
1-1-12-01-550-000 RETURN ON INVESTMENTS	-2,297,000.00	-473,763.12	-1,823,236.88	20.63
1-1-95-01-700-000 CAPITAL DONATIONS	0.00	0.00	0.00	0.00
TOTAL: OTHER REVENUE	**-3,831,000.00**	**-480,051.40**	**-3,350,948.60**	**12.53**
TAX REVENUE				
1-1-12-90-111-000 FARMLAND & RESIDENTIAL	-6,782,000.00	0.00	-6,782,000.00	0.00
1-1-12-90-111-010 MINIMUM TAX LEVT	-10,350.00	0.00	-10,350.00	0.00
1-1-12-90-114-000 NON-RESIDENTIAL	-1,471,600.00	0.00	-1,471,600.00	0.00
1-1-12-90-112-000 DESIGNATED INDUSTRIAL PROPERTY	-7,433,000.00	0.00	-7,433,000.00	0.00
1-1-12-90-115-000 MACHINERY & EQUIPMENT	-290,000.00	0.00	-290,000.00	0.00
1-1-12-90-190-010 LINEAR	-11,069,100.00	0.00	-11,069,100.00	0.00
1-1-12-90-230-000 GRANT IN LIEU - FEDERAL	-300.00	0.00	-300.00	0.00
TOTAL: TAX REVENUE	**-27,056,350.00**	**0.00**	**-27,056,350.00**	**0.00**
GOVERNMENT GRANTS				
1-1-95-01-950-000 PROVINCIAL GRANTS	-125,000.00	0.00	-125,000.00	0.00
TOTAL: GOVERNMENT GRANTS	**-125,000.00**	**0.00**	**-125,000.00**	**0.00**
TOTAL: TAXES - REVENUE	**-31,012,350.00**	**-480,051.40**	**-30,532,298.60**	**1.55**
TAX EXPENSES				
1-2-80-01-745-010 ALBERTA SCHOOL FOUNDATION	4,024,400.00	980,662.11	3,043,737.89	24.37
1-2-80-01-745-020 EAST CENTRAL SCHOOL DISTRICT	65,350.00	0.00	65,350.00	0.00
1-2-80-01-745-030 FLAGSTAFF REGIONAL HOUSING	274,200.00	268,275.00	5,925.00	97.84
1-2-80-01-745-040 DESIGNATED INDUSTRIAL PROPERTY	67,150.00	0.00	67,150.00	0.00
1-2-90-01-900-000 TAX BAD DEBTS	1,900,000.00	-51,281.30	1,951,281.30	-2.70
TOTAL: TAX EXPENSES	**6,331,100.00**	**1,197,655.81**	**5,133,444.19**	**18.92**
TOTAL: T A X E S A N D I N V E S T M E N T S	**-24,681,250.00**	**717,604.41**	**-25,398,854.41**	**-2.91**
TOTAL: EQUITY	**-6,272,600.00**	**4,845,346.91**	**-11,117,946.91**	**-77.25**

FLAGSTAFF COUNTY	CURRENT ACCOUNT	SHARED INVESTMENT	DEFERRED GRANTS	COMMUNITY RESERVE	ATB NDA 33179	ATB NDA 38279	TOTALS
2026							
BOOK BALANCE FEBRUARY 28	**$69,611,748.96**	**$2,233,418.41**	**$5,322,270.71**	**$79,317.51**	**$1,137,202.05**	**$1,073,711.37**	**$79,457,669.01**
ADD:							
RECEIPTS	**$ 168,254.08**						**$168,254.08**
INTEREST EARNED	**$ 141,853.56**		**$11,074.70**	**$165.05**	**$2,617.12**	**$2,471.01**	**$158,181.44**
DIRECT DEPOSIT - FINE REVENUE	**$ 500.00**						**$500.00**
FUEL SALES	**$ 200.79**						**$200.79**
SUBTRACT:							
DISBURSEMENTS	**$ 3,427,965.87**						**$3,427,965.87**
PAYROLL / BENEFITS	**$ 378,245.09**						**$378,245.09**
BANK FEES	**$ 492.43**						**$492.43**
1ST QUARTER ASFF PAYMENT	**$ 980,662.11**						**$980,662.11**
BOOK BALANCE MARCH 31	**$65,135,191.89**	**$2,233,418.41**	**$5,333,345.41**	**$79,482.56**	**$1,139,819.17**	**$1,076,182.38**	**$74,997,439.82**
RECONCILE BANK TO BOOK							
BANK BALANCE MARCH 31	**$65,575,802.56**	**$2,233,418.41**	**$5,333,345.41**	**$79,482.56**	**$1,139,819.17**	**$1,076,182.38**	**$75,438,050.49**
ADD:							
OUTSTANDING DEPOSITS	**$6,889.50**						**$6,889.50**
SUBTRACT:							
OUTSTANDING CHEQUES & TRANFERS	**$447,500.17**						**$447,500.17**
BANK BALANCE MARCH 31	**$65,135,191.89**	**$2,233,418.41**	**$5,333,345.41**	**$79,482.56**	**$1,139,819.17**	**$1,076,182.38**	**$74,997,439.82**
OUTSTANDING TRANSFERS IN							**$0.00**
OUTSTANDING TRANSFERS OUT							**$0.00**
RECONCILE BANK TO BOOK	**$65,135,191.89**	**$2,233,418.41**	**$5,333,345.41**	**$79,482.56**	**$1,139,819.17**	**$1,076,182.38**	**$74,997,439.82**
CASH ON HAND (petty cash)	**$400.00**						**$400.00**
	$0.00	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**



2026-05-01

Sgt. Andy Wetzstein
Killam / Forestburg Detachment Commander
Killam, Alberta

Dear Flagstaff County/MD of Provost stakeholders and CAOs,

Please find attached the quarterly Community Policing Report for the period of January 1st to March 31st, 2026. This report provides an overview of human resources, financial information, and crime statistics for the Killam / Forestburg Detachment and reflects the ongoing priorities identified by the community we serve.

In addition to the information contained in the attached report, I would also like to highlight a significant national development that will impact frontline policing operations in the coming months. The RCMP has recently awarded a contract for a new modernized general duty service pistol, marking an important step in enhancing public and officer safety, as well as operational effectiveness.

The selected model is the Glock 45 MOS 7 Duty Pistol. This modernized pistol will be issued as part of a comprehensive package, including a red dot sight (Aimpoint Acro P-2), a weapon-mounted light (Streamlight TLR-7X), three magazines, interchangeable grip components, a lanyard loop attachment, a Safariland duty holster, and a secure carrying case.

The rollout will occur in phases with priority given to frontline officers. Distribution across RCMP divisions will be based on operational needs, and full deployment is anticipated by summer 2028.

A transition of this scale requires comprehensive training to ensure safe and effective use. A training program has been developed and will begin rolling out to instructors this summer. A mandatory four-day training program for frontline officers is expected to follow in late summer and fall, concluding with annual firearms qualification. Training schedules are being developed to ensure there is no impact to frontline service delivery levels.

This modernization effort reflects the RCMP's ongoing commitment to ensuring officers have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.

We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.



Sincerely,

Sgt. Andy Wetzstein
Killam / Forestburg RCMP Detachment Commander

Killam Provincial Detachment
Crime Statistics (Actual)
January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

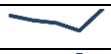
CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		1	0	1	0	0	-100%	N/A	-0.2
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	1	1	3	5	400%	67%	1.0
Other Sexual Offences		1	2	0	1	1	0%	0%	-0.1
Assault		11	5	12	16	9	-18%	-44%	0.7
Kidnapping/Hostage/Abduction		0	0	1	0	1	N/A	N/A	0.2
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		5	10	7	3	11	120%	267%	0.5
Uttering Threats		4	3	3	3	6	50%	100%	0.4
TOTAL PERSONS		**23**	**21**	**25**	**26**	**34**	**48%**	**31%**	**2.7**
Break & Enter		39	33	38	10	6	-85%	-40%	-8.9
Theft of Motor Vehicle		13	4	16	3	5	-62%	67%	-1.7
Theft Over $5,000		3	4	8	2	3	0%	50%	-0.2
Theft Under $5,000		35	26	34	10	7	-80%	-30%	-7.2
Possn Stn Goods		13	7	19	7	0	-100%	-100%	-2.6
Fraud		17	16	16	15	16	-6%	7%	-0.3
Arson		0	0	2	0	0	N/A	N/A	0.0
Mischief - Damage To Property		24	17	54	3	7	-71%	133%	-4.8
Mischief - Other		5	4	14	1	0	-100%	-100%	-1.3
TOTAL PROPERTY		**149**	**111**	**201**	**51**	**44**	**-70%**	**-14%**	**-27.0**
Offensive Weapons		3	1	9	1	7	133%	600%	0.8
Disturbing the peace		0	0	1	0	2	N/A	N/A	0.4
Fail to Comply & Breaches		23	8	10	6	4	-83%	-33%	-4.0
OTHER CRIMINAL CODE		13	3	2	2	3	-77%	50%	-2.1
TOTAL OTHER CRIMINAL CODE		**39**	**12**	**22**	**9**	**16**	**-59%**	**78%**	**-4.9**
TOTAL CRIMINAL CODE		211	144	248	86	94	-55%	9%	-29.2

ROYAL CANADIAN MOUNTED POLICE

Killam Provincial Detachment
Crime Statistics (Actual)
January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	1	0	N/A	-100%	0.1
Drug Enforcement - Trafficking		0	1	2	0	0	N/A	N/A	-0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		**0**	**1**	**2**	**1**	**0**	**N/A**	**-100%**	**0.0**
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	1	3	2	0	-100%	-100%	-0.1
TOTAL FEDERAL		**1**	**2**	**5**	**3**	**0**	**-100%**	**-100%**	**-0.1**
Liquor Act		0	2	0	2	1	N/A	-50%	0.2
Cannabis Act		1	0	0	0	1	0%	N/A	0.0
Mental Health Act		22	18	16	10	27	23%	170%	0.2
Other Provincial Stats		24	21	18	50	17	-29%	-66%	1.5
Total Provincial Stats		**47**	**41**	**34**	**62**	**46**	**-2%**	**-26%**	**1.9**
Municipal By-laws Traffic		0	0	0	0	2	N/A	N/A	0.4
Municipal By-laws		9	3	8	3	2	-78%	-33%	-1.4
Total Municipal		**9**	**3**	**8**	**3**	**4**	**-56%**	**33%**	**-1.0**
Fatals		1	0	1	1	2	100%	100%	0.3
Injury MVC		2	0	7	9	3	50%	-67%	1.1
Property Damage MVC (Reportable)		65	65	31	35	26	-60%	-26%	-10.8
Property Damage MVC (Non Reportable)		13	9	5	13	9	-31%	-31%	-0.4
TOTAL MVC		**81**	**74**	**44**	**58**	**40**	**-51%**	**-31%**	**-9.8**
Roadside Suspension - Alcohol (Prov)		1	7	5	1	7	600%	600%	0.6
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		**197**	**208**	**83**	**131**	**169**	**-14%**	**29%**	**-13.3**
Other Traffic		**0**	**2**	**0**	**2**	**1**	**N/A**	**-50%**	**0.2**
Criminal Code Traffic		**3**	**6**	**4**	**8**	**3**	**0%**	**-63%**	**0.2**
Common Police Activities									
False Alarms		**20**	**10**	**10**	**5**	**18**	**-10%**	**260%**	**-0.9**
False/Abandoned 911 Call and 911 Act		**8**	**10**	**9**	**9**	**4**	**-50%**	**-56%**	**-0.9**
Suspicious Person/Vehicle/Property		**70**	**47**	**54**	**15**	**9**	**-87%**	**-40%**	**-15.4**
Persons Reported Missing		**2**	**1**	**1**	**0**	**0**	**-100%**	**N/A**	**-0.5**
Search Warrants		**0**	**1**	**1**	**0**	**0**	**N/A**	**N/A**	**-0.1**
Spousal Abuse - Survey Code (Reported)		**31**	**16**	**17**	**28**	**26**	**-16%**	**-7%**	**0.2**
Form 10 (MHA) (Reported)		**0**	**1**	**1**	**2**	**3**	**N/A**	**50%**	**0.7**

Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name
Killam/Forestburg Detachment

Detachment Commander
Sgt. Andy Wetzstein

Report Date	Fiscal Year	Quarter
May 1, 2026	2025-26	Q4 (January - March)

Community Priorities

Priority #1: Property Crime Reduction

Updates and Comments:
The detachment continues to see a stark reduction in crimes reported for thefts and break and enters. Several factors inclusive of current incarceration, strict release conditions, offender relocations and even deaths of certain offenders from the region have led to this decline. Members continue proactive efforts locating those on outstanding warrants to hold them accountable.

Priority #2: Community Engagement

Updates and Comments:
Members attended 11 events this quarter and met our annual goal. Several online safety presentations were delivered to schools in our area as digital literacy continues to be a vulnerable topic for youth today. Anecdotally, the detachment has received positive feedback from citizens around the county mentioning their noted increased presence in their communities. I'm pleased that police's efforts are starting to pay off in terms of attempted crime displacement through visible presence and increased comfort and positivity with community interactions.

Community Consultations

Consultation #1

Date	Meeting Type
March 26, 2026	Community Connection
Topics Discussed	
(1): Education Session (2): Youth	
Notes/Comments:	
Supervisor and Member conducted traffic safety presentation for Grade 9's to 12's at Daysland School. This was a proactive effort to influence safe driving practices amongst the youth but also to break down the barrier of fear that youth have when possibly being pulled over by law enforcement. The youth participated in ASD simulations and learned about impaired/dangerous driving.	

Consultation #2

Date	Meeting Type
March 18, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Victim Services (2): Regular reporting information sharing	
Notes/Comments:	
Commander met with the Assistant Director of Eastern Alberta Regional Victim Serving Society (EARVSS). Several topics discussed including the current rotational navigator coverage plan from other detachment areas, promotional material, and the hiring progress for our vacant navigator position.	

Consultation #3

Date	Meeting Type
March 17, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Annual Planning (2): Regular reporting information sharing	
Notes/Comments:	
Commander hosted quarterly Citizen Advisory Committee meeting. Several topics discussed including the Police Funding Model, Annual Priorities, Real Time Operations Center tours and future town hall plans.	

Consultation #4

Date	Meeting Type
March 16, 2026	Community Connection
Topics Discussed	
(1): Education Session (2): Family Violence (3): Youth	
Notes/Comments:	
Commander and supervisor attended a Pro-Parenting event put on by Flagstaff Family and Community Services. The event was held at Forestburg School targeted at families struggling with many things: poverty, access to social services, food scarcity, youth issues, etc. Police were there supplementing the attendees and answering questions/interacting with attendees as needed.	

Consultation #5

Date	Meeting Type
March 16, 2026	Community Connection
Topics Discussed	
(1): Education Session (2): Crime Reduction Initiatives (3): Regular reporting information sharing	
Notes/Comments:	
Commander delivered a fraud prevention presentation at the Senior's Center in Killam, AB. Several topics were delivered in hopes of deterring frauds and scams in the area. The event was a resounding success. There was collaborative effort planned with Flagstaff Community and Family Resources (FCSS).	

Consultation #6

Date	Meeting Type
March 16, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Annual Planning (2): Crime Reduction Initiatives (3): Regular reporting information sharing	
Notes/Comments:	
Commander met with Village of Amisk Council as part of annual council meetings. Several topics were discussed including crime reduction from previous year, human resources, annual priority planning for upcoming fiscal and Citizen Advisory Committee member confirmation.	

Consultation #7

Date	Meeting Type
March 12, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Crime Reduction Initiatives (2): Regular reporting information sharing	
Notes/Comments:	
Commander met with Flagstaff County Rural Crime Watch committee. Several topics were discussed including annual planning, the November Symposium event, crime reduction strategies and statistics from recent town hall in Daysland.	

Consultation #8

Date	Meeting Type
March 11, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Education Session	
Notes/Comments:	
District Operations Officer attended the Flagstaff County Administration building to deliver a presentation regarding the new Alberta Police Funding Model. The goal of the session was to educate the council (which had some turnover during the recent autumn election in 2025) on the RCMP's role within the model and how the funding changes from the province will be affect municipalities in a question and answer session. The District Operations Officer did not require the Commander to attend.	

Consultation #9

Date	Meeting Type
March 10, 2026	Town Hall
Topics Discussed	
(1): Crime Reduction Initiatives (2): Education Session (3): Regular reporting information sharing	
Notes/Comments:	
Commander hosted a town hall engagement opportunity for the towns/villages of Daysland, Heisler and Strome at the Daysland Community. The Alberta Prosecution Service from Wetaskiwin were invited and attended to deliver a presentation. Several topics were covered including: calls for service, crime reduction efforts, annual priorities, Body Worn Cameras, staffing levels, provincial policing topics and pre-charge assessments. The event was very well received.	

Consultation #10

Date	Meeting Type
March 5, 2026	Community Connection
Topics Discussed	
(1): Education Session (2): Youth (3): Crime Reduction Initiatives	
Notes/Comments:	
Member prepared and presented an Online Safety presentation targeted towards high school students when using technology and Apps such as Snapchat etc.. Furthermore, discussion encompassed an individual's permission/non-permission to capture and use their digital image.	

Consultation #11

Date	Meeting Type
February 20, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Annual Planning (2): Crime Reduction Initiatives (3): Regular reporting information sharing	
Notes/Comments:	
Commander met with Killam council to discuss annual planning, crime reduction efforts/results and confirm Citizen Advisory Committee member.	

Consultation #12

Date	Meeting Type
February 18, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Annual Planning (2): Crime Reduction Initiatives (3): Regular reporting information sharing	
Notes/Comments:	
Commander attended the Daysland Council meeting. Annual planning, crime reduction efforts, Citizen Advisory Committee candidate confirmation and various other topics were discussed.	

Consultation #13

Date	Meeting Type
February 12, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Education Session (2): Regular reporting information sharing (3): Crime Reduction Initiatives	
Notes/Comments:	
Commander attended meeting for the Flagstaff County Wellness Collective group. Family and Community Support Services (FCSS) facilitated the meeting to bring agencies together to discuss this brand new program. The premise is to be a social/economic "catch all" program that can deliver access to imperative services for residents of the county. Police will participate as a partner for the program knowing that many causes of crime are rooted in poverty, food scarcity, employment struggles, mental health, elder needs, etc. When attending calls for service, police will deliver referral cards for the Wellness Collective to clients where our Victim Services agency cannot assist clients with some of the above named social issues/needs. While in its infancy, this program has the potential to be very impactful for clients in our jurisdiction using police's first point of contact and could possibly reduce crime by getting clients access to critical services that may prevent them from committing crime to meet their needs in their future.	

Consultation #14

Date	Meeting Type
February 11, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Victim Services	
Notes/Comments:	
Commander met with the Chief Executive Officer and Assistant Director of Operations of the Eastern Alberta Regional Victim Serving Society to discuss concerns from the recent dismissal of Killam/Forestburg Detachment's navigator. A plan was established for coverage going forward.	

Consultation #15

Date	Meeting Type
February 11, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Regular reporting information sharing (2): Persons Crimes (3): Property Crime	
Notes/Comments:	
Commander initiated meeting with Crown Counsel to discuss procedure and file management. Several person(s)/property crime files were discussed. An update of concerns from both sides relating to files and procedure were discussed. Commander also notified Crown of the recent Victim Support Services dismissal and the plan for coverage going forward. Both sides have an excellent rapport and will continue to meeting quarterly to maintain this strong working relationship.	

Consultation #16

Date	Meeting Type
February 3, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Regular reporting information sharing (2): Crime Reduction Initiatives (3): Youth	
Notes/Comments:	
Commander attended meeting with Family and Community Services. Several topics discussed including crime reduction, future crime watch symposium and youth initiatives. The meeting was well attended and several new county wellness initiatives for citizens were discussed inclusive of a RCMP partnership.	

Consultation #17

Date	Meeting Type
January 23, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Annual Planning (2): Regular reporting information sharing (3): Crime Reduction Initiatives	
Notes/Comments:	
Commander met with the Village of Heisler council to discuss several topics. Annual planning ideas, crime reduction efforts and confirmation of Citizens Advisory Committee member was verified. The meeting was very informative and well received.	

Consultation #18

Date	Meeting Type
January 22, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Crime Reduction Initiatives (2): Property Crime (3): Annual Planning	
Notes/Comments:	
Members met with Rural Crim watch partners to discuss and plan initiatives for reducing crime and serving the residences of Flagstaff County.	

Consultation #19

Date	Meeting Type
January 20, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Education Session (2): Regular reporting information sharing (3): Mental Health	
Notes/Comments:	
Commander and Supervisor met with Flagstaff Family Community Support Services (FCSS), the Association of Communities Against Abuse (ACAA) and the Flagstaff County Wellness program to discuss their mandates and how we can work together. Parties discussed a possible future joint initiative to support residents of the county suffering from mental health concerns, poverty, unemployment, sexual abuse, familial violence and beyond. Youth crime prevention strategies and online safety practices were also discussed. Police were supportive of an idea to help FCSS deliver referral cards to police clients that may be in need of these new support programs in the future.	

Consultation #20

Date	Meeting Type
January 19, 2026	Community Connection
Topics Discussed	
(1): Education Session (2): Youth (3): Crime Reduction Initiatives	
Notes/Comments:	
Member delivered an Online Safety presentation to students at Forestburg School. Grades 6 through 12 were in attendance. The session was very well received. Several questions were asked and participation was very good. School administration were extremely thankful for police's initiative for this very important topic for today's youth.	

Consultation #21

Date	Meeting Type
January 16, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Annual Planning (2): Crime Reduction Initiatives (3): Regular reporting information sharing	
Notes/Comments:	
Commander initiated a meeting with the village of Forestburg Council. Commander discussed annual planning ideas for next fiscal, confirmed with council their identified member for the Citizen Advisory Committee and discussed annual crime reduction performance and prolific offenders. The meeting was engaging and well received.	

Consultation #22

Date	Meeting Type
January 16, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Annual Planning (2): Crime Reduction Initiatives (3): Regular reporting information sharing	
Notes/Comments:	
Commander initiated a meeting with the Town of Sedgewick Council. Commander discussed annual planning ideas for next fiscal, confirmed with council their identified member for the Citizen Advisory Committee and discussed annual crime reduction performance and prolific offenders. The meeting was well received.	

Consultation #23

Date	Meeting Type
January 14, 2026	Meeting with Elected Officials
Topics Discussed	
(1): Annual Planning (2): Crime Reduction Initiatives (3): Regular reporting information sharing	
Notes/Comments:	
Commander initiated a meeting with Flagstaff County Council. Commander discussed annual planning ideas for next fiscal, confirmed with council their identified member for the Citizen Advisory Committee and discussed annual crime reduction performance and prolific offenders.	

Consultation #24

Date	Meeting Type
January 6, 2026	Meeting with Stakeholders
Topics Discussed	
(1): Education Session (2): Youth (3): Crime Reduction Initiatives	
Notes/Comments:	
Commander attended the Interagency meeting to report on police activities such as youth engagement, safety planning and online social media safety for youth. Police spoke of a sextortion file increase in the past few months and how police are working with the schools to give presentations to help keep youth safe from online predators. Crime reduction strategies briefly discussed for youth and seniors.	

Consultation #25

Date	Meeting Type
January 6, 2026	Community Connection
Topics Discussed	
(1): Youth	
Notes/Comments:	
Members attended the Forestburg school to create community connections with students, teacher and admin staff. High Fives and playing with the students were the highlights of the visit.	

Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absences	Hard Vacancies
Regular Members	8	7	0	1
Detachment Support	2	2	0	0

Notes:

1. Data extracted on March 31, 2026 and is subject to change.
2. Temporary Absences are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the eight established positions, seven officers are currently working. There are no temporary absences. There is one hard vacancy at this time.

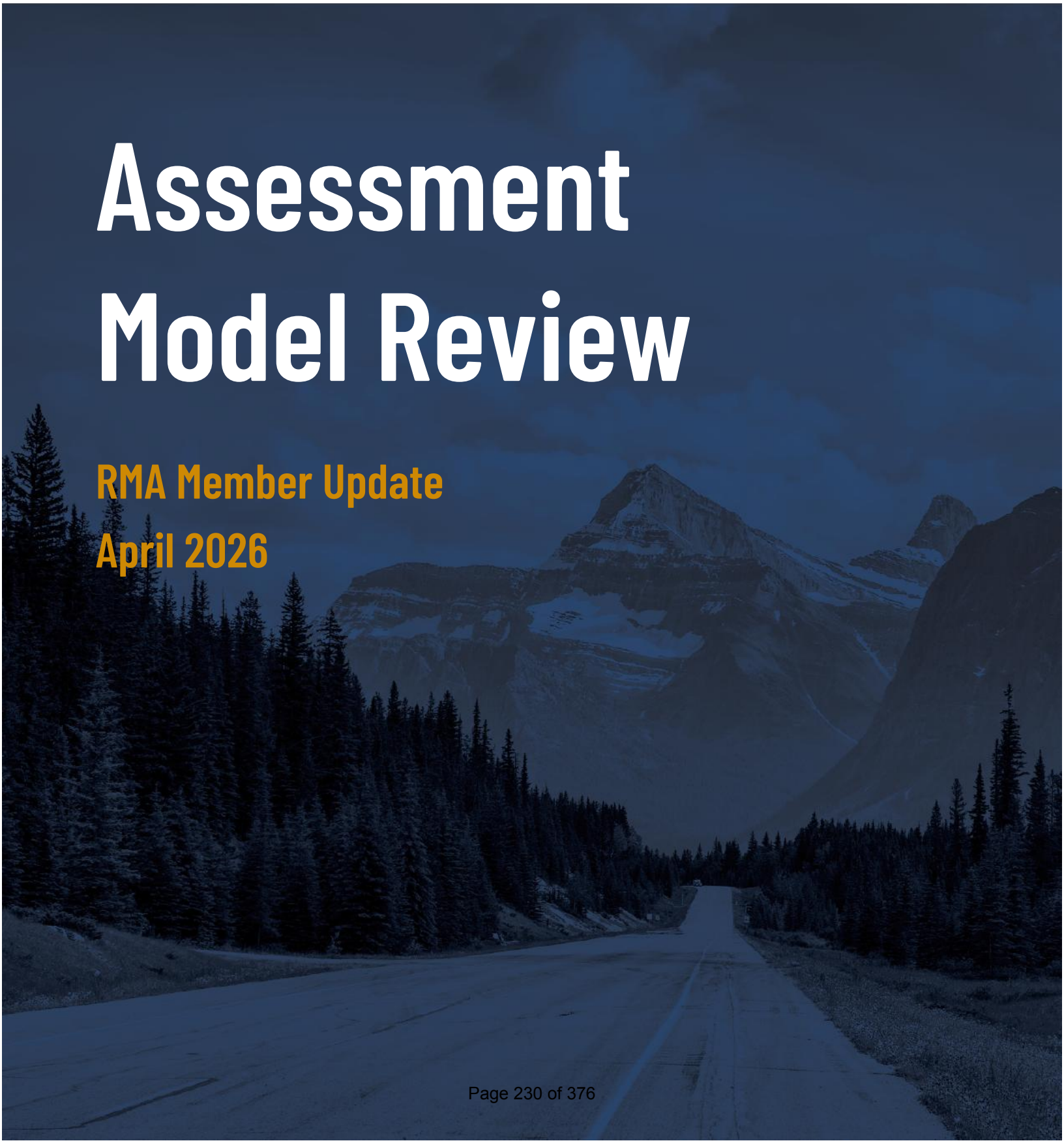
Detachment Support: Of the two established positions, two resources are currently working. There are no temporary absences or hard vacancies at this time.

RMA
RURAL MUNICIPALITIES of ALBERTA

Assessment Model Review

RMA Member Update

April 2026



On April 2, Minister of Municipal Affairs Dan Williams provided municipalities with a series of policy decisions related to the assessment model review (AMR), as well as next steps for process.

As the AMR has been on hiatus since April 2025, some new RMA members may be unaware of its purpose and importance to rural municipalities, and many RMA members returning for another election term may require a refresher on progress made to this point. This update provides an overview of the AMR, the reasoning for the April 2025 hiatus, a summary and analysis of the Minister's April 2 decisions, and RMA's AMR approach moving forward.

As is explained below, the Minister's decisions on issues already discussed at the AMR table are, on balance, a reasonable compromise of the perspectives of various stakeholders participating in the process, and reflect his prioritization of a modernized cost-based regulated assessment model that clarifies a number of fundamental assessment model principles, transparency in assessment methodology, and predictability in assessments from year to year. Unfortunately, the policy decisions also included several key points that have not been thoroughly explored in the AMR process so far, RMA is very concerned with several of the Minister's decisions in areas that have not yet been addressed as part of the AMR, and their potential impacts on the process moving forward.

Assessment Model Review: An Overview

The Government of Alberta is undertaking an assessment model review (AMR) for industrial properties assessed under a regulated assessment model (excluding farmland). RMA is participating in this review, along with other municipal and industry stakeholders, which have formed an AMR Steering Committee.

While most properties in Alberta are assessed using market value methods, some large industrial properties are assessed using a cost-based methodology that is created and regulated by the GOA. Regulated properties are not well-suited to market value assessment because they are very large, unique, are rarely bought or sold, and cross municipal boundaries (or a combination of all four). Regulated properties included in the current AMR are:

- Telecommunications
- Pipeline
- Railway
- Wells
- Electric power systems
- Machinery and equipment

The intent of the AMR is to analyze and update the regulated rates applied to assess the various property types, as well as overarching policies that impact valuation of all property types, such as assessment year modifiers and the Construction Cost Reporting Guide (CCRG). The AMR began in spring 2024, and the Government of Alberta initially set a completion date of 2028, including time to consider and (if needed) mitigate impacts that changes to assessment rates or methodologies may have on industry or municipalities. That timeline has now been extended to 2029.

April 2025 Hiatus

Between the commencement of the AMR in spring 2024 and the Minister's decision to place the process on hiatus in April 2025, the AMR Steering Committee focused on three areas:

- Development of principles to characterize the purpose of the regulated assessment model and to be used as a benchmark against which to measure proposed changes to assessment methodology and rates.
- Updating of assessment year modifier (AYM) methodology.
- Updating of Construction Cost Reporting Guide, which is used to derive the base construction costs for unique properties that do not have regulated rates.

While the AYM updating process resulted in consensus on new interim AYM methodology (to be further updated at the end of the AMR process to align with other changes made), both the principle development and CCRG changes were complex and contentious.

The AMR Steering Committee developed a series of principles under three subheadings: equity, transparency, and efficiency. By April 2025, consensus had been reached on all principles within the transparency and efficiency categories, as well as several in the equity category. However, two principles remained as non-consensus. The first related to whether equity between different properties should be based on having a common or comparable assessment outcome (or assessed value), or whether it should be based on a consistent assessment process. Industry pushed for a principle that utilized the concept of "equity in outcome." Municipalities, led by RMA, advocated for a principle related to "equity in process." The difference is that the industry position would open the door to modifying the regulated model to make sure that properties paid a similar assessment regardless of what the regulated formula determined. The municipal position, on the other hand, argued that the assessed value is irrelevant to equity between properties. In a regulated model, the process and its appropriate application is what drives equity among properties. Equity of outcomes is a market-based concept, and the regulated model, by definition, is NOT a market-based model. In support of this position, we referenced sections of the MGA and tribunal decisions throughout the engagement process.

The second non-consensus principle related to depreciation. While industry pushed for a principle indicating that all property types should be subject to the same type of depreciation, municipal stakeholders advocated for a principle stating that depreciation should be determined separately for each property type and that different property types, with different characteristics should be treated differently in terms of how their value depreciates for the purposes of assessment.

In addition to non-consensus on principles, municipal and industry stakeholders were unable to agree on changes to the methodology used to determine the base construction cost of properties for assessment purpose (found within the CCRG).

The purpose of the CCRG is to provide assessors and property owners with common rules for what construction costs are included in assessments, and how those costs are measured and reported.

The primary areas of disagreement related to the CCRG were the following:

- Determining what costs can be excluded from assessment.
- Determining if and how to account for location-based differences in labor productivity.
- Determining at what point in a property's life span "construction" begins and ends.
- Determining how replacements to the equipment and expansions to the property should be handled for assessment purposes.

Under the current CCRG, clarity was lacking in all four areas, which led to inconsistent assessments, inconsistent sharing of assessment data by industry, and frequent complaints and appeals. Within the AMR process, industry pushed for the formalization of many of the grey areas and expansion of what

costs can be excluded from assessment. Municipal groups pushed for clarity and that all construction costs should be assessable except for specific reasons such as a “Black Swan” events.

While the principle development process resulted in significant consensus aside from disagreement on two important principles, the CCRG process led to virtually no agreement in any area.

Following an AMR Steering Committee meeting in April 2025, during which it was clear that industry and municipal stakeholders would not reach consensus related to the principles or the CCRG, the Minister of Municipal Affairs paused the AMR to make decisions on non-consensus issues, which would then allow the process to resume with a focus on updating regulated rates for specific property types. The original intent was to resume the process in June 2025. Minister McIver was replaced by Minister Williams shortly after the hiatus. This significantly delayed the process as Minister Williams had to be briefed on and learn about an extremely technical and contentious issue, and from there, reach his own decisions on the non-consensus issues.

Minister’s April 2026 Policy Decisions

On April 2, 2026, Minister Williams provided municipalities with a letter, fact sheet, and FAQ document outlining AMR-related policy decisions, as well as decisions on several issues not yet addressed in the AMR. The AMR Steering Committee, including RMA staff, received a separate briefing on the decisions which included more detail that what is found in the documents sent to municipalities. The information below is, in some cases, based on the Steering Committee briefing.

The decisions are summarized as follows:

AMR Principles

The Steering Committee reached consensus on several principles, but in two areas, municipal and industry stakeholders were fundamentally opposed.

For the first area, dealing with equity in process versus equity in outcome, the Minister has developed a principle that attempts to recognize both aspects, by stating that application of similar prescribed process should result in comparable assessments, and if not, those differences are explainable. This is not ideal as it still references assessment outcomes, but the use of “comparable” as opposed to “similar” or “equal,” along with the reference to understanding why outcomes may differ, imply that equity is achieved if the process is applied properly and that property owners can understand how the process factors influenced their assessed value. It is also important to note that proposed changes to the MGA through Bill 28 further clarify and legislatively embed the concept of equity in process (addition of s. 293(1.1)). The proposed addition of s. 293(1.1) is consistent with section 467(4) and section 499(3)(a).

For the second area, dealing with the scope of depreciation and whether depreciation methodology is applied across all property types or on an individual property basis, the Minister has developed a principle indicating that applicable forms of depreciation are applied consistently among regulated property types. This is a positive outcome as it clarifies that appropriate depreciation methodologies will be determined for individual property types, and that a depreciation methodology that is relevant to one property type may not be appropriate for others.

CCRG/Construction Cost Methodology

Opposition among industry and municipal stakeholders related to how to determine assessable construction costs primarily related to determining excluded costs, addressing location-based

differences in labour productivity, and determining the beginning and end of “construction” for assessment purposes. The Minister has made decisions in all three areas:

1. Assessable Costs and Exclusions

   Decision

   - Exclusions will apply only to extraordinary (“Black Swan”) events and safety/ permitting-related costs.
   - An exhaustive list of excluded costs will be created.
   - All other costs must be included in assessment, including:
     - Building around existing equipment
     - Safety, building code, and regulatory-driven improvements
     - Costs related to future expansion
     - Brownfield-related construction
     - Engineering/design choices required by the facility

   Analysis

   - At a high level, the decision aligns with municipal input.
   - The creation of an exhaustive exclusion list removes ambiguity in the current CCRG and should reduce assessor–industry conflict and appeals.
   - Details on how the various included and excluded costs will be defined and measured is not yet available.

2. Remote Location Costs

   Decision

   - A provincial labour benchmark will be created.
   - Projects in remote areas with labour costs above this benchmark will receive an adjustment for lower labour productivity.
   - Applies only to reported-cost properties.
   - Transportation, overtime premiums, and supplies remain excluded.
   - Methodology and thresholds will be developed through the AMR process.

   Analysis

   - There is a lack of detail on the specifics of the provincial labour benchmark, however it aligns conceptually with the municipal position.
   - RMA will consider it a reasonable outcome if future details prove that it balances competing proposals made by industry and municipal stakeholders.
     - Industry had pushed for a “balanced-market” standard, which would have excluded many construction costs.
     - The Minister instead chose a provincial average, which is more reasonable and aligns with municipal proposals for regional modifiers.
     - Only truly remote projects with materially higher labour costs will qualify, preventing widespread reductions in assessed values.

3. Nexus of Construction (What Counts as Construction Costs)

   Decision

- Several pre-construction and post-construction activities will continue to be excluded, including:
    - Feasibility studies
    - Commissioning
    - Pre-production
    - Start-up

Analysis

- This issue was not deeply discussed during engagement and details provided on the decisions are limited.
- Industry advocated for a narrow definition of construction ("shovels in the ground" to functional completion).
- Municipalities argued that many pre-construction and post-construction activities are necessary for construction and should be included.
- Based on the limited information:
    - It appears pre-construction activities that take place when a decision has been made to move forward with a project (such as engineering studies) will be included.
    - Some post-construction activities will be excluded.
- More detail is needed to evaluate the fairness and impacts of the decision.

Other Policy Decisions

The Minister made decisions on several issues unrelated to the principles or the CCRG, none of which were a formal part of the AMR engagement process to date. RMA has identified three decisions that pose a significant risk to the process. A summary of the three is below.

Standardized rates as default

The Minister intends for the AMR process to expand the use of standardized rates and reduce reliance on reported-cost assessments. Standardized rates currently apply to common, similar property types, such as pipelines and railways, while reported-cost assessments are used for unique or emerging facilities, such as oil sands plants or renewable developments.

Industry has long supported greater use of standardized rates because they are administratively simpler and typically produce lower assessments, as they do not capture unique or additional components that increase actual construction costs. Applying standardized rates to complex facilities like oil sands plants would likely undervalue them.

The provincial rationale for prioritizing standardized rates is unclear. GOA staff have suggested it would reduce workload, as they lack capacity for detailed reported-cost assessments. However, shifting to standardized rates would significantly affect assessments for major regulated properties, and such a change should not be driven by staffing limitations or the absence of plans to build appropriate capacity.

RMA is not opposed to standardized rates but is concerned that standardization as the default AMR outcome will influence the process and lead to development of rates for properties that lack the

uniformity to justify them. RMA also questions the statement in the Minister's letter that standardized rates will lead to greater predictability in assessment. Regardless of whether rates or reported costs are used, predictability is dependent on clear methodology and reporting requirements much more so than the specific assessment approach. While RMA supports the Minister's plan to review and update standardized rates every five years moving forward, this does not mitigate RMA's concerns with potential over-use of inaccurate or unwarranted standardized rates.

Finally, RMA notes that the Minister's policy decision may conflict with the consensus Steering Committee principle, which notes that standardized rates are a factor of efficiency not equity. That principle states the following: "Without compromising other principles, Alberta's regulated property assessment system is administered in a standardized and defensible manner, enabling predictability and administrative efficiency."

Pre-determined use of a depreciation floor and ceiling for M&E property

Depreciation is a core part of the regulated assessment model, but methods and rates differ by property type. Because AMR engagement has so far focused on determining base construction costs and Assessment Year Modifiers. Depreciation, which is applied annually to adjust assessed values, has not been discussed in a property-specific or formal manner.

Some regulated property types currently use depreciation ceilings and floors as tax policy tools based on previous government decisions. Ceilings give properties immediate depreciation in their first year. Floors prevent assessed values from dropping below a minimum if the asset is operating.

The Minister's decision to apply a ceiling and floor to M&E property prior to a rate-specific technical engagement creates two issues. First, it undermines the AMR engagement process, which is meant to develop depreciation methods specific to each property type. Second, it opens the door for industry to argue that depreciation rules from one property class should apply to all. For example, pipelines currently receive minimal depreciation because they do not degrade in the same way as other assets; with a universal policy, pipeline operators may push for ceilings like the 77% used for machinery and equipment or for steeper depreciation curves.

This broad decision contradicts the principle of tailoring depreciation to individual property types and is likely to increase industry advocacy for cross-applied depreciation rules.

Establishment of unique assessment methods for "mature assets"

During the 2024 Mature Asset Strategy (MAS) engagement, organizers argued that assessment was a major financial burden on mature assets and should be changed to reflect low productivity and profitability. RMA opposed this, citing a lack of evidence and warning that such changes would undermine the regulated model, require a new assessment methodology, and have significant fiscal impacts on rural municipalities. RMA argued that assessment must remain outside MAS to protect the integrity of the AMR. As a result of RMA's advocacy, assessment did not appear in the MAS recommendations, nor were mature assets discussed in AMR before the April 2025 hiatus.

Unfortunately, it appears that the Minister plans to integrate special assessment methodologies for mature assets into the regulated model. While the Minister's April 2 announcement referenced mature assets only briefly, limited to developing unique depreciation models, the briefing provided to AMR Steering Committee members indicated the future creation of a "mature asset" property class, which could include different construction-cost methods, assessment-year modifiers, depreciation schedules, and even factors tied to production levels and reclamation. Such an approach would rewrite every part of the regulated model and introduce non-cost-based elements. Municipal Affairs also indicated that they had not defined "mature asset" for the purposes of assessment.

RMA has warned government that this approach is incompatible with the cost-based regulated assessment model, appears to link MAS and AMR inappropriately, and may undermine the positive decisions made by the Minister in areas on which engagement has occurred at the AMR table.

Next Steps

The Steering Committee will be meeting in late April and mid-May with the intent of clarifying governance details to allow for a shift into the technical review of specific rates. At this point, government is planning to begin technical reviews of rates for specific properties in June. They are beginning with a review of telecommunications, electrical generation, and railway property.

RMA plans to seek clarity on timelines, resourcing, and governance associated with a shift to specific rate reviews, as well as clarity on how the Minister's decisions on issues that have not yet been discussed at the AMR table will inform the process.

RMA will continue to provide members with regular updates on the AMR as the process progresses.

Looking for more information?

Contact RMA General Manager of Policy & Advocacy Wyatt Skovron at wyatt@RMAlberta.com with any questions about the assessment model review.



FEATURED:

Government of Alberta Introduces Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

The Government of Alberta has introduced Bill 28, which proposes a wide range of amendments to the *Municipal Government Act* (MGA) across several major municipal policy areas. RMA is currently reviewing the Bill and will provide members with a detailed initial analysis in the near future.

Read the preliminary analysis now...

MEMBER BULLETINS

Member bulletins are posted to **RMAlberta.com** regularly each week.

Below is a list of all the member bulletins compiled from the past week.

Alberta Electoral Boundaries Commission Submits Final Report to Cabinet

The Alberta Electoral Boundaries Commission has submitted its final report to the Speaker of the Legislative Assembly. The final report also includes a minority report from two dissenting commissioners, which includes alternative electoral boundary maps.

FOLLOW US ON LINKEDIN!

LIKE US ON FACEBOOK!

AGRICULTURE UPDATE

Learn more...

Emergency Use Registration for Strychnine Approved

Health Canada announced that it has authorized Alberta and Saskatchewan's re-submission for emergency use registration for two per cent liquid strychnine for Richardson's ground squirrel control until November 2027.

Learn more...

Canadian Infrastructure Council Calls for Evidence for Second National Infrastructure Assessment

The Canadian Infrastructure Council (CIC) has announced a national Call for Evidence to support the development of Canada's second National Infrastructure Assessment (NIA) report.

Learn more...



RMA provides legislative updates while the Government of Alberta is in session: **LEGISLATIVE UPDATE FOR THE WEEK OF MAR 30, 2026**

REMINDERS

RMA Spring 2026 Endorsed Resolutions

Resolutions form an important part in identifying direction for the RMA's advocacy efforts. The RMA membership endorsed thirteen (13) resolutions in Spring 2026.

Moisture Situation Update March 27, 2026

JOB POSTINGS

RMA Insurance
Claims Adjuster (Northern AB)

Canoe Procurement Group of Canada
Member Outreach Representative

Canoe Benefits
Group Benefits Account Manager

Strathcona County
Legal Counsel II

Yellowhead County
Community Peace Officer (Level One)

Clearwater County
Chief Administrative Officer

Sturgeon County
Assessment Services Summer Student

Parkland County
Manager, Technology Operations & Cybersecurity

Special Areas Board
Facilities Manager (Foreman V)

VIEW OUR JOB BOARD

LOOKING FOR INFORMATION FROM A PREVIOUS ISSUE?

View our **Contact newsletter archive** or our **member bulletin archive**.

Learn more...

Monthly Resolution Update – March 2026

The RMA releases a monthly bulletin highlighting recent updates and actions undertaken on select active resolutions. This includes resolutions on waste and wastewater system funding, opposition to Water Act amendments, and increasing funding for Alberta's libraries.

Learn more...

Expiring Resolution Update – March 2026

To improve reporting on resolution advocacy, the RMA shares a bi-annual bulletin highlighting recent actions undertaken on expiring resolutions.

Learn more...

Driver Hiring: Best Practices

Hiring qualified drivers to operate company vehicles, trucks, and equipment is a crucial component of any organization’s risk management strategy. This RMA Insurance bulletin outlines practical steps to assess driver suitability and strengthen hiring decisions.

Learn more...

Mitigating Roadside Clean Up Risks

Alberta's annual highway cleanup event is approaching. Roadside cleanup activities, whether undertaken through this program or as part of routine county road upkeep, help maintain safe and clean roadways. To mitigate these hazards, RMA Insurance has developed a comprehensive list of best practices to ensure a safe and effective cleanup process.

Learn more...

Learn more about the key issues facing rural Alberta by reading our **position statements**.

Forward to friend

Share on Twitter

Share on Facebook

ANNOUNCEMENTS

Rural Health Policy: Mobilizing Strengths, Building Capacity – May 22nd, 2026, 9:00 to 4:00 pm

- You're invited to an Institute of Health Economics Policy hybrid event in partnership with Athabasca University.

  This hybrid event will be a mix of plenary presentations and interactive panels focusing on community capacity building, innovative delivery options and health workforce. This event is being conducted by the Institute of Health Economics (IHE) in partnership with Athabasca University and is supported through grant funding and assistance to the IHE from Alberta Primary and Preventative Health Services, Acute Care Alberta, and Health Quality Alberta.

  Click here to register.

MCCAC Updates: Save Energy, Save Money - Financial Rebates Available

- You have until April 30th to apply for the Municipal Climate Change Action Centre (MCCAC) Community Energy Conservation and Municipal Electricity Generation programs, so send your expression of interest forms today!

  Community Energy Conservation program | **Municipal Electricity Generation program**

- Plus, now open: the Alberta Climate Resilience Cohort! The Alberta Climate Resilience Cohort will enable communities to advance climate resilient infrastructure projects through expert guidance, peer learning, and tailored technical support. **Learn more and apply today**!

Elected Officials Education Program (EOEP) Upcoming Courses

- EOEP equips municipal leaders with the knowledge and skills required under the Municipal Government Act (MGA) to govern effectively, lead strategically, and serve their communities with confidence. **Learn more and register**.

- **Strengthen Regional Collaboration**
  Learn practical strategies to build trust, strengthen relationships and lead effective collaboration across municipal boundaries across municipal boundaries
    - Date: April 16 | April 23 | April 30, 2026 (must attend all three sessions)
    - Time: 1:00 – 3:30 pm
    - Location: Online
    - Cost: $295

- **Expand Your Knowledge on Public Engagement**
  How much should you engage your residents for input and how should you do it? This course will offer tips, help you strengthen transparency and incorporate public input into council decision-making.
    - Date: May 6 | May 13 | May 20, 2026 (must attend all three sessions)
    - Time: 9:00 – 11:30 am
    - Location: Online
    - Cost: $295

2026 RMA Fall Convention: Accommodation Details Now Available!

- The hotel room rates and booking details for the upcoming 2026 RMA Fall Convention (November 2-5, 2026) are now available. We invite members to plan early to secure these rates. Updated cancellation policies also apply for fall bookings. **Click here for all details**.

IN THE NEWS

- **Final agreement signed for major project reviews**

- **Strychnine Emergency Use Registration: Minister Sigurdson**
- **Government of Canada investing in tariff-affected Alberta businesses to drive trade expansion and market growth**
- **Agriculture sector suffers under high costs and shortages**
- **Alberta data centre doesn't need environmental impact assessment**
- **Lacombe County advocating on behalf of Bashaw and District Regional Health and Wellness Foundation**
- **VEP pilot program eliminates 98 per cent of ED service disruptions**

Website Twitter Facebook LinkedIn YouTube

Our mailing address is:
2510 Sparrow Drive
Nisku, AB T9E 8N5

You are receiving this email because you are subscribed to the RMA Contact newsletter.
Want to change how you receive these emails?
You can update your preferences or unsubscribe from this list

Source URL: rmalberta.com/news/government-of-alberta-introduces-bill-28-municipal-affairs-and-housing-statutes-amendment-act-2026/

Government of Alberta Introduces Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

Posted on: April 2, 2026

The Government of Alberta has **introduced Bill 28 (https://docs.assembly.ab.ca/LADDAR_files/docs/bills/bill/legislature_31/session_2/20251023_bill028.pdf)**: *Municipal Affairs and Housing Statutes Amendment Act*, which proposes a wide range of amendments to the *Municipal Government Act* (MGA) across several major municipal policy areas. RMA is currently reviewing the Bill and will provide members with a detailed initial analysis in the near future.

Proposed Changes in Bill 28

Bill 28 includes amendments related to the following themes:

- Growth and Housing
- Assessment and Property Tax
- Governance and Accountability
- Municipal Transparency
- Public Institutions and Utilities
- Aggregate Pits
- Seniors Lodges

Initial Reaction

Based on a preliminary review, several early considerations have emerged:

- Rural municipalities remain committed partners in delivering services, maintaining critical infrastructure, and supporting economic growth. When challenges in these areas

emerge, collaborative partnerships between municipalities and the Government of Alberta are more effective than unilateral legislative changes in supporting positive outcomes.

- Several provisions in Bill 28 appear to reflect industry-driven priorities for standardization in municipal operations and decision-making, or reductions in municipal planning and development authority. These changes may not fully reflect the realities or needs of rural communities, where local conditions vary significantly.
- The Bill introduces several provisions that standardize municipal processes or allow for shifting of decision-making to the provincial level in areas such as land use planning, utility management, and administrative processes. These structural changes may have unintended consequences for local governance and community-specific needs.
- Many of the details associated with Bill 28 will be established through regulation, making it difficult to fully understand how these provisions will affect municipalities. As regulations are developed, it will be important to ensure that the intent behind the changes is clearly defined, that municipalities have the tools needed to implement them effectively, and that local autonomy remains respected.

RMA is undertaking an initial analysis of Bill 28 and will provide members with a more comprehensive overview of the proposed changes and their potential impacts once the legislative review is complete.

Jared Shaigec
Policy Advisor
825.319.2312
jared@RMAlberta.com (mailto:jared@RMAlberta.com)

Wyatt Skovron
General Manager of Policy & Advocacy
780.955.4096
wyatt@RMAlberta.com (mailto:wyatt@RMAlberta.com)

Source URL: rmalberta.com/news/alberta-electoral-boundaries-commission-submits-final-report-to-cabinet/

Alberta Electoral Boundaries Commission Submits Final Report to Cabinet

Posted on: April 2, 2026

The report recommends boundaries and names to be used for 89 provincial electoral districts for the next eight to 10 years.

On March 26, 2026, the **Alberta Electoral Boundaries Commission (https://abebc.ca/)** submitted its **final report (https://abebc.ca/wp-content/uploads/Final-Report.pdf)** to the Speaker of the Legislative Assembly, as per its requirements in the ***Electoral Boundaries Commission Act (https://kings-printer.alberta.ca/1266.cfm?page=E03.cfm&leg_type=Acts&isbncln=9780779850341)***. The final report also includes a minority report from two dissenting commissioners, which includes alternative electoral boundary maps.

The Legislative Assembly will now review the Commission's recommendations, propose possible amendments, and introduce legislation for debate and vote intended to finalize and implement electoral boundaries based on the Commission's recommendations as presented or amended.

The Legislative Assembly has no mandated timeline for reviewing the report and recommendations or for when legislation is introduced, debated, and voted on. For this reason, next steps are unclear.

Key Recommendations

The *Electoral Boundaries Commission Act* places constraints on the scope of the Commission's recommendations, including a requirement that the Commission develop 89 electoral districts and, with specific exceptions, that all electoral divisions have a population no more than 25% above or below the provincial average.

Some of the most notable recommendations for change from the existing electoral districts include the following:

- Add two electoral districts to the City of Calgary.
- Add one electoral district to the City of Edmonton (in the form of two new urban/rural "hybrid ridings" on the south end of the city, combined with the removal of one riding within the city core).
- Restructure four existing Calgary ridings as hybrid ridings in combination with surrounding rural areas.
- Eliminate the Lac St. Anne-Parkland and Rimbey-Rocky Mountain House-Sundre electoral divisions by combining them with neighbouring electoral divisions.
- Increase the overall number of hybrid ridings from 18 to 27.
- Apply "s. 15(2)" powers to develop three electoral districts with a population greater than 25% below the provincial average (Lesser Slave Lake, Central Peace-Notley, Canmore-Banff).

RMA Analysis

RMA has not yet conducted a detailed analysis of the Commission's final report. RMA's previous **written feedback (https://rmalberta.com/wp-content/uploads/2026/01/RMA-Input-to-AEBC.pdf)** in response to the Commission's **interim report (https://abebc.ca/wp-content/uploads/2025-Interim-Report-Original-Signed-for-Web-Posting.pdf)** in December 2025 included the following key themes:

- Population variance: the interim report did not adequately utilize the full 25% +/- population variance range available to preserve rural electoral districts.
    - Based on initial analysis, this approach appears to have been maintained in the final report, as no riding is more than 14.3% above the provincial average despite the 25% threshold.

- Consistent consideration of geographic and community factors across urban and rural electoral districts: the interim report did not appear to consider factors such as community connections, transportation links, etc. consistently across urban and rural ridings.
    - RMA has not yet examined specific electoral district justification used in the final report to determine if and how consideration of such factors changed from the interim report.

- Use of s. 15(2) population variance threshold exemption: the interim report proposed only one electoral district below the 25% population variance threshold despite the Act allowing for up to four.
    - The final report expands use of s. 15(2) to apply to three electoral districts, including Lesser Slave Lake, which was eliminated in the interim report.

- Hybrid ridings: the interim report expanded the use of hybrid ridings, including to Edmonton and Calgary, which could have significant impacts on effective representation for both urban and rural residents in the hybrid ridings.
    - The final report further increases the use of hybrid ridings.

Next Steps

RMA will undertake further analysis of the recommendations, as well as provide members with information on next steps related to amendment or implementation of the recommendations when it becomes available.

Wyatt Skovron
General Manager of Policy & Advocacy
780.955.4096
wyatt@RMAlberta.com (mailto:wyatt@RMAlberta.com)

Source URL: rmalberta.com/news/emergency-use-registration-for-strychnine-approved/

Emergency Use Registration for Strychnine Approved

Posted on: April 2, 2026

On March 30, Health Canada, which oversees the Pest Management Regulatory Agency (PMRA), **announced (https://www.canada.ca/en/health-canada/news/2026/03/statement-from-the-minister-of-health-and-the-minister-of-agriculture-and-agri-food-on-strychnine-in-alberta-and-saskatchewan.html)** that it has authorized Alberta and Saskatchewan's re-submission for emergency use registration for two per cent liquid strychnine for Richardson's ground squirrel control until November 2027.

Alberta's producers have faced significant challenges managing Richardson's ground squirrels following the **PMRA's 2020 decision (https://rmalberta.com/wp-content/uploads/2020/03/rvd2020-06-strychnine-eng.pdf)** to prohibit possession and use of strychnine after March 4, 2023. The temporary use of strychnine will help Alberta and Saskatchewan address multi-million dollars' worth of damage from the recent spike in Richardson's ground squirrel population, which have become a serious pest threatening a variety of crops. The prairies have been experiencing abnormally dry conditions, which affects the sustainability and quality of farmlands and allowed the population of these gophers to increase significantly.

The use of strychnine can contribute to an effective pest management program. Alberta Agriculture and Irrigation is working with the Saskatchewan Ministry of Agriculture to procure supply and fully implement the agreement as soon as possible.

This decision aligns with RMA advocacy position as reflected in resolution **ER1-20S (https://rmalberta.com/resolutions/er1-20s-loss-of-2-strychnine/)**. Although RMA will continue to seek permanent reinstatement of strychnine authorization, as requested in the resolution, the emergency use registration is helpful in the short-term.

Briana Yee
Policy Advisor
825.319.2417
Briana@RMAlberta.com (mailto:Briana@rmalberta.com)

Wyatt Skovron
General Manager of Policy & Advocacy
780.292.1104
wyatt@RMAlberta.com (mailto:wyatt@RMAlberta.com)

Source URL: rmalberta.com/news/canadian-infrastructure-council-calls-for-evidence-for-second-national-infrastructure-assessment/

Canadian Infrastructure Council Calls for Evidence for Second National Infrastructure Assessment

Posted on: April 2, 2026

The Canadian Infrastructure Council (CIC) has **announced (https://canadianinfrastructurecouncil.ca/call_for_evidence)** a national Call for Evidence to support the development of Canada's second National Infrastructure Assessment (NIA) report. This follows the release of the **first NIA report (https://canadianinfrastructurecouncil.ca/national-infrastructure-assessment)** in November 2025, which established a national baseline and shared understanding of the pressures facing housing-enabling infrastructure across the country.

For the second NIA Report, the CIC is shifting from identifying issues and gaps to identifying actionable approaches that communities and practitioners can adopt. The second NIA Report will provide more practical guidance on:

- Long-term housing-enabling infrastructure needs at the community level, including data gaps;
- Approaches to unlock private-sector investment and advance innovative delivery models; and
- Tools and best practices to optimize and strengthen the resilience of existing infrastructure.

To inform this work, the Council is seeking submissions that:

- Identify "Quick Starts"—pilots, tools, or approaches that can demonstrate improvements in housing-enabling infrastructure within 6 to 18 months; and
- Share best practices and solutions to support the development of NIA Report 2.

Submissions are welcome from experts, practitioners, investors, leaders, businesses, and communities (including RMA member municipalities) across Canada. A select number of "Quick Starts" may be featured on the Council's website or reflected in the final assessment.

The Call for Evidence is open until **May 31, 2026**. For more information on this initiative and to preview the questions for submission, visit the **CIC's webpage (https://canadianinfrastructurecouncil.ca/call_for_evidence)**.

RMA staff are currently reviewing the Call for Evidence to determine how RMA might contribute or participate and will provide further updates in the coming weeks.

Joseph Kay
Policy Advisor
587.689.5484
joseph@rmalberta.com (mailto:joseph@rmalberta.com)

Warren Noga
Manager of Policy & Research
825.319.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)



FEATURED:

AUC Consultation on Proposed Standardized Setbacks for Renewable Energy Infrastructure

In February 2024, the Minister of Affordability and Utilities requested that the Alberta Utilities Commission (AUC) pursue standardized setbacks for renewable infrastructure in the province. The AUC is now proceeding with targeted consultation with municipalities through a virtual open house on April 24 from 11AM to 12PM.

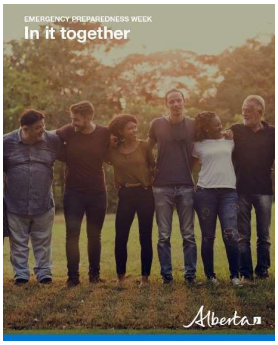
Read RMA's initial input and learn more...

MEMBER BULLETINS

Member bulletins are posted to **RMAlberta.com** regularly each week.

Below is a list of all the member bulletins compiled from the past week.

Emergency Preparedness Week 2026: May 3-9



Research shows that communities who have established strong social connections before an emergency often experience better outcomes





following the emergency. Emergency Preparedness Week takes place May 3-9 and will be focused on the steps to make community connections.

Learn more...

Enhancing Grocery Accessibility – Engagement Opportunity

The Government of Alberta is working to understand grocery accessibility in different communities, including rural. Opportunities for written submission and to attend a virtual engagement session are available.

Learn more...

Mitigating Root Intrusion

Tree and shrub roots will find a way to infiltrate municipal sewer systems. Having a well-planned approach to mitigate this risk will help prevent loss, and the resulting downtime of a costly and lengthy sewer repair. RMA Insurance has prepared this in-depth resource to help guide your preventative maintenance.

Learn more...

Spring Cleaning Your Property

Alberta's harsh winters can lead to accumulated snow, ice buildup, and moisture infiltration, increasing risks of flooding, mould, and structural weakening. This bulletin from RMA Insurance is designed to help build up your best practices around spring cleaning and upkeep.

Learn more...



AGRICULTURE UPDATE

Moisture Situation Update March 27, 2026

JOB POSTINGS

RMA Insurance
Claims Adjuster (Northern AB)

Canoe Benefits
Group Benefits Account Manager

Flagstaff County
Administrative Assistant – Municipal Services

Regional Municipality of Wood Buffalo
Advisor, Asset Management

Strathcona County
Facility Maintenance Operator

Leduc County
Shift Captain – Fire Services

Lacombe County
Supervisor of Accounting Services

Lamont County
Interim Chief Administrative Officer

VIEW OUR JOB BOARD

LOOKING FOR INFORMATION FROM A PREVIOUS ISSUE?

View our **Contact newsletter archive** or our **member bulletin archive**.

RMA provides legislative updates while the Government of Alberta is in session. The legislature did not sit this week.

Learn more about the key issues facing rural Alberta by reading our **position statements**.

REMINDERS

Government of Alberta Introduces Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

The Government of Alberta has introduced Bill 28, which proposes a wide range of amendments to the *Municipal Government Act* (MGA) across several major municipal policy areas. RMA is currently reviewing the Bill and will provide members with a detailed initial analysis in the near future.

Read the preliminary analysis now...

Alberta Electoral Boundaries Commission Submits Final Report to Cabinet

The Alberta Electoral Boundaries Commission has submitted its final report to the Speaker of the Legislative Assembly. The final report also includes a minority report from two dissenting commissioners, which includes alternative electoral boundary maps.

Learn more...

Emergency Use Registration for Strychnine Approved

Health Canada announced that it has authorized Alberta and Saskatchewan's re-submission for emergency use registration for two per cent liquid strychnine for Richardson's ground squirrel control until November 2027.

Learn more...

Canadian Infrastructure Council Calls for Evidence for Second National Infrastructure Assessment

Forward to friend

Share on Twitter

Share on Facebook

The Canadian Infrastructure Council (CIC) has announced a national Call for Evidence to support the development of Canada's second National Infrastructure Assessment (NIA) report.

Learn more...

ANNOUNCEMENTS

You're Invited: 2026 Charity Golf Tournament - Registration Now Open!



- Our Charity Golf Tournament in support of the Stollery Children's Hospital Foundation is returning June 19, 2026! Join us at the Cougar Creek Golf Resort in Carvel, AB for a great day on the links in support of an even greater cause.

  Click here to learn more.

Rooted in Community: Building the Future of Rural Healthcare Conference | Oct 6-8, 2026 | Peace River, AB

- The RHPAP Conference brings together community leaders, healthcare professionals, educators, researchers, and rural champions from across Alberta and beyond. This gathering is designed to spark learning, collaboration, and innovation that strengthens healthcare in rural and remote communities.

  Click here to register.

Municipal Climate Change Action Centre (MCCAC): Keep Up to Date!

- MCCAC has a lot of great things going on this spring. To make sure you don't miss program **application deadlines**, **new opportunities**,

success stories … or anything else, the MCCAC invites you to **subscribe to their monthly newsletter, The Current Climate**, and follow on **LinkedIn**.

Elected Officials Education Program (EOEP)
Upcoming Courses

- EOEP equips municipal leaders with the knowledge and skills required under the Municipal Government Act (MGA) to govern effectively, lead strategically, and serve their communities with confidence. **Learn more and register**.

- **Strengthen Regional Collaboration**
  Learn practical strategies to build trust, strengthen relationships and lead effective collaboration across municipal boundaries across municipal boundaries
  - Date: April 16 | April 23 | April 30, 2026 (must attend all three sessions)
  - Time: 1:00 – 3:30 pm
  - Location: Online
  - Cost: $295

- **Expand Your Knowledge on Public Engagement**
  How much should you engage your residents for input and how should you do it? This course will offer tips, help you strengthen transparency and incorporate public input into council decision-making.
  - Date: May 6 | May 13 | May 20, 2026 (must attend all three sessions)
  - Time: 9:00 – 11:30 am
  - Location: Online
  - Cost: $295

Communities in Bloom Alberta Invitation: 13 Ways... Presentation

- Communities in Bloom Alberta will be welcoming former MLA Doug Griffiths for his presentation "13 Ways..." This presentation is focused on the need to adapt and change and grow to make our communities more appealing, because where people want to live is where businesses and

investment go. **Click here for all details and ticket info**.

IN THE NEWS

- **Supporting communities against drought and floods**
- **Alberta-China advisory committee launches**
- **CRTC seeking new Broadband Fund proposals to help improve Internet services for Canadians**
- **Rural municipalities ask Alberta to open grizzly bear hunt**
- **Grizzly hunt debate: Alberta Wildlife Federation calls for new research**
- **Lakeland municipalities weigh in on new universal standards for council conduct**
- **Healthcare students get hands-on rural experience in Vulcan**

Website Twitter Facebook LinkedIn YouTube

Our mailing address is:
2510 Sparrow Drive
Nisku, AB T9E 8N5

You are receiving this email because you are subscribed to the RMA Contact newsletter.
Want to change how you receive these emails?
You can update your preferences or unsubscribe from this list

Source URL: rmalberta.com/news/auc-consultation-on-proposed-standardized-setbacks-for-renewable-energy-infrastructure/

AUC Consultation on Proposed Standardized Setbacks for Renewable Energy Infrastructure

Posted on: April 10, 2026

In February 2024, the Minister of Affordability and Utilities requested that the Alberta Utilities Commission (AUC) pursue standardized setbacks for renewable infrastructure in the province. In response, the AUC consulted on appropriate setbacks from residences and other important infrastructure as part of the Rule 007: *Facility Applications* review. RMA **provided input (https://rmalberta.com/wp-content/uploads/2025/05/RMA-Submission-on-AUC-Rule-007-Blackline.pdf)** that setbacks are established locally and should remain at the discretion of municipalities. The revised Rule 007 did not contain a decision establishing standardized setbacks.

The AUC is now proceeding with targeted consultation with municipalities through a **virtual open house (https://media.auc.ab.ca/prd-wp-uploads/News/2026/2026-04-07-Announcement.pdf)** on **April 24** from 11AM to 12PM. The session will focus specifically on setbacks with a stated goal to collaboratively consider default setback standards for renewable energy projects. RMA encourages members to **register (https://events.teams.microsoft.com/event/bad6d64a-ab82-450d-b139-495eab1d5afe@e3ee1f8a-1fff-41c5-a45a-c32798e765eb)** to participate and to review the **proposal document (https://media.auc.ab.ca/prd-wp-uploads/regulatory_documents/Consultations/Proposed%20Standardized%20Setbacks%20for%20Renewable%20Infrastructure.p** Municipalities also have an opportunity to provide written feedback by **May 1, 2026**.

Alberta leads the country in renewable energy development, which brings both benefits and challenges for rural municipalities. Adequate consideration of municipal plans and perspectives in the decision-making process is critical for municipal autonomy. Concern with the AUC approval process is reflected in several RMA member resolutions, including **5-23F (https://rmalberta.com/resolutions/5-23f-municipal-involvement-in-quasi-judicial-agencies/)**, and RMA will continue to advocate for municipal governance and autonomy.

Any questions about the consultation process may be directed to **engage@auc.ab.ca (mailto:engage@auc.ab.ca)**.

Briana Yee
Policy Advisor
825.319.2417
briana@RMAlberta.com (mailto:briana@RMAlberta.com)

Warren Noga
Manager of Policy and Research
825.319.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/emergency-preparedness-week-2026-may-3-9/

Emergency Preparedness Week 2026: May 3-9

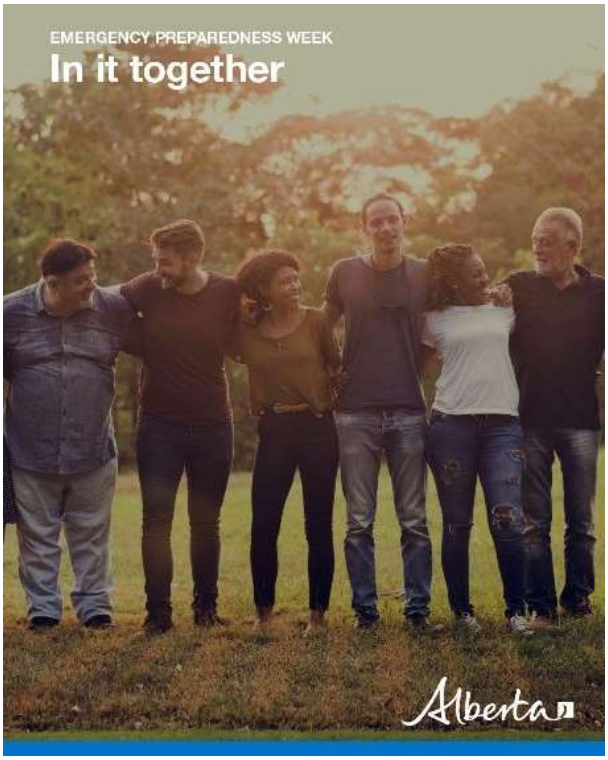
Posted on: April 10, 2026

Research shows that communities who have established strong social connections before an emergency often experience better outcomes following the emergency, including reduced impacts and recovery time. If affected, your community members are the first to lend a hand, as well as the last, as you rebuild your community together. However, the 2025 Preparedness Survey of Albertans reports that only 12% of Albertans have an established community support system. Emergency Preparedness (EP) Week, a national campaign dedicated to building risk literacy and community resilience, takes place May 3-9 this year and will be focused on the steps to make community connections, including:

- Defining community
- Identifying everyday opportunities to make connections
- Learning who is in your community, including the skills, knowledge and resources you could share
- Learning who community connections play a role during and after an emergency
- We all have a role to play in emergency preparedness—but if we work together, we are more resilient.

We're In It Together—before, during and after an emergency. Visit Alberta's Be Prepared program's dedicated EP Week webpage at **www.alberta.ca/EPWeek (http://www.alberta.ca/EPWeek)** for more information and resources to share in

your household, community and workplace.



Strengthening community and Indigenous partnerships alongside intermunicipal collaboration and provincial-municipal collaboration are key recommendations in RMA's **Wildfire Working Group Report (https://rmalberta.com/wp-content/uploads/2025/02/RMA-Wildfire-Working-Group-Report.pdf)** and the **Alberta Wildfire Mitigation Strategy (https://open.alberta.ca/dataset/a205dcde-1f02-4a23-a306-1416bd25683f/resource/e135d79c-2bbb-4481-9962-da4a30922652/download/fp-alberta-wildfire-mitigation-strategy-2026.pdf)**. Stronger partnerships and intergovernmental collaboration can support preparedness, response and recovery measures across a range of emergency situations. As Alberta heads into another wildfire season, RMA will continue to advocate for adequate representation and support in the implementation of recommendations.

Briana Yee
Policy Advisor
825.319.2417
briana@RMAlberta.com (mailto:briana@RMAlberta.com)

Warren Noga
Manager of Policy and Research
825.319.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/enhancing-grocery-accessibility-engagement-opportunity/

Enhancing Grocery Accessibility – Engagement Opportunity

Posted on: April 10, 2026

The Government of Alberta is working to understand grocery accessibility in different communities, including rural.

It is no secret that rural, remote, and northern regions may face challenges in accessing essential food services. Factors such as long travel distances, limited market competition, and other factors can restrict where food retailers choose to operate. In addition, exclusivity clauses may influence where grocery stores or food retailers are able to operate, which may limit service availability.

The Government of Alberta is examining **how these factors affect grocery accessibility (https://www.alberta.ca/enhancing-grocery-accessibility-engagement)** and is looking for municipal perspectives to help inform practical, effective policy and program options.

Opportunities for municipal participation:

- Virtual engagement session
    - Monday, April 13 from 9:30am – 11:00am
    - To confirm attendance, please contact **LTO.Stakeholder@gov.ab.ca (mailto:LTO.Stakeholder@gov.ab.ca)**.
- Submit a written submission

- Additional feedback or detailed commentary can be sent to **LTO.Stakeholder@gov.ab.ca (mailto:LTO.Stakeholder@gov.ab.ca)**, no later than April 15, 2026.

Kallie Wischoff
Policy Advisor
825.319.2245
kallie@rmalberta.com (mailto:kallie@rmalberta.com)

Warren Noga
Manager of Policy & Research
825.391.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/mitigating-root-intrusion/

Mitigating Root Intrusion

Posted on: April 10, 2026

Tree and shrub roots will find a way to infiltrate municipal sewer systems due to their natural inclination to seek water and nutrients. This can go undetected over time until a loss occurs, either to municipal or private property. Having a well-planned approach to mitigate this risk will help prevent such loss, and the resulting downtime of a costly and lengthy sewer repair. This involves prevention, control and removal of tree root intrusions that can cause pipe blockages, sewage overflows, and reduced hydraulic capacity.

The Nature of Things

Roots respond to weather and climate conditions in various ways. Drought conditions, such as when the water table is low and the soil underneath the tree is dry, will cause roots to "search" for moisture and nutrients. Sewer lines with cracks, gaps or misaligned joints enable nutrient-rich wastewater to escape from its intended route and into the soil, and the roots will thrive. On the flipside, when groundwater is high due to heavy rains and runoff, sewer systems can become stressed, causing leaks into the adjacent ground, providing this same nutrient-rich supply to hungry roots.

Roots can enter a sewer system through hairline cracks, loose or offset joints, deteriorated gaskets or seals, corroded or porous pipe

Tree species with aggressive and/or invasive root systems:

All poplar species, willows, elm, ash, birch, and silver maple have more aggressive root systems. When any

walls, and gaps. Fine root hairs can enter through fissures and then expand into thicker roots and fibrous masses that can partially or completely block the flow of wastewater. They can crack and collapse clay, cast iron, and even poorly installed PVC lines, enabling soil and other ground debris to enter.

of these species grow in proximity to buildings, it can reasonably be expected that there will be fine roots gaining access to drainage pipes and in some cases, getting into storm water or sewage pipes through the pipe joints. Once inside, the roots develop a plug of fine roots that eventually block the pipe leading to backup of fluids and flooding. **Safer species to plant include Japanese Maple, Eastern Redbud, or Crabapple.**

Common Indicators of Root Intrusion

- Soggy or sunken spots (sinkholes) in lawns and other areas adjacent or over a sewer line
- The appearance of lush, green patches of lawn
- Mature trees/large shrubs grow near the sewer line
- Visible root systems from large trees proximate to sewer line
- Faster than normal tree or bush growth
- Strong sewer odours
- Residents report sewer backups in showers or floor drains, clogged pipes or slow drains
- Increase in insect activity near the sewer line

Who Is Responsible for Sewer Lines?

Canadian courts have accepted the principle that roots growing across a property line can constitute a nuisance. Generally, municipalities are responsible for the main sewer line buried on municipal property, while private and commercial property owners are responsible for the **sewer lateral** (the pipe connecting their building to the main municipal line). If a municipally owned tree's root damages a privately-owned sewer pipe, the municipality may be liable for repairs if proven negligent in its maintenance of the tree.



Damage caused by roots from trees growing on private property is the owner's responsibility, even if it affects the municipal system. Some municipalities in Canada have bylaws stating that the property owner is responsible for the maintenance of the sewer lateral on both the public and private side, but these have been legally challenged by private property owners. In Canada, lawsuits against municipalities regarding sewer failures, including those caused by tree roots, often hinge on whether the damage occurred on public property (the main sewer line) or private property (the lateral line connecting to the building). While property owners are usually responsible for their sewer lateral line to the property line, private property owners may successfully sue if they can prove the municipality was negligent in maintaining trees or main lines, with cases sometimes reaching small claims courts or higher. Municipalities may also counter that the privately-owned portion of the sewer line was old, damaged, or that the owner had not properly maintained it; or they may rely on legislative protection for municipal acts of negligence.

Characteristics of Sewer Line Materials	**Clay Tile:** Found in older neighbourhoods. Clay systems feature shorter pipe lengths that require joints every few feet, so there is greater risk of loose joints. **Cast Iron:** Strong, but susceptible to internal corrosion and joint failure. **Concrete and Orangeburg (fibre conduit, not used since the 1970s):** Age, pressure and chemical exposure can lead to cracking, blistering and deformation. **PVC/ABS:** Less likely to deteriorate, but poor installation (misaligned joints and fittings) can create gaps.

Short Term Techniques to Prevent and Mitigate Root Intrusion

If the pipe is in good structural condition and if root intrusion is minimal and infrequent, or if you're planning to replace the line in the near future, then a short-term solution may be ideal for you. Here are a few techniques:

Regular Video Camera Inspections: A flexible, waterproof camera, equipped with a location transmitter, can record visuals of fine root hairs or thick root masses – whether isolated or in many locations. It can identify cracks, fractures or missing sections of pipe, offset joints, evidence of prior repairs, or failed patches. The technician can pinpoint the exact location and depth of any problem areas and can determine if the issue is located under driveways, streets, landscaping or structures.

Mechanical Root Cutting Machine: This machine has a rotating cutting head – the blades scrape and cut roots inside the pipe. The downside is that this is not a permanent solution as the roots will eventually grow back. Blades may also damage already-fragile pipes.

Hydro Jetting: High pressure water is used to scour the inside of the pipe to cut and flush out root masses. But this is not a suitable treatment for severely fractured or collapsed pipes, as openings will enable roots to continue to infiltrate afterwards.

Chemical Root Treatments: Foaming root killers and herbicidal treatments can kill roots. This method is less abrasive than mechanical cutting and can slow regrowth for a period of time. Sewer lines should be cleaned 3–4 weeks after chemical treatment to remove dead root masses. Some chemicals used in this process require special handling and disposal.

Root Barriers: Physical barriers (made of plastic or metal) or chemical barriers can be installed underground to redirect root growth away from sewer infrastructure.

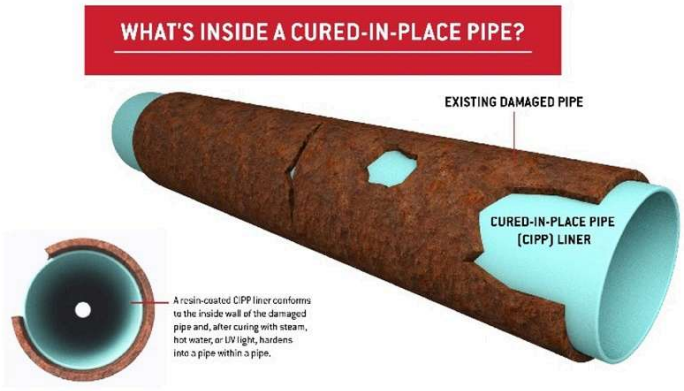
Longer Term Techniques to Prevent and Mitigate Root Intrusion

Avoid planting trees or shrubs known to have aggressive and invasive root systems near municipal and private sewer lines.

Excavate and Replace: This is costly due to damage caused to above ground landscaping, roadways and lawns. This also results in more downtime. However, it presents an opportunity to replace older, damaged pipe with a more modern, root resistive material.

Trenchless Repair/Cured-in-Place Pipe Lining (CIPP): A flexible liner saturated with epoxy resin is inserted into the existing pipe, then cured in place to form a new, seamless pipe inside the old one.

- Fills in joints and gaps
- Structurally strong, corrosion-resistant pipe that can last 50+ years
- Can be completed in 1-2 days
- Costs 30-50% less than excavate-and-replace option when landscaping and structural work is not required
- Less downtime for businesses and residents
- Less risk of collateral damage to utilities and foundations



Epoxy Coating: The application of a specialized epoxy resin to the interior of sewer lines. This process creates a protective barrier that seals leaks, prevents corrosion, and enhances the structural integrity of the pipe. The epoxy is applied without digging trenches, minimizing disruption to the surrounding area.

Post-Loss Preventative Measures

Backwater valve incentive programs: Some municipalities provide backwater valve incentive programs to private or commercial property owners to be installed after a loss. Some personal lines insurance companies will provide more favourable property insurance rates when such a device has been installed.

Financial Aid: As an example, Swift Current, Saskatchewan has a program to partner with private property owners that may pay 50% of a plumber's root-cutting bill if the roots enter the private sewer lateral from a tree growing on municipal property.

Demonstrate Proactive Reasonability: Having bylaws that clearly state the municipality's responsibilities relating to root intrusion and sewer lines, as well as a root mitigation policy that outlines the municipality's ongoing preventative measures, coupled with heightened awareness on the part of private property owners, can help to establish clear lanes of responsibility to reduce disputes, claims and litigation.

RELATED ARTICLES INVOLVING ROOT INTRUSION ISSUES AND MUNICIPALITIES +

While municipalities with aging sewer infrastructure and constrained budgets may have the most immediate interest in this issue, integrating these considerations into the planning of new developments can help prevent significant and unnecessary costs in the future.

For more information, contact your Risk Advisor at risk@rmainsurance.com (mailto:risk@rmainsurance.com).

Source URL: rmalberta.com/news/spring-cleaning-your-property/

Spring Cleaning Your Property

Posted on: April 9, 2026

Alberta's harsh winters can lead to accumulated snow, ice buildup, and moisture infiltration, increasing risks of flooding, mould, and structural weakening. Municipality-owned buildings (e.g., community centers, libraries, administrative offices) serve critical public functions and must comply with Alberta Building Code standards. Neglecting spring upkeep can result in costly repairs, insurance claims, or operational disruptions. Proactive cleaning reduces these risks by identifying issues early, potentially saving thousands in property losses annually.

The RMA Insurance team has prepared the below checklist to help guide your spring cleaning this year.

Key Spring-Cleaning Tasks

Exterior Maintenance:

- Examine roofs, siding, and foundations for cracks or damage from ice dams.
- Clear debris from gutters and downspouts to prevent water overflow during spring rains or melt.
- Replace missing shingles.
- Remove winter salt residues from walkways and entrances to avoid corrosion.

Interior Maintenance:

- Deep clean HVAC systems, replacing filters to improve air quality and efficiency.

- Check for water stains on ceilings and walls indicating leaks. Address promptly to prevent mould growth, common in Alberta's humid springs.
- Ensure that the sump pump is working and that there are no signs of water seepage.
- Inspect all appliances for leaks, corrosion, or deterioration of materials. Ensure all items are cleaned thoroughly.
- Seal gaps around windows and doors to prevent water infiltration and mold.
- Vacuum and sanitize high-traffic areas to reduce allergens and pests.
- Check that fences are sturdy and that locks (especially for public works yards and areas with a high value content inside) are functioning to manage liability.

Grounds and Landscaping:

- Rake away dead leaves and inspect drainage systems to mitigate flood risks, especially in low-lying areas prone to prairie runoff.
- Trim overgrown vegetation near buildings to deter rodents, insects and to fire smart your property.

Safety Systems Check:

- Test fire alarms, sprinklers, change battery in smoke detectors and emergency lighting.
- Ensure exits are clear and accessible, complying with Alberta Fire Code requirements.

Hiring Contractors:

When hiring professionals for tasks like cleaning gutters or roof repairs, ensure they are properly insured. Be aware of price gouging, particularly after severe weather events. When in doubt, please reach out to **risk@rmainsurance.com (mailto:risk@rmainsurance.com)** for guidance on hiring contractors.

Risk Mitigation (Preventing Claims):

In keeping with best practices, routine maintenance and preventative work are a requirement to ensure your policy will respond. Damage resulting from neglected maintenance, along with wear and tear, may result in coverage not being afforded. Common examples of neglected maintenance include such items as a thirty (30)-plus year-old leaking roof, among others.

Consistently check for mould, which is generally not covered unless the loss is caused by a specific, sudden and accidental insured peril.

Impact of Alberta's Climate on Property Structures:

- **Water Damage Prevention:** Install sump pumps in basements and grade landscapes away from foundations. Schedule annual roof inspections post-winter to catch leaks early—aim for completion by mid-April before heavy rains.
- **Structural Integrity:** Hire certified inspectors for seismic and wind-load assessments, vital in wind-prone regions like southern Alberta. Reinforce weak points with caulking or seals to block moisture entry.
- **Pest and Environmental Controls:** Use integrated pest management; seal entry points and remove standing water to avoid infestations that could damage wiring or insulation.
- **Insurance and Documentation:** Review municipal insurance policies for flood/winter damage coverage. Document all maintenance with photos and logs to support claims if losses occur.
- **Staff Training:** Train facility managers on spotting hazards; implement a checklist system for routine checks. Reach out to your designated Risk Advisor for assistance.
- **Budgeting for Prevention:** Allocate 1-2% of building value annually for maintenance. Annual allocations will be far less expensive than emergency repairs.

By implementing these practices, Alberta municipalities can maintain safe, efficient buildings while minimizing financial and operational risks.

For more information, please contact: **risk@rmainsurance.com (mailto:risk@rmainsurance.com)**.



FEATURED:

RMA Releases Bill 28 Analysis and Announces Member Webinar

RMA provides an in-depth review of Bill 28, including key concerns and opportunities for member engagement via a webinar taking place April 29, 2026.

Access the full analysis and register for the webinar...

MEMBER BULLETINS

Member bulletins are posted to **RMAlberta.com** regularly each week. Below is a list of all the member bulletins compiled from the past week.

Cemetery Risk Management: Best Practices

Municipal cemeteries are dynamic workplaces where maintaining grounds, managing burials, operating heavy equipment, and preventing unauthorized access require careful planning and deliberate procedures. The team at RMA Insurance has laid out best practices in their latest bulletin.

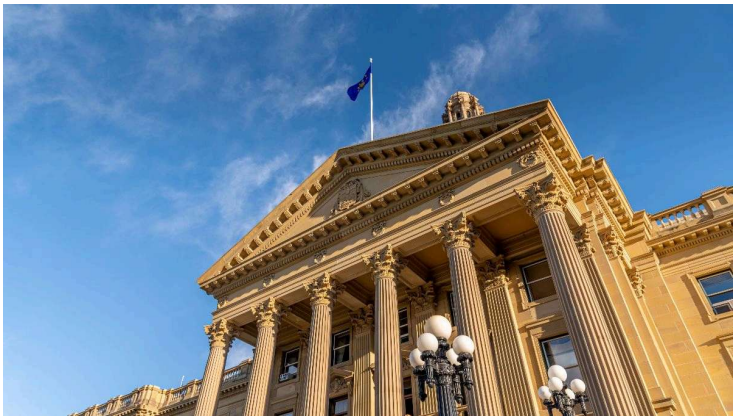
Learn more...

FOLLOW US ON LINKEDIN!

LIKE US ON FACEBOOK!

AGRICULTURE UPDATE

Moisture Situation Update
March 27, 2026



RMA's legislative updates will return next week.

REMINDERS

Emergency Preparedness Week 2026: May 3-9

Research shows that communities who have established strong social connections before an emergency often experience better outcomes following the emergency. Emergency Preparedness Week takes place May 3-9 and will be focused on the steps to make community connections.

Read the preliminary analysis now...

Enhancing Grocery Accessibility – Engagement Opportunity

The Government of Alberta is working to understand grocery accessibility in different communities, including rural. Opportunities for written submission and to attend a virtual engagement session are available.

Learn more...

Mitigating Root Intrusion

Tree and shrub roots will find a way to infiltrate municipal sewer systems. Having a well-planned approach to mitigate this risk will help prevent loss, and the resulting downtime of a costly and lengthy sewer repair. RMA Insurance has prepared this in-depth resource to help guide your preventative maintenance.

JOB POSTINGS

RMA Insurance
Claims Adjuster (Northern AB)

Canoe Benefits
Group Benefits Account Manager

Parkland County
Environmental Specialist

Stettler County
Municipal Engineer

Lacombe County
Assistant Construction Supervisor

Foothills County
Recreation Facility Operator

Flagstaff County
Agriculture Inspector

Parkland County
Fire Chief

VIEW OUR JOB BOARD

LOOKING FOR INFORMATION FROM A PREVIOUS ISSUE?

View our **Contact newsletter archive** or our **member bulletin archive**.

Learn more about the key issues facing rural Alberta by reading our **position statements**.

Learn more...

Spring Cleaning Your Property

Alberta's harsh winters can lead to accumulated snow, ice buildup, and moisture infiltration, increasing risks of flooding, mould, and structural weakening. This bulletin from RMA Insurance is designed to help build up your best practices around spring cleaning and upkeep.

Learn more...

Forward to friend

Share on Twitter

Share on Facebook

ANNOUNCEMENTS

Reminder - You're Invited to the 2026 Charity Golf Tournament - Registration Now Open!



- Our Charity Golf Tournament in support of the Stollery Children's Hospital Foundation is returning June 19, 2026! Join us at the Cougar Creek Golf Resort in Carvel, AB for a great day on the links in support of an even greater cause.

  Click here to learn more.

MCCAC Update: Alberta Climate Resilience Cohort

- The Municipal Climate Change Action Centre's (MCCAC) new program is exclusive to communities with a population under 30,000. The Alberta Climate Resilience Cohort will enable communities to advance climate-resilient infrastructure projects through expert guidance, peer learning, and tailored technical support. This program is offered in partnership with MCCAC as part of the Climate Ready Infrastructure Service (CRIS), delivered by the Canadian Urban Institute and funded by the Government of Canada.

Click here to learn more.

belairdirect Preferred Member Rates for Home Insurance

- RMA members have access to preferred rates on home insurance through belairdirect! Utilize RMA's group ID code for:
    - Preferred rates & interest free monthly payments
    - Exclusives for Rural Municipalities of Alberta members such as our Affinity Plus Endorsement, built in critical illness coverage, identify theft coverage, and much more
    - Use of the industry leading digital and mobile Insurance application
    - Access to the claims handling of the largest Property & Casualty organization in Canada.
- Get your quote today with our **group ID code RURAL** at **belairdirect.com/savings**. Or call 1-866-423-5247.

FireSmart Alberta: Upcoming 2026 FireSmart Opportunities for Alberta Communities

- Community leaders across Alberta are encouraged to take advantage of several FireSmart opportunities in 2026 to support local wildfire preparedness and strengthen community resilience.
    - The **FireSmart Alberta Community Scorecard** provides communities with an opportunity to assess their current wildfire preparedness, identify areas for improvement, and track progress over time. It is a practical tool that can support planning, local decision-making, and ongoing risk reduction efforts.
    - Communities can also build capacity through FireSmart training opportunities. **Neighbourhood Recognition Program Specialist** training supports local leaders working with neighbourhoods, while **Home Ignition Zone Specialist** training helps prepare participants to support the

Advanced Home Assessment Program and homeowner-level wildfire risk reduction.
    - In addition, the **FireSmart Community of Practice** is a monthly virtual meeting where community leaders managing the FireSmart portfolio within their communities can connect, receive updates, and share experiences and promising practices.
- For more information on these opportunities, please contact **firesmart@gov.ab.ca** or visit **www.firesmartalberta.ca**.

Elected Officials Education Program (EOEP)
Upcoming Courses

- EOEP equips municipal leaders with the knowledge and skills required under the Municipal Government Act (MGA) to govern effectively, lead strategically, and serve their communities with confidence. **Learn more and register**.

- **Expand Your Knowledge on Public Engagement**
  How much should you engage your residents for input and how should you do it? This course will offer tips, help you strengthen transparency and incorporate public input into council decision-making.
    - Date: May 6 | May 13 | May 20, 2026 (must attend all three sessions)
    - Time: 9:00 – 11:30 am
    - Location: Online
    - Cost: $295

IN THE NEWS

- **Government of Canada helping Edmonton-area businesses modernize operations and increase sales**
- **More modulars, more space for students**
- **Alberta town council wants province to pause viability review into Town of Gibbons**

- **Redraw of electoral boundaries would present challenging timeline: Elections Alberta**
- **Alberta rejects federal nature strategy, redefines protected land**
- **Gas tax suspended for gasoline, diesel: PM Carney**
- **Alberta launches transportation hub to help truckers avoid bridge strikes**
- **44 wood bison relocating to Alaska from Elk Island National Park**

 Website Twitter Facebook LinkedIn YouTube

Our mailing address is:
2510 Sparrow Drive
Nisku, AB T9E 8N5

You are receiving this email because you are subscribed to the RMA Contact newsletter.
Want to change how you receive these emails?
You can update your preferences or unsubscribe from this list

Source URL: rmalberta.com/news/rma-releases-bill-28-analysis-and-announces-member-webinar/

RMA Releases Bill 28 Analysis and Announces Member Webinar

Posted on: April 17, 2026

RMA provides an in-depth review of Bill 28, including key concerns and opportunities for member engagement.

RMA has published its analysis of Bill 28, the ***Municipal Affairs and Housing Statutes Amendment Act, 2026 (https://docs.assembly.ab.ca/LADDAR_files/docs/bills/bill/legislature_31/session_2/20251023_bill-028.pdf)***, which was introduced in the Legislative Assembly on April 2, 2026. The Bill proposes significant amendments to several key pieces of legislation, including the ***Municipal Government Act (https://open.alberta.ca/publications/m26)***, the ***Alberta Housing Act (https://kings-printer.alberta.ca/1266.cfm?page=A25.cfm&leg_type=Acts&isbncln=9780779850976)***, and the ***Libraries Act (https://kings-printer.alberta.ca/1266.cfm?page=L11.cfm&leg_type=Acts&isbncln=9780779847631)***. Following a detailed review, RMA has completed its initial analysis to support members in understanding the scope and potential implications of the proposed changes.

Bill 28 introduces amendments across seven key themes:

- Enabling Growth and Housing
- Assessment and Property Tax
- Aggregate Pits
- Seniors Lodges
- Governance and Accountability
- Municipal Transparency
- Public Institutions

Overall, the Bill reflects a broad shift toward increased provincial oversight in areas that have traditionally been part of municipal decision-making. While some amendments clarify existing processes or introduce new tools, others establish new oversight mechanisms or standardize municipal practices in ways that may influence how municipalities plan, regulate development, manage assessment and taxation matters, and deliver services. Several changes appear to stem from provincial engagements focused on reducing administrative requirements for industry, and the resulting amendments shift decision-making authority away from municipalities in ways that raise important questions about local autonomy and accountability.

A key consideration for members is that many of the most consequential impacts of Bill 28 will be determined through regulations that have not yet been developed. From RMA's perspective, it will be critical that the province clearly articulate the purpose behind these changes, address practical implementation needs, and meaningfully engage with key stakeholders throughout the process. It will also be important that municipal decision-making continues to be respected as these amendments are contemplated. RMA has concerns with several amendments included in the Bill and does not support them in their current form. RMA's analysis outlines these issues in detail and highlights the implications for rural municipalities.

To assist members in understanding the potential implications, RMA has developed a detailed analysis document found here: **Bill 28: RMA Analysis (https://rmalberta.com/wp-content/uploads/2026/04/04-17-26-Bill-28-RMA-Analysis.pdf)**. Members are encouraged to read the document and contact RMA's Policy and Advocacy team with questions, comments, and concerns.

Access RMA's Bill 28 Analysis (https://rmalberta.com/wp-content/uploads/2026/04/04-17-26-Bill-28-RMA-Analysis.pdf)

Bill 28 Member Webinar

To further support members, RMA will host a Bill 28 Member Webinar on:

April 29, 2026, from 12:00pm – 1:30pm.

The session will feature RMA President Kara Westerlund and senior RMA staff, who will walk through RMA's analysis, highlight key considerations for members, and provide an opportunity for questions. **This webinar is open to RMA members only**. **Please register using this link (https://events.teams.microsoft.com/event/35444eb4-9026-41b5-9764-bbc9318612c5@82b40ccb-1811-431a-969b-6fbde1867d74)** and ensure you register using the email address associated with your municipality so RMA can verify membership.

RMA will continue to monitor Bill 28 as it progresses through the legislative process and will provide updates as new information becomes available. Members with questions or feedback are encouraged to contact RMA's Policy and Advocacy team.

Jared Shaigec
Policy Advisor
825.319.2312
jared@RMAlberta.com (mailto:jared@RMAlberta.com)

Warren Noga
Manager of Policy and Research
825.319.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/cemetery-risk-management-best-practices/

Cemetery Risk Management: Best Practices

Posted on: April 17, 2026

To most people, cemeteries appear as quiet, low-activity spaces, leading to assumptions that they present minimal risk. However, even with less foot traffic than other municipal areas, cemeteries still contain significant hazards. Municipal cemeteries are dynamic workplaces where maintaining grounds, managing burials, operating heavy equipment, and preventing unauthorized access require careful planning and deliberate procedures.

For municipalities, effective risk management is essential to protecting people, property, and organizational reputation. By recognizing the unique risks associated with cemetery operations, municipalities can implement measures that support safe, well-managed cemeteries.

Duty of Care and Site Safety

Municipalities are responsible for ensuring cemetery grounds remain safe, well-maintained, and free of hazards. This includes routine inspections, ongoing maintenance, and prompt correction of any known issues. Under the **Occupiers' Liability Act,** municipalities owe a **duty of care** to all entrants, including trespassers, meaning hazards **must** be mitigated regardless of visitor status. Ensuring adequate lighting at night, maintaining clear pathways, and monitoring conditions such as uneven ground, loose gravel, or seasonal hazards, like snow and ice, are essential to managing risk.

Cemetery operations should also include **periodic nighttime patrols**, such as a guard or peace officer drive-by, to deter trespassing and to keep watch for issues that may occur or arise after hours. **Winter maintenance** and a documented snow-removal schedule further support accessibility and reduce slip-and-fall exposures.

Liability and Property Protection

While municipalities are responsible for maintaining cemetery grounds, they may also become **liable for damage to headstones or monuments** caused during municipal operations such as mowing, excavation, or equipment use. However, not all damage in a cemetery is a result of municipal operations. Therefore, it should be standard practice to encourage families to insure their loved one's plots or monuments under personal insurance policies, certifying coverage if damage occurs that is *not* the responsibility of the municipality.

Municipalities must **maintain detailed records** of cemetery sites, plot registers, access hours, and fees.

Governance and Compliance

All municipal cemetery operations must comply with the requirements of the **Provincial Cemeteries Act**, making compliance an important part of managing risk. To support this, municipalities should implement:

- **A cemetery bylaw** which addresses care, custody, and control of cemetery lands.
- **An administrative plan** outlining inspection schedules, documentation requirements, and roles and responsibilities.
- **An operational plan** including yearly improvement initiatives, grants, and long-term site planning.
- **Formal agreements (MOUs)** with non-profit groups, operators, or community groups involved in cemetery oversight.

Operations and Controls

Effective operations rely on clear documentation, coordination, and proactive oversight. Municipalities should maintain a **written maintenance schedule** covering routine tasks such as lawn care, while ensuring summer maintenance staff actively identify and report any hazards.

Coordination with local funeral homes is very important, including scheduled check-ins before and after site excavations to clearly identify and address any hazards. Larger funeral services should be planned in advance, as they may create traffic slowdowns or access issues that require traffic control or assistance from local enforcement to ensure safe passage for attendees.

Effective implementation of these risk controls will ensure the safety of all visitors and promote a well-managed cemetery with minimal risk and hazards.

Please reach out to the Risk Team at **risk@rmainsurance.com (mailto:risk@rmainsurance.com)** for any questions or concerns relating to Cemetery management, and for links to the **Occupiers' Liability Act** and **Cemeteries Act**.



FEATURED:

RMA Releases Data Centre Resource for Members

To assist members in navigating the emerging data centre industry, RMA has developed a member resource that summarizes the policy and legislative landscape from December 2024 through March 2026 and supports members in making informed decisions about projects in their municipalities.

Access the RMA Data Centre Primer...

MEMBER BULLETINS

Member bulletins are posted to **RMAlberta.com** regularly each week. Below is a list of all the member bulletins compiled from the past week.

Alberta Nuclear Energy Engagement and Advisory Panel Report Released

On April 22, 2026, the GoA released the Nuclear Energy Engagement and Advisory Panel's final report. The report reflects many of the considerations that the RMA raised during engagement.

Learn more...

FOLLOW US ON LINKEDIN!

LIKE US ON FACEBOOK!

AGRICULTURE UPDATE

RMA Assigns Status to One Fall 2025 Resolution

The RMA has assigned a status to one Fall 2025 resolution which has received an initial response from government: 6-25F - Increased Enforcement in Rural Alberta to Deter Rural Crime.

Learn more...

ARMA Grant Programs 2026-27

The Alberta Recycling Management Authority (ARMA) is accepting applications for grant programs to help advance recycling and sustainability in communities across Alberta. RMA encourages members to apply to these programs as needed.

Learn more...

Guidance from OIPC to Assist Rural Municipalities in Developing Privacy Management Programs

The Office of the Information and Privacy Commissioner (OIPC) of Alberta has announced the release of two new resources to help public bodies to establish and implement the privacy management programs (PMPs) required by Alberta's Protection of Privacy Act (POPA) and Protection of Privacy (Ministerial) Regulation.

Learn more...

AER Updates to Closure Nomination

The Alberta Energy Regulator (AER) has published changes that include updates to Closure Nomination (CN), including reduced timelines for closure activities, and introduces the Licensee Management Program and Inventory Reduction Program.

Learn more...

Municipal Campgrounds: Risk Management Best Practices

Moisture Situation Update
March 27, 2026

JOB POSTINGS

Tributary Public Risk & Canoe Benefits
Administrative Coordinator (Calgary)

Canoe Procurement Group of Canada
Member Outreach Representative (AB & BC)

Sturgeon County
Intergovernmental Analyst

Parkland County
Senior Information Technology Project Manager

Beaver County
Finance Assistant – Corporate Services

Strathcona County
Court Liaison Officer

Lac La Biche County
Executive Assistant to CAO

Yellowhead County
Manager of Engineering Services

VIEW OUR JOB BOARD

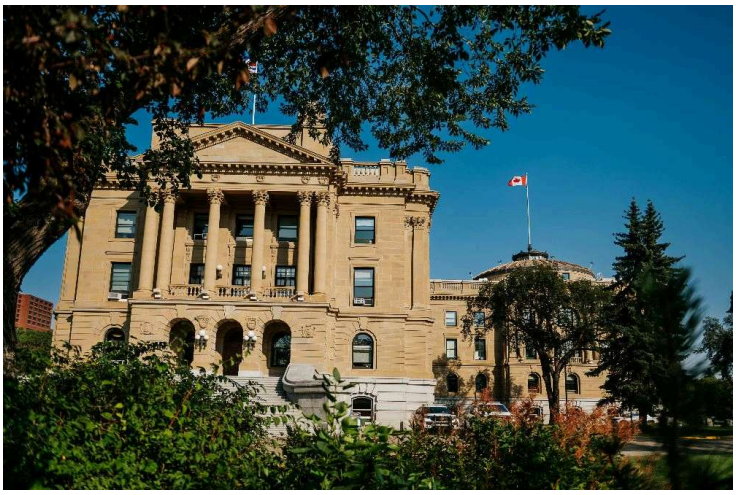
LOOKING FOR INFORMATION FROM A PREVIOUS ISSUE?

View our **Contact newsletter archive** or our **member bulletin archive**.

Campground operations introduce a range of risks, including public safety concerns, liability exposure, environmental impacts, wildfire risk, and operational pressures. This bulletin highlights key risk management considerations and practical steps municipalities can take to reduce exposure.

Learn more...

Learn more about the key issues facing rural Alberta by reading our **position statements**.



RMA provides legislative updates while the Government of Alberta is in session. **VIEW THE LEGISLATIVE UPDATE FOR THE WEEK OF APRIL 20-24.**

Forward to friend

Share on Twitter

Share on Facebook

REMINDERS

RMA Releases In-Depth Bill 28 Analysis and Announces Member Webinar

RMA provides an in-depth review of Bill 28, including key concerns and opportunities for member engagement via a **webinar taking place April 29, 2026**.

Access the full analysis and register for the webinar...

Cemetery Risk Management: Best Practices

Municipal cemeteries are dynamic workplaces where maintaining grounds, managing burials, operating heavy equipment, and preventing unauthorized access require careful planning and deliberate procedures. The team at

RMA Insurance has laid out best practices in their latest bulletin.

Learn more...

ANNOUNCEMENTS

2026 Stars of Alberta Volunteer Awards: Nominations Now Open!

- The Stars of Alberta Volunteer Awards celebrate the extraordinary contributions of individuals whose time, energy, and commitment to service is strengthening our communities and making a meaningful difference in the lives of others. This year's nomination period for the Stars of Alberta Volunteer Awards opened April 20, during National Volunteer Week and remain open until June 30th. **Learn more and nominate someone from your community**.

belairdirect Preferred Member Rates for Home Insurance

- RMA members have access to preferred rates on home insurance through belairdirect! Utilize RMA's group ID code for:
    - Preferred rates & interest free monthly payments
    - Exclusives for Rural Municipalities of Alberta members such as our Affinity Plus Endorsement, built in critical illness coverage, identify theft coverage, and much more
    - Use of the industry leading digital and mobile Insurance application
    - Access to the claims handling of the largest Property & Casualty organization in Canada.
- Get your quote today with our **group ID code RURAL** at **belairdirect.com/savings**. Or call 1-866-423-5247.

Elected Officials Education Program (EOEP) Upcoming Courses

- EOEP equips municipal leaders with the knowledge and skills required under the Municipal Government Act (MGA) to govern effectively, lead strategically, and serve their communities with confidence. **Learn more and register**.

- **Expand Your Knowledge on Public Engagement**
  How much should you engage your residents for input and how should you do it? This course will offer tips, help you strengthen transparency and incorporate public input into council decision-making.
    - Date: May 6 | May 13 | May 20, 2026 (must attend all three sessions)
    - Time: 9:00 – 11:30 am
    - Location: Online
    - Cost: $295

IN THE NEWS

- **Turning Alberta innovation into economic gold: Government of Alberta**
- **New website for fall referendum: Government of Alberta**
- **Alberta permanent daylight time: Province tables bill**
- **After more than two decades, Alberta Water Council prepares to shut down, citing funding cuts**
- **Hive hopes: Northern Alberta beekeepers optimistic after years of low honey yields**
- **Study shows pressures grizzly bears face navigating human developments**
- **Canadian farmers forced to gamble with high fuel, fertilizer costs amid Middle East war**
- **Water shortage advisory remains in place on Battle River watersheds**

Our mailing address is:
2510 Sparrow Drive
Nisku, AB T9E 8N5

You are receiving this email because you are subscribed to the RMA Contact newsletter.
Want to change how you receive these emails?
You can update your preferences or unsubscribe from this list

Source URL: rmalberta.com/news/rma-releases-data-centre-resource-for-members/

RMA Releases Data Centre Resource for Members

Posted on: April 24, 2026

Following the release of Alberta's **Artificial Intelligence Data Centre Strategy (https://www.alberta.ca/artificial-intelligence-data-centres-strategy)** in December 2024, there have been significant legislative and policy changes related to property assessment, taxation, electricity policy, and other areas that directly affect the data centre sector.

Given the scope and pace of the changes, many RMA members have questions and are seeking general guidance on data centre developments within their municipalities.

To assist members in navigating this emerging industry, RMA has developed a member resource that summarizes the policy and legislative landscape from December 2024 through March 2026 and supports members in making informed decisions about projects in their municipalities.

RMA's **Data Centre Primer (https://rmalberta.com/wp-content/uploads/2026/04/RMA-Data-Centre-Member-Resource.pdf)** provides an overview of the recent changes and decisions impacting the data centre landscape including legislative amendments, electricity availability, water usage considerations, municipal assessment implications, and the Data Centre Computing Equipment Levy.

Given that the legislative and policy landscape regarding data centres has been in near constant flux for the past 18 months and further changes are likely, RMA's Data Centre Primer will be periodically updated to reflect the current state of affairs and ensure members have access to timely, accurate information.

Access the RMA Data Centre Primer (https://rmalberta.com/wp-content/uploads/2026/04/RMA-Data-Centre-Member-Resource.pdf)

Joseph Kay
Policy Advisor
587.689.5484
joseph@rmalberta.com (mailto:joseph@rmalberta.com)

Warren Noga
Manager of Policy and Research
825.319.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/alberta-nuclear-energy-engagement-and-advisory-panel-report-released/

Alberta Nuclear Energy Engagement and Advisory Panel Report released

Posted on: April 24, 2026

On April 22, 2026, the Government of Alberta released the **Nuclear Energy Engagement and Advisory Panel's final report (https://open.alberta.ca/dataset/f493e82f-2e8b-471f-87d8-4327b53bf5d8/resource/f0f53aec-cd37-4fca-a686-d00d264d0cc3/download/au-alberta-nuclear-energy-engagement-panel-report-2026-04.pdf)**. The Panel was asked to advise Alberta's government about its potential role in advancing a nuclear energy industry in the province, including identifying opportunities, concerns that should be managed, and potential conditions that will increase public confidence and support for safe, cost-effective, and community-supported nuclear energy development. The final report included six recommendations centred around seven main themes:

- Public Awareness and Education
- Economic and Community Impacts
- Safety, Radiation and Emergency Response
- Nuclear Waste Management
- Environment and Water

- Participation and Influence in Decision-making
- Market Readiness and Financial Considerations

The report reflects many of the considerations that the RMA raised during engagement around enhancing public understanding of nuclear energy, role clarity in decision-making, strengthening emergency planning and response, and supporting meaningful participation by municipalities in project review processes.

RMA wants to ensure that rural municipalities have the funding, capability and resources needed to navigate the provincial and federal requirements associated with nuclear energy development from design through to decommissioning. While the Panel recommends that the Government of Alberta assess and clarify what resources are needed to build the capacity of municipalities to support participation in assessment and decision-making processes, it is not clear if and how this will be actioned. RMA will continue to monitor implementation of the Panel's recommendations and advocate for dedicated funding and technical support to build municipal capability and resources.

For more information visit: **Government of Alberta – Nuclear energy engagement (https://www.alberta.ca/nuclear-energy-engagement)**

Briana Yee
Policy Advisor
825.319.2417
briana@RMAlberta.com (mailto:briana@RMAlberta.com)

Warren Noga
Manager of Policy and Research
825.319.2285
warren@RMAlberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/rma-assigns-statuses-to-one-fall-2025-resolutions/

RMA Assigns Status to One Fall 2025 Resolution

Posted on: April 24, 2026

The RMA has assigned a status to one Fall 2025 resolution which has received an initial response from government.

Immediately after resolutions are endorsed by RMA members, the RMA sends them to the relevant provincial or federal ministries or organizations for their initial response. Based on the response received, the RMA assigns the resolution a status and drafts an initial reaction.

RMA updates the **resolutions database (https://rmalberta.com/advocacy/resolutions/resolutions-database/)** and issues bulletins with updates as responses are received. RMA has recently received responses to one member resolution passed at the 2025 Fall Convention.

Given this response, RMA has drafted an initial reaction to the following resolution. The government responses, statuses, and the RMA reactions can be viewed for each resolution on the **RMA resolutions database (https://rmalberta.com/advocacy/resolutions/resolutions-database/)**:

6-25F (https://rmalberta.com/resolutions/6-25f-increased-enforcement-in-rural-alberta-to-deter-rural-crime/)	Increased Enforcement in Rural Alberta to Deter Rural Crime

Statuses and reactions to all other active resolutions including Fall 2025 resolutions will be included in the 2026 Resolution Status Update – Volume 1.

Bezawit Lemma
Policy and Research Analyst
825.319.2280
bezawit@RMAlberta.com (mailto:bezawit@RMAlberta.com)

Wyatt Skovron
General Manager of Policy and Advocacy
780.955.4096
wyatt@RMAlberta.com (mailto:wyatt@RMAlberta.com)

Source URL: rmalberta.com/news/arma-grant-programs-2026-27/

ARMA Grant Programs 2026-27

Posted on: April 24, 2026

The Alberta Recycling Management Authority (ARMA) is accepting applications for grant programs to help advance recycling and sustainability in communities across Alberta. RMA encourages members to apply to these programs as needed.

Tire Recycling Community Grant

The Tire Recycling Community Grant provides up to $30,000 to help municipalities incorporate innovative, sustainable products made from Alberta recycled tires into public projects that benefit the community such as parks, pathways, community spaces and infrastructure. The application deadline for this grant is May 31, 2026.

Beyond-the-Bin Recycling Roundup Grant

The Beyond-the-Bin Recycling Roundup Grant provides funding for advertising and event-related expenses, helping municipalities organize Recycling Roundup Events where residents drop off old electronics, paint, tires, and used oil materials for recycling. The application deadline is March 31, 2027.

Used Oil Materials Support Grant

The Used Oil Materials Support Grant provides funding to improve how used oil, oil filters, and empty oil containers are managed at landfills, transfer stations, and recycling depots. Funding support is available for the development and delivery of used oil collection infrastructure on a 50/50 matching basis, up to $15,000. The application deadline is March 31, 2027.

For more information and to apply visit: **albertarecycling.ca/initiatives/grant-programs (https://www.albertarecycling.ca/initiatives/grant-programs/)**.

Briana Yee
Policy Advisor
825.319.2417
briana@RMAlberta.com (mailto:briana@RMAlberta.com)

Warren Noga
Manager of Policy and Research
825.319.2285
warren@RMAlberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/guidance-from-oipc-to-assist-rural-municipalities-in-developing-privacy-management-programs/

Guidance from OIPC to Assist Rural Municipalities in Developing Privacy Management Programs

Posted on: April 24, 2026

The Office of the Information and Privacy Commissioner (OIPC) of Alberta has **announced (https://oipc.ab.ca/office-of-the-alberta-information-and-privacy-commissioner-issues-guidance-to-assist-public-bodies-with-new-requirement-for-privacy-management-programs/)** the release of two new resources to help public bodies to establish and implement the privacy management programs (PMPs) required by Alberta's *Protection of Privacy Act* (POPA) and Protection of Privacy (Ministerial) Regulation.

The legislation provided a one-year grace period for public bodies to establish and implement PMPs, which began when the legislation came into force in June 2025; this grace period is now coming to an end, and all public bodies must have fully developed PMPs in place by June 2026.

As all rural municipalities fall within the definition of public bodies under POPA, the OIPC's two resources are directly relevant to RMA members and are intended to help members understand how to develop a PMP and what the OIPC will be looking for when assessing public bodies' PMPs.

The first resource, **Guidance for Public Bodies in Developing Privacy Management Programs (https://oipc.ab.ca/popa/pmp/guide/)**, guides public bodies through the development of their PMPs and provides a useful checklist of PMP requirements,

including the enhanced requirements for public bodies that process sensitive or high volumes of personal information.

The second resource, **Guidance for Public Bodies when Contracting Service Providers (https://oipc.ab.ca/popa/providers/guide/)**, provides guidance for public bodies when contracting service providers, outlining how municipalities must account for both employee practices and the privacy obligations of any third-party vendors when developing their PMPs.

RMA encourages members to review the two resources to help ensure that their PMPs are effective and in compliance, as there are significant penalties established by POPA for public bodies who fail to comply with the legislation.

Joseph Kay
Policy Advisor
587.689.5484
joseph@rmalberta.com (mailto:joseph@rmalberta.com)

Warren Noga
Manager of Policy and Research
825.319.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/aer-updates-to-closure-nomination/

AER Updates to Closure Nomination

Posted on: April 24, 2026

The Alberta Energy Regulator (AER) has published updates to ***Directive 088: Licensee Life-Cycle Management*** **(https://www.aer.ca/regulations-and-compliance-enforcement/rules-and-regulations/directives/directive-088)** and ***Manual 023: Licensee Life-Cycle Management*** **(https://static.aer.ca/prd/documents/manuals/Manual023.pdf)**. These updates include changes to **Closure Nomination (https://www.aer.ca/regulations-and-compliance-enforcement/liability-management-programs/closure-nomination)** (CN), including reduced timelines for closure activities, and introduces the Licensee Management Program and Inventory Reduction Program.

Closure nomination is a component of the **Inventory Reduction Program (https://www.aer.ca/regulations-and-compliance-enforcement/liability-management-programs/inventory-reduction-program)**. It enables eligible requestors to have a say in prioritizing sites for closure work. Municipalities are eligible to nominate wells or facilities situated on municipally owned land. Eligible requesters for municipalities are recognized representatives (e.g., chief elected official, councillor) who can be verified with documentation such as a letter.

RMA encourages members to review the reference documents below if there are sites they would like prioritized for closure work and which meet criteria under the *Oil and Gas Conservation Rules*.

- **Bulletin 2026-18 (https://www.aer.ca/about-aer/media-centre/bulletins/bulletin-2026-18)**

- **Directive 088: Licensee Life-Cycle Management (https://www.aer.ca/regulations-and-compliance-enforcement/rules-and-regulations/directives/directive-088)**

- **Manual 023: Licensee Life-Cycle Management (https://static.aer.ca/prd/documents/manuals/Manual023.pdf)**

- **Closure Nomination (https://www.aer.ca/regulations-and-compliance-enforcement/liability-management-programs/closure-nomination/closure-nomination-dashboard)** webpage

- Closure Nomination **Eligibility Criteria (https://www.aer.ca/regulations-and-compliance-enforcement/liability-management-programs/closure-nomination/eligibility-criteria)**

- **Closure Nomination Form (https://www.aer.ca/regulations-and-compliance-enforcement/liability-management-programs/closure-nomination/submit-closure-nomination-form)**

- **Closure Nomination Dashboard (https://www.aer.ca/regulations-and-compliance-enforcement/liability-management-programs/closure-nomination/closure-nomination-dashboard)**

- Closure Nomination **information handout (https://static.aer.ca/prd/documents/liability/ClosureNomination_Handout.pdf)**

If you have questions about Closure Nomination or any of the updates, please contact the AER at **closure.nomination@aer.ca (mailto:closure.nomination@aer.ca)**.

Briana Yee
Policy Advisor
825.319.2417
briana@RMAlberta.com (mailto:briana@RMAlberta.com)

Warren Noga
Manager of Policy and Research
825.319.2285
warren@RMAlberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/municipal-campgrounds-risk-management-best-practices/

Municipal Campgrounds: Risk Management Best Practices

Posted on: April 24, 2026

Municipal campgrounds provide vital recreational opportunities for residents and visitors while supporting local economies and community well-being. At the same time, campground operations introduce a range of risks, including public safety concerns, liability exposure, environmental impacts, wildfire risk, and operational pressures.

This bulletin highlights key risk management considerations and practical steps municipalities can take to reduce exposure, meet regulatory requirements, and support safe, sustainable campground operations.

Regulatory Compliance

A strong compliance framework is the foundation of effective risk management. Municipal campgrounds must meet applicable provincial requirements and ensure local bylaws align with those obligations. Non-compliance can result in fines, closures, or claims.

Key legislation commonly applies to campground operations, which includes:

- Public Health Act – covering potable water, sanitation, and food handling (if applicable),
- Safety Codes Act – covering building, plumbing, fire, and electrical codes),

- Environmental Protection and Enhancement Act – covering sewage, waste, and wetlands management,
- Occupational Health and Safety Act – covering staff training and first aid),
- Municipal Government Act – covering bylaws pertaining to safety, health, welfare, and public places.

Key Considerations for Local Bylaws:

- Enact or update park and campground bylaws covering:
    - Registration (such as a minimum age of 18 to rend, photo ID requirements)
    - Check-in and check-out times
    - Occupancy limits (for example: maximum 6-8 people per site, 1-2 vehicles or tents per unit)
    - Quiet hours (for example: 11 PM – 7AM)
    - Fire rules
    - Enforcement (primary renter liability).

Best Practices:

- Maintain a master site plan and ensure annual reviews of the plan.
- Obtain all required permits, such as fire permits and health inspections.
- Use the ACA Standards Manual as a voluntary benchmark for accredited-level operations, even if not a member camp.

Risk Tip: **Conduct annual compliance audits with local health authorities, fire services, and Alberta Environment. Document everything from these audits for liability defence.**

Safety & Emergency Preparedness

Protecting Lives and Reducing Liability

Campgrounds present higher exposure to slips and falls, fires, water hazards, wildlife encounters, and medical emergencies. Preparation and consistency are critical.

Emergency Planning

Municipalities should maintain a written emergency response plan covering wildfire, severe weather, medical incidents, lost persons, evacuations, and wildlife interactions. Plans should identify emergency contacts, communication procedures, muster points, and staff responsibilities, and be reviewed annually in coordination with emergency management partners such as the Alberta Emergency Management Agency (AEMA).

Fire Prevention & Wildfire Mitigation

Fire prevention measures should comply with fire code requirements and local restrictions. This includes designated fire pits, approved fuel sources, burn permits where required, and compliance with provincial fire bans. Incorporating FireSmart principles such as vegetation thinning and defensible space can significantly reduce wildfire risk.

First Aid & Medical Preparedness

Campgrounds should be equipped with appropriate first aid supplies based on remoteness and occupancy. Staff should hold suitable first aid and CPR training, and incident documentation should be maintained in accordance with OHS requirements.

Signage & Site Controls

Clearly mark hazards, out-of-bounds areas (such as maintenance zones, cliffs, etc.), rules, and emergency exits. Clearly designate parking to prevent traffic conflicts.

Risk Tip: **Complete pre-season inspections and regular site checks using standardized checklists. Ensure staff understand their duty of care, particularly when interacting with vulnerable users.**

Health, Sanitation & Environmental Management

Poor sanitation or environmental practices increase the risk of illness, regulatory action, and reputational damage.

Water & Sanitation

Municipal campgrounds must provide safe drinking water and adequate sanitation facilities that meet provincial standards. Potable water systems should be regularly tested and maintained in accordance with applicable regulations, including

requirements for wells and distribution systems. Campgrounds should provide sufficient toilets, handwashing stations, and sewage disposal facilities based on site size and occupancy. All systems should comply with Public Health Act requirements and any approvals issued by Alberta Environment.

Waste Management

Implement effective garbage and recycling systems, as effective waste management reduces health risks, discourages wildlife encounters, and helps maintain clean, usable sites. Campers should be informed of proper disposal rules and encouraged to follow “Leave No Trace” principles.

Stormwater & Site Design

Poor drainage and site layout can lead to flooding, erosion, and unsafe site conditions. Campground design and maintenance should address stormwater management per municipal engineering guidelines.

Wildlife & Pest Control

Municipalities should educate campers on proper food storage and waste handling and enforce rules designed to reduce wildlife attraction. Signage and staff engagement can support compliance.

Risk Tip: **Schedule regular facility cleaning and pest control. Where food services are offered, ensure required food handling permits are in place and staff hold appropriate certification.**

Operational & Financial Best Practices

Strong operational practices help reduce risk, ensure revenue stability, control costs, and support positive user experiences.

Access & Booking:

Online reservation systems can help manage occupancy, track usage, support enforcement, and improve revenue predictability. Consider limit on stays (for example: 14–16 consecutive nights) to allow for maintenance and rotation.

Staffing & Training:

Campground staff should receive training in occupational health and safety, emergency response procedures, customer service, and risk awareness. Appropriate supervision levels should be maintained for all programs and activities.

Maintenance:

Establish tiered inspection and maintenance schedules (daily/weekly/monthly) for roads, campsites, utilities, and equipment. Ensure budgeting for seasonal preparation, snow removal and spring cleanup.

Accessibility & Sustainability:

Campground planning should include accessible sites and amenities that meet regulatory requirements. Incorporating low-impact design and sustainable practices can reduce long-term operational costs and environmental risk.

Risk Tip: **Use camper feedback, incident reports, and enforcement trends to identify emerging risks and guide maintenance and operational improvements.**

Quick-Start Checklist for Municipal Operators

- Complete an annual regulatory audit and site plan review

- Emergency plans are up-to-date and drills have been completed

- Fire and safety inspections are current

- Water quality has been tested and sanitation facilities are properly maintained

- Staff are trained and insured

- Clear signage and site controls are posted and bylaws are enforced

- Incident logs and maintenance records are up-to-date and complete

ADDITIONAL RESOURCES
+

By applying these practices, municipalities can minimize risks, enhance user experiences, and protect public assets. For site-specific guidance, municipalities are encouraged to consult legal counsel or risk management professionals.

For more information please contact: **risk@rmainsurance.com (mailto:risk@rmainsurance.com)**

View this email in your browser



Save-the-Date: RMA County Fair Reception
June 4, 2026 - 7-10PM

Hello RMA Mayors, Reeves, and CAOs

The Federation of Canadian Municipalities (FCM) is hosting their annual conference and trade show in Edmonton this year and RMA is pleased to be hosting a reception for attendees the first night of the event.

Please mark your calendars and join us for the **RMA County Fair and Reception** on **Thursday June 4, 2026** from **7-10PM** at The Banquet Bar **in Edmonton's Ice District.** This will be a great opportunity to have some fun while further connecting with fellow leaders and our RMA team on the first night of the FCM conference.

More details about what you can expect from our County Fair will be revealed as we get closer to June. For now, save the date!

We can't wait to see you there!

The RMA Team

Report

TITLE: CORRESPONDENCE ITEMS - ADDENDUM

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Recommendation

THAT the following items of correspondence be approved as presented:

1. Rural Municipalities of Alberta (RMA) – May 1. 2026 Contact Newsletter



FEATURED:

RMA Releases Priorities and Expectations for Government Action on PTAS

RMA outlines clear expectations for how the province should advance implementation of the Property Tax Accountability Strategy. A copy of the brief attached to this bulletin has been provided to Minister Jean and Minister Williams.

Learn more and access the priorities brief...

MEMBER BULLETINS

Member bulletins are posted to **RMAlberta.com** regularly each week.

Below is a list of all the member bulletins compiled from the past week.

Municipal Agricultural Disasters

RMA would like to remind members of our Guide for Declaring Municipal Agricultural Disasters in Alberta. RMA's guide provides municipalities with information on what a municipal agricultural disaster declaration is and factors to consider when making a declaration.

Learn more...

Monthly Resolution Update – April 2026

FOLLOW US ON LINKEDIN!

LIKE US ON FACEBOOK!

AGRICULTURE UPDATE

To highlight reporting on resolution advocacy, the RMA releases a monthly bulletin highlighting recent actions undertaken on select active resolutions.

Access the April 2026 update...

Call for Member Nominations for Building Sub-Council

The RMA is seeking member representation on the Safety Codes Council's Building Sub-Council. The RMA is seeking up to two nominees for the sub-council to be forwarded for consideration by the Safety Codes Council.

Learn more...

RMA Webinar on Regional Advisory Councils

RMA is hosting a webinar on **May 26, 2026 from 12:30pm to 2:00pm** with Alberta Primary and Preventative Health Services to understand the role of Regional Advisory Councils.

Learn more and register...

Rural Mental Health Network Webinar

The Rural Mental Health Network (RMHN) is hosting a webinar for rural municipalities to showcase their services and identify opportunities for collaboration. This webinar will occur **June 3, 2026, from 9:30am – 10:30am**.

Learn more and register...



Moisture Situation Update April 24, 2026

JOB POSTINGS

Leduc County
Municipal Engineer

Strathcona County
Community Outreach Navigator

County of St. Paul
Regional Director, Planning & Development

M.D. of Ranchland
Municipal Treasurer

Special Areas Board
Admin Support III

Parkland County
Manager, Engineering Projects

Beaver Emergency Services Commission
Regional Emergency Manager

Foothills County
Senior Accountant

VIEW OUR JOB BOARD

LOOKING FOR INFORMATION FROM A PREVIOUS ISSUE?

View our **Contact newsletter archive** or our **member bulletin archive**.

Learn more about the key issues facing rural

RMA provides legislative updates while the Government of Alberta is in session. **The week of April 27, 2026 was a constituency week**.

Alberta by reading our **position statements**.



belairdirect *is giving you a chance to win 1 of 12 cash prizes of $2,500. Can't scan the QR code? It's still so easy to enter, simply visit:* ***belairdirect.com/2500giveaway***.

Forward to friend

Share on Twitter

Share on Facebook

REMINDERS

RMA Releases Data Centre Resource for Members

To assist members in navigating the emerging data centre industry, RMA has developed a member resource that summarizes the policy and legislative landscape from December 2024 through March 2026 and supports members in making informed decisions about projects in their municipalities.

Access the RMA Data Centre Primer...

Alberta Nuclear Energy Engagement and Advisory Panel Report Released

On April 22, 2026, the GoA released the Nuclear Energy Engagement and Advisory Panel's final report. The report reflects many of the considerations that the RMA raised during engagement.

Learn more...

RMA Assigns Status to One Fall 2025 Resolution

The RMA has assigned a status to one Fall 2025 resolution which has received an initial response from government: 6-25F - Increased Enforcement in Rural Alberta to Deter Rural Crime.

Learn more...

ARMA Grant Programs 2026-27

The Alberta Recycling Management Authority (ARMA) is accepting applications for grant programs to help advance recycling and sustainability in communities across Alberta. RMA encourages members to apply to these programs as needed.

Learn more...

Guidance from OIPC to Assist Rural Municipalities in Developing Privacy Management Programs

The Office of the Information and Privacy Commissioner (OIPC) of Alberta has announced the release of two new resources to help public bodies to establish and implement the privacy management programs (PMPs) required by Alberta's Protection of Privacy Act (POPA) and Protection of Privacy (Ministerial) Regulation.

Learn more...

AER Updates to Closure Nomination

The Alberta Energy Regulator (AER) has published changes that include updates to Closure Nomination (CN), including reduced timelines for closure activities, and introduces the Licensee Management Program and Inventory Reduction Program.

Learn more...

Municipal Campgrounds: Risk Management Best Practices

Campground operations introduce a range of risks, including public safety concerns, liability exposure, environmental impacts, wildfire risk, and operational pressures. This bulletin highlights key risk management considerations and practical steps municipalities can take to reduce exposure.

Learn more...

ANNOUNCEMENTS

Housing 101: Understanding Alberta's Community and Seniors Housing Systems

- Join the **Alberta Seniors and Community Housing Association (ASCHA)** for an upcoming Housing 101 webinar on June 15 at 2:00 PM. This session provides a clear, practical overview of Alberta's community and seniors housing systems, including roles across government, housing providers, and municipalities.

  Participants will gain insight into how housing is delivered and funded across the continuum, including community housing, rent assistance, and seniors housing programs such as Seniors Lodges, Seniors Self-Contained (SSC) and continuing care. The session will also highlight the important role municipalities play in governance, funding, and local housing and support solutions.

  This webinar is well-suited for elected officials, municipal staff, and anyone looking to strengthen their understanding of Alberta's housing landscape. No prior housing experience is required. **Register today**.

Elected Officials Education Program (EOEP) Upcoming Courses

- EOEP equips municipal leaders with the knowledge and skills required under the Municipal Government Act (MGA) to govern effectively, lead strategically, and serve their communities with confidence. **Learn**

more and register.

- **Expand Your Knowledge on Public Engagement**
  How much should you engage your residents for input and how should you do it? This course will offer tips, help you strengthen transparency and incorporate public input into council decision-making.
    - Date: May 6 | May 13 | May 20, 2026 (must attend all three sessions)
    - Time: 9:00 – 11:30 am
    - Location: Online
    - Cost: $295

IN THE NEWS

- **Building stronger local economies: Northern and Regional Economic Development program**
- **Government of Canada creates platform for Canada-wide flood risk awareness: Canada's Flood Risk Finder**
- **Alberta Energy Regulator orders MAGA Energy to suspend operations over 'failure to meet its commitments'**
- **Challenge filed about biased content on Alberta government's referendum website**
- **RDP expands Health Care Aide program to Camrose**
- **Alberta government to add four fast tracks to teacher certification**
- **Agriculture groups optimistic about proposed federal food and pesticide reform**
- **Alberta's Smith lauds new major Canada-U.S. oil pipeline permit, citing advocacy**

Website Twitter Facebook LinkedIn YouTube

Our mailing address is:
2510 Sparrow Drive
Nisku, AB T9E 8N5

You are receiving this email because you are subscribed to the RMA Contact newsletter.
Want to change how you receive these emails?
You can update your preferences or unsubscribe from this list

Source URL: rmalberta.com/news/rma-releases-priorities-and-expectations-for-government-action-on-ptas/

RMA Releases Priorities and Expectations for Government Action on PTAS

Posted on: May 1, 2026

RMA outlines clear expectations for how the province should advance implementation of the Property Tax Accountability Strategy

RMA has released **Property Tax Accountability Strategy: RMA's Priorities and Expectations for Government Action (https://rmalberta.com/wp-content/uploads/2026/05/04-27-26-PTAS-Implementation-Brief.pdf)**, which outlines RMA's expectations for how the Government of Alberta should advance the implementation of the PTAS Final Report and its recommendations.

Background

The PTAS process brought together the Government of Alberta, the Alberta Energy Regulator, and municipal and industry representatives to develop a coordinated approach to addressing unpaid oil and gas property taxes. With the PTAS Final Report complete, the next phase requires clear provincial leadership to move the Strategy into implementation. However, the issue of unpaid oil and gas property taxes continues to grow, and the government has not provided any updates or direction to RMA, municipalities, or the public since the PTAS Final Report was released in March, underscoring the need for timely provincial action.

Included in the document are several priority areas for government action, including:

- Establishing a coordinated implementation strategy
- Developing a monitoring and reporting framework
- Outlining how and when key stakeholders will be engaged
- Advancing early administrative improvements that do not require legislative or regulatory change

The document emphasizes the need for timely, transparent action to support municipal sustainability and reinforce accountability within Alberta's property tax system.

Next Steps

RMA has provided a copy of **Property Tax Accountability Strategy: RMA's Priorities and Expectations for Government Action (https://rmalberta.com/wp-content/uploads/2026/05/04-27-26-PTAS-Implementation-Brief.pdf)** to Minister Jean and Minister Williams. RMA expects a formal response from the Government of Alberta outlining how it intends to advance the implementation of the PTAS Final Report.

RMA will update members as soon as a government response is received and will continue to advocate for timely, coordinated action on this file.

Jared Shaigec
Policy Advisor
825.319.2312
jared@RMAlberta.com (mailto:jared@RMAlberta.com)

Warren Noga
Manager of Policy and Research
825.319.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/municipal-agricultural-disasters-2/

Municipal Agricultural Disasters

Posted on: May 1, 2026

The RMA is once again tracking agricultural disasters declared by rural municipalities in 2026

As we move into another busy season, RMA would like to remind members of our **Guide for Declaring Municipal Agricultural Disasters in Alberta (https://rmalberta.com/wp-content/uploads/2023/04/RMA-Guide-for-Declaring-Municipal-Agriculture-Disasters-Version-2.0.pdf)**. RMA's guide provides municipalities with information on what a municipal agricultural disaster declaration is and factors to consider when making a declaration.

The Agricultural Financial Services Corporation AFSC is a provincial Crown corporation that provides farmers, agribusinesses, and other small businesses with loans, crop insurance, and farm income disaster assistance. AFSC provides information for municipalities considering an agricultural disaster declaration, which can be accessed on the **AFSC website (https://afsc.ca/)**. More information can also be found on Alberta Agriculture and Irrigation's **website (https://www.alberta.ca/agriculture-and-irrigation.aspx)**.

If your municipality makes a declaration, please forward a copy of the declaration to **briana@rmalberta.com (mailto:briana@rmalberta.com)** to allow RMA to track the number and location of declarations for advocacy purposes.

Briana Yee
Policy Advisor
825.319.2417
Briana@rmalberta.com (mailto:Briana@rmalberta.com)

Warren Noga
Manager of Policy and Research
825.319.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/monthly-resolution-update-april-2026/

Monthly Resolution Update – April 2026

Posted on: May 1, 2026

To highlight reporting on resolution advocacy, the RMA releases a monthly bulletin highlighting recent actions undertaken on select active resolutions

The Monthly Resolution Update Bulletin is a way of routinely highlighting a selection of the over 70 currently active resolutions, offering embers a more detailed insight into the work being carried out on their behalf. For the latest formal statuses and reactions to all resolutions, view the RMA's **Resolutions Database (https://rmalberta.com/advocacy/resolutions/resolutions-database/)**.

The April 2026 edition of the Monthly Resolution Update Bulletin features the following resolutions:

Increased Centralization in Provincial Cabinet 2-23F and 5-24S

RMA members have historically – and with increasing pace – called upon the Government of Alberta (GOA) to work cooperatively with municipal governments. This is reflected in Resolutions **2-23F: Amendments to the Municipal Government Act (https://rmalberta.com/resolutions/2-23f-amendments-to-the-municipal-government-act-section-619/)** and **5-24S: Legislation Consultation with Municipalities (https://rmalberta.com/resolutions/5-24s-legislation-consultation-with-municipalities/)**, among others. These resolutions highlight long-standing concerns about provincial regulators overriding municipal planning frameworks, inadequate consultation on legislation affecting municipal finances and responsibilities, and the need for the province to recognize the economic and administrative capacity of rural communities. Despite these

efforts, there is an ongoing trend for the GOA to continue to centralize decision-making authority and impose decisions on municipalities rather than meaningfully incorporate municipal input.

Bill 28 is emblematic of this trend. The Bill will likely increase administrative burdens while reducing municipal discretion over local developments. Amendments that expand provincial primacy over aggregate development, ministerial authority to override statutory plans, and new reporting and procedural requirements, will significantly limit municipalities' ability to tailor decisions to local conditions. Collectively, these developments prioritize uniformity and centralized authority over local expertise, community context, and long-term planning considerations.

RMA does not support provisions that increase provincial overreach and reduce local autonomy. Rural municipalities should retain the ability to make effective, locally informed decisions on development, governance, and service delivery without excessive provincial interference.

Resolution 5-23F: Municipal Involvement in Quasi-Judicial Agencies (https://rmalberta.com/resolutions/5-23f-municipal-involvement-in-quasi-judicial-agencies/)

Resolution 5-23F (https://rmalberta.com/resolutions/5-23f-municipal-involvement-in-quasi-judicial-agencies/) follows several years of rural municipalities raising concerns about the engagement and approval processes of quasi-judicial agencies such as the AER, the NRCB and the AUC. The resolution calls for increased accountability, involvement and transparency for municipalities involved in project approval and hearing process across all provincial quasi-judicial agencies. These requests emerged from cases where local needs, public interest, and municipal development plans were not adequately considered by the AUC as part of the agency's approval process. Rural municipalities need to be meaningfully involved in engagement and approval processes as early as possible to help support municipal decision-making and informed land use planning.

Rural municipalities should also be involved in consultation processes seeking to change existing regulatory practices administered by quasi-judicial agencies. To that end, the AUC conducted an extensive consultation process through their review

of Rule 007. RMA is pleased to see that many of the outcomes of this consultation have resulted in regulatory changes that will benefit municipalities.

In February 2024, as part of the Rule 007 review, the minister of Affordability and Utilities requested that standardized setbacks for renewable energy infrastructure be implemented across the province. RMA previously **provided input (https://rmalberta.com/wp-content/uploads/2025/05/RMA-Submission-on-AUC-Rule-007-Blackline.pdf)** that setbacks are established locally, which should remain at the discretion of municipalities. The AUC recently conducted a **consultation (https://media.auc.ab.ca/prd-wp-uploads/News/2026/2026-04-07-Announcement.pdf)** on the proposed standardized setback distances. RMA's submission reiterated the position that setback distances should remain at a local authority's discretion and that the implementation of standardized setbacks minimize municipal autonomy. AUC approvals and changes to AUC processes should meaningfully account for local contexts so that developments and decisions remain within the public interest.

Resolution 2-24F: Increased Funding Support for Rural Family and Community Support Services Programs (https://rmalberta.com/resolutions/2-24f-increased-funding-support-for-rural-family-and-community-support-services-programs/)

RMA members are seeking fair and reasonable FCSS funding that promotes and supports the availability of preventative social services for rural municipal residents. **Resolution 2-24F (https://rmalberta.com/resolutions/2-24f-increased-funding-support-for-rural-family-and-community-support-services-programs/)** calls on the GOA to increase funding to FCSS to keep up with population growth and inflation and reduce the requirement for municipal over-investment. RMA **released a report (https://rmalberta.com/wp-content/uploads/2023/08/RMA-Report-on-Family-and-Community-Support-Services-FINAL.pdf)** on the challenges that FCSS programs in rural Alberta are facing. RMA found that many rural municipalities contribute more than the required 20% and that since the closure of some GOA rural service offices, many rural residents have turned to FCSS as one of the few locally available support programs, further increasing the demand on FCSS programs. RMA continues to leverage findings and recommendations from this 2023 report, completed jointly with the University of Alberta's Centre for Sustainable Rural Communities.

RMA shared resolution 2-24F with Alberta Seniors, Community and Social Services, Alberta Health Services, and Alberta Children and Family Services. To date, including in Budget 2026-27, the GOA has not increased funding to support FCSS programming. In Budget 2026-27, $105 million is allocated through FCSS to municipalities and Métis Settlements to develop and deliver preventive social services programming. In addition to joint advocacy ABMunis and the Family, Community, and Social Services Association of Alberta, RMA undertook additional research on transportation and navigation to learn more about preventative social programs that members may be funding in addition to FCSS. RMA will continue to advocate for increased funding for core FCSS operations.

Stay tuned for future editions of the Monthly Resolution Update Bulletin, where we will continue to feature updates on selected resolutions.

Warren Noga
Manager of Policy and Research
825.319.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/call-for-member-nominations-for-building-sub-council/?utm_source=Contact+Newsletter&utm_campaign=cb41469678-Contact_2025_COPY_01&utm_medium=email&utm_term=0_ad7c2a0493-cb41469678-522955468

Call for Member Nominations for Building Sub-Council

Posted on: May 1, 2026

The RMA is seeking member representation on the Safety Codes Council's **Building Sub-Council (https://www.safetycodes.ab.ca/council-information/sub-council-information/building-sub-council/)**. The RMA is seeking up to two nominees for the sub-council to be forwarded for consideration by the Safety Codes Council. Members who would like to be nominated for the sub-council should be experts in the discipline and actively engaged in the safety codes system. Sub-councils time commitments are 4-8 days' worth of time per year.

Please note, the positions can go to either elected or non-elected members of a municipality.

Within their disciplines, the technical sub-councils are responsible for the following:

- reviewing codes and standards for the built environment and providing
- recommendations to the President and CEO for consideration by the Board of Directors;
- providing technical advice related to certificates of competency and qualifications for

- master electricians and safety codes officers to the President and CEO for consideration
- by the Board of Directors;
- providing technical advice regarding standards for accreditation to the President and
- CEO for consideration by the Board of Directors;
- participating on working groups under the sub-council which may include researching
- and engaging with others; and
- other activities directed by the Board of Directors

As these are volunteer positions, members are not paid but the Safety Codes Council will reimburse its members for all expenses incurred. Per diems are paid by the nominating municipality. More details on the role are available in the position descriptions for the **Building Sub- Council. (https://rmalberta.com/wp-content/uploads/2026/05/Sub-Council-Member-Position-Description.pdf)**

The Council is an equal opportunity organization and values diversity of all kinds. For more information about the Safety Codes Council, please visit **www.safetycodes.ab.ca (http://www.safetycodes.ab.ca/)**.

Please forward your nominations to RMA Admin Coordinator Tammy Reil at **tammyr@RMAlberta.com (mailto:tammyreil@RMAlberta.com)** by **May 27, 2026**.

Tammy Reil
Admin Coordinator of Policy and Advocacy
825-955-3639
tammyr@rmalberta.com (mailto:tammyr@rmalberta.com)

Source URL: rmalberta.com/news/rma-webinar-on-regional-advisory-councils/

RMA Webinar on Regional Advisory Councils

Posted on: May 1, 2026

RMA is hosting a webinar with Alberta Primary and Preventative Health Services to understand the role of Regional Advisory Councils.

Regional Advisory Councils (https://www.alberta.ca/regional-advisory-councils-health) (RACs) are intended to represent communities across the province to identify health care issues in their regions and explore potential solutions. There are 14 RACs across the province with representation from a wide range of backgrounds and diverse experiences. As the RACs mandate is to represent their communities' health care perspectives and unique needs, RMA sees immense value in creating meaningful connections between RACs and RMA members.

RMA is hosting a webinar on **May 26, 2026 from 12:30pm to 2:00pm** for members to learn more about RACs and how they can interact with rural communities. This webinar will be facilitated by **Chris Bourdeau**, Executive Director & Advisory Councils Secretariat with Alberta Primary and Preventative Health Services.

To register for this webinar, please **click here (https://events.teams.microsoft.com/event/d1cee7f3-60b6-4e4d-a7a8-37698db561ee@82b40ccb-1811-431a-969b-6fbde1867d74)**.

Kallie Wischoff
Policy Advisor
825.319.2245

kallie@rmalberta.com (mailto:kallie@rmalberta.com)

Warren Noga
Manager of Policy & Research
825.391.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)

Source URL: rmalberta.com/news/rural-mental-health-network-webinar/

Rural Mental Health Network Webinar

Posted on: May 1, 2026

The Rural Mental Health Network (RMHN) is hosting a webinar for rural municipalities to showcase their services and identify opportunities for collaboration.

The Rural Mental Health Network (RMHN) is a province-wide initiative focused on strengthening mental health and well-being in rural Alberta through connection, collaboration, and community-led action. RMHN is not a direct service provider. Instead, it works alongside municipalities, nonprofit partners, and community leaders to amplify existing efforts, strengthen local capacity, and make it easier for rural communities to support mental health in ways that reflect their unique context.

The RMHN is hosting a webinar on **June 3, 2026, from 9:30am – 10:30am** to provide an overview of the network, examples of how rural communities are engaging, and dedicated time for discussion, questions, and shared learning. This webinar is designed for rural municipal elected officials, staff, and community partners who are interested in:

- Supporting community well-being and resilience
- Strengthening partnerships with local organizations and service providers
- Identifying practical ways municipalities can play a role in mental health

To register for this webinar, please **click here (https://us02web.zoom.us/meeting/register/HXDa9v_SRIS7Br2nlyPnyQ#/registration)**.

RMA members are acutely aware of the need for greater access to mental health support in their communities, as evident by **Resolution 6-23S (https://rmalberta.com/resolutions/6-23s-rural-access-to-supports-for-addictions-homelessness-and-mental-health/)**: Rural Access to Supports for Addictions, Homelessness, and Mental Health. RMA encourages members to engage with this webinar to learn about potential support for mental health initiatives in their municipality.

Kallie Wischoff
Policy Advisor
825.319.2245
kallie@rmalberta.com (mailto:kallie@rmalberta.com)

Warren Noga
Manager of Policy & Research
825.391.2285
warren@rmalberta.com (mailto:warren@rmalberta.com)

Report

TITLE: INFORMATION ITEMS

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Summary

1. Battle River Alliance for Economic Development (BRAED) – April 8, 2026 – Local to Global Forum
2. Battle River School Division (BRSD) – March 2026 Board Highlights
3. Battle River Watershed Alliance (BRWA) – April 8, 2026 The Current Newsletter
4. Battle River Watershed Alliance (BRWA) – April 2026 Quarterly Report
5. Parkland Regional Library System (PRLS) – April 2, 2026 Update
6. Parkland Regional Library System (PRLS) – April 16, 2026 Update
7. Parkland Regional Library System (PRLS) – April 30, 2026 Update



Registration Open – Save Your Spot Now!

The Local to Global Forum brings together everyone interested in driving economic development for Eastern Alberta Municipalities.

PLEASE JOIN US ON:

Wednesday, April 8, 2026 from 6:00 - 9:00 pm for a Welcoming Reception at the Vegreville Suites Hotel, 6539 AB-16A, Vegreville, Alberta

The Eastern Alberta Trade Corridor (EATC) - Local to Global Forum, Vegreville.

The Local to Global Forum is an annual regional economic development event with the core purpose of bringing together leaders and stakeholders to advance economic opportunities across Eastern Alberta. Joining us this year is the Honorable Shane Getson Parliamentary Secretary for Economic Corridors along with MLA Justin Wright discussing the value of corridors. Ports to Plains President Lauren Gardumo will also be joining us, and Nathan Cooper, Alberta's Senior Representative to the U.S. has been invited. Other presenters include Invest Alberta and Alberta Agriculture. Please see the working agenda for more details.

Platinum Sponsor

Town of Vegreville

MCS NET

Gold Sponsor

Municipal District Bonnyville No. 87

Vegreville Suites

InvestAlberta

Silver Sponsor

Outlook market research and consulting

Lakeland College

Bronze Sponsor

go east of Edmonton.com

ALTALINK

Conference Location and Dates:

Vegreville Suites Hotel and Vegreville Social Center, Vegreville
Wednesday, April 8, 2026: 6:00 pm – 9:00 pm: Welcoming Reception
Thursday, April 9, 2026: 7:30 am – 5:00 pm: Day 1 Proceedings
Friday, April 10, 2026: 7:30 am – Noon: Day 2 Proceedings
Conference Fees: REDA Member: $375; Non REDA Member: $475

Conference Registration: https://goeastofedmonton.com/industry/local-to-global-forum-2026/

Alberta HUB

BRAED

Eastern Alberta Trade Corridor

LOCAL TO GLOBAL
EASTERN ALBERTA TRADE CORRIDOR FORUM

April 8th, 9th, 10th, 2026 Agenda

Wednesday, April 8th Registration		
6:00 – 9:00 pm	***Welcoming Networking Reception – Vegreville Suites Hotel***	
7:00 pm	***Mayor Gerald Aalbers***	*Lloydminster Chair - Alberta HUB*
	Mayor Tim MacPhee	*Town of Vegreville*
	Reeve Roger Konieczny	*County of Minburn*
	Honorable Jackie Armstrong-Homeniuk	*Parliamentary Secretary for Settlement Services and Ukrainian Evacuees.*
	Honorable Shane Getson	*Parliamentary Secretary Transportation Economic Corridors*
Thursday, April 9th		
7:30 – 8:15 am	***Registration / Breakfast***	
8:30 am	***Welcoming Remarks***	*Mayor Gerald Aalbers Chair* *Mayor Tim MacPhee Town of Vegreville* *Reeve Roger Konieczny Minburn County*
	Opening Remarks	*Honorable Jackie Armstrong-Homeniuk* *Parliamentary Secretary Settlement Services & Ukrainian Evacuees*
8:55 am	***Opening Remarks***	*Honorable Shane Getson – Parliamentary Secretary Economic Corridors*
9:15 am	***Eastern Alberta Trade Corridor***	*Bob Bezpalko - Executive Director, Alberta HUB* *THEN / NOW / FUTURE*
9:30 am	***Ports to Plains Alliance***	*President Lauren Gardumo*
10:00 – 10:15 am	***Refreshment Break***	
10:15 am	***Alberta Cross-Border Policy (PNWER)***	*Miles Wowk Alberta Representative Pacific Northwest Economic Region*
10:35 am	***Economic Corridors Panel***	*Mayor Aalbers, Chair Alberta Hub* *MLA Justin Wright, Honorable Shane Getson, MLA Garth Rowswell, Lauren Gardumo, Miles Wowk*
11:05 am	***Alberta's Senior Representative U.S.***	*Nathan Cooper (**TBC**)*
11:25 am	***Invest Alberta***	*Thomas Kargacin – Senior Advisor* *Manufacturing, Aerospace and Defense*
11:45 am	***Alberta Agriculture & Irrigation***	*Karen Wronko - Assistant Deputy Minister* *Trade, Investment and Food Safety Division*

12:00 – 1:10 pm	*Lunch Break*	
1:15 pm	***Servus Credit Union***	*Charles St. Arnaud Chief Economist*
1:35 pm	***Innotech Alberta***	*Brianna Morris Director of Government Relations Alberta Innovates*
1:55 pm	***Lakeland College***	*Adam Waterman Lakeland College Board Chair*
2:15 pm	***Invest Alberta***	*Ian Large – Director, Regional Strategy & Market Intelligence*
3:10– 3:25 pm	***Refreshment Break***	
3:25 pm	***MCSnet Connectivity***	*Kevin Bernhard, Business Development Manager*
3:50 pm	***Alberta Hub Skyways project***	*Bob Bezpalko Alberta HUB* *Dan Juhblin Aerium Analytics*
4:15 pm	***Exporting / Capacity***	*Maneesh Kalra*
4:45 pm	***End of Day 1***	

Dinner on your own to Enjoy Vegreville Dining

Friday, April 10th Registration

7:30 – 8:15 am	**Breakfast**	
8:15 am	***Alberta Nuclear Energy Engagement & Advisory Panelist***	*Honorable Deron Bilous*
9:00 am	***AESO Electricity Landscape***	*Rich Flack, Customer Intake Specialist*
9:30 am	***AltaLink***	*Colin Harvey, RPF Municipal and Community Relations manager*
10:00 am	***ATCO Electric***	*Larry Shaben Senior Manager & Industry Relations*
10:15am	***Fortis Alberta***	*Dave Hunka Senior Manager Business Development*
10:10 – 10:30 am	***Networking / Refreshment Break***	
10:30 am	***Nuclear Power Project***	*Scott Kovatch Ec Dev. MD of Bonnyville* *Dustin Wilkes, CEO Nucleon Energy*
11:00 am	***Town of Vegreville***	*Mayor Tim MacPhee* *Jamieson Brown Economic Development Officer*
11:30 am	***Tourism Global Perspective***	*Kevin Kisilevich Go East of Edmonton*
11:45 pm	***Regional Collaboration Marketing***	*Mark Baxter, President Outlook Market Research*
12:00 pm	***Closing Remarks – Chair Gerald Aalbers Northeast Alberta Information HUB*** ***Bag Lunch for the Drive home – Be Safe!***	



BOARD highlights

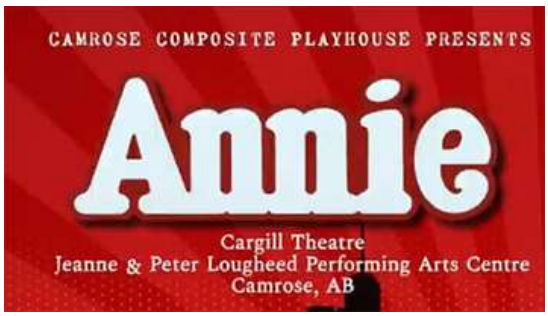
March 26, 2026

Board of Trustees with Student Success presenters (front, left to right): Aster, Natalie, Marcus, Taryn, Sophie and Paige; (back, left to right): Graham Green and Ashley Robson, ÉCCHS teaching staff, Deanna Maertz, Karen Belich, Patrick McFeely, Lyle Albrecht, Valerie Sims

Student Success

The Board of Trustees received a presentation from École Camrose Composite High School students about the performance of this year's ÉCCHS drama production, Annie.

Aster, Natalie, Marcus, Taryn, Sophie and Paige shared their experiences in preparing for and performing the family musical.



Fiscal Monitoring Report Review

The Board of Trustees received the February fiscal monitoring report for review.

Joint Use and Planning Agreement

The Board has approved the Joint Use and Planning Agreement (JUPA) between BRSD and Camrose County.

2026–27 Calendar Amended

The Board approved an amendment to the school calendar for the 2026–27 school year.

Award of Merit

BRSD has received news that École Sifton School Council has been nominated for the ASCA School Council Award of Merit. Winners will be announced at the annual conference in April. Earlier this year, the Board provided a letter of support for this honourable recognition.

Capital Plan Approval

The Board has approved Battle River School Division's 2026 capital plan report to be submitted to Alberta Education.

BRSD's 2027–30 capital plan priorities are:

- Replacement Kindergarten to Grade 9 school in Camrose to replace École Charlie Killam School and École Sifton School
- Replacement Kindergarten to Grade 12 school in Tofield to replace C.W. Sears School and Tofield School
- Replacement Grades 1 to 12 school in Hay Lakes
- Addition to Chester Ronning School to replace Jack Stuart School and Sparling School

Please view the full capital plan report.

Land Sale of Division Properties

The Board has approved the disposition of two division properties that are no longer in use.

Every Student,
Every Day, a Success.





Announcing the finalists in the Caring For Our Watersheds Contest

We are excited to be hosting the Alberta Caring for Our Watersheds Finals at the Reynolds Museum in Wetaskiwin on Friday, May 22! This year's contest features eleven projects from schools in Bonnyville, Calgary, Cardston, Edmonton,

Lloydminster, Medicine Hat, Okotoks, and Red Deer. We're wishing all the finalists good luck!

News Release

BRWA Photo Archive: Students from Bishop Lloyd Middle School at the 2025 Caring for Our Watersheds Finals, with First Place winning classmate Dutch.

"Battle-Tested: Climate Adaptation in the Basin"

Check out the latest blog by guest writer, Heather Marshall

WORKSHOPS & EVENTS - Join Us



20th Anniversary AGM & Bus Tour - Save the Date

Date: June 18, 9:30 am - 4 pm
Location: Camrose (start and end)

Join us to celebrate 20 years of stewardship. The day will include a short business meeting, Otis Awards, guest speakers, and a tour of key sights in the Battle River watershed.

Event Updates



Wainwright BioBlitz and Community Watershed Day

Date: June 6, 10 am - 3 pm
Location: Mistahiya

BRWA is excited to partner with the Wainwright Wildlife Society and MD of Wainwright to host this public event. Come out and learn about the Battle River watershed; there will be activities for all ages. For the BioBlitz, everyone will be encouraged take one of the many guided walks along the

Mistahiya trail with their citizen science hat on to identify and record as many species as possible.

Event Updates



Nature Science + Sports Skills Combo Camp

Date: August 10-14
Location: U of A, Augustana Campus, Camrose

BRWA and Augustana's Campus Recreation, Vikings Athletics, and Environmental Science are working together to host the 2nd annual camp for children ages 9-12. A poster for the event is attached. Please share it in your community. BRWA is offering two bursaries, for more information contact: otis@battleriverwatershed.ca.

Register

THE ALLIANCE



BRWA Archive Photo 2019

Dillberry Lake Provincial Park

For the second featured site in our series on conservation areas, we bring you to Dillberry Lake Provincial Park. The park is located in the Sounding Creek Watershed within the MD of Wainwright near the Saskatchewan border. Positioned at the transition between parkland and grassland ecosystems, the park and surrounding natural areas have been designated as an Important Bird Area (IBA). For many years, BRWA has been the IBA caretaker, contributing to bird counts in the park. In addition to birdwatching, this provincial conservation area offers excellent opportunities to explore native wildflowers, hike scenic trails, and enjoy fishing.

About the Area

GOVERNMENT OF ALBERTA NEWS

- Amendments to Alberta's Water Act came into effect March 11

- Start of 2026 wildfire season: Minister Loewen
- Strychnine Emergency Use Registration: Minister Sigurdson

Partner News & Events

- NSWA Watershed Wednesday Webinar - April 8
- Alberta Environmental Farm Plan, Workshops & Events
- Environmental Law Centre webinar series on biodiversity in Alberta. Grasslands (April 9), Wetlands (May 14), Forests (June 4)
- ANPC Special Webinar, Lost in the Reeds: Diving Deep into Alberta's Aquatic Plants - April 14
- Snow Goose Festival - April 25-26

IN OTHER NEWS

- Alberta merges its largest river basins as major update to water rules comes into effect

- As climate, industry warm Okanagan waterways, expert warns of 'extinction event' for fish by 2040
- Fungus causing white-nose syndrome in bats detected again in B.C.
- Canada’s largest data centre rejected by Alberta regulator
- Warming winters are reshaping Canada's snowpack
- What treating Kashechewan evacuees reveals about Canada's drinking water crisis: Policy failure is an Indigenous health issue
- Water flow in prairie watersheds is increasingly unpredictable — but AI could help



Tune in to the Great Horned Owl Cam. Athena's first egg is predicted to hatch April 8th.

Great Horned Owl Cam | Great Horned Owl Species Guide

📷: Mary Rumple, Macaulay Library



Copyright © 2026 Battle River Watershed Alliance, All rights reserved.

Suite 3, 5415 49 Avenue, Camrose, Alberta, T4V 0N6

Unsubscribe from this list

QUARTERLY REPORT - APRIL 2026

Upcoming Events

- Wainwright BioBlitz and Community Watershed Day, June 6
- 2nd 'Great Divide' Tree Planting, Beaver Hills Biosphere, June 7
- AGM and 20th Anniversary Bus Tour, June 18
- Riparian Portal 101 & 102 Free Information Sessions, June 30

BLOGGING THE BATTLE - Local Environment & Community Insights

April 22, 2026 - Naturalize Your Lawn to Protect Pollinators

April 8, 2026 - Battle-Tested: Climate Adaptation in the Basin

New Board Member

April 16, 2026 - BRWA welcomes Richard Waddell, MD of Wainwright No. 61 (Division 3)

Announcing the finalists in the Caring For Our Watersheds Contest

April 8, 2026 - We are excited to be hosting the Alberta Caring for Our Watersheds Finals at the Reynolds Museum in Wetaskiwin on Friday, May 22! This year's contest features eleven projects from schools in Bonnyville, Calgary, Cardston, Edmonton, Lloydminster, Medicine Hat, Okotoks, and Red Deer. Best of luck to the finalists! News Release

Winter LakeKeepers

March 13, 2026 — Staff completed winter lake sampling at Dried Meat and Coal lakes. Through citizen science and the Alberta Lake Management Society's Winter LakeKeepers program, BRWA is improving our understanding of lake health. Thanks to volunteers Logan (U of A Augustana), Lynn Carwell, and Heather Marshall. Winter LakeKeepers | Call for volunteers - Lake & River Observers

Spring Field Trips Fully Subscribed

Our Grade 4 to 12 Watershed Education Programs are all booked for the season. There is no charge for these science-based programs, and busing costs for schools may be covered. Groups of homeschool students are also eligible. About the Youth Programs | Sign Up for a Fall Field Trip or Presentation

Nature Science + Sports Skills Combo Camp, August 10-14

BRWA, UofA Augustana's Campus Recreation, Vikings Athletics, and Environmental Science are working together to host the 2nd annual camp for children ages 9-12. BRWA is offering two bursaries. A poster for the event is attached. Please share it in your community. Register | Bursary

Call for Stories & Photos of Local Bridges

BRWA is creating a photo essay for our 20th Anniversary (Dec. 6, 2026) and is seeking bridge photos from the Battle River and Sounding Creek watershed. Please include the location and any personal story or connection.
Contact: Sheila@battleriverwatershed.ca



Government of Alberta Watershed Updates

- Amendments to Alberta's Water Act
- Start of 2026 wildfire season: Minister Loewen

UNIVERSITY OF ALBERTA

BATTLE RIVER WATERSHED ALLIANCE



VIKINGS

NATURE SCIENCE + SPORTS SKILLS

SUMMER CAMP

AUGUST 10-14

Enjoy 5 days of discovery!

Children ages 9–12 try different sports with Viking coaches and explore the watershed guided by the Battle River Watershed Alliance.

Scan for Information and registration HERE



RIPARIAN WEB PORTAL

ONLINE WORKSHOPS SPRING 2026

The Riparian Web Portal is a free resource that showcases riparian intactness and restoration/conservation projects on an interactive map, as well as hosting riparian educational resources.

This resource is across Canada, with riparian intactness data currently just within Alberta but we are open to partnerships to widen this data set.

Riparian 101: April 30 from 10am- Noon MT

This online training is for anyone who wants to learn about the Riparian Web Portal. Explore how data is processed, how you can view and use the data, and where to find resources to help enhance riparian intactness.

Sign Up Here http://bit.ly/4t5Igok

Riparian 102: April 30 from 1-3pm MT

This additional training is for those working for organizations doing riparian restoration and conservation work (i.e. eNGO's, municipalities, agriculture groups, universities). It will train you how to upload and showcase your projects through a private login portal.

Sign Up Here https://bit.ly/4mme5GE

These workshops will be hosted again in Fall 2026

Can't make it to these presentations but want a walk through before the Fall? Reach out to Michelle at michelle.harris@nswa.ab.ca

Explore the RWP at: riparian.info

NSWA
NORTH SASKATCHEWAN WATERSHED ALLIANCE

View this email in your browser

Parkland Regional Library System

Parkland Update

April 2, 2026

Get the latest Parkland updates, library news, training, events, and more!

Stay up to date by visiting our support site. For programming and collections news, subscribe to our Libraries in Focus newsletter.

Library News

Find out about important deadlines and see what's happening at other Parkland Libraries!

Notable Dates

- Good Friday (Parkland Closed) - April 3
- Easter Monday (Parkland Closed) - April 6
- Customer Service Training at Parkland - May 4
- Customer Service Training at Olds Library - May 11
- Customer Service Training at Sedgewick Library - May 19
- ULS Spring/Summer Hot List Cut Off - June 3

For more notable dates, visit our support site.

Updates

NEW Parkland Services Highlight

We received feedback from the 2025 County Forums that library managers would find a services highlight helpful, so we've added this ongoing section to our Update email!



The 2026 Cooperative Collection sign up is now open - sign up now!

Parkland purchases, manages, and stores special collections of audiobooks, large print, and professional development books for library staff (check out something from our latest order!). Library managers can request blocks of the audiobook and large print to come at an interval of their choosing. Using these collections will not only save libraries money, as these materials are typically more expensive than regular books, but also valuable shelf space. Find more details in this blog post we created last year.



We are looking for presenters at the 2026 Parkland Regional Library System Conference! Here are the details on what we're looking for and how to submit.

Protection of Privacy Act Resources

Parkland hosted a POPA training after the March PLC meeting to help library managers understand what they need to do prior to the June 11 deadline for implementation by the Alberta Government.

You can find more information on the Government of Alberta website. All of the documents referenced in the training can be found here: **Q:\Protection of Privacy POPA**

Marketing Hub

Materials Highlight:

- We have some safe space decals for front doors available for any libraries that are interested. If you'd like one, email Hailey at hhalberg@prl.ab.ca.
- Spring Bingo Materials
- CloudLibrary Quickstart Guide
- New Book Social Media Post
- eContent FAQ Social Media Posts



News and Tips from Alberta Law Libraries

Alberta Law Libraries offers temporary free remote access to multiple legal databases. Some of these databases are collections of legal e-books: Emond's Criminal Law

Series is a collection of criminal law treatises, and Irwin Law Titles comprises texts on many legal topics, including the Essentials of Canadian Law series. There is also limited time access to Westlaw Edge Canada, one of the most comprehensive legal databases in Canada, spanning legislation, case law, e-books and more. To access these resources, you or your clients can register with the library to get a temporary account. For hints on which e-resource to use for what type of search, check our E-Resource Chart. Make sure to Ask a Law Librarian if you have questions. Happy searching!

Advocacy News

Keep up with advocacy initiatives happening locally and provincially.

Current resources:

- Advocacy webpage
- Support Site Resources
- Advocacy Resources available on the Q drive for library staff

Support available:

- Advocacy campaigns addressing specific issues for your library
- Assistance in creation of presentations to your municipal council
- Advocacy training for library boards

If your library board would like any assistance with library advocacy, Parkland is happy to help! Contact Hailey at hhalberg@prl.ab.ca to request training or assistance.

Training and Events

Dates and registration information for upcoming library training and events.

Dealing with Front Desk Realities

Marigold Library Conference

Register by April 7

Self-Paced

Learn practical strategies for navigating difficult patron interactions, communicating clearly under pressure, and keeping front desk conversations productive, in this Library Journal Professional Development course.

Fire Season Preparedness

April 9

10am

This upcoming virtual session will focus on fire season preparedness in libraries. During this session, four library directors (Angie at Jasper Municipal Library, Shannen at Hinton Municipal Library, Robert at Yellowhead County Libraries, and Sarah at Edson & District Public Library) with direct experience managing fire season impacts will practical strategies for preparing their libraries and communities.

Symposium on Intellectual Freedom

April 16

10am - 3pm

Join library staff, trustees, students, and community partners for a full-day, in-person, free event focused on

May 13

8:30am - 4:00pm

The Marigold Library System Conference is an annual, one-day event with sessions for library staff and board members in Marigold and beyond. Collaboration, vital to library work with communities, teams, stakeholders, or other libraries, is emphasized. Join us to explore working together to tackle challenges and solve problems.

Reconciliation in the Workplace

May 21

9am - 4pm

Reconciliation in the Workplace - Meaningful Action for Teams is a practical workshop designed to support social service teams. You'll build shared understanding, strengthen cultural awareness, and explore reconciliation in ways that support real-world practice and respect both the work and the people involved.

Four Seasons of Reconciliation

Self-Paced

4 Seasons of Reconciliation offers a concise primer on the truths and implications of the historical and contemporary relationship between

intellectual freedom in Alberta's libraries.

Language Courses for Library Staff

April 22

12pm

Join this webinar for a deep dive into three courses designed specifically for library staff. Learn how to sign up for free, see what's covered, and explore cool course features.

- Survival ASL for Librarians
- Spanish for Library Professionals
- French for Library Professionals

Indigenous peoples and those who settled on their lands in Canada.
It does this by providing the foundational knowledge on truth and reconciliation that nearly all Canadians missed during their education journey.

Non-Profit Basics & Beyond

The Government of Alberta Community Development Branch offers regular, free webinars on a variety of topics including, grant writing, risk management, financial responsibilities, and board development. See their list of upcoming webinars here.

Parkland Regional Library System

Want to change how you receive these emails?
You can update your preferences or unsubscribe

INTUIT mailchimp

View this email in your browser

Parkland Regional Library System

Parkland Update

April 16, 2026

Get the latest Parkland updates, library news, training, events, and more!

Stay up to date by visiting our support site. For programming and collections news, subscribe to our Libraries in Focus newsletter.

Library News

Find out about important deadlines and see what's happening at other Parkland Libraries!

Notable Dates

- Parkland Conference Call for Submissions Deadline - April 24
- Universal Class Staff Training - April 29
- Spring Bingo - May
- Customer Service Training at Parkland - May 4
- Customer Service Training at Olds Library - May 11
- Customer Service Training at Sedgewick Library - May 19
- ULS Spring/Summer Hot List Cut Off - June 3

For more notable dates, visit our support site.

Updates



Your voice matters! We encourage you to send a digital postcard to Premier Danielle Smith, Minister Williams to express your concerns about limits on access to library materials and provincial overreach into local governance. It only takes two minutes! Please also share this form with your library users and community.

Take Action

Parkland Services Highlight - Van Delivery



Staff at Parkland receive, sort, and send books in weekly van deliveries to libraries. In 2025 we sent and received almost a million books. Our dedicated van drivers make 3,120 stops per year to ensure that libraries and communities in our region have access to more materials. This process is time consuming and expensive and wouldn't be possible without the collaboration of municipalities that form Parkland Regional Library System.



We are looking for presenters at the 2026 Parkland Regional Library System Conference! Here are the details on what we're looking for and how to submit.

Welcome, Joni!



Joni is the new library manager at Penhold Library. She is excited to be back working in a public library again after being a Learning Commons Librarian for the last 6 years in a K-9 school and high school. Before that, Joni was previously working at the Bentley Library as Manager and enjoyed that immensely. Joni is passionate about learning, children, literature, art, and being and active part of the community.

Marketing Hub

Materials Highlight:

- Spring Bingo Materials
- Universal Class Materials
- PressReader Templates

Advocacy News

Keep up with advocacy initiatives happening locally and provincially.

Advocacy Updates

Earlier this month, the Government of Alberta introduced Bill 28 which would have a significant impact on public libraries if passed. Parkland Regional Library System Director, Ron Shepphard, has been advocating at the provincial level against censorship with the Coalition of Alberta Public Libraries since well before the bill was introduced, and has continued to do so since its announcement. As a result of Ron's efforts, there have been many news articles to gather public support for libraries in

light of this legislation. We've gathered a few articles below; there are many more available to read if you want to explore further.

Bill 28 a concern for the Sylvan Lake Municipal Library | Sylvan Lake News

'Serious privacy concerns' — Library leaders raise alarm over proposed gov't restrictions | Calgary Herald

Bill 28 'threatens' viability of library services across Alberta - The Albertan News

Survey finds Albertans trust libraries over province on book access | Sherwood Park News

Show your support by using the CAP Libraries Social Media Templates and encouraging your board and municipality to write to MLAs with concerns about this legislation.

Current resources:

- Advocacy webpage
- Support Site Resources
- Advocacy Resources available on the Q drive for library staff

Support available:

- Advocacy campaigns addressing specific issues for your library
- Assistance in creation of presentations to your municipal council
- Advocacy training for library boards

If your library board would like any assistance with library advocacy, Parkland is happy to help! Contact Hailey at hhalberg@prl.ab.ca to request training or assistance.

Training and Events

Language Courses for Library Staff

April 22

12pm

Join this webinar for a deep dive into three courses designed specifically for library staff. Learn how to sign up for free, see what's covered, and explore cool course features.

- Survival ASL for Librarians
- Spanish for Library Professionals
- French for Library Professionals

In Person Library Board Basics Workshop (Fort Saskatchewan)

April 25

9am - 4pm

Whether you're new to the board or a seasoned member, this workshop offers a valuable opportunity to build confidence, deepen your understanding of library governance, and share insights with peers from across the province.

How to Use Media and Information Literacy Events to Engage Teens and Communities

May 12

1-2pm

Where is AI in 2026 and where is it Going?

May 21

1-2pm

AI has progressed at a rate that even top experts find astonishing. These systems are no longer science fiction - they are transforming work, relationships, and even crime in real time. Join this webinar for a quick, beginner-friendly overview of today's most powerful AI tools, including AI's current capabilities and safety concepts that will help you and your library better serve your communities.

Reconciliation in the Workplace

May 21

9am - 4pm

Reconciliation in the Workplace - Meaningful Action for Teams is a practical workshop designed to support social service teams. You'll build shared understanding, strengthen cultural awareness, and explore reconciliation in ways that support real-world practice and respect both the work and the people involved.

In Person Library Board Basics Workshop (Rocky Mountain House)

This session will provide a brief overview of two programmatic models, A Day for an Informed Public and Media Mentorship, that libraries and their partners can use in their own communities. Hear about how you can engage with a mix of different formats such as games, small group activities, and intergenerational learning.

Parliamentarian Training Seminar (Airdrie)

May 13

9:30am - 4pm

Public Library Services Branch is coordinating a full-day training seminar on governance, effective meetings, Robert's Rules of Order, and parliamentary procedure, and we are pleased to invite library board members to participate.

Marigold Library Conference

May 13

8:30am - 4pm

The Marigold Library System Conference is an annual, one-day event with sessions for library staff and board members in Marigold and beyond. Collaboration, vital to library work with communities, teams, stakeholders, or other libraries, is

June 13

9am - 4pm

Whether you're new to the board or a seasoned member, this workshop offers a valuable opportunity to build confidence, deepen your understanding of library governance, and share insights with peers from across the province.

Non-Profit Basics & Beyond

The Government of Alberta Community Development Branch offers regular, free webinars on a variety of topics including, grant writing, risk management, financial responsibilities, and board development. See their list of upcoming webinars here.

emphasized. Join us to explore working together to tackle challenges and solve problems.



Parkland Regional Library System

Want to change how you receive these emails?
You can update your preferences or unsubscribe

INTUIT mailchimp

View this email in your browser

Parkland Regional Library System

Parkland Update

April 30, 2026

Get the latest Parkland updates, library news, training, events, and more!

Stay up to date by visiting our support site. For programming and collections news, subscribe to our Libraries in Focus newsletter.

Library News

Find out about important deadlines and see what's happening at other Parkland Libraries!

Notable Dates

- Spring Bingo - May
- Customer Service Training at Parkland - May 4
- Customer Service Training at Olds Library - May 11
- Polaris Training - May 15
- Victoria Day (Parkland Closed) - May 18
- PLC Meeting (Hybrid) Library Managers Only - June 1
- ULS Spring/Summer Hot List Cut Off - June 3

For more notable dates, visit our support site.

Updates

Parkland Services Highlight - PLC Meetings and Training

Parkland hosts the Parkland Libraries Council (PLC) meetings where member Library Managers meet to discuss and make decisions on

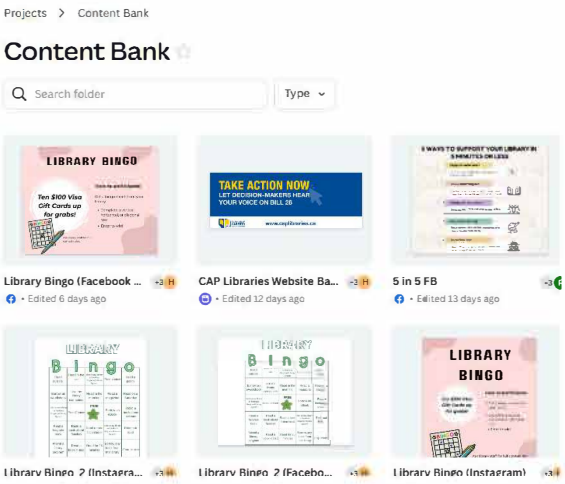


These meetings are a great way to network with peers and find solutions to problems at your library. Library managers can now register for the June 1 PLC meeting. In-person attendance will be capped in order to ensure the best sound quality and experience for all participants.

Universal Class - Live May 4

Universal Class is going live on May 4. Prepare yourselves, your staff, and your patrons for this exciting new eResource. Find the how to guide, social media templates, flyers, and more here.

Marketing Hub



The content bank is a collection of templates tailored for our libraries. Anyone that has a Canva non-profit account through Parkland will be able to see these templates when they search. If you have your own Canva account, you can view the templates here: **Q:\Marketing\Social Media Content Bank**

We are not regularly adding to the content bank but add anything relevant we create.

Advocacy News

Advocacy Updates
Bill 28 has been adjourned - meaning that the bill will undergo revision before it comes back for the second reading. In the meantime, we need to keep advocating! Request meetings with your MLAs, request support from your municipalities, and engage with CAP Libraries on social media. For support, email Hailey at hhalberg@prl.ab.ca.

Show your support by using the CAP Libraries Social Media Templates and encouraging your board and municipality to write to MLAs with concerns about this legislation.

Current resources:

- Advocacy webpage
- Support Site Resources
- Advocacy Resources available on the Q drive for library staff

Support available:

- Advocacy campaigns addressing specific issues for your library
- Assistance in creation of presentations to your municipal council
- Advocacy training for library boards

If your library board would like any assistance with library advocacy, Parkland is happy to help! Contact Hailey at hhalberg@prl.ab.ca to request training or assistance.

Training and Events

Dates and registration information for upcoming library training and events.

From Data to Story: Communicating Nonprofit Impact That Inspires
May 6
12pm
Impact isn't just about numbers - it's about the lives you change and the stories that bring your mission to life. Join this webinar for this storytelling-

Where is AI in 2026 and where is it Going?
May 21
1-2pm
AI has progressed at a rate that even top experts find astonishing. These systems are no longer science fiction - they are transforming work,

craft powerful narratives that capture hearts, spark action, and deepen trust.

How to Use Media and Information Literacy Events to Engage Teens and Communities

May 12

1-2pm

This session will provide a brief overview of two programmatic models, A Day for an Informed Public and Media Mentorship, that libraries and their partners can use in their own communities. Hear about how you can engage with a mix of different formats such as games, small group activities, and intergenerational learning.

Parliamentarian Training Seminar (Airdrie)

May 13

9:30am - 4pm

Public Library Services Branch is coordinating a full-day training seminar on governance, effective meetings, Robert's Rules of Order, and parliamentary procedure, and we are pleased to invite library board members to participate.

Marigold Library Conference

May 13

8:30am - 4pm

The Marigold Library System Conference is an annual, one-day event with sessions for library staff and board members in Marigold and beyond. Collaboration, vital to library work with communities, teams, stakeholders, or other libraries, is emphasized. Join us to explore

beginner-friendly overview of today's most powerful AI tools, including AI's current capabilities and safety concepts that will help you and your library better serve your communities.

Reconciliation in the Workplace

May 21

9am - 4pm

Reconciliation in the Workplace - Meaningful Action for Teams is a practical workshop designed to support social service teams. You'll build shared understanding, strengthen cultural awareness, and explore reconciliation in ways that support real-world practice and respect both the work and the people involved.

In Person Library Board Basics Workshop (Rocky Mountain House)

June 13

9am - 4pm

Whether you're new to the board or a seasoned member, this workshop offers a valuable opportunity to build confidence, deepen your understanding of library governance, and share insights with peers from across the province.

Non-Profit Basics & Beyond

The Government of Alberta Community Development Branch offers regular, free webinars on a variety of topics including, grant writing, risk management, financial responsibilities, and board development. See their list of upcoming webinars here.

Parkland Regional Library System

Want to change how you receive these emails?

You can update your preferences or unsubscribe

Report

TITLE: INFORMATION ITEMS - ADDENDUM

Meeting: Council Meeting **Meeting Date: May 6, 2026**

Summary

1. Battle River Watershed Alliance (BRWA) May 2026 The Current Newsletter



20th Anniversary AGM & WOW Bus Tour

Join us as we celebrate 20 years of watershed stewardship!

📍 Mirror Lake Centre, Camrose
🕘 Refreshments at 9:00 AM | Meeting starts at 9:30 AM

The day starts with the business meeting, followed by the OTIS Award Ceremony, lunch, and a guest presentation by Shaleigh Raine on the Louis Bull Tribe - Climate Risk & Resilience Assessment.

Then hop on board for our WOW (Waste in the Watershed) Bus Tour, a behind-the-scenes look at local water and waste systems, including stops at key Camrose facilities.

💻 Virtual attendance available for the business meeting
Come connect, learn, and celebrate with us!

🚌 Spots are limited—register early!



Naturalize Your Lawn to Protect Pollinators

Check out our latest blog written by Ray Giles. Ray explains how nearly a quarter of Alberta's native bee species are in decline. Insects are vital to our ecosystems and local food systems. Learn how small actions in your yard can protect pollinators and support a sustainable future. The blog includes a timely spring reminder from the Camrose Environmental Sustainability Group: wait—don't clean up your yard just yet!

Little changes can make a big impact - learn more

Conditions in the Battle River & Sounding Creek Watersheds

Drought Update

WORKSHOPS & EVENTS - JOIN US



Wainwright BioBlitz and Community Watershed Day

Date: June 6, 10 am - 2 pm
Location: Mistahiya

BRWA is excited to partner with the Wainwright Wildlife Society and MD of Wainwright to host this public event. Come out and learn about the Battle River watershed; there will be activities for all ages. For the BioBlitz, everyone will be encouraged take one of the many guided walks along the Mistahiya trail with their citizen science hat on to identify and record as many species as possible. Check out Facebook for a full list of activities



Great Divide Tree Planting Celebration & Blessing

Date: June 7, 1 - 4 pm
Location:

The Battle River & North Saskatchewan watershed alliances are partnering with the Global Foundation's Miquelon Watershed Stewardship Committee (MWSC) to co-host a tree planting and brief indigenous blessing event. Learn more



Nature Science + Sports Skills Combo Camp

Date: August 10-14
Location: U of A, Augustana Campus, Camrose

BRWA and Augustana's Campus Recreation, Vikings Athletics, and Environmental Science are working together to host the 2nd annual camp for children ages 9-12. A poster for the event is attached. Please share it in your community. BRWA is offering two bursaries, for more information contact: otis@battleriverwatershed.ca. Register

THE ALLIANCE

Meet the summer team, Aiah and Ray! They are joining us as Environmental Program Coordinators.



Ray Giles - 2026 marks Ray's second year as a member of the BRWA summer team. She is an undergraduate student at the University of Alberta's Augustana Campus, majoring in Environmental Sciences. Ray serves as president of the Augustana Wildlife Society and has previously volunteered with organizations such as the Edmonton Area Land Trust and the Alberta Community Bat Program, where she supported wildlife surveys and public interpretation. Originally from Conception Bay South, Newfoundland, and raised in Fort McMurray, Ray moved to Camrose in 2021 to begin her degree.



Aiah Schielke - Aiah lives on an acreage outside Camrose, and is taking her bachelor's degree in environmental sciences at Lakeland College in Vermilion. She has been passionate about nature since a very young age and loves spending time outside, hiking, skiing and kayaking. She has a particular interest in watersheds/water health and forest ecosystem restoration practices. Aiah is ready for a summer full of learning, teaching, and many opportunities.

GOVERNMENT OF ALBERTA NEWS



April 28, 2026 - As the 2026 boating season begins, Alberta's government is strengthening its defences against aquatic invasive species to protect lakes, rivers and critical water infrastructure. Learn more

PARTNER EVENTS

- Environmental Farm Plan, Virtual Producer Workshop - May 20
- Treaty Land Sharing Network Spring Feast - May 23

IN OTHER NEWS

- Alberta to shut down its water council, prompting concern over loss of environmental oversight
- 2026 Water Volunteer Awards
- 'Safe' fertilizer linked to extreme water quality loss in Canadian Prairies
- Federal government creates flood risk platform



Copyright © 2026 Battle River Watershed Alliance, All rights reserved.

5415 49 Avenue, Suite 3, Camrose, Alberta, T4V 0N6

Unsubscribe from this list

v

UNIVERSITY OF ALBERTA

BATTLE RIVER WATERSHED ALLIANCE



VIKINGS

NATURE SCIENCE + SPORTS SKILLS

SUMMER CAMP

AUGUST 10-14

Enjoy 5 days of discovery!

Children ages 9–12 try different sports with Viking coaches and explore the watershed guided by the Battle River Watershed Alliance.

Scan for Information and registration HERE

Report

TITLE: CLOSED MEETING (IN CAMERA) SESSION – ATIA SECTIONS 26 AND 29

Meeting: Council Meeting **Meeting Date: 2026-05-06**

Background

To discuss items under the Access to Information Act (ATIA) Section 26 - Disclosure harmful to intergovernmental relations and Section 29 – advice from officials.